



**National Government Constituencies Development Fund
Westlands Constituency
Off Kyuna Rise
P.O Box 13712, 00800.
Nairobi
Tel: | Cell:
Email: cdwestlands@ngcdf.go.ke | Website: www.cdf.go.ke.**

07th /03/2023.

The Chief Executive Officer,
National Government Constituencies Development Fund Board
P.O Box 46682-00100
Nairobi

Dear Sir,

RE: PROJECT PROPOSAL FOR NG-CDF WESTLANDS.

The above subject refers;

Following the NGCDFC meeting held on 7th February 2023, via minuted resolutions Min No: 4/19/01/2023 attached, I wish to submit Westlands NGCDF project proposal for financial year 2022/2023 for your consideration.

Regards

Laboso Chepngeno

Fund Account Manager.

Westlands Constituency





**WESTLANDS
IEBC NUMBER 274**

**NATIONAL GOVERNMENT- CONSTITUENCY
DEVELOPMENT FUND
WARD PUBLIC MEETINGS REPORT**

2022/2023 FINANCIAL YEAR

***SUBMITTED
JANUARY 2023***

INTRODUCTION

The NG-Constituency Development Act 2015 stipulates in part 5 section 27 sub-section 1 and 2 that the chairperson of the NG-CDFC shall, within the first year of the commencement of a new Parliament and at least once every two years thereafter, convene open forum public participation meetings in every ward in the constituency to deliberate on development matters in the ward and in the constituency. The NG-CDFC shall then deliberate on project proposals from all the wards in the constituency and any other projects which the Constituency Committee considers beneficial to the constituency, including joint projects with other constituencies, consider the national development plans and policies and the constituency strategic development plan, and identify a list of priority projects, both immediate and long term, out of which the list of projects to be submitted in accordance with the Act shall be drawn from.

Public participation in project planning, management and implementation planning requires the involvement of concerned stakeholders. This includes identifying public concerns and values and developing a broad consensus on planned initiatives. It is also about utilizing the vast amount of information and knowledge that stakeholders hold to find workable, efficient and sustainable solutions to the prevailing constituency needs.

Public participation encompasses a range of procedures and methods designed to consult, involve, and inform the public to allow those that would be potentially affected by a decision or policy to have input into the process. Community participation motivates the stakeholders to work in unity, recognize the benefits of their involvement and own the projects in their areas.

Stakeholders' involvement is imperative since they play a central role in setting up priorities and objectives of development initiatives in order to ensure relevance and appropriateness. It is important that all stakeholders are involved in the identification of projects and not just direct beneficiaries of an endeavor.

ABOUT NG -CDF

In January 2013, the CDF Act 2003(as amended in 2007) was repealed and replaced with CDF Act 2013 that is aligned to constitution of Kenya 2010. The enactment of the CDF Act 2013 was mainly aimed to ensure that the law governing CDF is aligned to the Constitution of Kenya 2010, specifically in compliance with the principles of;

- 1) Transparency and accountability
- 2) Separation of power and
- 3) Participation of the people
- 4) The new law was also aimed at aligning the operations of the Fund to the new devolved government structure.

The Westlands NGCDFC planned for the public wards consultative meetings in a minuted resolution MIN 7/05/01/2023 during a meeting held at the office boardroom on 5th Jan 2023 at 10.30 am.

The exercise was carried out in three days covering all the five wards in the constituency namely Parklands, Mt. View, Kangemi, Kitisuru and Karura wards.

The participants of the ward meetings were NG-CDF Committee, Area Member of National Assembly office, Deputy County Commissioner, Area Chiefs, Area Elders and invited

Stakeholders from education and security sectors.

The notice below was dispatched to all ACCs, chiefs and DCC notice boards as well public places to ensure the public was sufficiently aware of the forums dates, venues and time of meetings.



The public participation forums were mainly annexed by the following main agendas.

- Overview of the NG-CDF ACT and mandate of NG-CDF
- Presentation of the project proposals by the NG-CDF stakeholders
- Question and answer session

KARURA WARD

The chief introduced the area leadership before inviting the NG-CDF to take over the meeting. The NG-CDF focuses on education, security, sports and environment this was highlighted by the chairlady NG-CDF.

PROJECTS PROPOSALS

Cheleta Primary School

1. Construction of a Science LAB
2. Construction of an Ablution block/modern toilets
3. Construction of More classes
4. Construction of a Computer lab
5. Dining hall
6. Construction of a secondary school
7. Water harvesting goods

Karura forest primary

1. Renovation of sanitary (toilets) facility
2. Installation of Cabro works on foot paths
3. Purchase of Laboratory equipment
4. Construction of a Perimeter wall fence
5. Purchase of water equipment's goods

Bursary directed specially to mji wa huruma residents in ruaka

Josephat Momanji a resident and a voter in ruaka congratulated MP for the job well done in the previous years and requested for changes in bursary and how its issued

SECURITY

1. Assistant office.
2. A.C.C office -public toilets
3. Runda police to have a cell for adult's male and female.
4. Perimeter wall at A.C.C
5. Runda police requested for administration block
6. Public library in Githogoro
7. Highway footbridge to reduce the rate of accidents in githogoro

Jacinta Njoki requested that, the old people can't que for that long during bursary allocation hence we should come up with better idea for them

HOSPITAL HILL SECONDARY

Proposal presented by Paul deputy principal

1. Completion of the ultra-modern dormitory
2. Perimeter wall – on a plot own by the school inside nyari estate
3. Residents requested that hospital hill should build a girl's high school or mixed affordable school in the 2 acres' land

SECURITY

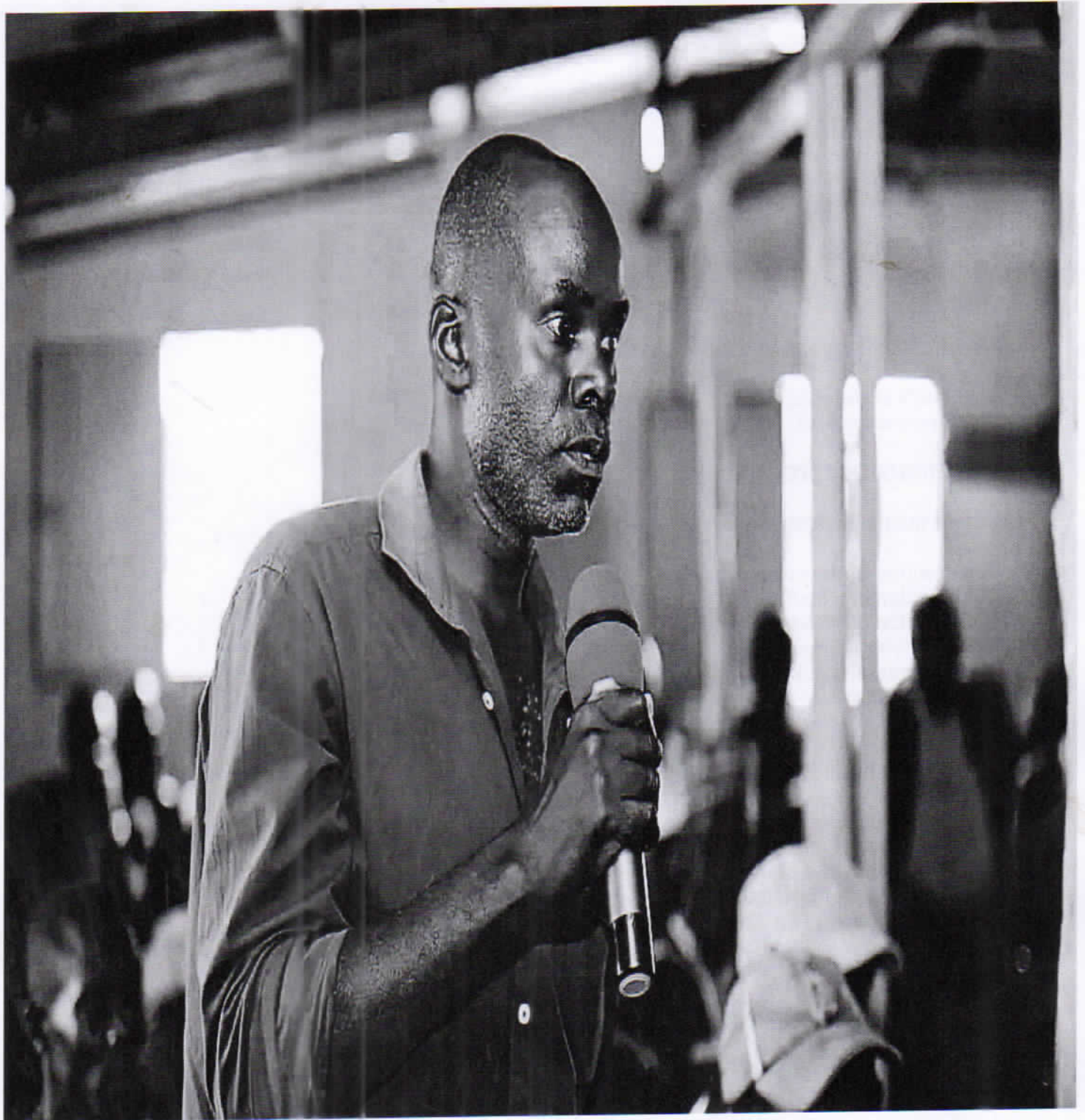
1. Nyari police station toilets
2. Gigiri police station perimeter wall
3. Nyari police construction of more offices



Presentation by security officer from Nyari police division



Ongoing public participation



A resident giving his remarks

PARKLANDS WARD

The meeting was opened by the NG-CDF Chair who in turn requested one of the participants to pray, thereafter she proceeded to state the agenda of the meeting.

