

**Bobasi NG-CDFC
MINUTES**

**November
18th
2019**

Minutes of the NG-CDF Committee meeting held on 18th November 2019.



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**MINUTES OF THE NG-CDF BOBASI COMMITTEE MEETING HELD ON 18TH NOVEMBER 2019
AT NYAMACHE DCC'S OFFICE AS FROM 9.30 AM, KISII.**

PRESENT

- | | | |
|--------------------------|---|-----------|
| 1. Mr. Samwel N. Karuru | ~ | Chairman |
| 2. Mr. Ronald Ingala | ~ | F.A.M |
| 3. Mr. Naftal M. Omare | ~ | Member |
| 4. Mr. Mathew T. Ondieki | ~ | Member |
| 5. Mr. Doctor O. Ongesa | ~ | Member |
| 6. Mr. Robert Momanyi | ~ | Member |
| 7. Mrs. Vane G. Nyabigo | ~ | Secretary |
| 8. Mrs. Jane K. Oboko | ~ | Member |
| 9. Mrs. Jemimah Bonareri | ~ | Member |
| 10. Mr. Vernon K. Vernon | ~ | Member |

AGENDA

1. Preliminaries
2. Reading and confirmation of the previous minutes
3. Matters arising
4. Ward Report
5. Project Proposal FY 2019/2020
6. N.G-C.D.F Office
7. A.O.B

MIN 1/18/11/2019 PRELIMINARIES

The meeting started at 9.30 a.m. with a word of prayer from Mrs. Jemimah Bonareri. There after the chairman called the meeting to order, welcomed all the members and wished them a fruitful deliberation.

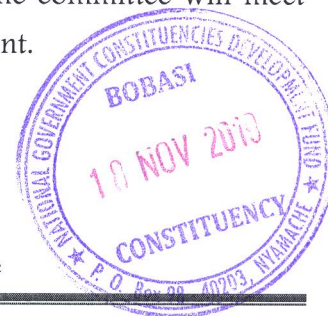
MIN 2/18/11/2019 READING AND CONFIRMATION OF THE PREVIOUS MINUTES

Minutes of the meeting held on 29/10/2019 were read out by the secretary and were proposed as true reflection of the previous deliberations by Mr. Mathew Ondieki and Seconded by Mrs. Jane Oboko.

MIN 3/18/11/2019 MATTERS ARISING

The FAM informed the committee he was organising for a day when the committee will meet specifically to discuss the draft strategic plan as presented by the consultant.

MIN 4/18/11/2019 WARD REPORT



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The FAM tabled the compiled ward report from the ward visit for the members to deliberate and come up with the projects to be funded in the financial year 2019/2020.

The members agreed to adopt the report as presented as it represents the views as collected from the public.



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MUN 5/18/11/2019 PROJECT PROPOSALS FOR 2019/2020

The committee after going through the compiled ward report agreed to present the following proposal to the NGCDF Board for approval for the FY 2019/2020.

Project Name	Project Number	Original Cost	Cumulative Allocation	Project activity	Amount Allocated
1 Employees' Salaries	4-045-264-2110000-100-2019/2020-001	3,458,400.00	-	Payment of staff salaries and gratuity	3,458,400.00
2 Goods and Services	4-045-264-2210000-100-2019/2020-002	2,599,663.45	-	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea.	2,599,663.45
3 NSSF	4-045-264-2120101-100-2019/2020-003	240,000.00	-	Payment of NSSF Deductions	240,000.00
4 NHIF	4-045-264-2120201-100-2019/2020-004	72,000.00	-	Payment of NHIF Deductions	72,000.00
5 Committee Expenses	4-045-264-2210802-100-2019/2020-005	1,872,000.00	-	Payment of Committee sitting allowances, transport, conferences	1,872,000.00
6 Goods and Services	4-045-264-2210000-111-2019/2020-001	1,373,677.24	-	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence.	1,373,677.24
7 Capacity Building	4-045-264-2210700-111-2019/2020-002	1,373,677.24	-	Undertake Training of the PMCs/NG-CDFs on NG-CDF Related issues	1,373,677.24
8 Committee Expenses	4-045-264-2210802-111-2019/2020-003	1,373,677.24	-	Payment of Committee sitting allowances, transport, conferences	1,373,677.24
9 Emergency	4-045-264-2640200-101-2019/2020-001	7,198,241.00	-	To cater for any unforeseen occurrences in the constituency during the financial year 2019/2020	7,198,241.00

