



NG-CDF
DAGORETTI NORTH

National Government Constituencies Development Fund
Dagoretti North Constituency
Kango Estate Kileleshwa
Tabere Crescent Off Kangundo Road
P.O Box 36845-00200 Nairobi
Tel: FAM 0725367843 | Cell:
Email: info@dagorettinorthngcdf.go.ke |
Website: www.dagorettinorthngcdf.go.ke

MINUTES OF DAGORETTI NORTH NGCDF MEETING HELD ON 16/09/2021 AT KILELESHWA NG-CDF OFFICE AT 10AM

PRESENT

- | | |
|---------------------------|---------------------------------|
| 1. Paul Kipsang Magut | - Funds Account Manager |
| 2. Erick Nyandiko | - Chairman |
| 3. Leunidah Nyotah Joshua | - Secretary |
| 4. Catherine Mwangi | - Member |
| 5. Doris Kanini Mule | - Member |
| 6. Rukia Abdi Haro | - Member |
| 7. James Kihara Waweru | - Member |
| 8. Leonard Ochuka Odera | - Member |
| 9. Bishop Joseck Tsuma | - Member |
| 10. Hellen Manyoyi | - Assistant County Commissioner |

AGENDAS

1. Reading and Confirmation of Previous Minutes.



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2. Matters Arising
3. Project Proposals
4. A.O.B.

PRELIMINARIES

The meeting was called to order by the appointed Chairperson Erick Nyandiko and then proceeded with a word of prayer from Dr. Bishop Joseck Tsuma

MINUTE 1 NGCDF/DNORTH/29/9/2020 READING AND CONFIRMATION OF THE PREVIOUS MINUTES

The minutes of the previous meeting were read by the secretary, proposed by Dr. Bishop Joseck Tsuma and seconded by Leonard Ochuka as the true copy of the discussion.

MINUTE1: NGCDF/DNORTH/16/09/2021 READING AND CONFIRMATION OF THE PREVIOUS MINUTES

The minutes of the previous meeting held on 4th September were read by the secretary Leunidah Nyotah, proposed by Rukia Abdi and seconded by James Kihara as the true copy of the discussion.

MINUTE 2: NGCDF/DNORTH/16/09/2021: MATTERS ARISING

The chairperson was requested to update members on the upcoming CDPC and Staff training. The Chairman confirmed that plans were at an advanced stage of planning the training.



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MINUTE 3: NGCDF/DNORTH/16/09/2021: FINANCIAL YEAR 2021/2022 PROJECT PROPOSAL APPROVAL

In reference to National Government Constituency Development Fund Board Circular (REF: NG-CDFB/CEO/BOARD CIRCULARS Vol II (030)) on preparation and submission of constituency project proposals in line with section 6,8,23 and 34 of the National Government Constituencies Development Fund (NGCDF) Act 2015 as amended in 2016 and in compliance with sections 24, 25, 26, 27, 28, 29, 30 and 31 of the act for the 2021/2022 financial year in which the Board approved Budget ceilings for Dagoretti North constituency to be Kshs. 137,088,879.00, wide consultations with the stakeholders were done and compared well with the reports received from the Public Ward Forums held prior. It was agreed by the NGCDFC that the following projects be given priority and be submitted to the board before 30th September 2021.

| NO. | ITEM/PROJECT | GPS CODES | ORIGINAL COST | CUMMULATIVE ALLOCATION | ACTIVITY | AMOUNT | STATUS |
|-----------------------|-------------------------------|-------------------------------------|---------------|------------------------|---|--------------|---------|
| STATUTORY ALLOCATIONS | | | | | | | |
| | Office Administration/Rec. 6% | | | | | | |
| | Employee's Salaries | 4-047-275-2110000-100-2021/2022-001 | 2,415,000.00 | | Payment of salaries for 6 staff members | 2,415,000.00 | Ongoing |
| | Gratuity | 4-047-275-2110000-100- | 1,085,000.00 | | Payment of staff gratuities for 6 staff | 1,085,000.00 | Ongoing |

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|----------------------|-------------------------------------|--------------|--|--|---|--|---------------------|--|---------|
| | 2021/2022-002 | | | | | | | | |
| NHIF | 4-047-275-2110000-100-2021/2022-003 | 120,000.00 | | | Payment of NHIF deductions | | 120,000.00 | | Ongoing |
| NSSF | 4-047-275-2110000-100-2021/2022-004 | 48,000.00 | | | Payment of NSSF deductions | | 48,000.00 | | Ongoing |
| Goods and Services | 4-047-275-2110000-100-2021/2022-005 | 2,850,545.29 | | | Funds for purchase of fuel, repairs and maintenance, printing, photocopies, internet services stationery, travel and subsistence. | | 2,850,545.29 | | Ongoing |
| Committee allowances | 4-047-275-2110000-100-2021/2022-006 | 1,706,787.45 | | | Payment of Committee sitting allowances, transport, conferences | | 1,706,787.45 | | Ongoing |
| TOTALS | | | | | | | 8,225,332.74 | | |
| Bursary | | | | | | | | | |

