

**MINUTES OF KITUTU CHACHE SOUTH CDFC MEETING HELD ON 18th NOVEMBER, 2018
AT MOSOCHO NG-CDF OFFICE**

Members present

- | | |
|--------------------------------|----------------------|
| 1. Mr. James MaobeMokaya | Chairman |
| 2. Mrs. WinfridaKemuntoMaisiba | NG-CDFC Secretary |
| 3. Mr. Edwin Kimutai | Fund Account Manager |
| 4. Mrs.PacificaMoraaOnyango | NG-CDFC Member |
| 5. Mr. Geoffrey MatunduraMose | NG-CDFC Member |
| 6. Mr. John Ongeri | NG-CDFC Member |
| 7. Mr. William Murindatt | D.C.C |
| 8. Mr. James Orito | NG-CDFC Member |
| 9. Mrs. Mellen Kebati | NG-CDFC Member |
| 10. Ben Makuru | NG-CDF Member |

Agenda

1. Prayer and opening remarks
2. Proposed projects to be funded 2018/2019
3. A.O.B

MIN: 01/11/2018 Prayer and opening remarks.

The meeting started at 11: 00 a.m with a word of prayer from Pacificah Okumu. Chairman then read the agenda of the day which were deliberated. He proposed that the meeting be dedicated only to deliberation of projects to be funded in the 2018/2019 financial year of which Ksh 109,040,875.52 has been allocated to the constituency.

.The basis of deliberation of the budget proposal shall be based the ward meetings report done in March 2018, the current status of ongoing projects and projects proposals submitted to office.

MIN: 02/11/2018: Prioritization of Additional projects to be funded in 2018/2019 financial year.

The secretary read the ward meeting report of the public participation meeting which was held on 19th and 21th March 2018.The committee concurred that the report is factual and represent the actual report of the public participation meeting which were held early in the year..

The committee approved the report and agreed to prioritize the additional 2018/2019 budget proposal based on the ward meeting report.



Fund Account Manager guided members in reading a circular from the head office on the guidelines required in submission of 2018/2019 he noted that the constituency had been allocated Ksh.109,040,875.52 which the committee is supposed to budget based on the guidelines.

Chairman informed members that the proposal is required to be submitted by as soon as possible but a soft copy to projects department is supposed to be submitted before hard copy is forwarded. He further informed members that the projects proposed shall be picked from ward meetings report.

The CDF Committee discussed the report from ward forum which was held and made the following resolutions:

- That in prioritizing of projects the ongoing projects will be given precedence.
- That national government function project be given more emphasis but where project falls under devolved function but it is ongoing then it should be funded to its logical conclusion.
- It was agreed which were proposed by public but fall within devolved functions be forwarded to county for consideration.
- As per the NG-CDF Board Circular, the projects to be funded shall be only those that are in respect of works and services falling within the functions of the National Government under the constitution, and must be community based in order to ensure that the benefits are available to a widespread cross-section of the inhabitants of a particular area.

The CDF Committee discussed the report from ward forum and made the following resolutions:

- That in prioritizing of projects the ongoing projects shall be given precedence. It was further agreed that the following projects shall not be allocated funds in the 2018/2019 financial year because of the reasons stat in the table below:

S/No.	Project name	Approved Activities	Pending Activities	Balance to complete (Kshs.)	Reasons for not allocating funds
1	Keore Primary School	Completion of administration block partitioning plastering, fixing doors and painting	plastering, fixing doors and windows ,flooring and painting	500,000.00	The school still has Ksh.400,000 which was allocated in 2017/2018 financial year. The amount is sufficient to complete the project.