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10 NOV 2019

CONSTITUENCY

NATIONAL GOVERNMENT

FUND

NG-CDF

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Project Name	Project Number	Original Cost	Cumulative Allocation	Project activity	Amount Allocated
10 Constituency Sports Tournament	4-045-264-2640509-112-2019/2020-001	2,747,354.48	-	Carry out Constituency Sports tournament (athletics and football) with the winning teams/schools to be awarded with trophies, balls, and games kits in the financial year 2019/2020	2,747,354.48
11 Mosobeti Primary School	4-045-264-2640510-112-2019/2020-002	200,000.00	-	Construction of 4 door pit latrine to completion	200,000.00
12 Nyambunwa Primary School	4-045-264-2640510-112-2019/2020-003	200,000.00	-	Construction of 4 door pit latrine to completion	200,000.00
13 Keera Primary School	4-045-264-2640510-112-2019/2020-004	200,000.00	-	Construction of 4 door pit latrine to completion	200,000.00
14 Kiombwori Primary School	4-045-264-2640510-112-2019/2020-005	200,000.00	-	Construction of 4 door pit latrine to completion	200,000.00
15 Iyenga Spring Protection	4-045-264-2640510-112-2019/2020-006	227,354.48	-	Spring protection: Bush clearing, drenching, Walling, piping and treatment tank	227,354.48
16 Rianyandoro Spring Protection	4-045-264-2640510-112-2019/2020-007	220,000.00	-	Spring protection: Bush clearing, drenching, Walling, piping and treatment tank	220,000.00
17 Mogonchoro Spring Protection	4-045-264-2640510-112-2019/2020-008	500,000.00	-	Spring protection: Bush clearing, drenching, Walling, piping and treatment tank	500,000.00
18 Nyamaruma Primary School	4-045-264-2640510-112-2019/2020-009	1,000,000.00	-	Construction of Storm Drainage and Box Culvert to protect Nyamaruma Primary School; Excavation, Stone Pitching, Box Culvert and back filling	1,000,000.00
19 Bursary Secondary Schools	4-045-264-2640101-103-2019/2020-001	15,000,000.00	-	Payment of bursary to needy student in boarding secondary schools	15,000,000.00

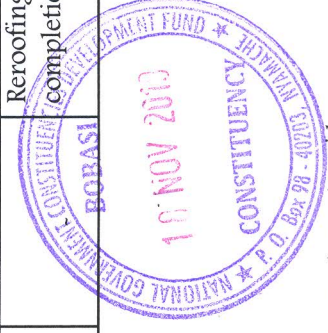


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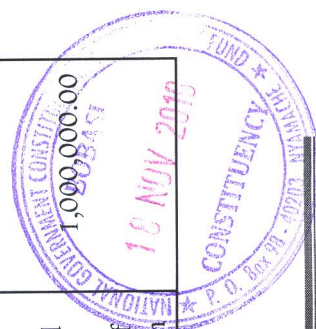
	Project Name	Project Number	Original Cost	Cumulative Allocation	Project activity	Amount Allocated
21	Bursary Tertiary Institutions (Vocational Schools)	4-045-264-2640102-103-2019/2020-002	7,500,000.00	-	Bursary paid to undertake training of motorcycle and motor vehicle drivers to obtain driving licenses	7,500,000.00
22	Bursary Tertiary Institutions (Colleges/Universities)	4-045-264-2640102-103-2019/2020-003	25,578,703.45	-	Payment of bursary to needy student in colleges, universities and other tertiary institutions	25,578,703.45
23	Rusinga Primary School	4-045-264-2630204-104-2019/2020-001	12,000,000.00	5,000,000.00	Completion of a two Storey building consisting of an administration block made up of 8 offices, library consisting of 3 rooms and 8No. Of classrooms; second floor slab, walling, roofing, fixing doors and windows, electrical fittings, railings, stairs and ramp, general finishes.	5,000,000.00
24	Getai Primary School	4-045-264-2630204-104-2019/2020-002	800,000.00	-	Reroofing of 8No. Classrooms to completion	800,000.00
25	Bendere Primary School	4-045-264-2630204-104-2019/2020-003	800,000.00	-	Reroofing of 8No. Classrooms to completion	800,000.00
26	Kiongongi Primary School	4-045-264-2630204-104-2019/2020-004	1,000,000.00	-	Construction of 2No. Classrooms to completion	1,000,000.00
27	Nyambunde Primary School	4-045-264-2630204-104-2019/2020-005	1,000,000.00	-	Reroofing of 8No. Classrooms to completion	1,000,000.00