PROJECT PROPOSALS

Security

Senior chief Geoffrey Karanja requested the following

1. furniture's at the chief's office
2. D.C.C perimeter wall

NORTH HIGHRIDGE SECONADRY SCHOOL

Deputy principal Mrs.Njuguna requested proposed the following:

1. Construction of Four classrooms
2. Construction of a Staffroom
3. Construction of Toilets
4. Ongoing laboratory completion
5. Administration block
6. Perimeter wall

NORTH HIGHRIDGE PRIMARY SCHOOL

Head teacher requested the following

1. Renovation of 4 classrooms
2. Purchase and installation of water goods
3. Construction of an Abolition Block
4. Purchase of school furniture's

VISA OSHWAL PRIMARY SCHOOL

Head teacher requested the following

1. Construction of more toilets /urinals at least 4
2. Construction of Septic tank
3. 40 classes need notice board
4. Purchase of Furniture i.e. the desks and lockers
5. Installation of Stadium paving's

WESTLANDS PRIMARY SCHOOL

1. Boys dormitory to be completed
2. Purchase of 4 water tanks /borehole

3. Furniture –desks & chairs
4. Construction of Additional four classes

MUGUGA GREEN PRIMARY SCHOOL

1. Construction of a Washroom for the head teacher in his office (special needs)
2. Construction of a Perimeter fence on the southern and western side
3. 100 lockers and chairs for grades 4 and 5
4. A school bus for easier transport for our children
5. Construction of two lab rooms for science and home science for junior secondary school

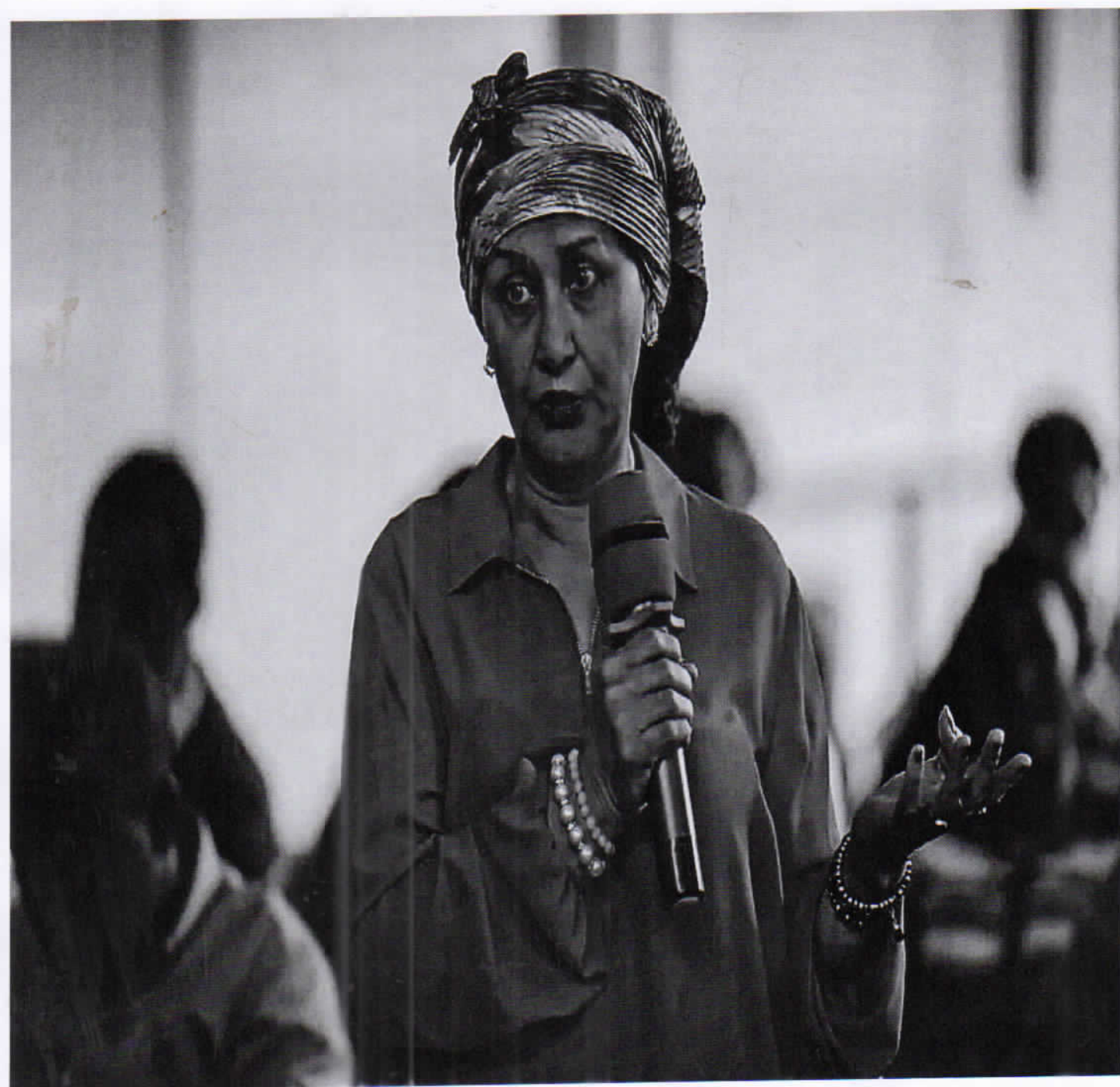
BOHRA PRIMARY SCHOOL

1. Completion of ongoing classrooms and a ramp
2. Purchase of school bus
3. Construction of a School kitchen

SECURITY

Parklands Police station

1. Construction of a perimeter fence
2. Renovation of Ablution block





KANGEMI WARD

The chairlady tabled the agenda of the day and a prayer was said

Proposal

KIHUMBUINI PRIMARY SCHOOL

1. Purchase of furniture's -500 lockers
2. Purchase of a School bus
3. Construction of Additional 4 more classrooms
4. Installation of Cabro paving
5. Construction of Administration block

NEW KIHUMBUINI PRIMARY SCHOOL

1. Construction of 5 Additional classrooms
2. Purchase of School bus
3. Installation of Cabro paving
4. Lockers and chairs -300 pairs
5. Lower classes desk 300 pieces
6. Construction of a School ablution block for boys and girls

SECURITY

Chief Evans Mwangi requested

1. Construction of Office /Chiefs office
2. Special bursaries to needy students
3. Installation of Street lights
4. Purchase of Office equipment's







MOUNTAIN VIEW WARD

An Overview of the agenda of the meeting was tabled by NG-CDFC.

Presentation of the project proposals

KANGEMI PRIMARY SCHOOL

Bom Simon Omonyo requested the following

1. Furniture's -500 lockers
2. Purchase of a School bus
3. Construction of a Perimeter wall 3rd phase
4. Swimming pool to be renovated
5. Installation of Water and sewage systems
6. Gate B to be tarmacked
7. Purchase of desks and chairs

SECURITY

Chief Evans Mwangi requested

1. Construction of Office /chiefs office
2. Special bursaries offices
3. Installation of 5 Street lights
4. Office equipment's





KITISURU WARD

COMMENCEMENT OF THE MEETING

The meeting was opened by the NG-CDF Chair who in turn requested one of the participants to pray. She then proceeded to introduce NGCDFC committee

PROJECT PROPOSALS

LORESHO SESECONDARY SCHOOL

1. Completion of Incomplete headmistress house
 2. Construction of a Library
 3. Construction of an Ablution block
 4. Construction of a Septic tank
 5. Installation of a CCTV
 6. Solar panels
 7. Sinking of Boreholes
 8. Purchase of a School bus
 9. Additional desks and chairs
 10. Funds required to repair the broken furniture
 11. Equip the school computer, printer and photocopier
 12. Construction of a Dining meeting hall modern kitchen
 13. Cabros 8 school drainage
- Outstanding water bill of ksh 1.7 million
Pending electricity bill of ksh 60,000

LORESHO PRIMARY SCHOOL

1. Construction of Four classrooms
2. Purchase of Furniture's lockers and chairs 240
3. Installation of White boards 4
4. Construction of a Perimeter wall

FARASI LANE SECONDARY SCHOOL

1. Construction of additional 5 classes
2. Construction of an ablution block
3. Gate entrance and parking area improvement
4. Construction of a dining hall-kitchen building
5. Construction of a school library.