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|------------------------------|-------------------------------------|---------------|---|----------------------|---------|
| Secondary schools | 4-047-275-2640101-103-2021/2022-001 | 17,000,000.00 | Funds for payment of bursary to needy students in secondary schools. | 17,000,000.00 | Ongoing |
| Tertiary Education | 4-047-275-2640101-103-2021/2022-002 | 17,273,117.73 | Funds for payment of bursary to needy students in tertiary institutions. | 17,273,117.73 | Ongoing |
| TOTALS | | | | 34,273,117.73 | |
| Monitoring and Evaluation 3% | | | | | |
| Goods and services | 4-047-275-2110000-100-2021/2022-001 | 976,991.00 | Purchase of fuel, repairs and maintenance, Printing, stationery, Airtime, travel and subsistence. | 976,991.00 | Ongoing |
| Committee allowances | 4-047-275-2110000-100-2021/2022-002 | 975,000.00 | Funds for payment of Committee sitting allowances, transport, conferences | 975,000.00 | Ongoing |

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|--|-------------------------------------|--------------|--|---------------------|---------|
| Capacity Building | 4-047-275-2110000-100-2021/2022-003 | 2,160,675.37 | Undertake Training of the PMCs/NGCDFs on NG-CDF Related issues | 2,160,675.37 | Ongoing |
| TOTALS | | | | 4,112,666.37 | |
| Sports Activities 2% | 4-047-275-2640509-112-2021/2022-001 | 2,742,417.59 | Funds to Carry out Constituency Sports tournament and the winning teams/schools to be awarded with trophies, balls, and games kits. | 2,741,777.58 | Ongoing |
| TOTALS | | | | 2,741,777.58 | |
| Emergency Reserve | 4-047-275-2640200-101-2021/2022-001 | 7,192,207.00 | Funds to cater for any unforeseen occurrences in the constituency during the financial year | 7,192,207.00 | Ongoing |
| Environmental Activities 2% | 4-047-275-2640510-110-2021/2022-001 | 2,742,417.59 | Construction of Student's Water Points and Piping @ Ksh.456,962.93 per school for 6 schools, namely -Kilmani primary, Milimani primary, State house primary, St. George's primary, Kileleshwa primary, Dagoretti Muslim primary. | 2,741,777.58 | Ongoing |
| EDUCATION PROJECTS- PRIMARY SCHOOLS | | | | | |

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|----|------------------------------------|---|--------------|--|---|--------------|-----|
| 1. | Kileleshwa Primary School | 4-047-275- 2630204- 104- 2021/2022- 001 | 4,000,000.00 | | i) Renovation of roof on 4 classrooms (Remove asbestos material and replace with 32 gauge iron sheets) - Ksh 2,500,000 ii) Renovation of Boys and Girls toilets 10 doors (hack the floors, tiling, painting, repair broken doors, windows) Kshs. 1,500,000 | 4,000,000.00 | New |
| 2. | Muthangari Primary School | 4-047-275- 2630204- 104- 2021/2022- 002 | 5,250,000.00 | | i) Rehabilitation of roof to 10 classroom block (replace old iron sheets with new ones including purlins and trusses) Ksh- 4,000,000.00 ii) Supply of 200 Lockers with chairs @ 6,250 Ksh 1,250,000.00 | 5,250,000.00 | New |
| 3. | St. Georges Primary school | 4-047-275- 2630204- 104- 2021/2022- 003 | 3,000,000.00 | | Rehabilitation of 500 students capacity school hall (hacking, screeding, tiling, ceiling and electrical repair | 3,000,000.00 | New |
| 4. | Dagoretti Muslim Primary School | 4-047-275- 2630204- 104- 2021/2022- 004 | 4,000,000.00 | | i) Renovation of 6 Classrooms (hacking, screeding, fixing tiles on floors, window & door repairs, roof repair and painting works, new iron sheets for 2 classrooms) | 4,000,000.00 | New |

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| 5. | Kawangware Primary School | 4-047-275-2630204-104-2021/2022-005 | 5,687,500.00 | | i) Renovation of 6 Classrooms(hacking, screeding, fixing tiles on floors, window & door repairs, roof repair and painting works) Ksh-3,500,000.00 ii) Supply of 350 Desks @6,250 Ksh-2,187,500.00 | 5,687,500.00 | New |
| 6. | Riruta HGM Primary School | 4-047-275-2630204-104-2021/2022-006 | 6,500,000.00 | | i) Renovation of school entrance pathway 100m long by 3 metres wide (excavation, spread and compact hardcore material, installation of cabro - Ksh.3,000,000.00 ii) Rehabilitation of lower classes parade grounds 40 by 50 metres (clearing the ground, excavation, levelling, laying of paving slabs) Ksh. 3,500,000.00 | 6,500,000.00 | New |
| 7. | Gatina Primary School | 4-047-275-2630204-104-2021/2022-007 | 4,500,000.00 | | i) Construction of a perimeter wall separating the playground and the school 200m with a gate (clearing the area, removing cotton soil, excavation, foundation works, walling, keying and capping) | 4,500,000.00 | New |
| 8. | Lavington Primary School | 4-047-275-2630204-104- | 2,000,000.00 | | Removal of asbestos roofing material for 3 classrooms and replace with new iron sheets including purlins and trusses | 2,000,000.00 | New |