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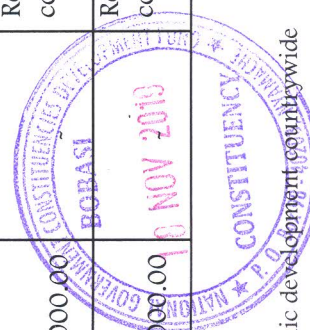
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	Project Name	Project Number	Original Cost	Cumulative Allocation	Project activity	Amount Allocated
28	St. Marys Nyamagwa Girls Primary School	4-045-264-2630204-104-2019/2020-006	2,000,000.00	-	Construction of New Dining Hall to completion; Foundation, walling, roofing, plastering, painting, doors and windows, general finishes. The capacity of the dining hall is to hold 1,000 students seated	2,000,000.00
29	Riamanono DOK Primary School	4-045-264-2630204-104-2019/2020-007	1,000,000.00	-	Construction of 2No. Classrooms to completion	1,000,000.00
30	Maji Mazuri Primary School	4-045-264-2630204-104-2019/2020-008	1,000,000.00	600,000.00	Completion of Administration Block; plastering, door and windows, wiring, painting of 5 rooms to completion	500,000.00
31	Ekenyuru Primary School	4-045-264-2630204-104-2019/2020-009	600,000.00	-	Reroofing of 6No. Classrooms to completion	600,000.00
32	Ebiosi Primary School	4-045-264-2630204-104-2019/2020-010	800,000.00	-	Renovation of 8No. Classrooms; Flooring, plastering, doors and windows, painting, wiring and general finishes	800,000.00
33	Nyacheiki Mission Primary School	4-045-264-2630204-104-2019/2020-011	1,000,000.00	-	Construction of 2No. Classrooms to completion	1,000,000.00
34	Birongo Primary School	4-045-264-2630204-104-2019/2020-012	1,000,000.00	-	Completion of administration block initiated by PA/BOM - Kshs. 800,000; roofing, plastering, wiring, painting and general finishes of 8 rooms to completion: and construction of pit latrine 4 doors to completion	1,000,000.00



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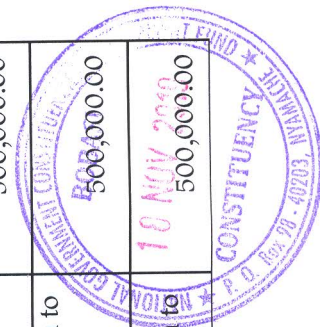
	Project Name	Project Number	Original Cost	Cumulative Allocation	Project activity	Amount Allocated
					- Kshs. 200,000	
35	Nyamokenye Primary School	4-045-264-2630204-104-2019/2020-013	2,000,000.00	1,000,000.00	Completion of 5No. Classrooms; 500,000 for plastering, flooring and painting and reroofing of 5No. Classrooms to completion; 500,000	1,000,000.00
36	Sugubo Primary School	4-045-264-2630204-104-2019/2020-011	1,000,000.00	-	Construction of Administration Block; Foundation, walling, roofing, plastering, wiring, doors, windows, general finishes for 7 rooms to completion	1,000,000.00
37	Nyaguku DOK Primary school	4-045-264-2630204-104-2019/2020-012	2,000,000.00	-	Construction of New Boys Dormitory; Construction of a 100 bed capacity dormitory to completion	2,000,000.00
38	Nyakondiere DEB Primary School	4-045-264-2630204-104-2019/2020-013	1,000,000.00	500,000.00	Construction of one classroom to completion	500,000.00
39	Inani Primary School	4-045-264-2630204-104-2019/2020-014	400,000.00	-	Renovation of 5No. Classrooms; Roofing, flooring, walling, plastering, painting to completion.	400,000.00
40	Simiti Primary School	4-045-264-2630204-104-2019/2020-015	1,000,000.00		Reroofing 10 Classrooms to completion	1,000,000.00
41	Obuya Primary School	4-045-264-2630204-104-2019/2020-016	1,000,000.00		Reroofing 10 Classrooms to completion	1,000,000.00