FARASI LANE PRIMARY SCHOOL

1. Construction of Four classrooms
2. School security perimeter
3. Parking improvement with cabros

KABETE VET LAB PRIMARY SCHOOL

1. Construction of an Ablution blocks
2. Completion of perimeter wall
3. Renovation of the 13 number of classes
4. A Modern school kitchen
5. Purchase of staff room chairs and tables
6. Construction of a School gate
7. Renovation of the head teacher house
8. Purchase of a School bus
9. Purchase of Lockers and chairs for pupils
10. Purchase of a Photocopier machine

KABETE VET LAB SECONDARY SCHOOL

1. Construction of Students ablution block
2. Construction of Perimeter wall, school main gate and cabro road
3. Two equipped labs computer & physics
4. Construction of 3 classrooms on top of the existing laboratories

LOWER KABETE PRIMARY SCHOOL

1. Construction of an Ablution block
2. Construction of a Septic tank
3. Purchase of a School bus
4. Construction of a Multi-purpose hall
5. Equipping of a computer lab
6. Office equipment – printer and a photocopier
7. Sinking of a Bore hall
8. Construction of a Library
9. Solar panel





CONCLUSION

The public participation exercise ran smoothly in all the wards where the public presented the priorities to be considered for funding by NGCDF WESTLANDS. Among the projects that was common to all schools include:

- Ablution blocks and sanitary facilities
- School buses to ease school transport
- CBC classrooms and laboratory
- School feeding programs
- Lockers and chairs, lower classes desk
- Perimeter wall
- Laying of cabros

Ngcdfc shall ensure that this issues are addressed by the strategic plan of 2022-2027. Further the constituency to partner with other stakeholders in order to finance the projects which cannot be funded due to financial constraints.

Prepared By;




Laboso Chepngeno
F.A.M

Confirmed By;



Mwai Gicheru
D.C.C



Freddah Sheleto
Chairlady NG-CDFC

**MINUTES OF THE WESTLANDS NATIONAL GOVERNMENT CONSTITUENCY
DEVELOPMENT FUND MEETING HELD ON 19TH JANUARY 2023 AT WESTLANDS BOARD
ROOM AT 11:30 A.M**

MEMBERS PRESENT:

1. FREDDAH SHELETO KAELO	CHAIR
2. LYNNE MIHESO	SECRETARY
3. LABOSO CHEPNGENO	F.A.M
4. JOSPHAT NGAIRA	MEMBER
5. GRACE OWINGA	MEMBER
6. LIVINGSTONE SUNDAY	MEMBER
7. ROBERT ODIYA	MEMBER
8. MARGARET KING ATUA	MEMBER
9. REBECCA BALONGO	MEMBER

ABSENT WITH APOLOGY

1. MWAI GICHERU	D.C.C
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PRELIMINARY

The meeting was called to order by the chairperson Freddah Saeto at 11:30 AM and Josephat Ngaira led with a word of prayer.

AGENDA

1. Reading of the previous meeting minutes
2. Matters arising
3. Review of public participation
4. project proposal
5. NG-CDF new office
6. Staff establishment
7. Rent arrears/vacate office
8. Security arrears /termination of the contract
9. NGCDF capacity building
10. Equity wings to fly
11. NGCDFC allowance
12. AOB's

MIN 1/19/01/2023: PRELIMINARIES

The chairlady read the minutes of the previous meeting which was then proposed by Grace Owinga and seconded by Josephat Ngaira as a true copy of the last meeting deliberations.

Lynne

*Grace Owinga
Chairlady*

MIN 2/19/01/2023: MATTERS ARISING

Purchase of office printers

The meeting was informed that a black and white printer has been procured at 36,000 net of VAT.

MIN 3/19/01/2023: REVIEW OF PUBLIC PARTICIPATION

The secretary tabled the public participation report from the five wards which was then adopted for prioritization of 2022/2023 project proposal. Common projects proposed by the education sector were

Modern toilet block

Perimeter fence

Lockers and chairs

School feeding project and a common centralized kitchen

School buses

Construction of science laboratory to accommodate junior secondary schools

Members unanimously agreed that the whole public participation was smooth and also for a start that was a well done job. Members also agreed to finish or give a priority to the ongoing projects in schools. It was unanimously agreed that the following projects be funded;

1. Kangemi Primary School- purchase of a school bus 2. Kangemi Primary School- purchase of school desks and chairs 3. Kangemi high school- laying of cabro	Mountain View Ward
1. Karura forest Primary School- purchase of water harvesting goods 2. Cheleta Primary School- purchase of water harvesting goods	Karura Ward
1. North Highridge Primary School- purchase of water harvesting goods 2. North Highridge Primary School- purchase of school desks and chairs 3. Bohra Primary School- purchase of a school bus 4. Visa Oshwal- Purchase of desks and chairs 5. Visa Oshwal- Construction of an Ablution Block 6. Parklands Police station- Construction of a perimeter wall	Parklands Ward
1. New Kihumbuini Primary School- purchase of a school bus 2. Kihumbuini Primary School- Installation of cabro and purchase of school bus	Kangemi Ward
1. Lower Kabete Primary School- Purchase of water harvesting goods 2. Lower Kabete Primary School- purchase of a school bus Lower Kabete Primary School	Kitisuru Ward

MIN 4/19/01/2023 PROJECT PROPOSAL 2022/2023

After a lengthy discussion the committee unanimously agreed that the following projects shall be funded during the financial year. the fund manager informed the meeting that the Board regulations required that ongoing projects be given priority and must be funded to completion.

No.	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Status
Administration and Recurrent expenditure						
1	Accommodation - Domestic Travel	Payment of accommodation on domestic travel	200,000.00	0.00	200,000.00	New
2	Advertising, Awareness and Publicity Campaigns	Payment of Advertising, Awareness and Publicity Campaigns	50,000.00	0.00	50,000.00	New
3	Bank service commission and charges	Payment of Bank service commission and charges	50,000.00	0.00	50,000.00	New
4	Contractual employees	Payment of 4 staff Basic salaries	1,224,000.00	0.00	1,224,000.00	New
5	Contractual employees	Payment of 4 staff House allowance	168,000.00	0	168,000.00	new
6	Contractual employees	Payment of 4 staff transport allowance	144,000.00	0	144,000.00	new
7	Contractual employees	Payment of 4 staff leave Allowance.	16,000.00	0	16,000.00	new
8	Catering Services (receptions), Accommodation, Gifts, Food and Drinks	Payment of catering Services (receptions), Accommodation, Gifts, Food and Drinks	100,000.00	0.00	100,000.00	New
9	Contracted Guards and Cleaning Services	Payment of Contracted Guards and Cleaning Services@50,000 for 9 months	450,000.00	0.00	450,000.00	New
10	Courier and Postal Services	Payment of Courier and Postal Services	20,000.00	0.00	20,000.00	New
11	Daily Subsistence Allowance	Payment of Daily Subsistence Allowance	250,000.00	0.00	250,000.00	New
12	Electricity	Payment of Electricity charges	20,000.00	0.00	20,000.00	New

