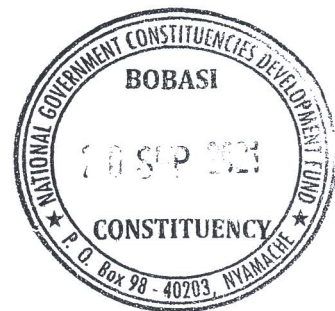




**Bobasi NG-CDFC
MINUTES**

**September
20th 2021**

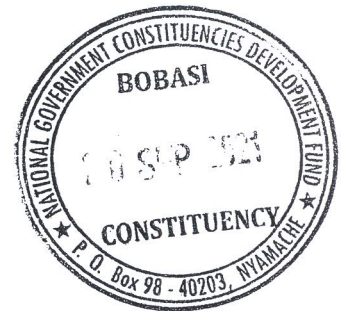
Minutes of the NG-CDF Committee meeting held on September 2021



MINUTES OF MEETING OF THE BOBASI NG-CDF COMMITTEE HELD ON 20TH SEPTEMBER, 2021 AT THE NG-CDF BOARDROOM, NYAMACHE AT 10.00 AM.

PRESENT

- | | | |
|--------------------------|---|----------------------------|
| 1. Mr. Samwel N. Karuru | - | Chairman |
| 2. Mr. Daniel J.O. Oteri | - | Fund Account Manager |
| 3. Mrs. Veronica Naliaka | - | Deputy County Commissioner |
| 4. Mrs. Luciah Nyakundi | - | Member |
| 5. Mr. Mathew T. Ondieki | - | Member |
| 6. Mr. Doctor O. Ongesa | - | Member |
| 7. Mrs. Vane G. Nyabigo | - | Secretary |
| 8. Mr. Naftal Omare | - | Member |



ABSENT WITH APOLOGY

1. Mrs. Jane Oboko
2. Mr. Robert Momanyi

IN ATTENDANTS

1. Mr. Douglas Araka Nyakundi – Constituency Office Manager

AGENDA

1. Preliminaries
2. Reading and Confirmation of the previous minutes
3. Matters arising
4. Compilation of ward report
5. Preparation of 2021/2022 FY project proposal
6. Emergency
7. Adjournment

MIN. 1/20/09/2021 PRELIMINARIES

The chairman called the meeting to order at 10.00 am and the meeting started with a word of prayer from Mr. Naftal Omare. Thereafter, the chairman welcomed all members and wished them a fruitful deliberation.

MIN. 2/20/09/2021 READING AND CONFIRMATION OF PREVIOUS MINUTES

The minutes of the previous meeting held on 2nd June 2021 were read by the secretary and were proposed as true reflection of the previous deliberations by Mr. Mathew Ondieki and seconded by Mr. Otucho Doctor.

MIN. 3/20/09/2021 MATTERS ARISING

A concern was raised on the proposed project funds for the construction of St. Daniels Riontweka Secondary School four classrooms which was Kshs. 2,000,000 to do the erection and skeleton work. The project funds were raised to Kshs. 2,900,000 due to addition of Administration block

and the current inflation, hence therefore additional funding will be required to complete the institution.

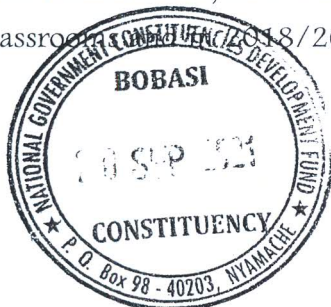
MIN. 4/20/09/2021 COMPILATION OF WARD REPORT

The chairman updated members on the recently conducted public participation ward report that was aimed at soliciting the priority projects from the public to be included in the 2021/2022 financial year project proposal. The members tentatively perused through the compiled report, discussed and agreed to give priority to projects which are more in need.