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	Project Name	Project Number	Original Cost	Cumulative Allocation	Project activity	Amount Allocated
42	Sameta Boys Boarding Primary School	4-045-264-2630204-104-2019/2020-017	2,000,000.00	1,000,000.00	Completion of 100 capacity dormitory on first floor; screeding of first floor slab, walling, roofing, doors and windows, plastering and general finishes to completion	1,000,000.00
43	Nyaineke Primary School	4-045-264-2630204-104-2019/2020-018	500,000.00	-	Renovation of 4No. Classrooms; Flooring, plastering, doors and windows, painting, wiring and general finishes to completion	500,000.00
44	Irongo Primary School	4-045-264-2630204-104-2019/2020-019	500,000.00	-	Construction of one classroom to completion	500,000.00
45	Bonyancha Primary School	4-045-264-2630204-104-2019/2020-020	1,000,000.00	-	Reroofing of 8No. Classrooms to completion	800,000.00
46	Nyamache Primary School	4-045-264-2630204-104-2019/2020-021	1,500,000.00	1,000,000.00	Completion of 3No. Classrooms; Flooring, plastering, fixing doors and windows, painting to completion	500,000.00
47	Getenga Primary School	4-045-264-2630204-104-2019/2020-022	500,000.00	-	Reroofing of 5 classrooms to completion	500,000.00
48	Enchoro EMA Primary School	4-045-264-2630204-104-2019/2020-023	500,000.00	-	Reroofing of 5 classrooms to completion	500,000.00
49	Riongocho Primary School	4-045-264-2630204-104-2019/2020-024	500,000.00	-	Construction of one classroom to completion	500,000.00
50	Riyabo Primary School	4-045-264-2630204-104-2019/2020-025	500,000.00	-	Construction of one classroom to completion	500,000.00

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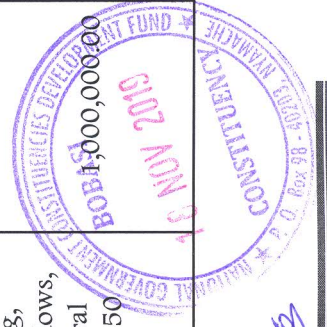
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Project Name	Project Number	Original Cost	Cumulative Allocation	Project activity	Amount Allocated
				completion	
51 Getunu Primary School	4-045-264-2630205-104-2019/2020-019	882,975.55		Renovation of 8No. Classrooms; Flooring, plastering, doors and windows, painting, wiring and general finishes to completion	882,975.55
Sindagogi Primary School	4-045-264-2630205-104-2019/2020-020	300,000.00		Construction of a 2m perimeter wall on a 3 acre piece of land	300,000.00
52 Bishop Mugendi Nyakegogi Secondary School	4-045-264-2630205-104-2019/2020-001	4,000,000.00	2,000,000.00	Completion of Girls Dormitory (Twin-One Storey); Walling first floor, plastering, doors and windows, second floor slab, painting, wiring, 6 door abolition block with a capacity of 100 beds per floor to completion	2,000,000.00
53 Nyabiosi Secondary School	4-045-264-2630205-104-2019/2020-002	2,000,000.00	1,000,000.00	Completion of Administration Block (One Storey); walling first floor, roofing, plastering, doors and windows, wiring, painting and general finishes for 8 rooms/offices (ground floor) and 100 seats capacity Library and 5 offices (1st floor) to completion	1,000,000.00
54 Mogonga Secondary School	4-045-264-2630205-104-2019/2020-003	1,000,000.00		Construction of New Boys Dormitory; Construction of a 100 bed capacity dormitory; Foundation, walling, roofing, plastering, wiring, plumbing, doors and windows, painting and	1,000,000.00