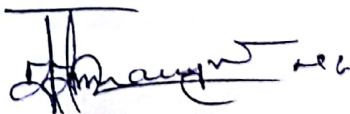
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2	Nyabundo Primary School	Completion of 2 classrooms; plastering, flooring and painting	Roofing, plastering, fixing doors and windows and painting	600,000.00	The school still has Ksh.400,000 which was allocated in 2017/2018 financial year. The amount is sufficient to complete the project.
3	Nyamata Primary School	Construction of three classrooms foundation, walling, roofing fixing doors and windows, flooring and roofing	plastering, fixing doors and windows, flooring and painting	800,000.00	The committee proposed to fund the project to completion next financial year.
4	Rwora Primary School	Renovation of three classrooms, plastering, roofing and painting.	fixing doors and windows plastering and painting	400,000.00	The committee proposed to fund the project to completion next financial year so that Bototo primary school which is in the neighborhood can be funded since it is more needy and has a larger population.
5	Getare II Primary School	Construction of two classrooms foundation, walling, roofing fixing doors and windows, flooring and roofing	Roofing, plastering, fixing doors and windows and painting	500,000.00	The committee proposed to fund the project to completion next financial year.

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6	Nyatieko Chief's Office	Construction of chief's office; Foundation, walling, flooring, roofing, plastering and fixing doors and windows Ksh1,500,000.00 and Administration Police units; Foundation, walling, flooring, roofing, plastering and fixing doors and windows (Ksh.2,500,000) at Igege area	Super structure, and all finishes	1,000,000.00	The chief's office and A.P unit still has Ksh.3,000,000.00 which was allocated in 2017/2018 financial year. The amount is sufficient to do the works up to roofing level. Additional amount of about Ksh.1,000,000.00 will be allocated next financial year to complete the project.
7	Mariiba Primary School	Completion of administration block, roofing, fixing doors and windows, plastering, flooring and painting	plastering, fixing doors and windows, flooring and painting	700,000.00	The school still has Ksh.800,000 which was allocated in 2017/2018 financial year. The amount is sufficient to complete the project.

Committee then prioritized projects to be funded in the 2018/2019 financial year as follows:

A) ADMINISTRATION AND RECURRENT EXPENDITURE

Project Name	Project Number	Activity	Amount	Status
Employees Salaries	4-045-269-2110000-100-2017/18-001	Payment of staff salaries and gratuity	2,091,693.58	Ongoing
Goods and Services	4-045-269-2210000-100-2017/18-002	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea.	2,150,758.62	Ongoing
NSSF	4-045-269-2120101-100-2018/2019-003	Payment of NSSF Deductions	150,000.00	Ongoing
NHIF	4-045-269-2120201-100-2018/2019-004	Payment of NHIF Deductions	150,000.00	Ongoing

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Committee Expenses	4-045-269-2210802-100-2018/2019-005	Payment of Committee sitting allowances, transport, conferences	2,000,000.00	Ongoing
TOTAL			6,542,452.20	

B) MONITORING AND MONITORING EVALUATION

Project Name	Project Number	Activity	Amount	Status
Goods and Services	4-045-269-2210000-111-2018/2019-001	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence.	1,077,586.20	Ongoing
Committee Expenses	4-045-269-2210802-111-2018/2019-002	Payment of Committee sitting allowances, transport, conferences	1,200,000.00	Ongoing
NG-CDFC/PMC Capacity Building	4-045-269-2210700-111-2018/2019-003	Undertake Training of the PMCs/NG-CDFCs on NG-Related issues	993,640.00	Ongoing
TOTAL			3,271,226.20	

C) EMERGENCY VOTE

Project Name	Project Number	Project Activity	Amount Allocated	Status
Emergency	4-045-269-2640200-101-2018/2019-001	To cater for any unforeseen occurrences in the constituency during the financial year	5,738,993.45	Ongoing
Total			5,738,993.45	

D) CONSTITUENY SPORTS TOURNAMENT

Project Name	Project Number	Project Activity	Amount Allocated	Status
Constituency Sports Tournament	4-045-269-2640509-112-2018/2019-001	Carry out Constituency Sports tournament and the winning teams/schools to be awarded with	2,180,817.50	Ongoing

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		trophies, balls, and games kits		
Total			2,180,817.50	

E) ENVIRONMENT VOTE

Project Name	Project Number	Project Activity	Amount Allocated	Status
Bogeka Water Spring	4-045-269-2640510-110-2018/19-001	Protection of spring, foundation, walling, plastering and fencing, stone pitching and landscaping.	436,163.50	New
Nyatieko Water Spring	4-045-269-2640510-110-2018/19-002	Protection of spring; foundation, walling, plastering, fencing, stone pitching and landscaping.	436,163.50	New
Kitutu Central water spring	4-045-269-2640510-110-2018/19-003	Protection of spring, foundation, walling, plastering fencing, stone pitching and landscaping	436,163.50	New