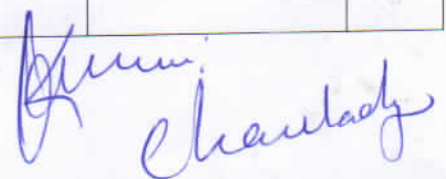
Mynna

Kumari Chaudhary

13	General Office Supplies (papers, pencils, forms, small office equipment)	Purchase of General Office Supplies (papers, pencils, forms, small office equipment)	420,960.00	0.00	420,960.00	New
14	Gratuity-contractual employees	Payment of gratuity to 4 NGCDFC staff	379,440.00	0.00	379,440.00	New
15	Hire of Transport	Payment of Hire of Transport	85,000.00	0.00	85,000.00	New
16	Maintenance Expenses - Motor Vehicles	Payment of Maintenance Expenses - NGCDFC Motor Vehicles GKB538W	150,000.00	0.00	150,000.00	New
17	Motor Vehicle Insurance	Payment of Motor Vehicle Insurance for GK B538W	120,000.00	0.00	120,000.00	New
18	NGCDFC allowance	Payment of NGCDFC allowance charges	1,248,000.00	0.00	1,248,000.00	New
19	NSSF	Employer contribution to NSSF	51,840.00	0.00	51,840.00	New
20	Office rent	Payment of Office Rent	1,413,000.00	0.00	1,413,000.00	New
21	Other committee expenses	Payment of Other committee expenses	1,456,000.00	0.00	1,456,000.00	New
22	Other Fuels (wood, charcoal, cooking gas etc...)	Payment of other fuels (wood, charcoal, cooking gas expenses)	34,016.00	0.00	34,016.00	New
23	Production and Printing of Training Materials	Payment of Production and Printing of Training Materials	50,000.00	0.00	50,000.00	New
24	Refined Fuels and Lubricants for Transport	Purchase of Refined Fuels and Lubricants for Transport of GK vehicles GKB538W	100,000.00	0.00	100,000.00	New
25	Sanitary and Cleaning Materials, Supplies and Services	Purchase of Sanitary and Cleaning Materials, Supplies and Services	120,000.00	0.00	120,000.00	New
26	Supplies and Accessories for Computers and Printers	Purchase of Supplies and Accessories for Computers and Printers	150,000.00	0.00	150,000.00	New



27	Telephone, Telex, and Mobile Phone Service	Payment of Telephone expenses	120,000.00	0.00	120,000.00	New
28	Travel Allowance on training	Payment of Travel Allowance	100,000.00	0.00	100,000.00	New
29	Water & sewerage charges	Payment of Water & sewerage charges	15,000.00	0.00	15,000.00	New
MONITORING AND EVALUATION						
30	Accommodation Allowance	Payment of Accommodation Allowance of NGCDFC, National Government officers	750,000.00	0.00	750,000.00	New
31	Daily Subsistence Allowance	Payment of Daily Subsistence Allowance	300,000.00	0.00	300,000.00	New
32	Daily Subsistence Allowance	Payment of Foreign Daily Subsistence Allowance				New
33	General Office Supplies (papers, pencils, forms, small office equipment)	Purchase of General Office Supplies (papers, pencils, forms, small office equipment)	384,628.00	0.00	384,628.00	New
34	Hire of Training Facilities and Equipment	Hire of Training Facilities and Equipment for NG-CDFC at 250,000 and pmc training at 100,000	350,000.00	0.00	350,000.00	New
35	NGCDFC allowance	Payment of NG-CDFC allowance	1,456,000.00	0.00	1,456,000.00	New
36	Other committee expenses	Payment of Other committee expenses	312,000.00	0.00	312,000.00	New
37	Refined Fuels and Lubricants for Transport	Purchase of Refined Fuels and Lubricants for Transport of GK vehicles	100,000.00	0.00	100,000.00	New
38	Remuneration of Instructors and Contract Based Training Services	Payment of Instructors and Contract Based Training Services for NGCDFC and PMC	350,000.00	0.00	350,000.00	New

39	Travel Allowance on training	Payment of Travel Allowance of NGCDFC, National Government officers and PMC	350,000.00	0.00	350,000.00	New
CONSTITUENCY OVERSIGHT COMMITTEE						
40	Travel costs (airlines, bus, railway, mileage, allowances, etc)	Payment of Transport Expenses	240,000.00	0.00	240,000.00	New
41	Accommodation - Domestic Travel	Payment of COC accommodation on domestic travel	250,000.00	0.00	250,000.00	New
42	Daily Subsistence Allowance	Payment of COC Daily Subsistence Allowance	150,000.00	0.00	150,000.00	New
43	Advertising, Awareness and Publicity Campaigns	Payment of Advertising, Awareness and Publicity Campaigns	188,100.00	0.00	188,100.00	New
44	COC allowance	Payment of COC allowance	300,000.00	0.00	300,000.00	New
45	Refined Fuels and Lubricants for Transport	Purchase of Refined Fuels and Lubricants for Transport of GK vehicles	100,000.00	0.00	100,000.00	New
46	Bursary					
47	Bursary Secondary Schools	Payment of bursary to needy students in secondary schools	19,350,000.00	0.00	19,350,000.00	New
48	Bursary Tertiary Institutions	Payment of bursary to needy students in tertiary institutions	14,450,000.00	0.00	14,450,000.00	New
49	Bursary Special Institutions	Payment of bursary to needy students in special Institutions	1,271,900.00	0.00	1,271,900.00	New
50	NG-CDFC Social Security Programmes	Provision of annual medical insurance cover for 200 vulnerable families including Orphans and Vulnerable Children (OVCs), poor older	1,200,000.00	0.00	1,200,000.00	New



		persons, Persons with Disabilities (PWDs) and destitute families in partnership with NHIF as shall be identified within the Constituency.				
Emergency Reserve						
51	Emergency Reserve	To cater for any unforeseen occurrences in the constituency during the financial year	7,636,190.00	0.00	7,636,190.00	New
Environment						
52	NG-CDF Office	Supply of 4 (four) 10,000 litre capacity water tanks of @ (Kshs.400,000) , construct base and channel water to the tanks using pipes gutters and rain water goods @ (Kshs.450,000), provide for water drainage system and channel flood water ,build gabions @ (Kshs.751,752), purchase and plant 500 indigenous trees and flowers around the compound at (Kshs.300,000).	1,901,752.00	0.00	1,901,752.00	new
53	Lower Kabete Primary School	Purchase of a 10,000-litre water tank @ (Kshs.100,000) and construct a base and channel water to the tank using pipes, gutters and rain water goods @150,000	250,000.00	0.00	250,000.00	new
54	Karura forest Primary School	Purchase of a 10,000-litre water tank @ (Kshs.100,000) and construct a base and channel water to the tank using pipes, gutters and rain water goods @150,000	250,000.00	0.00	250,000.00	new

55	North Highridge Primary School	Purchase of a 10,000-litre water tank @ (Kshs.100,000) and construct a base and channel water to the tank using pipes, gutters and rain water goods @150,000	250,000.00	0.00	250,000.00	new
56	Cheleta Primary School	Purchase of a 10,000-litre water tank @ (Kshs.100,000) and construct a base and channel water to the tank using pipes, gutters and rain water goods @150,000	250,000.00	0.00	250,000.00	new
	sports					
57	Sports activities	Purchase sports equipment's, carry out Constituency Football, Netball, Volley ball Sports tournament @1,500,000 and the winning teams/Schools to be awarded with trophies, balls, goal nets and games kits 1,401,752	2,901,752.00	0.00	2,901,752.00	New
	Primary Schools					
58	Bohra Primary School	Additional funds for completion of 2 classrooms on first floor with a slab: installation of a ramp.	7,550,000.00	4,350,000.00	2,200,000.00	Ong oing
59	Bohra Primary School	Additional funds for completion of 2 grade 1 pupil's classrooms: installation of white board @ (Kshs.150,000), 2 cabinets @ (Kshs.100,000) and 50 pair of desks and lockers @ (Kshs.250,000)	4,500,000.00	4,350,000.00	500,000.00	Ong oing
60	Lower Kabete Primary School	Additional funds for completion renovation of a 5 roomed teacher's house: Painting, tiling and plumbing works.	1,860,000.00	1,200,000.00	660,000.00	Ong oing



61	Kangemi Primary School	Purchase of 46-seater Isuzu FSR 90 school BUS	8,700,000.00	0.00	8,700,000.00	New
62	New Kihumbuini Primary School	Purchase of 46-seater Isuzu FSR 90 school BUS	8,700,000.00	0.00	8,700,000.00	New
63	Kihumbuini Primary School	Purchase of 46-seater Isuzu FSR 90 school BUS	8,700,000.00	0.00	8,700,000.00	New
64	Bohra Primary School	Construction of a 12 Jiko capacity kitchen to completion for school feeding program to benefit 10,000 students.	13,570,025.00	0.00	13,570,025.00	New
65	Kihumbuini Primary School	laying of cabro to 320 SM access new kihumbuini and old kihumbuini pry school.	5,500,000.00	0.00	5,500,000.00	New
66	Visa Oshwal Primary School	purchase of 100 pair of lockers and chairs	500,000.00	0.00	500,000.00	New
67	Westlands Primary School	purchase of 100 pair of lockers and chairs	500,000.00	0.00	500,000.00	New
68	New kihumbuini Primary School	purchase of 100 pair of lockers and chairs	500,000.00	0.00	500,000.00	New
69	kihumbuini Primary School	purchase of 100 pair of lockers and chairs	500,000.00	0.00	500,000.00	New
70	North Highridge Primary School	purchase of 100 pair of lockers and chairs	500,000.00	0.00	500,000.00	New
71	kangemi Primary School	Purchase of 100 pair of lockers and chairs	500,000.00	0.00	500,000.00	New
72	visa Oshwal Primary School	Construction to completion of 12 door modern girls' toilet abluion block with one-unit PWD	3,000,000.00	0.00	3,000,000.00	New
Secondary schools						
73	North Highridge secondary school	Additional funds for completion of 100 capacity science Laboratory: Fittings, painting, Tiling, Plumbing, equipping and construction of a ramp.	6,025,820.00	3,500,000.00	2,529,000.00	Ong oing