MIN. 5/20/09/2021 PREPARATION OF THE 2021/2022 FY PROJECT PROPOSAL

The FAM took the members through the entire circular; NG-CDFB/CIRCULARS VOL. 2 (008) from the Board on preparation and submission of 2021/2022 FY project proposal. Members then, deliberated extensively on various projects in the Ward Report with keen consideration to ongoing projects. It was also observed that some projects were not included in the existing ongoing projects report submitted to the Board hence they have been included in the amended report. The estimates to some of the projects in the ongoing list have since been altered as follows;

- i. **Bishop Mugendi Nyakegogi Secondary School** – The project was done through co-funding by NG-CDF and the school community for the construction of a girls' dormitory. NG-CDF was to fund the project to a tune of Kshs. 4,000,000; an amount that has since been paid to completion.
- ii. **Isena mixed secondary school** – The project was done through co-funding by NG-CDF and the school community for the construction of a 150 capacity dormitory. The project was initially allocated 1,000,000 in the 2018/2019 FY. The project is still under construction and NG-CDFC wishes to allocate an additional 1,500,000 this financial year 2021/2022 for its completion by walling of 1st floor, roofing, fixing of steel doors and windows, plastering and painting.
- iii. **Bokini Banto primary school** – the project was initially estimated at Kshs. 2,400,000 for the construction of a 200 capacity social hall. It was allocated Kshs. 1,400,000 in the 2015/2016 FY. On review of the cost estimates for the remaining works, it was observed that the project can be completed by an additional kshs. 500,000 for fixing of steel doors and windows, plastering and painting.
- iv. **Nyoera primary school** – NG-CDFC noted that the Ongoing report erroneously indicated that there has been an ongoing project for construction of 4 classrooms whereas the project has been funded twice; 2017/2018 FY the project was allocated Ksh 600,000 for reroofing of 6 classrooms; 2018/2019 FY the project was allocated Ksh 400,000 for reroofing

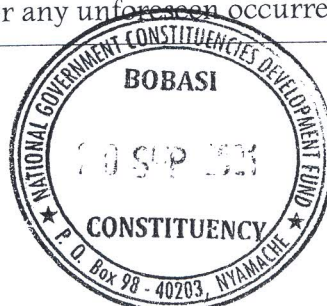


of 5 classrooms. Thus, the current allocation of Kshs. 500,000 is meant for renovation of 5 classrooms by roofing, plastering, fixing of steel doors and windows.

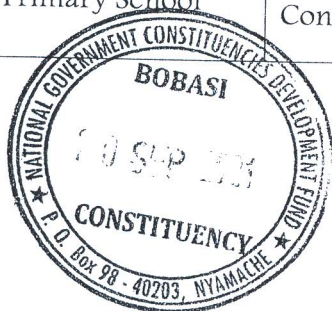
- v. **Nyangoso SDA primary school** – the project was initially estimated at Kshs. 4,000,000 for the construction of a 100 capacity library. It was allocated Kshs. 750,000 in the 2014/2015 FY. On review of the cost estimates for the remaining works, it was observed that the project can be completed by an additional kshs. 2,500,000 for ground floor walling, fixing of ring beam, slabbing, roofing, fixing of steel doors and windows, plastering and painting to completion.

Members were informed that all constituencies were allocated equal amount of Kshs. **137,088,879**. The Committee then resolved to fund the projects as tabulated below, and asked the Fund Account Manager to expedite the submission of the proposals to the Board.

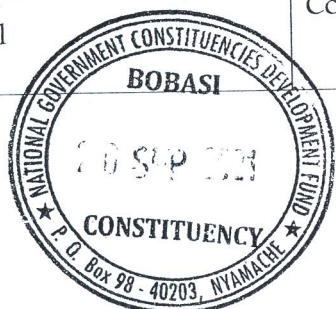
PROJECT NAME	PROJECT ACTIVITY	AMOUNT ALLOCATED
Employees' Salaries	Payment of 8 staff salaries	2,568,000.00
Employees' Gratuity	Payment of 8 staff gratuity	1,104,096.00
Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence and office tea.	2,953,877.00
NSSF	Payment of NSSF Deductions	99,360.00
Committee Expenses	Payment of Committee sitting allowances, transport, conferences	1,500,000.00
MONITORING AND EVALUATION		
Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence.	612,666.00
Committee Expenses	Payment of Committee sitting allowances, transport, conferences	2,000,000.00
NG-CDFC/PMC Capacity Building	Undertake Training of the PMCs/CDFCs CDF Related issues	1,500,000.00
EMERGENCY		
Emergency	To cater for any unforeseen occurrences in	7,192,207.00



