

OUR REF: NG/LCDFC/02/09-2020

MINUTES OF THE LANGATA NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND MEETING HELD ON 23RD SEPTEMBER 2020 AT LANGATA BOARD ROOM

Members present:

NAME	POSITION
1. DAVID MUCHAI	Chairperson
2. JOSEPH OMWOYO	Secretary
3. MICHAEL OMONDI	Member
4. HENRY OCHOKI	DCC
5. LINET KISOI	Member
6. NURIA ALI WARIO	Member
7. PHYLISS CHIBAYI	F.A.M
8. LYDIA AKOTH	Member
9. DONNIE LANGAT	Member

AGENDA

1. Confirmation of the previous minutes
2. NG-CDFC and staff capacity building
3. 2020/2021 Financial year project proposal
4. A.O.B

PRELIMINARIES

The meeting was opened with a word of prayer from the Chairman at 9.43am.

MIN 01/02/09/2020. CONFIRMATION OF PREVIOUS MEETING MINUTES:

The secretary read through the minutes of the previous meeting which were confirmed to be the true copy by Michael Omondi who was seconded by Linnet Kisoi.

MIN 02/02/09/2020: NG-CDFC AND STAFF CAPACITY BUILDING.

The Chairman informed members that preparations were underway and that other than just the committee members, NG-CDFC staff needed to be capacity built as well. This issue was discussed and it was agreed that the office staff should be included in the capacity building in Mombasa.

A member proposed that a few stakeholders to be included since the operations in as far as project implementation did not just affect NG-CDFC and staff, rather, it affected every beneficiary of the National Government projects at the grassroots. Members approved the attendance of three stakeholders, one of whom should be from the treasury office. In this case a total of 21 members was approved on full-board.

MIN 03/02/09/2020: 2020/2021 FINANCIAL YEAR PROJECT PROPOSAL.

The Fund account manager informed members that the project proposal was due for submission on the 30th September 2020. This, the committee was informed was to be done using the current ward report serving for 2019/2020 F.Y and 2020/2021 F.Y.

In this case, an allocation of Kshs. 137,155,879.31 had been approved for the 2020/2021 Financial Year by the National Government Constituencies Development Board whose KShs. 67,000 was proceeds from the sale of tender documents.

A member proposed that the KShs. 67,000.00 realized from AIA should be utilized under goods and services for the M&E vote, purchase of stationery to be precise. This proposal was approved by the committee for adoption.

Members discussed and approved the 2020/2021 Financial Year project proposal as follows;

LANGATA NG-CDF PROJECT PROPOSAL 2020/2021 FINANCIAL YEAR

Project Name	Project Number	Original Cost	Cumulative allocation	Project activity	Amount Allocated
Employees' Salaries	4-047-277-2110000-100-2020/2021-001	3,584,352.00		Payment of staff salaries @ Kshs. 2,490,443, Gratuities @ KShs. 781,200.00, PAYE @ KShs. 101,484 and medical cover @ KShs. 211,225.00.	3,584,352.00
NHIF	4-047-277-2120101-100-2020/2021-002	71,400.00		Payment of NHIF deductions	71,400.00
NSSF	4-047-277-2120201-100-2020/2021-003	33,600.00		Payment of NSSF deductions	33,600.00
Goods and Services	4-047-277-2210000-100-2020/2021-004	3,000,000.75		Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea & refreshment, purchase of furniture and mid-term review of a 5-year strategic plan	3,000,000.75
Committee Expenses	4-047-277-2210802-100-2020/2021-005	1,540,000.00		Payment of Committee sitting allowances, transport, conferences	1,540,000.00
Goods and Services	4-047-277-2210000-111-2020/2021-001	1,107,000.00		Purchase of fuel, repairs and maintenance, printing, stationery (Kshs. 67,000.00), Airtime, travel and subsistence.	1,107,000.00
Committee Expenses	4-047-277-2210802-111-2020/2021-002	1,100,000.00		Payment of Committee sitting allowances, transport, conferences	1,100,000.00
NG-CDFC, PMC & NG-CDFC Staff	4-047-277-2210700-111-2020/2021-003	1,907,676.38		Undertake Training of the NG-CDFC, PMCs & NG-CDFC Staff on NG-CDF Related issues	1,907,676.38