74	North Highridge secondary school	Additional funds for Completion of a kitchen with a dining area for 200 students: tiling, plumbing, painting, electricity installation and purchase of 3 energy saving jikos	4,482,720.00	3,000,000.00	1,481,000.00	Ongoing
75	Kangemi High school	Laying of cabro to 200SM to completion	2,500,00.00	0.00	2,500,000.00	New
Security Projects						
76	Parklands Police station	Construction to completion of a 100-meter perimeter fence.	1,500,000.00	0.00	1,500,000.00	New
Others						
77	Strategic Plan	To facilitate in preparation, facts collection designing, typesetting and printing of Westland's National Government Constituency Strategic plan for the period between 2023-2027	2,000,000.00	0.00	2,000,000.00	New
78	NG-CDF Office	Construction of office complex at Bohra pry school. With 4 NGCDF offices, 4 constituency offices, one board room, ablution block of 4 toilets of either gender and double PWD Unit, 4 offices to house DCC and provincial administration.	16,550,000.00	0.00	16,550,000.00	new
					145,087,603.00	

MIN 5/19/01/2023: NG-CDF NEW OFFICE

Members unanimously agreed with immediate effect to start the construction of the new office as soon as possible.



MIN 6/19/01/2023: STAFF ESTABLISHMENT

Members unanimously agreed to ratified employment of staff on casual basis for the period September to December when their contracts lapsed. It was further directed that all the positions be declared vacant.

The fund manager was authorized to pay the staff as follows:

Pay No.	Names	A/C No.	Monthly	4 Months
1	Josipart Alwiga Adamba	0020192880484(EQUITY BANK)	29,816.00	119,264.00
2	Diana Nelima Muyelee	0700172022025(EQUITY BANK)	30,410.00	121,640.00
3	Martin Mnyikana Simiyu	01116463562300(COOPERATIVE BANK)	33,860.00	135,440.00
4	Kassim M. Makokha	13701991144859(EQUITY BANK)	30,410.00	121,640.00
	TOTAL		124,496.00	497,984.00

MIN 7/ 19/01/2023: RENT ARREARS/VACATE OFFICE

Members unanimously agreed that once we pay the rent arrears we issue a notice to vacate.

MIN 8/19/01/2023: SECURITY ARREARS/TERMINATION OF THE CONTRACT

Members unanimously agreed that we pay the security arrears of **KSHS. 300,000.00** to **FREK PREMIER SECURITY SERVICES** and give them a notice to terminate their contract.

MIN 9/01/19/2023: NG-CDF CAPACITY BUILDING

Members unanimously agreed that we will have our training from 13th – 18th February either in Pride inn, Sarova White Sands, Travelers Beach Hotel or Voyager Beach Resort.

MIN 10/01/19/2023: EQUITY WINGS TO FLY

Grace Owinga briefed the committee how the whole process was done and reported that 8 students from Westlands constituency qualified for the wings to fly scholarship.

MIN 11/01/19/2023: NGCDF ALLOWANCES

Members approved payment of allowances for 5th Jan, 19th Jan meeting and selection panel meetings expenses (ksh. 100,000.00)

MIN 12/01/19/2023: A.O.B

People have been coming to the office to inquire about bursaries and the next meeting will discuss bursary disbursement and allocation per ward.

ADJOURNMENT

The meeting was adjourned at 1:00PM by a word of prayer from Josephat Ngaira

CONFIRMATION OF MINUTES

CHAIRMAN

Freddah Saleto Kaelo



.....Date.....

7/2/2023

SECRETARY

Lynne Miheso



.....Date.....

7/2/2023



NAME	ADDRESS	CITY	STATE

THE BOARD OF DIRECTORS

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SECRET

ENCLOSURE

Ben

THIRD SCHEDULE(ss. 25(6),(11) and 29(1)) CONSTITUENCY PROJECTS SUBMISSION FORM

CONSTITUENCY NO. 274

CONSTITUENCY NAME: WESTLANDS

FINANCIAL YEAR: 2022-2023

SERIAL	NAME OF PROJECT	AMOUNT ALLOCATED (KSHS)
274/AP1	Administration/Recurrent	8,705,256.00
274/AP2	Monitoring and evaluation/Capacity Building	4,352,628.00
274/AP3	Constituency Oversight Committee	1,228,100.00
274/2640100	Bursary/Mocks/Cats	36,271,900.00
274/2640200	Emergency Projects	7,636,190.00
274/2640507	Security Projects	1,500,000.00
274/2640509	Sports Activities	2,901,752.00
274/2640510	Environmental Projects	2,901,752.00
274/3110202	CDFC offices	16,550,000.00
274/2211310	Contracted Professional Services - e.g Strategic Planning	2,000,000.00
274/2630209	Capital Grants to Primary Schools	54,530,025.00
274/2630210	Capital Grants to Secondary Schools	6,510,000.00
TOTAL		145,087,603.00

Freddah Kaelo

Chairlady

[Signature]

Signature

07, 03, 2023

Date

Labaro Chepng'eno

Fund Manager

[Signature]

Signature

07, 03, 2023

Date

FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 274
 Constituency Name WESTLANDS County Nairobi
 Project Number AP1
 Project Title Administration/Recurrent
 Sector Administration & Recurrent

Status of projects

Brief statement on project status at time of submission

Financial year 2022-07-01 to 2023-07-31
 Original Cost Estimates, in Ksh 8,705,256.00 dated
 Amount allocated last financial year dated
 Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Accommodation - Domestic Travel	4-0047-274-2210302-100-2022-2023-1	Payment of accommodation on domestic travel	New Project	200,000.00
Advertising, Awareness and Publicity Campaigns	4-0047-274-2210504-100-2022-2023-2	Payment of Advertising, Awareness and Publicity Campaigns	New Project	50,000.00
Bank service commission and charges	4-0047-274-2211301-100-2022-2023-3	Payment of Bank service commission and charges	New Project	50,000.00
Contractual employees	4-0047-274-2110201-100-2022-2023-4	Payment of 4 staff Basic salaries	New Project	1,224,000.00
House Allowance	4-0047-274-2110301-100-2022-2023-5	Payment of 4 staff House allowance	New Project	168,000.00
Transport Allowance	4-0047-274-2110314-100-2022-2023-6	Payment of 4 staff transport allowance	New Project	144,000.00
Leave Allowance	4-0047-274-2110320-100-2022-2023-7	Payment of 4 staff leave Allowance.	New Project	16,000.00
Catering Services (receptions), Accommodation, Gifts, Food and Drinks	4-0047-274-2210801-100-2022-2023-8	Payment of catering Services (receptions), Accommodation, Gifts, Food and Drinks	New Project	100,000.00
Contracted Guards and Cleaning Services	4-0047-274-2211305-100-2022-2023-9	Payment of Contracted Guards and Cleaning Services@50,000 for 9 months	New Project	450,000.00