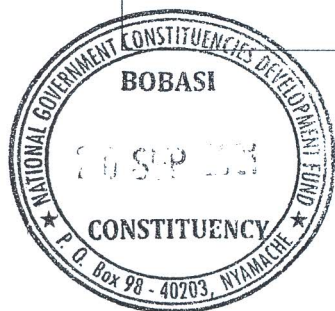
	the constituency during the financial year	
SPORTS		
Constituency Sports, festivals and Tournaments.	Carry out Constituency Sports, festivals and Tournaments and the winning teams to be awarded with trophies, balls, and games kits	2,741,778.00
BURSARY		
Bursary Secondary Schools	Payment of bursary to needy students in secondary schools.	15,000,000.00
Bursary Tertiary Institutions (Colleges/Universities)	Payment of bursary to needy students in various universities and college institutions.	26,000,000.00
Bursary Vocational Schools	Payment of bursary to needy students in vocational schools	6,981,108.00
PRIMARY SCHOOLS		
Gionseri Primary School	Renovation to completion of 4 classrooms by flooring, fixing of steel doors and windows.	500,000.00
Nyaboterere Primary School	Renovation to completion of 8 classrooms by reroofing, extension of veranda and installation of steel doors and windows.	800,000.00
Nyangoso SDA Primary School	Additional funds for the construction of a 100 capacity library by ground floor walling, fixing of ring beam, slabbing, roofing, fixing of steel doors and windows, plastering and painting to completion.	2,500,000.00
Rogongo Primary School	Renovation of 8 classrooms by reroofing, extension of veranda, flooring and installation of steel doors and windows to completion.	1,000,000.00
Getome Primary School	Construction of administration block	



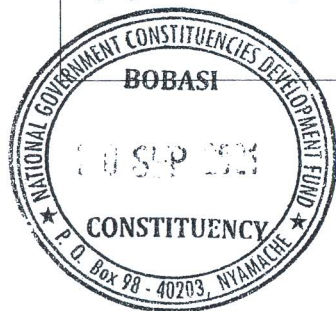
	comprising of staffroom, head teacher's office, Deputy head teacher's office and store; foundation, walling, roofing, installing of steel doors and windows.	800,000.00
Riobara Primary School	Construction of 2 new classrooms to completion	1,000,000.00
Kenyere Primary School	Renovation to completion of 8 classrooms by reroofing, extension of veranda and installation of steel doors and windows.	800,000.00
Maji Mazuri Primary School	Renovation to completion of 5 classrooms by reroofing, extension of veranda and installation of steel doors and windows.	500,000.00
Nyakona Primary School	Construction of 2 new classrooms to completion	1,000,000.00
Kenyoru DEB Primary School	Construction of 2 new classrooms to completion	1,000,000.00
Gesure Primary School	Renovation to completion of 6 classrooms by reroofing, extension of veranda, flooring, plastering and installation of steel doors and windows.	600,000.00
Riamangerere Primary School	Construction of administration block comprising of staffroom, head teacher's office, Deputy head teacher's office and store to completion.	1,000,000.00
Turwa Primary School	Construction of administration block comprising of staffroom, head teacher's office, Deputy head teacher's office and store to completion.	1,000,000.00
Nyamaruma Primary School	Construction of 2 classrooms to completion	1,000,000.00