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Nyakoe Spring Protection	4-045-269-2640510-110-2018/19-004	Protection of spring, foundation, walling, plastering, fencing stone pitching and landscaping	436,163.50	New
Bogusero Spring	4-045-269-2640510-110-2018/19-005	Protection of spring , foundation, walling, plastering, fencing, stone pitching and landscaping	436,163.50	New
Total			2,180,817.50	

F) BURSARY VOTE

Project Name	Project Number	Project Activity	Amount Allocated	Status
Bursary Secondary Schools	4-045-269-2640101-103-2018/2019-001	Payment of bursary to needy students	8,000,000.00	Ongoing
Bursary Tertiary Schools	4-045-269-2640102-103-2018/2019-002	Payment of bursary to needy students	19,676,568.37	Ongoing
TOTAL			27,676,568.37	

F) SECONDARY SCHOOLS

Project Name	Project Number	Project Activity	Amount Allocated (Ksh)	Status
Bogeka Secondary School	4-045-269-2630205-104-2018/19-001	Construction of one classroom, foundation, walling, roofing plastering an flooring.	800,000.00	New
Getembe Secondary School	4-045-269-2630205-104-2018/19-002	Final payment for purchase of a 52 seater bus.	1,650,000.00	Ongoing

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Project Name	Project Number	Project Activity	Amount Allocated(Ksh)	Status
Kanunda Secondary School	4-045-269-2630205-104-2018/19-003	Final payment for purchase of a 52 seater bus.	3,100,000.00	Ongoing
Kanunda Secondary School	4-045-269-2630205-104-2018/19-004	Construction of one classroom, foundation, walling, roofing, plastering and flooring	800,000.00	New
Keore Secondary School	4-045-269-2630205-104-2018/19-005	Construction of One classroom, foundation, walling, roofing, plastering and flooring.	800,000.00	New
Nyakegiro Secondary School	4-045-269-2630205-104-2018/19-006	Completion of one classroom fixing doors and windows and painting	300,000.00	Ongoing
Nyanguru Secondary School	4-045-269-2630205-104-2018/19-007	completion of two classrooms walling, lintel, roofing, plastering, flooring, fixing doors and windows and plastering up to finishing	800,000.00	Ongoing
Nyaore Secondary School	4-045-269-2630205-104-2018/19-008	Completion of laboratory, flooring, plastering, ceiling and fixtures.	800,000.00	Ongoing
Nyatieko Secondary School	4-045-269-2630205-104-2018/19-009	Final payment for purchase of a 52 seater bus.	2,100,000.00	Ongoing
Ong'icha Secondary School	4-045-269-2630205-104-2018/19-010	Final payment for purchase of a 52 seater bus.	2,100,000.00	Ongoing
St. Catherine Iranda Secondary	4-045-269-2630205-104-2018/19-011	Final payment for purchase of a 52 seater bus.	1,500,000.00	Ongoing
St. Patrick's Secondary School	4-045-269-2630205-104-2018/19-012	Final payment for purchase of a 52 seater bus.	1,100,000.00	Ongoing
			15,850,000	