National Government Constituencies Development Fund
Fourth Schedule Report

Courier and Postal Services	4-0047-274-2210203-100-2022-2023-10	Payment of Courier and Postal Services	New Project	20,000.00
Daily Subsistence Allowance	4-0047-274-2210403-100-2022-2023-11	Payment of Daily Subsistence Allowance	New Project	250,000.00
Electricity	4-0047-274-2210101-100-2022-2023-12	Payment of Electricity charges	New Project	20,000.00
General Office Supplies (papers, pencils, forms, small office equipment .	4-0047-274-2211101-100-2022-2023-13	Purchase of General Office Supplies (papers, pencils, forms, small office equipment)	New Project	420,960.00
	4-0047-274-2710102-100-2022-2023-14	Payment of gratuity to 4 NG-CDFC staff	New Project	379,440.00
Hire of Transport	4-0047-274-2210604-100-2022-2023-15	Payment of Hire of Transport	New Project	85,000.00
Maintenance Expenses - Motor Vehicles	4-0047-274-2220101-100-2022-2023-16	Payment of Maintenance Expenses - NGCDFC Motor Vehicles GKB538W	New Project	150,000.00
Motor Vehicle Insurance	4-0047-274-2210904-100-2022-2023-17	Payment of Motor Vehicle Insurance for GK B538W	New Project	120,000.00
NG-CDFC allowance	4-0047-274-2210811-100-2022-2023-18	Payment of NG-CDFC allowance charges	New Project	1,248,000.00
NSSF	4-0047-274-2120101-100-2022-2023-19	Employer contribution to NSSF to 4 NG-CDFC staffs	New Project	51,840.00
Office rent	4-0047-274-2210104-100-2022-2023-20	Payment of Office Rent	New Project	1,413,000.00
Other committee expenses	4-0047-274-2210802-100-2022-2023-21	Payment of Other committee expenses	New Project	1,456,000.00
Other Fuels (wood, charcoal, cooking gas etc)	4-0047-274-2211204-100-2022-2023-22	Payment of other fuels (wood, charcoal, cooking gas expenses	New Project	34,016.00
Production and Printing of Training Materials	4-0047-274-2210703-100-2022-2023-23	Payment of Production and Printing of Training Materials	New Project	50,000.00
Refined Fuels and Lubricants for Transport	4-0047-274-2211201-100-2022-2023-24	Purchase of Refined Fuels and Lubricants for Transport of GK vehicles GKB538W	New Project	100,000.00
Sanitary and Cleaning Materials, Supplies and Services	4-0047-274-2211103-100-2022-2023-25	Purchase of Sanitary and Cleaning Materials, Supplies and Services	New Project	120,000.00
Supplies and Accessories for Computers and Printers	4-0047-274-2211102-100-2022-2023-26	Purchase of Supplies and Accessories for Computers and Printers	New Project	150,000.00
Telephone, Telex, and Mobile Phone Service	4-0047-274-2210201-100-2022-2023-27	Payment of Telephone expenses	New Project	120,000.00
Travel Allowance on training	4-0047-274-2210701-100-2022-2023-28	Payment of Travel Allowance	New Project	100,000.00
Water & sewerage charges	4-0047-274-2210102-100-2022-2023-29	Payment of Water & sewerage charges	New Project	15,000.00
TOTAL:				8,705,256.00

Person completing form

SIGNATURE:



DATE:

07 / 03 / 2023

NAME:

Labaso Chepngeno

POSITION:

F.A.M

FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 274

Constituency Name WESTLANDS County Nairobi

Project Number AP1

Project Title Monitoring and Evaluation

Sector Monitoring & Evaluation

Status of projects

Brief statement on project status at time of submission

Financial year 2022-07-01 to 2023-07-31

Original Cost Estimates, in Ksh 4,352,628.00 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Accommodation Allowance	4-0047-274-2210710-111-2022-2023-1	Payment of Accommodation Allowance of NGCDFC, National Government officers	New Project	750,000.00
Daily Subsistence Allowance	4-0047-274-2210403-111-2022-2023-2	Payment of Daily Subsistence Allowance	New Project	300,000.00
General Office Supplies (papers, pencils, forms, small office equipment)	4-0047-274-2211101-111-2022-2023-3	Purchase of General Office Supplies (papers, pencils, forms, small office equipment)	New Project	384,628.00
Hire of Training Facilities and Equipment	4-0047-274-2210704-111-2022-2023-4	Hire of Training Facilities and Equipment for NG-CDFC at 250,000 and pmc training at 100,000	New Project	350,000.00
NG-CDFC allowance	4-0047-274-2210811-111-2022-2023-5	Payment of NG-CDFC allowance	New Project	1,456,000.00
Other committee expenses	4-0047-274-2210802-111-2022-2023-6	Payment of Other committee expenses	New Project	312,000.00
Refined Fuels and Lubricants for Transport	4-0047-274-2211201-111-2022-2023-7	Purchase of Refined Fuels and Lubricants for Transport of GK vehicles GKB538W	New Project	100,000.00
Remuneration of Instructors and Contract Based Training Services	4-0047-274-2210702-111-2022-2023-8	Payment of Instructors and Contract Based Training Services for NGCDFC and PMC	New Project	350,000.00

National Government Constituencies Development Fund
Fourth Schedule Report

Travel Allowance on training	4-0047-274-2210701-111-2022-2023-9	Payment of Travel Allowance of NGCDFC, National Government officers and PMC	New Project	350,000.00
TOTAL:				4,352,628.00

Person completing form

SIGNATURE:



DATE:

07.03.2023

NAME:

Labaso chepango

POSITION:

F.A.M

FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 274

Constituency Name WESTLANDS

County Nairobi

Project Number 2640510

Project Title Environmental Projects

Sector Environment

Status of projects

Brief statement on project status at time of submission

Financial year 2022-07-01 to 2023-07-31

Original Cost Estimates, in Ksh 2,901,752.00 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
NG-CDF Office	4-0047-274-2640510-110-2022-2023-1	Supply of 4 (four) 10,000 litre capacity water tanks of @ (Kshs.400,000) , construct base and channel water to the tanks using pipes gutters and rain water goods @ (Kshs.450,000), provide for water drainage system and channel flood water ,build gabions @ (Kshs.751,752), purchase and plant 500 indigenous trees and flowers around the compound at (Kshs.300,000).	New Project	1,901,752.00
Lower Kabete Primary School	4-0047-274-2640510-110-2022-2023-2	Purchase of a 10,000-litre water tank @ (Kshs.100,000) and construct a base and channel water to the tank using pipes, gutters and rain water goods @150,000	New Project	250,000.00
Karura forest Primary School	4-0047-274-2640510-110-2022-2023-3	Purchase of a 10,000-litre water tank @ (Kshs.100,000) and construct a base and channel water to the tank using pipes, gutters and rain water goods @150,000	New Project	250,000.00
North Highridge Primary School	4-0047-274-2640510-110-2022-2023-4	Purchase of a 10,000-litre water tank @ (Kshs.100,000) and construct a base and channel	New Project	250,000.00

National Government Constituencies Development Fund
Fourth Schedule Report

		water to the tank using pipes, gutters and rain water goods @150,000		
Cheleta Primary School	4-0047-274-2640510-110-2022-2023-5	Purchase of a 10,000-litre water tank @ (Kshs.100,000) and construct a base and channel water to the tank using pipes, gutters and rain water goods @150,000	New Project	250,000.00
TOTAL:				2,901,752.00

Person completing form

SIGNATURE:



DATE:

07, 03, 2023

NAME:

Labaso Chepngeno

POSITION:

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FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 274

Constituency Name WESTLANDS

County Nairobi

Project Number 2640200

Project Title Emergency projects

Sector Emergency

Status of projects

Brief statement on project status at time of submission

Financial year 2022-07-01 to 2023-07-31

Original Cost Estimates, in Ksh 7,636,190.00 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Emergency Reserve	4-00#7-274-2640200-101-2022-2023-1	To cater for any unforeseen occurrences in the constituency during the financial year	New Project	7,636,190.00
TOTAL:				7,636,190.00

Person completing form

SIGNATURE:



DATE:

07, 03, 2023

NAME:

Labaso Chepngeno

POSITION:

F.A.M

**FOURTH SCHEDULE (s. 30)
PROJECT DESCRIPTION FORM**

Constituency No 274
 Constituency Name WESTLANDS County Nairobi
 Project Number 2640100
 Project Title Bursary/Mocks/Cats
 Sector Bursary

Status of projects

Brief statement on project status at time of submission

Financial year 2022-07-01 to 2023-07-31
 Original Cost Estimates, in Ksh 36,271,900.00 dated
 Amount allocated last financial year dated
 Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Bursary Secondary Schools	4-0047-274-2640101-103-2022-2023-1	Payment of bursary to needy students in secondary schools	New Project	19,350,000.00
Bursary Tertiary Institutions	4-0047-274-2640102-103-2022-2023-2	Payment of bursary to needy students in tertiary institutions	New Project	14,450,000.00
Bursary Special Institutions	4-0047-274-2640105-103-2022-2023-3	Payment of bursary to needy students in special Institutions	New Project	1,271,900.00
NG-CDFC Social Security Programmes	4-0047-274-2640103-103-2022-2023-4	Provision of annual medical insurance cover for 200 vulnerable families including Orphans and Vulnerable Children (OVCs), poor older persons, Persons with Disabilities (PWDs) and destitute families in partnership with NHIF as shall be identified within the Constituency.	New Project	1,200,000.00
			TOTAL:	36,271,900.00

