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**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND**

**KITUTU MASABA CONSTITUENCY**

**PROPOSED PROJECTS BUDGET FOR**

**2022/2023 FINANCIAL YEAR**

**CDF logo 4 MsWordNational Government Constituency Development Fund**

**Kitutu Masaba Constituency**

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**KITUTU MASABA NG-CDFC MEETING HELD ON 23rd JUNE 2023 AT TOMBE NG-CDF OFFICE.**

**MEMBERS PRESENT:**

1. John Ongeri - Fund Account Manager
2. Vane Sarange Ombaso - Chairperson
3. Okongo Ongaki Salim Mark - Secretary
4. Steve Mongare Omwansa - Member
5. Hildah Kwamboka Ntabo - Member
6. Enock Manyinsa Onsongo - Member
7. James Makini Makini - Member
8. Jane Bosibori Machoka - Member

**Absent with apology**

1. Tobias Otunga - DCC

**Agenda**

1. Preliminaries
2. NGCDF Board Visit on On going Projects
3. NGCDF Committee resolutions on On going projects
4. Request for Change of Project Activities
5. Resubmission of Kitutu Masaba proposal FY2022/2023
6. Kitutu Masaba Projects FY2023/2024 Proposal
7. A.O.B

The meeting started at 9.30am with a word of prayer from Hildah Ntabo

**MIN1/23/6/2023 PRELIMINARIES**

The Chairperson thanked members for attending the meeting on a short notice. She requested the secretary to read the previous minutes which were agreed by Enock Manyinsa and were seconded by James Makini as the true reflection of discussions of the previous meeting.

**MIN 2/23/6/2023: NG-CDF BOARD VISIT ON ONGOING PROJECTS**

The NG-CDF Board visited Kitutu Masaba NG-CDF constituency on the 20th June, 2023 for fact finding on issues pertaining to FY2022/2023 as submitted. The chairman explained that the projects proposal for 2022/23 financial year was pending approval subject to the Committee reconciling projects on the report on ongoing projects and those in the project proposal. This was because according to the minutes, it was reported that there were still incomplete projects dating 2013/14 financial year yet in the report on ongoing projects, only projects initiated in 2018/19 and 2021/22 had been reported

The Board was able to visit five projects ie Nyambogo Pry Sch, St Paul Orotuba Mixed Sec Sch, Kiandege Secondary Sch, St. Albert Girango Sec Sch and St Anatole Nyanchonori Sec Sch. The Committee noted that there were discrepancies on the initial proposed activities and what was established on the ground. Based on this, the Board resolved as follows;

* That the NG-CDF Committee capture the correct projects’ activities on the above mentioned projects. The activities should also include furniture and water harvesting goods. The Committee was also advised to install terrazzo/tiles on the floor for durability
* That the NG-CDF Committee engage the public works so as to establish the value of the pending works on the stated projects
* That the NG-CDF Committee undertakes a thorough verification exercise within the Constituency with a view of ascertaining whether there were other stalled projects that were initiated by NG-CDF but had not been previously reported. This was to be done by 15th July, 2023.

In adhering to the Board’s resolution, the Committee liased with the technical officer who carried out valuation of the pending works on the projects and established as detailed below;

| **Project Name** | **Project Activity** | **Original Cost** | **Amount disbursed by the Board** | **Amount that had been allocated in 2022/23 f/y** | **Value of pending works as per the BQ (Kshs)** |
| --- | --- | --- | --- | --- | --- |
| Nyambogo SDA Primary school | Completion of 2 classrooms i.e: Plastering, fixing window panes, floor screeding, installation of veranda, chairs and desks, fitting fascia board, water harvesting 5000 litres tank capacity verandah, ceiling and electrical works | 3,174,780 | 1,000,000 | 1,000,000 | 2,174,780 |
| Kiendege Secondary school | Completion of 2 classrooms i.e: Plastering, fixing doors and window fittings, floor screeding, installation of veranda, chairs and desks, fitting fascia board, water harvesting 5000 litres tank capacity, ceiling and electrical works | 3,021,210 | 1,000,000 | 1,500,000 | 2,021,210 |
| St. Albert Girango Secondary school | Completion of dinning Hall; Plastering, fixing doors, windows fittings, floor screeding, painting, veranda, chairs and tables, fascia board, water harvesting 5000 litres tank and electrical works | 3,191,340 | 1,000,000 | 1,000,000 | 2,191,340 |
| St. Paul’s Manga Orotuba Secondary school | Completion of Library i.e floor screeding, doors, windows fittings veranda, installation of water harvesting 5000 liters tank, painting, complete book stacks and reading tables & chairs, ceiling and electrical works | 3,430,560 | 1,000,000 | 1,298,459.48 | 2,430,560 |