G) PRIMARY SCHOOLS

Project Name	Project Number	Project Activity	Amount Allocated(Ksh)	Status
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Project Name	Project Number	Project Activity	Amount Allocated(Ksh)	Status
Bokeabu Primary School	4-045-269-2630204-104-2018/19-001	Completion of two classrooms by reroofing, flooring and plastering and fixing doors and windows.	500,000.00	Ongoing
Bototo Primary School	4-045-269-2630204-104-2018/19-002	Completion of three classrooms by reroofing, flooring and plastering and fixing doors and windows.	500,000.00	Ongoing
Daraja Mbili Primary School	4-045-269-2630204-104-2018/19-003	Renovation of five classrooms by reroofing, flooring and plastering and fixing doors and windows.	800,000.00	New
Getembe Primary School	4-045-269-2630204-104-2018/19-004	Renovation of five classrooms by reroofing, fixing flooring, plastering, and fixing doors and windows.	1,000,000.00	New
Jogoo Primary School	4-045-269-2630204-104-2018/19-005	Renovation of three classrooms by reroofing, flooring and plastering and fixing doors and windows.	500,000.00	New
Kianyabinge Primary School	4-045-269-2630204-104-2018/19-006	Renovation of four classrooms by reroofing, flooring and plastering and fixing doors and windows.	800,000.00	New
Kioge Primary School	4-045-269-2630204-104-2018/19-007	Completion of two classrooms by reroofing, flooring and plastering and fixing doors and windows.	500,000.00	Ongoing
Kisii Special School	4-045-269-2630204-104-2018/19-008	Completion of dormitory plastering flooring, fixing doors and windows and painting	800,000.00	Ongoing
Nyabigena Primary School	4-045-269-2630204-104-2018/19-009	Purchase of about 0.4 acre land for school expansion.	2,000,000.00	New
Nyabiyongo Primary School	4-045-269-2630204-104-2018/19-010	Completion of one classroom plastering, flooring, fixing doors and windows, flooring and painting	500,000.00	Ongoing
Gesarara Primary School	4-045-269-2630204-104-2018/19-011	Construction of one classrooms, foundation ,walling, roofing, plastering,	700,000.00	New

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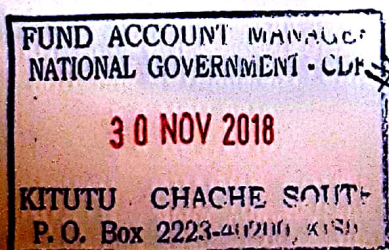
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Project Name	Project Number	Project Activity	Amount Allocated(Ksh)	Status
		flooring, fixing doors and windows and painting		
Nyakeogiro Primary School	4-045-269-2630204-104-2018/19-012	Completion of three classrooms by reroofing, flooring and plastering and fixing doors and windows.	500,000.00	Ongoing
Nyambara Primary School	4-045-269-2630204-104-2018/19-013	Renovation of five classrooms by reroofing, flooring and plastering and fixing doors and windows.	1,000,000.00	New
Nyanchogochi Primary School	4-045-269-2630204-104-2018/19-014	Completion of one classroom plastering ,fixing doors and windows and painting	500,000.00	Ongoing
Nyosia Primary School	4-045-269-2630204-104-2018/19-015	Completion of two classrooms fixing doors and windows, plastering and painting	500,000.00	Ongoing
Rera Primary School	4-045-269-2630204-104-2018/19-016	Completion of one classroom plastering, fixing doors and windows, flooring and painting	300,000.00	Ongoing
St. Joseph's Nyabururu Primary School	4-045-269-2630204-104-2018/19-017	Renovation of four classrooms by reroofing, flooring and plastering and fixing doors and windows.	800,000.00	New
St. Patrick's Primary School- Mosoho	4-045-269-2630204-104-2018/19-018	Renovation of Seven classrooms by reroofing, flooring and plastering and fixing doors and windows.	1,500,000.00	New
Nyaore Primary School	4-045-269-2630204-104-2018/19-019	Renovation of three classrooms by reroofing, flooring and plastering and fixing doors and windows.	500,000.00	New
St. Mary Boys Primary School- Mosoch	4-045-269-2630204-104-2018/19-020	Flooring and repainting of four classrooms	400,000.00	New
TOTAL			14,600,000	