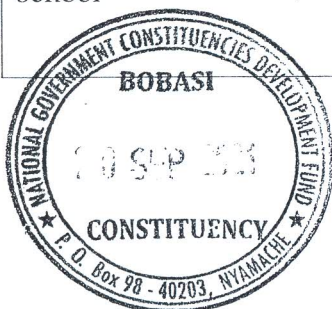
Ensoko Primary School	Renovation to completion of 8 classrooms by reroofing, extension of veranda and installation of steel doors and windows.	800,000.00
Mogonga Primary School	Renovation to completion of 10 classrooms by reroofing, extension of veranda and installation of steel doors and windows.	1,000,000.00
Tukiamwana Primary School	Renovation of 5No. Classrooms by reinforcing the walls, plastering and reroofing to completion.	500,000.00
Rianchaga Primary School	Renovation of 7 classrooms by reroofing, extension of veranda, plastering, flooring, painting and installation of steel doors and windows.	700,000.00
Nyanuguti Primary School	Construction of 2 classrooms to completion.	1,000,000.00
Gekongo Primary School	Construction of 2 new classrooms to completion.	1,000,000.00
Rionsoti Primary School	Completion of a 100-capacity social hall by painting, fixing of glass panes and other general works.	200,000.00
Rionsoti Primary School	Renovation of 6 classrooms by reroofing, extension of veranda and installation of steel doors and windows to completion.	600,000.00
Giasaiga Primary School	Renovation of 10 classrooms to completion by reroofing, extension of veranda, plastering, flooring, painting and installation of steel doors and windows.	1,000,000.00
Rusinga Primary School	Completion of one storey building comprising of; ground floor (3 classrooms, 5 offices and 2 washrooms and first floor	5,385,793.00



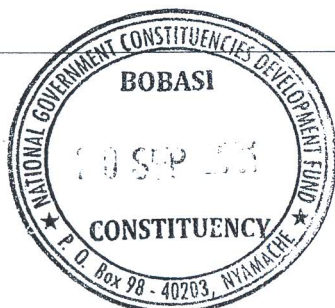
	(50 capacity computer lab and 5 classrooms); fixing doors and windows, electrical fittings, railings, stairs and ramp, land scaping and general finishes. (kshs.1,885,793), purchase of desks (1,000 x 2 seater) (3,500,000).	
Gionsaria Primary School	Renovation of 8 classrooms by reroofing, extension of veranda, plastering, flooring, painting and installation of steel doors and windows.	800,000.00
Sugubo Primary School	Completion of administration block comprising of 7 offices by; painting, electrical installation, laying of floor tiles and fixtures.	400,000.00
Bokini Banto Primary School	Completion of a 200 capacity social hall by fixing of doors and windows, flooring, plastering and painting.	500,000.00
Nyabite DOK Primary School	Renovation of 5 classrooms by reroofing, extension of veranda, plastering, flooring, painting and installation of steel doors and windows.	500,000.00
Borangi SDA Primary School	Renovation of 6 classrooms by reroofing, extension of veranda, plastering, flooring, painting and installation of steel doors and windows.	600,000.00
Mokarate Primary School	Renovation of 5 classrooms by reroofing, extension of veranda, plastering, flooring, painting and installation of steel doors and windows.	500,000.00
Nyaguku Primary School	Completion of 100 capacity dormitory by; plastering, painting, glazing of doors and windows (kshs.150,000) & purchase of 35	400,000.00



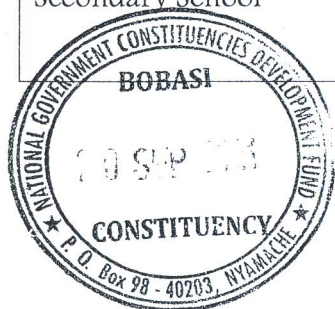
	double decker metallic beds to the dormitory block (kshs.250,000)	
Nyagiki Primary School	Renovation of 10 classrooms by reroofing, extension of veranda, plastering, flooring, painting and installation of steel doors and windows.	1,000,000.00
Rigena PAG Primary School	Construction of one classroom to completion	500,000.00
Isema Primary School	Renovation of 5 classrooms by reroofing, extension of veranda and installation of steel doors and windows.	500,000.00
Nyakunguru Primary School	Construction of administration block comprising of staffroom, head teacher's office, Deputy head teacher's office and store to completion.	1,000,000.00
Inani Primary School	Renovation of 5 classrooms by plastering, flooring, painting and installation of steel doors and windows.	500,000.00
Nyamware Primary School	Additional funds for completion of renovation of 8 classrooms by fixing of doors and windows, plastering, flooring and painting.	300,000.00
Omobondo Primary School	Construction of one classroom to completion	500,000.00
Nyoera Primary School	Renovation of 5No. classrooms by roofing, plastering, fixing of steel doors and windows.	500,000.00
Nyacheki Mission Primary School	Completion of 2No. classrooms by fixing of steel doors and windows, plastering, flooring and painting.	500,000.00