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| | | 2021/2022-008 | | | | | | |
| 9. | State House Primary School | 4-047-275-2630204-104-2021/2022-009 | 2,000,000.00 | | i)Renovation of 300 capacity dining hall (screeding, tiling of floors, window & door repairs, roof repair and painting works) | 2,000,000.00 | New | |
| 10. | Nairobi Primary School | 4-047-275-2630204-104-2021/2022-010 | 3,000,000.00 | | Construction of a perimeter wall 150m(clearing the area, removing cotton soil, excavation, foundation works, walling, keying and capping) | 3,000,000.00 | New | |
| 11 | Kilimani primary | 4-047-275-2630204-104-2021/2022-011 | 2,187,500.00 | | Supply of 350 Lockers with chairs@6,250 | 2,187,500.00 | New | |
| 12 | Mulmani Primary School | 4-047-275-2630204-104- | | | i)Renovation of 4 classrooms and 6 door toilets(screeding, tiling of floors, window & door repairs, roof repair and painting works) Ksh 4,900,000.00 | 10,502,000.00 | New | |



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| | | 2021/2022-012 | 10,502,000.00 | | i) Rehabilitation of parking bay 50 square meters; excavation, levelling, laying of cabro stones and fixing road cabs) Ksh 3,727,000.00 iii) Supply of 300 lockers and chairs @6,250 Ksh 1,875,000.00 | | |
|--|--|---------------|---------------|--|--|--|--|

EDUCATION PROJECTS- SECONDARY SCHOOLS

| | | | | | | | |
|----|-------------------------------|-------------------------------------|--------------|--|---|--------------|-----|
| 1. | State House girls High School | 4-047-275-2630205-104-2021/2022-001 | 8,300,000.00 | | i) Construction of Perimeter wall 275M (clearing the bush, cutting of trees, removing cotton soil, excavation, foundation works, walling, keying and capping) Ksh 5,900,000.00 ii) Removal of asbestos material from 3 classrooms and replacing with new iron sheets including purlins and trusses Kshs.2,400,000.00 | 8,300,000.00 | New |
| 2. | Precious Blood School Riruta | 4-047-275-2630205-104-2021/2022-002 | 5,475,000.00 | | j) Renovation of 4 girls hostels with 3 floors each; painting, repair of ceiling and electrical repairs Ksh 3,475,000.00 | 5,475,000.00 | New |

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|--------------------------|-------------------------------------|-------------------------------------|--------------|--|--|--------------|-----|
| | | | | | i) Removal of asbestos material from 3 classrooms and replacing with new iron sheets Ksh 2,000,000.00 | | |
| 3 | Nairobi Milimani Secondary School | 4-047-275-2630205-104-2021/2022-003 | 4,400,000.00 | | Rehabilitation of roof to 10 classrooms(remove roof tiles and replace with iron sheets including purlins and trusses) | 4,400,000.00 | New |
| 4 | St. George's Girls Secondary School | 4-047-275-2630205-104-2021/2022-004 | 5,000,000.00 | | Construction of a 400 capacity Girls dormitory (The project is co-funded by the school and the NG-CDF. Funds shall be utilized in the first phase of the project, being ground floor i.e clearing of the ground, excavation works, foundation and walling) | 5,000,000.00 | New |
| SECURITY PROJECTS | | | | | | | |
| 1. | Kileleshwa chief's office station | 4-047-275-2640507-113-2021/2022-001 | 2,000,000.00 | | -Expansion of the office to accommodate three more offices Ksh 1,646,000.00 -Purchase of office furniture; 6 chairs @ 9,000 and 1 table @ 35,000.00, total Ksh 89,000.00 - | 2,000,000.00 | New |

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| | | | | | Connection of toilets to the main sewer line Ksh 250,000.00 -Repair of the main front gate Ksh 15,000.00 | | |
| | TOTAL | | | | | 137,088,879.00 | |

ADJOURNMENT

There being no other business the meeting ended with a prayer from Bishop Joseck Tsuma at 16:00 pm.

Minutes Compiled by;

Leunidah NyotaSecretary

Signature.....*[Handwritten Signature]*

Date.....16/09/21.....

Minutes Confirmed by;

Erick Nyandiko.....Chairman

Signature.....*[Handwritten Signature]*

Date.....16/09/2021.....