H).SECURITY



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Project Name	Project Number	Project Activity	Amount Allocated(Ksh)	Status
Bogeka chief's Office	4-045-269-2640507-104-2018/19-001	Construction of chief's office; foundation, walling, flooring, plastering and fixing doors and windows(Kshs.1,500,000.00) and administration Police office, foundation, walling, flooring, roofing, plastering and fixing doors and windows(Kshs.1,000,000.00).	2,500,000.00	New
Matieko Chief's Office	4-045-269-2640507-104-2018/19-002	Construction of chief's office; foundation, walling, flooring, plastering and fixing doors and windows(Kshs.1,500,000.00) and administration Police office, walling, flooring, roofing, plastering and fixing doors and windows Ksh.1,000,000.00).	2,500,000.00	New
Township Chief's Officer	4-045-269-2640507-104-2018/19-003	Construction of chief's office; foundation, walling, flooring, plastering and fixing doors and windows(Kshs.1,500,000.00) and administration Police office, foundation, walling, flooring, roofing, plastering and fixing doors and windows Ksh.1,000,000.00).	2,500,000.00	New
Mosocho A.C.C's Perimeter fence	4-045-269-2640507-104-2018/19-0004	Construction of a permanent perimeter fence all around the Assistant County Commissioners Offices about 500 meters round.	4,500,000.00	New
Total			12,000,000.00	

I) NG-CDF OFFICE

Project Name	Project Number	Activity	Amount	Status
NG-CDF Office.	4-045-269-3110202-108-2018/19-001	Completion of NG-CDF office; walling, shattering, roofing, and fixing doors and windows	9,000,000.00	Ongoing
Total			9,000,000.00	

J) TECHNICAL TRAINING INSTITUTE

Project Name	Project Number	Activity	Amount	Status

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Kiamwasi Technical Training Institute	4-045-269-2630206-108-2018/19-001	Construction of a Technical Training Institute from Foundation, walling, roofing, and fixing doors and windows to completion. A project co-funded with National Government.	10,000,000.00	New
Total			10,000,000.00	

MIN: 03/11/18: Allocated Funds for bus payment

The committee noted that amount for purchase of buses had reduced because at the time of preparing a report the beneficiary schools had not remitted the quarterly payment. The buses payment analysis is as follows:

Project Name	Project Activity	Current Balance	Balance in the Account	Amount Allocated (Due)(Ksh)	Status
Getembe Secondary School	Final payment for purchase of a 52 seater bus.	2,150,000	500,000	1,650,000.00	Ongoing
Kanunda Secondary School	Final payment for purchase of a 52 seater bus.	3,600,000	500,000	3,100,000.00	Ongoing
Nyatieko Secondary School	Final payment for purchase of a 52 seater bus.	2,600,000	500,000	2,100,000.00	Ongoing
Ong'icha Secondary School	Final payment for purchase of a 52 seater bus.	2,600,000	500,000	2,100,000.00	Ongoing
St. Catherine Iranda Secondary	Final payment for purchase of a 52 seater bus.	2,100,000	500,000	1,500,000.00	Ongoing
St. Patrick's Secondary School	Final payment for purchase of a 52 seater bus.	1,600,000	500,000	1,100,000.00	Ongoing

The committee therefore agreed to allocate the actual balance after deduction of Ksh.500,000 which is due in January 2019.

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MIN: 04/11/18: Fund Allocated to Ongoing Projects

The committee discussed the status of ongoing projects and noted that the funds allocated to the ongoing project were sufficient to complete all the pending works in the ongoing projects except for NG-CDF office which committee agreed to fund for the next two financial years as summarized in the next table.

Project Name	Activity	Amount allocated	Remarks
Kisii Special School	Completion of dormitory plastering flooring, fixing doors and windows and painting	800,000.00	The allocated funds is sufficient to complete the project
Nyosia Primary School	Completion of two classrooms fixing doors and windows, plastering and painting	500,000.00	The allocated funds is sufficient to complete the project
NG-CDF Office.	Completion of NG-CDF office; walling, shattering, roofing, and fixing doors and windows	9,000,000.00	The balance of Ksh.16, 000, 000 .00will be allocated in the next two financial years.

MIN: 05/11/18: Any Other Business

Since the meeting was dedicated for deliberation of project proposal there was no other business discussed. The meeting ended at 3.30 p.m with a word of prayer from Winfridah Kemunto.

Minutes Prepared by:

Secretary

James Orito

Signature: *[Handwritten Signature]* Date: 30.11.2018

Fund Account Manager

Edwin Kimutai Rutto

Signature: *[Handwritten Signature]* Date: 30.11.2018

Confirmed by:

Chairman

James Maobe

Signature: *[Handwritten Signature]* Date: 30-11-2018

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