Based on the valuation done by the public works, the Committee agreed to review its projects proposal by way of ensuring that adequate funds are allocated to the above projects to ensure completion. This therefore meant that some of the newly proposed projects would be omitted in order to get adequate funds to complete the ongoing projects. The following projects were thus replaced; Metamaywa Secondary School (Ksh 3,721,540) for the construction of laboratory 20 student capacity and Kuja Primary School (Ksh. 1,000,000) for the construction of modern pit latrine consisting of 6 doors and urinal wing -

As part of the review, the Committee saw the need to acquire one 125cc Yamaha Motor cycle at Kshs.150,000 for use by the Clerk of works during inspection of the NG-CDF Projects and allocate Kshs.250,000 as additional funds for renovation of 1 classroom to make it 5 at Kshs.1,250,000 (roof replacement, fixing windows, doors, plastering and painting) in Kiabiraa primary school

It was also noted during the visit by the Board that St. Anatole Nyanchonori Secondary School project had stalled at ground floor slab level despite having been first allocated funds in 2018/19 financial year which had so far received Kshs.2.5 million. The school seemed to have changed its priorities from construction of a laboratory to a tuition block and a library. Further, it was established that the school had only received Kshs.2 million yet the Board had disbursed Kshs.2.5 million. This called for reconciliation by the NG-CDFC in order to ascertain where the deficit of Kshs.500,000 was channeled into. Further, since the project had stalled for long, the Board instructed that structural integrity report be availed to confirm whether the building would support 3 more floors as explained by the principal. The NG-CDFC requested the services of the structural engineer who up to date has not been able to go to site due to overwhelming work schedule. It is against this background that the NG-CDFC agreed that due to the complexity of the processes to be followed on the project, be shelved upto 2023/24 financial year. The Committee committed that adequate funds as will be guided by the Public Works report would be allocated in the 2023/24 financial year to ensure that a defined phase ie ground floor is completed.

On the high mast projects, the Committee noted that the Board had declined the projects on the basis that they fell within the devolved functions. The Committee appeals that the Board approves the projects because of the following reasons;

1. The projects would situated within the Chief’s compound (see attached letters from the chiefs) thus guaranteed security
2. The NG-CDFC had already sought a letter of no objection from the County Government of Nyamira to take over the projects once they are installed just in case the local administration is unable to meet its recurrent cost
3. There has been numerous cases of insecurity in some parts of the Constituency especially on the proposed site, the latest case being the couple residing in the USA who were killed as they headed to their rural home. These cases among others has really affected business hours causing businesses to close earlier than usual.

For the environmental activities, the Committee agreed to have a pilot environmental project on Avocado Hass variety to supplement the school feeding programme and enhance the National vegetation cover in line with the Presidential directives. For the sustainability of the environmental projects, the beneficiary schools have committed their engagement toward the same. (See *attached letters from the various schools)*

Upon discussion, the NG-CDFC agreed to resubmit its entire projects proposal for 2022/23 financial year for approval of the Board as summarized in the table below; The NG-CDFC promised that any stalled project realized during the verification exercise will be funded adequately in 2023/24 financial year as will be guided by the Board. Further, it is noted that most of the new classrooms have been allocated Kshs.1 million which will is adequate to complete an ordinary classroom. The same do not have terrazzo, ceiling, desks and water harvesting goods. Moving forward, the Committee will ensure that future classrooms will have the stated features;