Person completing form

SIGNATURE:



DATE:

07, 03, 2023

NAME: habaso chepungeno POSITION: FAM

**FOURTH SCHEDULE (s. 30)
PROJECT DESCRIPTION FORM**

Constituency No 274
Constituency Name WESTLANDS County Nairobi
Project Number 3110202
Project Title CDPC offices
Sector Others


Status of projects

Brief statement on project status at time of submission

Financial year 2022-07-01 to 2023-07-31
Original Cost Estimates, in Ksh 16,550,000.00 dated
Amount allocated last financial year dated
Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
NG-CDF Office	4-0047-274-3110202-108-2022-2023-1	Construction of office complex at Bohra pry school. With 4 NGCDF offices, 4 constituency offices, one board room, ablution block of 4 toilets of either gender and double PWD Unit, 4 offices to house DCC and provincial administration.	New Project	16,550,000.00
TOTAL:				16,550,000.00

Person completing form

SIGNATURE:  DATE: 07, 03, 2023
NAME: Labaso Chepenger POSITION: F.A.M

FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 274

Constituency Name WESTLANDS County Nairobi

Project Number 2630209

Project Title Capital Grants to Primary Schools

Sector Transfer to Other Government Entities

Status of projects

Brief statement on project status at time of submission

Financial year 2022-07-01 to 2023-07-31

Original Cost Estimates, in Ksh 54,530,025.00 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Bohra Primary School	4-0047-274-2630209-263-2022-2023-1	Additional funds for completion of 2 classrooms on first floor with a slab installation of a ramp.	New Project	2,200,000.00
Bohra Primary School	4-0047-274-2630209-263-2022-2023-2	Additional funds for completion of 2 grade 1 pupils classrooms installation of white board @ (Kshs.150,000), 2 cabinets @ (Kshs.100,000) and 50 pair of desks and lockers @ (Kshs.250,000)	Ongoing Project	500,000.00
Lower Kabete Primary School	4-0047-274-2630209-263-2022-2023-3	Additional funds for completion renovation of a 5 roomed teachers house Painting, tiling and plumbing works.	Ongoing Project	660,000.00
Kangemi Primary School	4-0047-274-2630209-263-2022-2023-4	Purchase of 46-seater Isuzu FSR 90 school BUS	New Project	8,700,000.00
New Kihumbuini Primary School	4-0047-274-2630209-263-2022-2023-5	Purchase of 46-seater Isuzu FSR 90 school BUS	New Project	8,700,000.00
Kihumbuini Primary School	4-0047-274-2630209-263-2022-2023-6	Purchase of 46-seater Isuzu FSR 90 school BUS	New Project	8,700,000.00
Kihumbuini Primary School	4-0047-274-2630209-263-2022-2023-7	laying of cabro to 320 SM access new kihumbuini and old kihumbuini pry school.	New Project	5,500,000.00
Bohra Primary School	4-0047-274-2630209-263-2022-2023-8	Construction of a 12 Jiko capacity kitchen to completion	New Project	13,570,025.00

National Government Constituencies Development Fund
Fourth Schedule Report

		for school feeding program to benefit 10,000 students		
Visa Oshwal Primary School	4-0047-274-2630209-263-2022-2023-9	Purchase of 100 pair of lockers and chairs	New Project	500,000.00
Westlands Primary School	4-0047-274-2630209-263-2022-2023-10	Purchase of 100 pair of lockers and chairs	New Project	500,000.00
New kihumbuini Primary School	4-0047-274-2630209-263-2022-2023-11	Purchase of 100 pair of lockers and chairs	New Project	500,000.00
kihumbuini Primary School	4-0047-274-2630209-263-2022-2023-12	Purchase of 100 pair of lockers and chairs	New Project	500,000.00
North Highridge Primary School	4-0047-274-2630209-263-2022-2023-13	Purchase of 100 pair of lockers and chairs	New Project	500,000.00
Kangemi Primary School	4-0047-274-2630209-263-2022-2023-14	Purchase of 100 pair of lockers and chairs	New Project	500,000.00
visa Oshwal Primary School	4-0047-274-2630209-263-2022-2023-15	Construction to completion of 12 door modern girls toilet ablation block with one-unit PWD	New Project	3,000,000.00
TOTAL:				54,530,025.00

Person completing form

SIGNATURE:



DATE:

07 / 03 / 2023

NAME:

Laboso Chepngeno

POSITION:

F.A.M

FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 274

Constituency Name WESTLANDS County Nairobi

Project Number 2630210

Project Title Capital Grants to Secondary Schools

Sector Transfer to Other Government Entities

Status of projects

Brief statement on project status at time of submission

Financial year 2022-07-01 to 2023-07-31

Original Cost Estimates, in Ksh 6,510,000.00 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
North Highridge secondary school	4-0047-274-2630210-263-2022-2023-16	Additional funds for completion of 100 capacity science Laboratory Fittings, painting, Tiling, Plumbing, equipping and construction of a ramp.	Ongoing Project	2,529,000.00
North Highridge secondary school	4-0047-274-2630210-263-2022-2023-17	Additional funds for Completion of a kitchen with a dining area for 200 students tiling, plumbing, painting, electricity installation and purchase of 3 energy saving jikos	Ongoing Project	1,481,000.00
Kangemi High school	4-0047-274-2630210-263-2022-2023-1	Laying of cabro to 200SM to completion	New Project	2,500,000.00
			TOTAL:	6,510,000.00

Person completing form

SIGNATURE:



DATE:

07.03.2023

NAME:

Labaso chepngeno

POSITION:

F.A.M

FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 274

Constituency Name WESTLANDS

County Nairobi

Project Number 2640507

Project Title Security Projects

Sector Security

Status of projects

Brief statement on project status at time of submission

Financial year 2022-07-01 to 2023-07-31

Original Cost Estimates, in Ksh 1,500,000.00 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Parklands Police station	4-0047-274-2640507-113-2022-2023-1	Construction to completion of a 100-meter perimeter fence.	New Project	1,500,000.00
			TOTAL:	1,500,000.00

Person completing form

SIGNATURE:



DATE:

07, 03, 2023

NAME:

Labaro chepngeno

POSITION:

F.A.M

FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM


Constituency No 274
Constituency Name WESTLANDS County Nairobi
Project Number 2211310
Project Title Contracted Professional Services - e.g Strategic Planning
Sector Others

Status of projects

Brief statement on project status at time of submission

Financial year 2022-07-01 to 2023-07-31
Original Cost Estimates, in Ksh 2,000,000.00 dated
Amount allocated last financial year dated
Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Westlands NG-CDF Strategic Plan	4-0047-274-2211310-108-2022-2023-1	To facilitate in preparation, facts collection designing, typesetting and printing of Westlands National Government Constituency Strategic plan for the period between 2023-2027	New Project	2,000,000.00
			TOTAL:	2,000,000.00

Person completing form
SIGNATURE:  DATE: 07, 03, 2023
NAME: Laboso Chepngeno POSITION: F.A.M

FOURTH SCHEDULE (s. 30)
PROJECT DESCRIPTION FORM

Constituency No 274

Constituency Name WESTLANDS

County Nairobi

Project Number 2640509

Project Title Sports Activities

Sector Sports

Status of projects

Brief statement on project status at time of submission

Financial year 2022-07-01 to 2023-07-31

Original Cost Estimates, in Ksh 2,901,752.00 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Sports Activities	4-0047-274-2640509-112-2022-2023-1	Purchase sports equipments, carry out Constituency Football, Netball, Volley ball Sports tournament @1,500,000 and the winning teams/Schools to be awarded with trophies, balls, goal nets and games kits 1,401,752	New Project	2,901,752.00
TOTAL:				2,901,752.00

Person completing form

SIGNATURE:



DATE:

07 / 03 / 2023

NAME:

Labaso chepngeno

POSITION:

F.A.M

**FOURTH SCHEDULE (s. 30)
PROJECT DESCRIPTION FORM**

Constituency No 274

Constituency Name WESTLANDS

County Nairobi

Project Number AP3

Project Title Constituency Oversight Committee

Sector Constituency Oversight Committee

Status of projects

Brief statement on project status at time of submission

Financial year 2022-07-01 to 2023-07-31

Original Cost Estimates, in Ksh 1,228,100.00 dated

Amount allocated last financial year dated


Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Accommodation - Domestic Travel	4-0047-274-2210402-1 14-2022-2023-1	Payment of Constituency Oversight Committee accommodation on domestic travel	New Project	250,000.00
Advertising, Awareness and Publicity Campaigns	4-0047-274-2210504-1 14-2022-2023-3	Payment of Advertising, Awareness and Publicity Campaigns	New Project	188,100.00
Constituency Oversight Committee allowance	4-0047-274-2210710-1 14-2022-2023-2	Payment of Constituency Oversight Committee allowance	New Project	300,000.00
Daily Subsistence Allowance	4-0047-274-2210303-1 14-2022-2023-1	Payment of Constituency Oversight Committee Daily Subsistence Allowance	New Project	150,000.00

