



NG-CDF

National Government Constituencies Development Fund
North Mugirango Constituency.
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**MINUTES OF NORTH MUGIRANGO NG- CDFC MEETING HELD ON 16TH OCTOBER 2019
AT THE FUND MANAGERS OFFICE AS FROM 10.00 am**

ATTENDANCE

1. Yuvinalis Terah Nyaanga	Chairman
2. Wilson Okumu	Fund Account Manager
3. Vanice M.Kwamboka	Secretary.
4. Thomas Kimongo	Member
5. Rachel Asumari	Member
6. Elizabeth Arika	Member
7. Joseph Ogeta	Member
8. Nemwel Manyuru	Member
9. DCC	Member

AGENDA.

1. PRELIMINARIES.
2. PROJECTS/BUDGET PROPOSAL FOR THE YEAR 2019/2020.
3. PAYMENT
4. M&E
5. AOB.

NORTH MUGIRANGO NG-CDFC 1/16/10/2019. PRELIMINARIES.

The meeting started with a word of prayer from Rose Osele after which the chairman welcomed all the members for their prompt attendance to the meeting. He thereafter urged all the members present to keep all the office issues secret. He informed members that there have been some project that he has a reservation on such as NG-CDFC Office and North Mugirango Police Headquarters which has issues. He encourages members to continue working for the people of North Mugirango. He asked fund manager to consult the NGCDFB to consider increasing NGDFC Allowances because the NG-CDF is having enough Administration that can take care of NGCDFC allowances. Chairman in his remarks told members to ensure that they consider the areas that have not benefited at the same time consider completing the ongoing projects and to ensure that the enough fund is given to a project to take that project to a usable stage.

NORTH MUGIRANGO NG-CDFC 2/16/10/2019 PROJECT PROPOSAL

Members were taken through the NG-CDF Act 2015 and NG-CDFB Circular Ref: -NG-CDFB/CEO/BORD.CIRCULARS/Vol11(014) dated September 2019 concerning the preparation of the budget proposal to be submitted to the NG-CDF Board By Fund account Manager .They were informed that Proposals being developed for onward submission to the NG-CDFB will be accompanied by ward reports, strategic plan and shall be submitted to the NG-CDFB through NGCDFB information management system which is online.

The committee were informed that the NG-CDFB have allocated ksh 137,367,724.11 to be distributed to the project. Fund manager informed member of the committee that there was a commitment in the last financial year 2018/2019 that all ongoing projects must be completed in 2019/2020. Therefore, the committee must first consider ongoing projects. Further, the Committee while prioritizing the projects under 2019/20 financial year considered section 27 (2) of the Act which gives them powers to consider projects that are beneficial to the community.

On the same front, the committee, in exercising their discretion to allocate funds to projects, allocated different amounts for renovation activities due to the variation in the magnitude of works required despite the fact that some projects may have same units and same renovation activities. For instance, Nyabweri Primary School has been allocated Kshs.500,000 for renovation of 2 classrooms (Plastering, roofing, and painting) while Nyamonuri Primary School has been allocated Kshs.600,000 for renovation of two classrooms (Plastering, roofing, and painting) because the status of walls for the latter school is in worse condition compared to the former. Moreover, the committee took into consideration the topography of the constituency while allocating funds to projects, hence, projects in hilly areas are allocated more funds as compared to those in plain lands due to variation in cost of transportation of raw materials to project site.

For the purchase of buses, the amounts allocated will ensure one-off payment and exclude the cost of insurance cover. The committee will also not enter into any asset financing for the purchase of the buses. For the access road projects, a letter from KeRRA and costs estimates have been attached for board's consideration.

Members agreed and distributed ksh137, 367,724.11 to the following project as indicated in the table below.

Project Name	Activity	Amount	Status
ADMINISTRATION			
Employees' Salaries	Payment of staff salaries and gratuity	3,150,000.00	Ongoing
Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, office rent, utility bill, telephone, travel and subsistence, office tea	2,150,000.00	Ongoing
NSSF	Payment of NSSF Deductions	350,000.00	Ongoing
NHIF	Payment of NHIF Deductions	240,000.00	Ongoing
Committee Expenses	Payment of Committee sitting allowances, transport, conference costs	1,920,168.97	Ongoing

MONITORING AND EVALUATION			
Goods and services	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence	1,055,084.48	Ongoing
Committee expenses	Payment of Committee sitting allowances, transport, conferences costs	750,000.00	Ongoing
NG-CDFC/PMC Capacity Building	Undertake Training of the PMCs, NG-CDFCs and staff on NG-CDF Related issues	2,100,000.00	Ongoing
MERGENCY			
Emergency	To cater for any unforeseen occurrences in the constituency during the financial year	7,198,241.38	Ongoing
SPORTS			
Constituency Sports Tournament	Organizing constituency sports tournament where the winning teams to be awarded with balls, uniforms and trophies.	2,603,389.66	Ongoing
ENVIRONMENT			
Eaka Primary School	Construction of a 6 door Pit Latrine to completion	500,000.00	New
Eronge Primary School	Construction of a 6 door pit latrine to completion	500,000.00	New
Orwaki Primary School	Construction of 6 door Pit Latrine to completion	500,000.00	New
BURSARY			
Bursary Secondary Schools	Payment of bursary to needy students	19,649,394.00	Ongoing
Bursary Tertiary Schools	Payment of bursary to needy students	11,301,445.65	Ongoing
EDUCATION PROJECTS			
Munyara Primary School	Renovation of 2 classrooms to completion (Painting, plastering, floor screeding and ceiling) at Kshs.500,000.00 and Construction of a 6 door pit latrine to completion at Kshs 500,000.00	1,000,000.00	New
Ntana Secondary School	Construction of 6 door Pit latrine for teaching staff to completion at Kshs.500,000.00 and 6 door pit latrine for Students to completion at Kshs.500,000.00	1,000,000.00	New
Nyabweri Primary School	Renovation of 2 classrooms to completion (Plastering, roofing, and painting)	500,000.00	New