| **Project Name** | **Activity** | | **Original Cots** | **Accumulated cost** | **Amount Allocated** | | | **Current Status** | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **ADMINISTRATION AND RECURRENT EXPENDITURE** | | | | |  | | |  | |
| Bank service commission and charges | Payment of Bank service commission and charges | | 30,000 |  | 30,000 | | | New | |
| Casual labour and Internship | Payment of 3 staff Basic Wages- | | 240,000 |  | 240,000 | | | New | |
| Contractual employees | Payment of 9 staff Basic salaries | | 2,400,000 |  | 2,400,000 | | | New | |
| Gratuity-contractual employees | Payment of gratuity to 9 NGCDFC staff | | 660,000 |  | 660,000 | | | New | |
| House allowance | Payment of House allowances to 9 NGCDFC staff | | 200,000 |  | 200,000 | | | New | |
| Leave allowance | Payment of Leave allowances to 9 NGCDFC staff | | 50,000 |  | 50,000 | | | New | |
| NSSF | Employer contribution to NSSF for 9 NGCDFC staff | | 140,000 |  | 140,000 | | | New | |
| Accommodation-Domestic travel | Payment of accommodation/domestic travel NGCDFC and NGCDFC Staff | | 200,000 |  | 200,000 | | | New | |
| Catering services receptions accommodation gifts foods and drinks | Payment of Catering services receptions accommodation gifts foods and drinks | | 187,000 |  | 187,000 | | | New | |
| Courier and Postal Services | Payment of Courier and Postal Services | | 177,000 |  | 177,000 | | | New | |
| Electricity | Payment of Electricity charges | | 60,000 |  | 60,000 | | | New | |
| General Office Supplies (papers, pencils, forms, small office equipment etc) | Purchase of General Office Supplies (papers, pencils, forms, small office equipment) | | 500,000 |  | | | 500,000 | | New | |
| Internet Connections | Payment of Internet Connections | | 120,000 |  | 120,000 | | | New | |
| Maintenance Expenses - Motor Vehicles | Payment of Maintenance Expenses - NGCDFC Motor Vehicles GKB 549F Toyota land cruiser | | 500,000 |  | 500,000 | | | New | |
| Motor Vehicle Insurance | Payment of Motor Vehicle Insurance GKB 549F Toyota land cruiser | | 150,000 |  | 150,000 | | | New | |
| National Celebrations | Payment of National Celebrations Expenses | | 45,000 |  | 45,000 | | | New | |
| NGCDFC allowance | Payment of NGCDFC allowance charges | | 1,248,000 |  | 1,248,000 | | | New | |
| Other committee expenses | Payment of Other committee expenses | | 520,000 |  | 520,000 | | | New | |
| Other Fuels (wood, charcoal, cooking gas etc…) | Payment of of other fuels (wood, charcoal, cooking gas expenses | | 20,000 |  | 20,000 | | | New | |
| Production and Printing of Training Materials | Payment of Production and Printing of Training Materials | | 80,000 |  | 80,000 | | | New | |
| Publishing and Printing Services | Payment of Publishing and Printing Services | | 50,000 |  | 50,000 | | | New | |
| Purchase of Uniforms and Clothing - Staff | Purchase of Uniforms and Clothing for NGCDFC Office | | 130,000 |  | 130,000 | | | New | |
| Refined Fuels and Lubricants for Transport | Purchase of Refined Fuels and Lubricants for Transport of GK vehicles | | 600,000 |  | 600,000 | | | New | |
| Sanitary and Cleaning Materials, Supplies and Services | Purchase of Sanitary and Cleaning Materials, Supplies and Services | | 90,000 |  | 90,000 | | | New | |
| Subscriptions to Newspapers, Magazines and Periodicals | Payment of Subscriptions to Newspapers, Magazines and Periodicals | | 40,000 |  | 40,000 | | | New | |
| Supplies and Accessories for Computers and Printers | Purchase of Supplies and Accessories for Computers and Printers | | 281,000 |  | 281,000 | | | New | |
| Telephone, Telex, Facsmile and Mobile Phone Service | Payment of Telephone expenses | | 79,610.44 |  | 79,610.44 | | | New | |
| Transport allowance | Payment of Transport allowances to NGCDFC staff | | 120,000 |  | 120,000 | | | New | |
| Travel Allowance on training | Payment of Travel Allowance | | 150,000 |  | 150,000 | | | New | |
| Water & sewerage charges | Payment of Water & sewerage charges | | 50,000 |  | 50,000 | | | New | |
| **MONITORING AND EVALUATION** | | | |  |  | | |  | |
| Daily Subsistence Allowance | Payment of Daily Subsistence Allowance - | | 450,000 |  | 450,000 | | | New | |
| General Office Supplies (papers, pencils, forms, small office equipment etc) | Purchase of General Office Supplies (papers, pencils, forms, small office equipment) | | 900,000 |  | 900,000 | | | New | |
| Hire of Training Facilities and Equipment | Hire of Training Facilities and Equipment **(specify the type of training)** | | 300,000 |  | 300,000 | | | New | |
| Maintenance Expenses - Motor Vehicles | Payment of Maintenance Expenses - NGCDFC Motor Vehicles GKB 549F Toyota land cruiser | | 450,000 |  | 450,000 | | | New | |
| NGCDFC allowance | Payment of NGCDFC allowance | | 800,000 |  | 800,000 | | | New | |