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	Project Name	Project Number	Original Cost	Cumulative Allocation	Project activity	Amount Allocated
					general finishes to completion	
55	Nyabete Secondary School	4-045-264-2630205-104-2019/2020-004	1,000,000.00	-	Construction of 2No. Classrooms to completion	1,000,000.00
56	St. Mathews Chitago Secondary School	4-045-264-2630205-104-2019/2020-005	2,500,000.00	1,500,000.00	Completion of Science Laboratory; plastering, wiring, fixtures and fittings, plumbing, painting and general finishes to completion with a capacity of 50 work stations	1,000,000.00
57	Rianyachuba Secondary School	4-045-264-2630205-104-2019/2020-006	2,000,000.00	1,000,000.00	Completion of a dormitory to completion; screeding first floor slab, walling, roofing, doors and windows, plastering and general finishes with a capacity of 100 beds per floor	1,000,000.00
58	Rusinga Secondary School	4-045-264-2630205-104-2019/2020-007	2,000,000.00	-	Construction of Dormitory Block to completion with a capacity of 200 beds	2,000,000.00
59	Riontweka Secondary School	4-045-264-2630205-104-2019/2020-008	2,000,000.00	-	Construction of 4No. Classrooms to completion	2,000,000.00
60	Bointangare Secondary School	4-045-264-2630205-104-2019/2020-009	2,500,000.00	1,500,000.00	Completion of a one Storey laboratory, walling, roofing, plastering, doors and windows, painting, wiring and general finishes with a capacity of 50 work stations	1,000,000.00



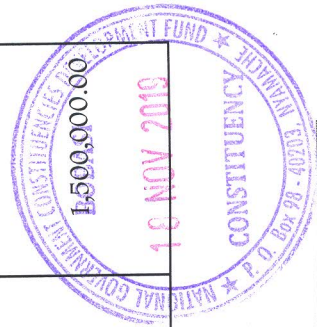
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	Project Name	Project Number	Original Cost	Cumulative Allocation	Project activity	Amount Allocated
61	Borangi SDA Secondary School	4-045-264-2630205-104-2019/2020-010	7,500,000.00	-	Purchase of a 51 Seater bus	7,200,000.00
62	Rianchore Secondary School	4-045-264-2630205-104-2019/2020-011	400,000.00	-	Purchase of 100 Student Lockers and Chairs	400,000.00
63	Gionseri Girls Secondary School	4-045-264-2630205-104-2019/2020-012	2,000,000.00	1,000,000.00	Completion of a one Storey tuition block consisting of 4No. Classrooms; Plastering, wiring, flooring, painting and general finishes to completion	1,000,000.00
64	Itumbe Secondary School	4-045-264-2630205-104-2019/2020-013	1,000,000.00	-	Construction of 2No. Classrooms to completion	1,000,000.00
65	Ikenye Secondary School	4-045-264-2630205-104-2019/2020-014	500,000.00	-	Construction of 1No. Classroom to completion	500,000.00
66	Isena Mission Girls Secondary School	4-045-264-2630205-104-2019/2020-015	2,000,000.00	1,000,000.00	Additional funds for construction of a Dining Hall; Walling, roofing, plastering, painting, doors and windows, general finishes for 1,000 seated students to completion	1,000,000.00
67	Nyabonge Secondary School	4-045-264-2630205-104-2019/2020-016	2,000,000.00	1,000,000.00	Completion of Dormitory; Roofing, plastering, painting, doors and windows, general finishes with a capacity of 200 beds to completion	1,000,000.00