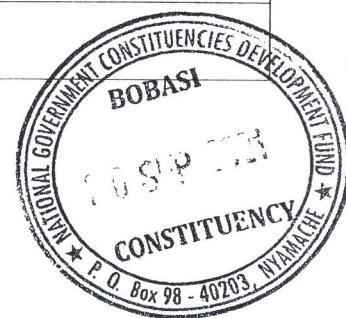
SECONDARY SCHOOLS		
Riontweka Secondary School	Construction of 2 new classrooms to completion	1,000,000.00
Riontweka Secondary School	Completion of 4 classrooms by plastering, flooring, fixing of steel doors and windows and painting.	500,000.00
Emenwa Secondary School	Completion of a 250-capacity dormitory by plastering, installation of steel doors, windows and painting (general finishes for occupation).	1,500,000.00
St. John's Orogare Secondary School	Construction of new girl's school dormitory of 200 bed capacity to the roofing level.	2,000,000.00
Nyangusu S.D.A. Secondary School	Construction of one new classroom to completion	500,000.00
Mochengo Secondary School	Construction of new school dormitory of 100 bed capacity to the roofing level.	1,000,000.00
Enchoro PEFA Secondary School	Completion of 80 students' laboratory block by construction of worktops, plumbing and painting.	400,000.00
Rianyachuba Secondary School	Completion of 100 capacity dormitory block by roofing, walling of the first floor, plastering, flooring, painting, installation of electricity and fixing of doors and windows.	1,500,000.00
Nyabonge Secondary School	Completion of 150 capacity dormitory block by walling of the first floor, plastering, flooring, painting, installation of electricity and fixing of doors and windows.	1,000,000.00
St. Mathews Chitago Secondary School	Completion of a 100 capacity storey laboratory (50 capacity on each floor) by roofing, walling of the first floor, plastering,	1,000,000.00



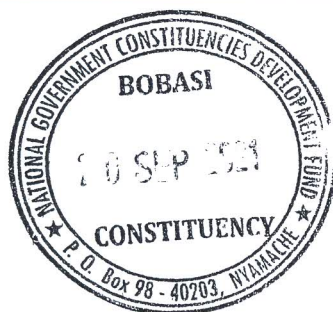
	flooring, painting, construction of stair case and fixing of doors and windows.	
Kenyerere Secondary School	Renovation of 5 classrooms by reroofing, extension of veranda, plastering, flooring, painting and installation of steel doors and windows to completion	500,000.00
Nyabiosi Secondary School	Completion of one storey building comprising of 8 roomed administration block (ground floor), library and 5 offices; plastering, fixing of steel doors and windows, wiring, painting and general finishes	1,000,000.00
Rusinga Secondary School	Additional funds for the construction of a 400 capacity 1 storey dormitory phase 1; ground floor slabbing, raising of columns, 1 st floor slabbing, raising of columns, ground floor walling, fixing of steel doors and windows, plastering, flooring, painting and general finishes	5,908,218.03.00
Rogongo Secondary School	Completion of a 100 capacity library by fixing of doors and windows, floor screeding, plastering and painting.	500,000.00
Isena Mixed Secondary School	Completion of a 150 dormitory by walling of 1 st floor, roofing, fixing of steel doors and windows, plastering and painting.	1,500,000.00
Mogonga Secondary school	Completion of 2No. classrooms by fixing of steel doors and windows, plastering, flooring and painting.	500,000.00
Isena Mission Girls Secondary School	Completion of a 400 capacity dining hall by walling, fixing of steel doors and windows, plastering and painting.	1,000,000.00