| Other committee expenses | Payment of Other committee expenses | | 750,915 |  | 750,915 | | | New | |
| Publishing and Printing Services | Payment of Publishing and Printing Services | | 45,000 |  | 45,000 | | | New | |
| Purchase of Uniforms and Clothing - Staff | Purchase of Uniforms and Clothing for NGCDFC Office | | 80,000 |  | 80,000 | | | New | |
| Refined Fuels and Lubricants for Transport | Purchase of Refined Fuels and Lubricants for Transport of GK vehicles | | 455,000 |  | 455,000 | | | New | |
| Telephone, Telex, Facsmile and Mobile Phone Service | Payment of Telephone expenses | | 110,000 |  | 110,000 | | | New | |
| **EMERGENCY** | | | |  |  | | |  | |
| Emergency Reserve | To cater for any unforeseen occurrences in the constituency during the financial year | | 7,636,190 |  | 7,636,190 | | | New | |
| **SPORTS** | | | |  |  | | |  | |
| Ekerubo primary school | Levelling of 100m by 150m playing field pitch; erection of metallic goal posts and nets for football, rugby and volley ball pitches | | 506,533 | 506,533 | 506,533 | | | New | |
| Tombe Primary school | Levelling of 100m by 150m playing field pitch; erection of metallic goal posts and nets for football, rugby and volley ball pitches | | 506,533 | 506,533 | 506,533 | | | New | |
| Kenyamware primary school | Levelling of 100m by 150m playing field pitch; erection of metallic goal posts and nets for football, rugby and volley ball pitches | | 506,533 | 506,533 | 506,533 | | | New | |
| Kebirichi primary school | Levelling of 100m by 150m playing field pitch; erection of metallic goal posts and nets for football, rugby and volley ball pitches | | 506,533 | 506,533 | 506,533 | | | New | |
| Mongoni primary school | Levelling of 100m by 150m playing field pitch; erection of metallic goal posts and nets for football, rugby and volley ball pitches | | 506,533 | 506,533 | 506,533 | | | New | |
| Mosobeti primary school | Levelling of 100m by 150m playing field pitch; erection of metallic goal posts and nets for football, rugby and volley ball pitches | | 506,533 | 506,533 | 506,533 | | | New | |
| **ENVIRONMENT** | | | |  |  | | | New | |
| Motembe DEB primary school | Purchase and Planting of 400 avocado Trees | | 86,534 |  | 86,534 | | | New | |
| Ogango DEB primary school | Purchase and Planting of 400 avocado Trees | | 86,534 |  | 86,534 | | | New | |
| Riogoro PAG primary school | Purchase and Planting of 400 avocado Trees | | 86,534 |  | 86,534 | | | New | |
| Riabagaka primary school | Purchase and Planting of 400 avocado Trees  Letters attached | | 86,534 |  | 86,534 | | | New | |
| Kenyerere Primary school | Purchase and Planting of 400 avocado Trees | | 86,534 |  | 86,534 | | | New | |
| Nyamotenenio primary school | Purchase and Planting of 400 avocado Trees | | 86,534 |  | 86,534 | | | New | |
| **BURSARY** | | | |  |  | | |  | |
| Bursary Secondary Schools | Payment of bursary to needy students in secondary schools | | 13,000,000 |  | 13,000,000 | | | Ongoing | |
| Bursary Tertiary Institutions | Payment of bursary to needy students in tertiary institutions | | 40186060.9 |  | 40,186,060.9 | | | Ongoing | |
| **PRIMARY EDUCATION PROJECTS** | | | |  |  | | |  | |
| Nyambogo SDA primary school | Completion of 2 classrooms: plastering, fixing window panes, terrazzo flooring, installation of verandah, fascia board, fixing ceiling and electrical works (Kshs.1,874,780), Purchase of 50 2 seater desks each @. kshs. 4,000 (Kshs.200,000), Purchase and installation of 5000 litres water tank @ 50,000; construction of concrete tank base @ Kshs. 20,000 and installation of gutters at Kshs. 30,000 | | 3,174,780 | 1,000,000 | 2,174,780 | | | On going | |
| Nyabogoye Primary school | Construction to completion of 1 classroom with a terrazzo floor and a ceiling at Kshs.1,200,000 and purchase of 50 2-seater desk each at Kshs.4,000 (200,000) | | 1,400,000 |  | 1,400,000 | | | New | |
| Nyatieno Primary school | Construction to completion of 1 classroom with a terrazzo floor and a ceiling at Kshs.1,200,000 and purchase of 50 2-seater desk each at Kshs.4,000 (200,000) | | 1,400,000 |  | 1,400,000 | | | New | |
| Riomoro primary school | Construction to completion of 6 doors modern toilets with 2 chambers to cater for persons with disabilities and urinal (3 for each gender) | | 1,000,000 |  | 1,000,000 | | | New | |
| Riamachana DEB primary school | Renovations to completion of 5 classrooms; roof replacement, plastering, flooring, installation of doors and windows, painting and construction of verandah. | | 1,250,000 |  | 1,250,000 | | | New | |
| Rikenye DEB primary School | Construction to completion of 6 doors modern toilets with 2 chambers to cater for persons with disabilities and urinal (3 for each gender) | | 1,000,000 |  | 1,000,000 | | | New | |
| Nyagechenche Primary School | Construction to completion of 6 doors modern toilets with 2 chambers to cater for persons with disabilities and urinal (3 for each gender) | | 1,000,000 |  | 1,000,000 | | | New | |