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Project Name	Project Number	Original Cost	Cumulative Allocation	Project activity	Amount Allocated
68 Ebigogo Secondary School	4-045-264-2630205-104-2019/2020-017	500,000.00	-	Construction of a kitchen; Foundation, walling, roofing, fireplace, chimney, doors and windows, plumbing works consisting of a fireplace, wash area and store.	500,000.00
69 Maji Mazuri Secondary School	4-045-264-2630205-104-2019/2020-018	1,200,000.00	600,000.00	Completion of administration block; Floor screeding, walling, roofing, plastering, painting, doors and windows, general finishes consisting of 8 offices to completion	600,000.00
70 NGCDF Office Extension	4-045-264-3110202-108-2019/2020-001	20,102,261.82	17,102,261.82	Rehabilitation and extension of NGCDF Office; variations as a result of change in design of the office consisting of four more additional offices to host the OCPD and OCS, staircase, redoing the foundation, expanding the septic tank and landscaping of half an acre area.	2,500,000.00
71 NGCDF Office Motorcycle	4-045-264-3110202-108-2019/2020-002	350,000.00	-	Purchase of NGCDF Motorbike - Suzuki/Yamaha 125	350,000.00
72 NGCDF Office Furniture	4-045-264-3110202-108-2019/2020-003	1,500,000.00	-	Purchase of NGCDF Office furniture and equipment; 5 Executive desks and chairs; 250,000, conference table; 80,000 and chairs; 200,000, work stations; 600,000, 2	1,500,000.00



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Project Name	Project Number	Original Cost	Cumulative Allocation	Project activity	Amount Allocated
				computers; 100,000, printer; 35,000, TV; 55,000, camera; 60,000, projector; 120,000.	
73 Igare Police Station	4-045-264-2640507-113-2019/2020-001	10,000,000.00		Construction of a proposed police station administration block consists of reporting office, OCPD Office, OCS Office, Traffic Office, Holding cells for men, women, children and an armory: Excavation, Foundation, Walling, Roofing, Doors and Windows, Wiring, plumbing and general finishes.	5,000,000.00
74 Nyabite Chief's Office	4-045-264-2640507-113-2019/2020-002	500,000.00	300,000.00	Completion of Administration block; Plastering, painting, ceiling, wiring and general finishes of 7 rooms to completion	200,000.00
75 Nyamagwa Chief's Office	4-045-264-2640507-113-2019/2020-003	700,000.00	500,000.00	Completion of Administration block; Plastering, painting, ceiling, wiring and general finishes of 7 rooms to completion	200,000.00
76 Omosaria Chief's Office	4-045-264-2640507-113-2019/2020-004	900,000.00	400,000.00	Completion of Administration block; roofing, fixing doors and windows, Plastering, painting, ceiling, wiring and general finishes of 7 rooms to completion	400,000.00
TOTAL					137,367,724.13



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MIN. 6/18/11/2019 N.G.-C.D.F OFFICE

The chairman tabled the progress report on the ongoing construction of NGCDF office. The members discussed and requested the chairman provide proper documentation to be produced later.

The chairman informed the committee that the contractor had met the NGCDF team, the county works officers and treasury team to approve a request for variation in the works of the office construction. The committee approved a variation of Kshs. 2,500,000 to cater for the extra offices and change in design of the building.

MIN. 7/18/11/2019 ONGOING PROJECTS

The manager tabled to the committee the list of ongoing projects which were yet to be verified for further funding. Some of the projects have been given priority in this FY 2019/2020. Those that have not and will be considered in the coming FY after verification include;

1. Naikuru Secondary School – Completion of dormitory – Kshs. 600,000
2. Nyabonge Secondary School – Construction of Tuition block – Kshs. 2,700,000
3. Chironge Primary School – Reroofing – 500,000
4. Gionsaria Primary School – Completion of Dormitory – Kshs. 800,000

The above projects will be considered under a reallocation of funds sought from the Board on funds not fully utilized by the NGCDF committee.

MIN 8/18/11/2019 A.O.B and ADJOURNEMENT

There being no other business, the meeting adjourned at 1.00 p.m with a closing of prayer from Mrs. Jemimah Bonareri.

Signed:

Name: Vane Gesare Signature [Signature] Date 18/11/2019
Secretary

Name: Samuel Karuru Marika Signature [Signature] Date 18/11/2019
Chairman

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