Sameta Mixed Secondary School	Completion of a 200 capacity science laboratory by walling, fixing of steel doors and windows, plastering, flooring and painting.	1,500,000.00
Itumbe Secondary school	Completion of 2No. classrooms by fixing of steel doors and windows, plastering, flooring and painting.	500,000.00
TERTIARY INSTITUTIONS		
Nyamache Kenya Medical Training College	Completion of ongoing storey tuition block of 4No. Classrooms by walling, roofing, plastering, fixing of steel windows and doors to completion.	1,500,000.00
SECURITY		
Proposed Igare Police Station	Additional funds for construction of administration block consisting of reporting office, OCPD Office, OCS Office, Traffic Office, holding cells for men, women, children and an armory: Excavation, Foundation, Walling, Roofing, Doors and Windows, Wiring, plumbing and general finishes to completion.	3,600,000.00
Nyamache Deputy County Commissioner's Office	Renovation of a 50 capacity DCC's office by laying tiles, painting and ceiling to completion.	500,000.00
Sameta Deputy County Commissioner's Office	Renovation of a 50 capacity DCC Office by replacement of worn-out roof, extension of veranda and painting of walls to completion.	500,000.00
ENVIRONMENT		
Ekenyoru Primary School	Construction of 4 door pit latrines with one	



	door to cater for PLWD to completion.	200,000.00
Getenga Primary School	Construction of 4 door pit latrines with one door to cater for PLWD to completion.	200,000.00
Metengero Primary School	Construction of 4 door pit latrines with one door to cater for PLWD to completion.	200,000.00
Riamarube Primary School	Construction of 4 door pit latrines with one door to cater for PLWD to completion.	200,000.00
Nyabisia Secondary School	Construction of water channel: storm drainage, excavation, stone pitching and back filling to completion.	300,000.00
Nyakegarakemo Primary School	Construction of 4 door pit latrines with one door to cater for PLWD to completion.	200,000.00
Nyamache Deputy County Commissioner's Office	Purchase of 10,000 litres water tank @ Kshs.100,000 construction of a tank base @ Kshs.50,000 , installation of pipes and gutters @ Kshs.50,000	200,000.00
Naikuru Primary School	Construction of 4 door pit latrines with one door to cater for PLWD to completion.	200,000.00
Chironge Primary School	Construction of 4 door pit latrines with one door to cater for PLWD to completion.	200,000.00
Nyoera Primary School	Construction of 4 door pit latrines with one door to cater for PLWD to completion.	200,000.00
Mosora Primary School	Construction of 4 door pit latrines with one door to cater for PLWD to completion.	241,777.00
Tukiamwana Spring Protection	Spring protection: Bush clearing, drenching, walling, piping (Kshs.300,000) and installation of water treatment tank of 10,000 litres @ Kshs.100,000.	400,000.00



TOTAL

137,088,879.00

MIN. 6/20/09/2021 EMERGENCY

The chairman highlighted requests for emergency projects that were received from schools which lost toilets due to heavy rains currently pounding the area, which required agent funding. The members discussed and mandated the FAM to fund the following institutions from the emergency kitty as follows:

- | | | |
|---------------------------------|---|--------|
| 1) Itumbe Primary school | - | 200000 |
| 2) Nyabisia Primary school | - | 200000 |
| 3) Rianyachuba secondary school | - | 200000 |
| 4) Boitangare secondary school | - | 200000 |
| 5) Getunu Primary school | - | 200000 |
| 6) Nyagesa Primary school | - | 200000 |

MIN. 7/20/09/2021 A.O.B

The chairman tabled a matter concerning the monitoring and evaluation of projects that have been recently funded and also carry out a capacity building exercise. The members discussed and agreed to soon organize for the activities.

MIN. 8/20/09/2021 ADJOURNMENT

There being no other business, the meeting adjourned at 2.00 noon with a word of prayer from Mrs. Lucia Nyakundi.

Signed:

Name: **Vane Gesare**
Secretary

Signature



Date 20/09/2021

Minutes approved:

Name: **Samuel Karuru Mariaka**
Chairman

Signature



Date 20/09/2021