| Nyaisa Primary school | Construction to completion of 1 classroom with a terrazzo floor and a ceiling at Kshs.1,200,000 and purchase of 50 2-seater desk each at Kshs.4,000 (200,000) | | 1,400,000 |  | 1,400,000 | | | New | |
| Sengera Primary school | Construction to completion of 6 doors modern toilets with 2 chambers to cater for persons with disabilities and urinal (3 for each gender) | | 1,000,000 |  | 1,000,000 | | | New | |
| Nyambaso Primary school | Construction to completion of 6 doors modern toilets with 2 chambers to cater for persons with disabilities and urinal (3 for each gender) | | 1,000,000 |  | 1,000,000 | | | New | |
| Rionguti Primary school | Construction to completion of 6 doors modern toilets with 2 chambers to cater for persons with disabilities and urinal (3 for each gender) | | 1,000,000 |  | 1,000,000 | | | New | |
| Rigoma Primary School | Construction to completion of 3 classrooms with a terrazzo floor and a ceiling at Kshs.3,600,000 and purchase of 150 2-seater desk each at Kshs.4,000 (600,000) | | 4,200,000 |  | 4,200,000 | | | New | |
| Kiomonso Primary school | Construction to completion of 6 doors modern toilets with 2 chambers to cater for persons with disabilities and urinal (3 for each gender) | | 1,000,000 |  | 1,000,000 | | | New | |
| Borabu Primary school | Construction to completion of 3 classrooms with a terrazzo floor and a ceiling at Kshs.3,600,000 and purchase of 150 2-seater desk each at Kshs.4,000 (600,000) | | 4,200,000 |  | 4,200,000 | | | New | |
| Riamoni Primary School | Construction to completion of 3 classrooms with a terrazzo floor and a ceiling at Kshs.3,600,000 and purchase of 150 2-seater desk each at Kshs.4,000 (600,000) | | 4,200,000 |  | 4,200,000 | | | New | |
| Nyasimwamu Primary school | Construction to completion of 6 doors modern toilets with 2 chambers to cater for persons with disabilities and urinal (3 for each gender) | | 1,000,000 |  | 1,000,000 | | | New | |
| Nyabuya Primary school | Construction to completion of 6 doors modern toilets with 2 chambers to cater for persons with disabilities and urinal (3 for each gender) | | 1,000,000 |  | 1,000,000 | | | New | |
| Kiabiraa DEB Primary school | Renovations to completion of 5 classrooms; roof replacement, plastering, flooring, installation of doors and windows, painting and construction of verandah. | | 1,250,000 | 1,250,000 | 1,250,000 | | | New | |
| **SECONDARY EDUCATION PROJECTS** | | | |  |  | | |  | |
| Kiendege Secondary school | Completion of 2 classrooms: plastering, fixing window panes, terrazzo flooring, installation of verandah, fascia board, fixing ceiling and electrical works at Kshs.1,721,210, Purchase of 40 chairs and lockers each at Kshs.5,000 (Kshs.200,000) Purchase and installation of 5000 litres water tank at 50,000; construction of concrete tank base at Kshs. 20,000 and installation of gutters at Kshs. 30,000 | | 3,021,210 | 1,000,000 | 2,021,210 | | | On going | |
| St. Paul's Manga Orotuba secondary school | Completion of Library 100 students capacity Library; terrazo floor, plastering, fixing windows and doors, ceiling, painting, windows fittings, installation of verandah, fascia board and electrical works at Kshs.1,880,560, Purchase and installation of 5000 litres water tank at 50,000, construction of concrete tank base at Kshs. 20,000 and installation of gutters at Kshs. 30,000, Installation of 50 complete book stacks each at Kes. 5,000 ( Ksh. 250,000), 20 reading tables each table Kes. 5,000 (Kes. 100,000) and 100 chairs each at Ksh.1,000 (100,000) | | 3,430,560 | 1,000,000 | 2,430,560 | | | On going | |
| St Albert Girango Secondary School | Completion of dining hall cum kitchen 100 student capacity: plastering, fixing window panes, terrazzo flooring, installation of verandah, fascia board, fixing ceiling and electrical works at Ksh. 1,891,340, Purchase and installation of 5000 litres water tank at 50,000, construction of concrete tank base at Kshs. 20,000 and installation of gutters atKshs. 30,000, Purchase of 20 dinning tables each at Kshs. 5,000 (100,000) and 100 chairs each at Kshs. 1,000 (100,000) | | 3,191,340 | 1,000,000 | 2,191,340 | | | On going | |
| Morako Secondary school | Renovations to completion of 5 classrooms; roof replacement, plastering, flooring, installation of doors and windows, painting and construction of verandah. | | 1,250,000 |  | 1,250,000 | | | New | |
| Nyabigege Secondary schools | Construction to completion of 6 doors modern toilets with 2 chambers to cater for persons with disabilities and urinal (3 for each gender) | | 1,000,000 |  | 1,000,000 | | | New | |
| **SECURITY PROJECTS** | | | |  |  | | |  | |
| Central Kitutu Chief's Office | Construction to completion of 5 roomed chiefs’ office | 2,500,000 | |  | 2,500,000 | | | New | |