National Government Constituencies Development Fund
 Fourth Schedule Report

Refined Fuels and Lubricants for Transport	4-0047-274-2211201-1 14-2022-2023-25	Purchase of Refined Fuels and Lubricants for Transport of GK vehicles	New Project	100,000.00
Travel costs (airlines, bus, railway, mileage, allowances, etc)	4-0047-274-2210401-1 14-2022-2023-1	Payment of Transport Expenses	New Project	240,000.00
			TOTAL:	1,228,100.00

Person completing form

SIGNATURE:  DATE: 07.03.2023

NAME: Laboso Chepngeno POSITION: F.A.M

EXPENDITURE ITEMS

Item	Description	Scale	Number	Rate	Total Amount pm	Total Amount pa
	Contractual Employees					
	Accounts Assistant	CSG 11	1	25,000	25,000	300,000
	Clerk of Works	CSG 11	1	28,000	28,000	336,000
	Records Management Assistant	CSG 12	1	21,000	21,000	252,000
	Driver	CSG 13	1	28,000	28,000	336,000
Sub Total			4			1,224,000
	Casual Labour and Internship					
Sub Total						
	House Allowance					
	Accounts Assistant	CSG 11	1	3,000	3,000	36,000
	Clerk of Works	CSG 11	1	4,000	4,000	48,000
	Records Management Assistant	CSG 12	1	3,000	3,000	36,000
	Driver	CSG 13	1	4,000	4,000	48,000
Sub Total			4			168,000
	Transport Allowance					
	Accounts Assistant	CSG 11	1	3,000	3,000	36,000
	Clerk of Works	CSG 11	1	3,000	3,000	36,000
	Records Management Assistant	CSG 12	1	3,000	3,000	36,000
	Driver	CSG 13	1	3,000	3,000	36,000
Sub Total			4			144,000
	Leave Allowance					
	Accounts Assistant	CSG 11	1		4,000	4,000
	Clerk of Works	CSG 11	1		4,000	4,000
	Records Management Assistant	CSG 12	1		4,000	4,000
	Driver	CSG 13	1		4,000	4,000
Sub Total			4			16,000
	Gratuity-Contractual Employees					
	Accounts Assistant	CSG 11	1	7,750	7,750	93,000

	Clerk of Works	CSG 11	1		8,680	8,680	104,160
	Records Management Assistant	CSG 12	1		6,510	6,510	78,120
	Driver	CSG 13	1		8,680	8,680	104,160
Sub Total							379,440
	Employer Contribution to NSSF						
	Accounts Assistant	CSG 11			1,080	1,080	12,960
	Clerk of Works	CSG 11	1		1,080	1,080	12,960
	Records Management Assistant	CSG 12	1		1,080	1,080	12,960
	Driver	CSG 13	1		1,080	1,080	12,960
Sub Total							51,840
	USE OF GOODS AND SERVICES						
	Utilities, Supplies and Services						
2210101	Electricity						20,000
2210102	Water & Sewerage Charges						15,000
2210103	Gas Expenses						34,016
2210104	Office Rent			9		157,000	1,413,000.00
	Communication, Supplies and Services						
2210201	Telephone, Telex, Facsimile and Mobile Phone Service						120,000
2210202	Internet Connections						0
2210203	Courier and Postal Services						20,000
	Domestic Travel and Subsistence & Other Transport Costs						
2210301	Travel Costs (Airlines, Bus, Railway, Mileage Allowances, etc.)	Persons					185,000
2210302	Accommodation - Domestic Travel	Persons	10		10,000	100000	200,000
2210303	Daily Subsistence Allowance	Persons	10		5,000	50,000	250,000
	Printing, Advertising and Information Supplies & Services						
2210502	Publishing and Printing Services						50,000

2210503	Subscriptions to Newspapers, Magazines and Periodicals						
2210504	Advertising, Awareness and Publicity Campaigns					50,000	
	Hospitality Supplies and Services						
2210801	Catering Services (Receptions), Accommodation, Gifts, Food and Drinks					100,000	
Sub Total						2,457,016	
	Committee Expenses						
2210802	Other Committee Expenses	Members 9		10,000	90,000	1,260,000	
		Chair 1		14,000	14,000	196,000	
		Members 9		10,000	90,000	1,080,000	
2210811	NGCDFC Allowance	Chair 1		14,000	14,000	168,000	
Sub Total						2,704,000	
	Insurance Costs						
2210904	Motor Vehicle Insurance					120,000	
	Specialised Materials and Services						
2211016	Purchase of Uniforms and Clothing - Staff						
	Office and General Supplies and Services						
2211101	General Office Supplies (Papers, Pencils, Forms, Small Office Equipment etc.)					420,960	
2211102	Supplies and Accessories for Computers and Printers					150,000	
2211103	Sanitary and Cleaning Materials, Supplies and Services					120,000	
	Fuel, Oil & Lubricants						
2211201	Refined Fuels and Lubricants for Transport					100,000	
	Refined Fuels and Lubricants - Other						
	Other Fuels (wood, charcoal, cooking gas etc.)						

	Other Operating Expenses						
2211301	Bank Service Commission and Charges						50,000
2211305	Contracted Guards and Cleaning Services	2		25,000	50,000		450,000
2211310	Contracted Professional Services - e.g. Strategic Plan						
2211311	ICT Hubs						
	Routine Maintenance - Vehicles and Other Transport Equipment						
2220101	Maintenance Expenses - Motor Vehicles						150,000
	Routine Maintenance - Other Assets						
2220202	Maintenance of Office Furniture and Equipment						
2220205	Maintenance of NG-CDF Office						
Sub Total							1,560,960
TOTAL							8,705,256

EXPENDITURE ITEMS							Total	Total
Item	Description	Scale	Number	Rate	Amount pm	Amount pa		
	Domestic Travel and Subsistence & Other Transport Costs							
2210301	Travel Costs (Airlines, Bus, Railway, Mileage Allowances, etc.)	Members	5	4,000	20,000	240,000		
2210302	Accommodation - Domestic Travel	Members	5	5,000	25,000	250,000		
2210303	Daily Subsistence Allowance	Members	5	3,000	15,000	150,000		
Sub Total						640,000		
	Printing, Advertising and Information Supplies & Services							
2210504	Advertising, Awareness and Publicity Campaigns					188,100		
Sub Total						188,100		
	Committee Expenses							
2210811	COC Members Allowance	Members	5	5,000	25,000	300,000		
Sub Total						300,000		
	Fuel, Oil & Lubricants							
2211201	Refined Fuels and Lubricants for Transport					100,000		
Sub Total						100,000		
TOTAL						1,228,100		

EXPENDITURE ITEMS

MONITORING EVALUATION AND CAPACITY BUILDING

Item	Description	Scale	Number	Rate	Total Amount pm	Total Amount pa
	Communication, Supplies and Services					
2210201	Telephone, Telex, Facsimile and Mobile Phone Service					
	Domestic Travel and Subsistence & Other Transport Costs					
2210301	Travel Costs (Airlines, Bus, Railway, Mileage Allowances, etc.)	Persons	10	5,000	50,000	350,000
2210302	Accommodation - Domestic Travel	Persons	10	15,000	150,000	750,000
2210303	Daily Subsistence Allowance	Persons	10	5,000	50,000	300,000
	Printing, Advertising and Information Supplies & Services					
2210502	Publishing and Printing Services					
2210504	Advertising, Awareness and Publicity Campaigns					
	Training Expenses					
2210701	Travel Allowance					
2210702	Remuneration of Instructors and Contract Based Training Services					350,000
2210703	Production and Printing of Training Materials					
2210704	Hire of Training Facilities and Equipment					350,000

STRATEGIC PLAN BUDGET

CATEGORY B					
NO. ITEM	NO. OF PAX	NO OF WARDS/F REQ	RATE (KSHS)	TOTAL	
1 Refreshments and Facilitation for Stakeholders consultations	40	5	500	150,000	
2 Technical and support team Facilitation & Logistics				100,000	
3 Consultancy Fee				1,400,000	
4 Refreshments and Facilitation Stakeholders Validation Forums	25	5	1000	100,000	
5 Fact Sheet Data Collection				0	
6 Printing of Final Document				100,000	
7 Launching				150,000	
TOTAL				2,000,000	