Nyamonuri Primary School	Renovation of 2 classrooms to completion (Plastering, roofing, and painting)	600,000.00	New
Nyamwanchania Primary School	Renovation of 8 classrooms to completion (plastering, roofing and painting)	4,000,000.00	New
Nyakaranga Primary School	Construction of 6 Classrooms to completion	4,800,000.00	New
Gekendo Secondary School	Renovation of 4 classrooms to completion (floor screeding, plastering, roofing and painting).	2,000,000.00	New
Matongo Secondary School	Renovation of 3 classrooms to completion (floor screeding, plastering, roofing and painting)	1,500,000.00	New
Mogongo Girls Secondary	Construction of 2 Staff Houses of one bedroom each to completion	1,500,000.00	New
Misambi Secondary School	Construction of a 100 student capacity Girls Dormitory to completion	2,000,000.00	New
Gitwebe Primary School	Renovation of 6 classrooms to completion (floor screeding, plastering, roofing and painting).	3,200,000.00	New
Nyamauro Primary School	Renovation of 6 classrooms to completion (floor screeding, plastering, roofing and painting).	3,200,000.00	New
Maagonga Primary School Junction- Omorare Primary Schools access road	Opening, grading, gravelling and compacting of 3km access road Linking the two schools	3,000,000.00	New
China Primary School access road	Opening, grading, gravelling and compacting of 2km access road Linking the school with Isinta Market junction	2,000,000.00	New
Gitangwa Primary School access road	Opening, grading, gravelling and compacting of 2km access road Linking the school with Isinta Market junction	2,000,000.00	New
Kiabonyoru Primary School access road	Opening, grading, gravelling and compacting of 2km access road Linking the school with Itibo Market Junction	2,000,000.00	New
Kiomachingi Primary School	Construction of 6 door Pit Latrine to completion	500,000.00	New
Nyangena Primary School	Renovation of 2 classrooms to completion (plastering, roofing and painting).	600,000.00	New
Nyagokiani Primary School	Renovation of 2 classrooms to completion (plastering, roofing and painting).	600,000.00	New

Ikonge Mixed Secondary	Construction of a 100 student capacity Girls Dormitory to completion	2,000,000.00	New
Nyasio Girls Secondary School	Construction of a 100 student capacity Girls Dormitory to completion	1,900,000.00	New
IKamu Secondary School	Purchase of a 51 seater school bus	6,800,000.00	New
Maagonga Secondary School	Purchase of a 51 seater school bus at Kshs.6,800,000 and Construction of a 100 student capacity Girls dormitory to completion at Kshs.2,000,000.00	8,800,000.00	New
Riomego PAG Secondary School	Purchase of a 51 seater school bus	6,800,000.00	New
Kiabonyoru High School	Drilling and Equipping borehole	4,000,000.00	New
China Primary School	Drilling and Equipping borehole	4,000,000.00	New
Mageri Primary School	Drilling and Equipping borehole	4,000,000.00	New
Gekonge Secondary school	Drilling and Equipping borehole	4,000,000.00	New
SECURITY PROJECTS			
Magwagwa Police Post	Construction of 6 door pit latrine to completion at Kshs. 500,000.00 and an administration block comprising of OCs office, crime office, female and male cells of a capacity of 15 people each and a reception at Kshs.2,100,000.00; and fencing of the Compound (0.5 hectares) using concrete poles and barbed wires at Kshs.1,000,000.00	3,600,000.00	New
North Mugirango DCC's Office	Renovation of 8 roomed DCC's office to completion (floor screeding, fixing of terrazzo and painting) at Kshs.680,000, Purchase and installation of Four -10,000 liters water tanks at Kshs.600,000, and construction of Car Park to completion at Kshs.220,000	1,500,000.00	New
TOTAL		137,367,724.14	

The committee therefore agreed and approved the submission of budget proposal as a bove for the financial year 2018/2019.

NORTH MUGIRANGO NG-CDFC 3/16/10/2019 PAYMENT.

The committee deliberated on the payment and approved the payment of the following.

- Pending Committee allowances.
- Payment of ksh 250,000 to Committee allowances
- Budget and pay ksh 120,000. To facilitate Monitoring and evaluation activities.

NORTH MUGIRANGO NG-CDFC 4/16/10/2019 MONITORING AND EVALUATION

The committee discussed M&E and resolved that the ten committee members will attend the M&E function on 24th and 25 October 2019.

NORTH MUGIRANGO NG-CDFC 5/16/10/2019 ADJOURNMENT.

There being no any other business to be discussed, the meeting adjourned at around 2:00 PM with a word of prayer from Anne Ochieng and the next committee meeting was scheduled to take place after two weeks.

CHAIRMAN NG-CDFC Tera Nyaanga DATE 16-10-19 SIGN [Signature]

SECRETARY
NG-CDFC Vanice Manera DATE 16/10/2020 SIGN [Signature]