| Kemera Location Chief’s Camp Security Lighting system | Erection of 1 High-mast security lighting system Give a clear specifications NG-CDFC to submit a letter from county government indicating the management and sustainability of the project once installed  Installation of 30 m high mast floodlight system with its accessories including high mast, galvanized Lantern carriage arrangement suitable for 6 luminaires symmetrically & its control gear box.  Letters from County and chiefs attached | 2,500,000 | |  | 2,500,000 | | | New | |
| Omogonchoro location Chiefs Camp | Construction to completion of 5 roomed chief’s office | 2,500,000 | |  | 2,500,000 | | | New | |
| Magombo Location Chief’s Camp Security Lighting system | Erection of 1 Number High-mast security lighting system Give a clear specifications from county government indicating the management and sustainability of the project once installed  Installation of 30 m high mast floodlight system with its accessories including high mast, galvanized Lantern carriage arrangement suitable for 6 luminaires symmetrically & its control gear box.  Letters from County and chiefs attached | 2,500,000 | |  | 2,500,000 | | | New | |
| Riamabwoyo Chiefs Camp | Construction to completion of 5 roomed chief’s office | 2,500,000 | |  | 2,500,000 | | | New | |
| Miriri Chiefs Camp | Construction to completion of 5 roomed chief’s office | 2,500,000 | |  | 2,500,000 | | | New | |
| Keroka Township Location Chief’s Camp Security Lighting System | Erection of 1 Number High-mast security lighting system Give a clear specifications NG-CDFC to submit a letter from county government indicating the management and sustainability of the project once installed  Installation of 30 m high mast floodlight system with its accessories including high mast, galvanized Lantern carriage arrangement suitable for 6 luminaires symmetrically & its control gear box.  Letters from County and chiefs attached | 2,500,000 | |  | 2,500,000 | | | New | |
| East Kitutu location Chiefs Camp | Construction to completion of 4 roomed chief’s office | 2,000,000 | |  | 2,000,000 | | | New | |
| Esani Location Chief’s Camp Security Lighting system | Erection of 1 Number High-mast security lighting system Give a clear specification  NG-CDFC to submit a letter from county government indicating the management and sustainability of the project once installed  Installation of 30 m high mast floodlight system with its accessories including high mast, galvanized Lantern carriage arrangement suitable for 6 luminaires symmetrically & its control gear box.  Letters from County and chiefs attached | 2,500,000 | |  | 2,500,000 | | | New | |
| Nyamakoroto Chiefs Camp | Construction to completion of 5 roomed chief’s office | 2,500,000 | |  | 2,500,000 | | | New | |
| **OTHER PROJECTS** | | | |  |  | | |  | |
| Kitutu Masaba Constituency Strategic Plan | To facilitate in preparation, facts collection designing, typesetting and printing of Kitutu Masaba NG-CDF Strategic plan for the period between 2023-2027 | | 2,000,000 | 2,000,000 | 2,000,000 | | | New | |
| NG-CDF Office | Renovations to completion of NG-CDF Office consisting of 12 offices, 1 kitchen, 17 washrooms and 2 halls with a capacity of 100 people each; Painting, Replacement of Locks and Roof repair | | 1,583,504 | 1,583,504 | | 1,583,504 | | New | |
| NG-CDF Office Motor Cycle | Purchase of 1, 125cc Yamaha Motorcycle for the clerk of works monitoring and evaluation and inspection of NGCDFC projects. | | 150,000 | 150,000 | 150,000 | | | New | |
| Kitutu Masaba REREC Project | Matching funds for transformer maximization with REREC in Gachuba, Magombo and Gesima villages  NG-CDFC to submit concurrence letter from REREC on the co-financing towards implementation of the project  Letter Attached | | 5,000,000 |  | 5,000,000 | | | New | |
| **CONSTITUENCY OVERSIGHT COMMITTEE** | | | |  |  | | |  | |
| Travel Costs (Bus, Railway, Mileage Allowances, etc.) | Payment of Constituency Oversight Committee Travel Costs (Bus, Railway, Mileage Allowances, etc.) | | 300,000.00 |  | 300,000.00 | | | New | |
| Accommodation - Domestic Travel | Payment of Constituency Oversight Committee Accommodation - Domestic Travel | | 300,000.00 |  | 300,000.00 | | | New | |
| Daily Subsistence Allowance | Payment of Constituency Oversight Committee Daily Subsistence Allowance | | 180,000.00 |  | 180,000.00 | | | New | |
| Constituency Oversight Committee Member Allowance | Payment of the Constituency Oversight Committee allowances | | 300,000.00 |  | 300,000.00 | | | New | |
| Hire of transport | Payment of hire of transport | | 200,000 |  | 200,000 | | | New | |
| Refined Fuels and Lubricants for Transport | Payment of Refined Fuels and Lubricants for Transport during Constituency Oversight Committee activities | | 239,601.66 |  | 239,601.66 | | | New | |
| **TOTAL** |  | |  |  | **151,960,174** | | |  | |

**MIN4 /23/6/2023 PROJECTS PRIORITIZATION FY2023/2024**

The Fund Account Manager informed the committee that the exercise for prioritizing FY2023/2024 projects should start immediately based on the the ward report which is valid for two years.The chairlady directed all committee members to start immediately prioritizing the projects based on the ward report.

**MIN5 /23/6/2023 REQUEST FOR CHANGE OF KITUTU MASABA PROJECT ACTIVITIES**

The committee requested the NGCDF Board to approve change of the projects’ activities as follows

|  |  |  |  |
| --- | --- | --- | --- |
| **Project Name** | **Initial Project Activity/Name** | **Financial Year** | **Requested Project Change Activity/Name** |
| St. Albert Girango Secondary school | Completion of 4 classrooms i.e roof  replacement, plastering, floors,  windows, doors, painting and  veranda | 2021/2022 | Construction of Dinning hall to completion 100 student capacity capacity of dinning hall |
| St. Anatole Nyanchonori Secondary School | Completion of Laboratory i.e walling, roofing, windows, doors and plastering | 2021/2022 | Construction of 4 classrooms 1 No. floor storey tuition block to completion-of how many classrooms |
| St. Paul’s Manga Orotuba secondary school | Completion of dormitory i.e flooring, doors, windows, plastering, painting and veranda | 2021/2022 | Construction of Library 45 student capacity to completion |
| Kiendege Secondary School | Renovations of 6 classrooms i.e roof  replacement, plastering, doors,  windows, floors, veranda and  painting | 2021/2022 | Construction of 2 No. classrooms to completion. |
|  |  |  |  |

**MIN7: 23/6/2023 AOB**

Having no other matters arising, the meeting adjourned at 2.10pm with prayer from Steve Mongare.

**Minutes Prepared By:**

**Name:** Okon’go Ongaki Salim MarkSignature…………………… Date ………………. …

**NG-CDFC** **Secretary**

**Minutes Confirmed By:**

**Name:** Vane Sarange OmbasoSignature…………………… Date ………………. …

**NG-CDFC** **Chairperson**

**Minutes Validated By:**

**Name:** John OngeriSignature…………………………. Date …………………. …

**Fund Account Manager**

*Please Turn Over for 1st Schedules, 3rd Schedule and 4th Schedule*

FIRST SCHEDULE

CONSTITUENCY PROJECTS RE- ALLOCATION FORM

Constituency No…270Constituency Name……KITUTU MASABA Financial year 2021/2022

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Project No. | Project Title | Amount allocated  (KSh.) | Amount disbursed  (KSh.) | Balance (KSh). | Balance to be reallocated |
| 1 | St. Albert Girango Secondary school | 3,191,340 | 1,000,000 | 2,191,340 | - |
| 2 | St. Anatole Nyanchonori Secondary School | 7,935,325 | 1,000,000 | 6,935,325 | - |
| 3 | St. Paul’s Manga Orotuba secondary school | 3,430,560 | 1,000,000 | 2,430,560 | - |
| 4 | Kiendege Secondary School | 3,021,210 | 1,000,000 | 2,021,210 | - |
|  |  |  | **Totals** | **13,578,435** | - |

SignatureDate

THIRD SCHEDULE (ss. 25 (6), (11) and 29

CONSTITUENCY PROJECTS SUBMISSION FORM

Constituency No. 270 …. Name ... KITUTU MASABA Financial year...2021/22....

|  |  |  |
| --- | --- | --- |
| Serial | Name of Project | Amount allocated |
| 270/2630205 | Secondary schools | 13,578,435 |
|  |  |  |
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|  |  |  |
| **Total for the Financial Year** | | **13,578,435** |

Chairman NG-CDF Committee ……………………….. Signature ………...……Date …….….…

Fund Account Manager……………………….……..Signature………..….…Date…..…...…

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***2015 National Government Constituencies Development Fund (*s. 30)**

**FOURTH SCHEDULE**

**PROJECT DESCRIPTION FORM**

Constituency No: **270** Constituency Name **KITUTU MASABA** County **NYAMIRA**

Project Number **270/2630205**

Project Title **Secondary Education Projects**

Sector **Education**

Status of projects (tick one) New………√………. Extension………….. On-going……..

Rehabilitation

Brief statement on project status at time of submission

**To enhancing better learning conditions in the secondary schools institutions by improving the infrastructure**

Financial year **2021** 1st July To 30th June **2022**

Original Cost estimates, in Kshs. **13,578,435**

Amount allocated last financial year **Nil**

Amount allocated this financial **year 13,578,435**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Project Name** | **Project Code** | **Activity** | **Amount** | **Status** |
| St. Albert Girango Secondary school | 4-0046-270-2630205-1 04-2019-2020- | Construction of dining hall to completion | 3,191,340 | New |
| St. Anatole Nyanchonori Secondary School | 4-0046-270-2630205-1 04-2021-2022- | Construction of strorey tuition block consisting of 1 floor to completion | 7,935,325 | New |
| St. Paul’s Manga Orotuba secondary school | 4-0046-270-2630205-1 04-2021-2022- | Construction of Laboratory student capacity 45 to completion | 3,430,560 | New |
| Kiendege Secondary School | 4-0046-270-2630204-1 04-2021-2022- | Construction of 2 No. of classroom to completion | 3,021,210 | New |

Signed ……………………………………..……………..Date ………………..