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Capacity Building					
Bursary; Secondary Schools for needy students	4-047-277-2640101-103-2020/2021-001	16,000,000.00		Payment of bursary to needy students in secondary schools.	16,000,000.00
Bursary; Tertiary institutions (colleges, universities and skills development)	4-047-277-2640102-103-2020/2021-002	13,000,000.00		Payment of bursary to needy students in colleges, universities and tertiary institutions.	13,000,000.00
NG-CDF Social Security Programme	4-047-277-2120101-103-2020/2021-003	1,800,000.00		Provision of NHIF Medical Cover to 300 vulnerable persons	1,800,000.00
Kongoni Primary School	4-047-277-2630204-104-2020/2021-001	150,000.00		Purchase of a Ricoh Aficio MpC3503 photocopier with a 1-year warranty @ KShs. 150,000.00	150,000.00
Madaraka Primary School	4-047-277-2630204-104-2020/2021-002	8,100,000.00		i) Renovation of six classrooms on first floor to completion; (Replacement of the entire roof, terrazzo flooring, interior and exterior walls painting, replacement of windows and replacement of wooden doors with steel doors) each @ 600,000.00 = Kshs. 3,600,000.00. ii) Construction of access road 950 sm, parade area and car park with cabro; Excavation of black cotton soil, backfilling, compaction, Hand-packing, Spreading quarry dust, sanding and Laying of 60mm cabro @ 4,500,000.00	8,100,000.00
Joash Olum Highrise Primary School	4-047-277-2630204-104-2020/2021-003	4,500,000.00		i) Construction of an Administration block with the Head teacher's office, Deputy Head teacher's	4,500,000.00

			office, Teachers' staff room and a 4-no door ablution block to completion @ KShs. 4,500,000.00	
Langata West Primary School	4-047-277-2630204-104-2020/2021-004	6,000,000.00	i) Renovation to completion of 10 classrooms, Administration Block that has a Head teacher's office, deputy head teacher's office and a Staff Room serving a staff capacity of 22 to completion; exterior and interior painting, terrazzo flooring, ceiling, replacement of wooden doors with steel doors @ KShs. 6,000,000.00	6,000,000.00
Langata Barracks Primary School	4-047-277-2630204-104-2020/2021-005	1,200,000.00	i)Renovation of one classroom and converting it into an ICT Lab room to completion; (hacking of existing damaged floor and replacing it with terrazzo floor, interior and exterior painting of walls, fitting Computer Carrels & Electrical Wiring) @ KShs. 600,000.00 ii) Purchase of six Hp desktop core i7,1 TB hard drive,8gb, 18.5" TFT computers complete with mouse, keyboard and UPS desktops @ KShs. 600,000.00	1,200,000.00
Uhuru Gardens Primary School	4-047-277-2630204-104-2020/2021-006	8,000,000.00	i) Renovation of 10-no classrooms to completion; (Replacement of the roof with 28G box profile, floor tiling, replacement of windows and doors,	8,000,000.00

				<p>exterior and interior walls painting) @ Kshs. 640,000.00 = KShs. 6,400,000.00</p> <p>ii) Rehabilitation of a 430 sm access road and the parade area to completion; repairing of the damaged surface and replacement of the same with hardcore, supplying and spreading quarry dust blinding to the driveway, fixing 60mm thick cabro, compacting to seal all the gaps in the cabro and marking of the parking with road paint @ KShs. 1,600,000.00.</p>	
Langata Road Primary School	4-047-277-2630204-104-2020/2021-007	3,000,000.00		<p>Renovation of 5 classrooms; (Repair of leaking roof, exterior and interior painting, replacement of damaged wooden windows with window panes, replacement of existing damaged wooden doors with steel doors and floor tiling) @ KShs. 600,000.00 = KShs. 3,000,000.00</p>	3,000,000.00
Karen C Primary School	4-047-277-2630204-104-2020/2021-008	4,500,000.00		<p>i) Renovation of a 286 sm multipurpose hall of 1,200 pupils capacity; (Repair of leaking roof, floor tiling, replacement of windows and doors, exterior and interior walls painting) @ KShs. 4,500,000.00</p>	4,500,000.00
Ngong Forest Primary School	4-047-277-2630204-104-2020/2021-009	3,500,000.00		<p>Phase 2 of Upgrading of a (200x7)mtrs school path; repairing</p>	3,500,000.00



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				the footpath, gravelling works, paving and cabro works @ KShs. 3,500,000.00.	
Kongoni Mixed Day Secondary School	4-047-277-2630205-104-2020/2021-001	98,000,000.00	10,000,000.00	Additional funding for phase two of construction of a mixed day secondary school; 1st and 2nd floor of 6-no. classrooms, 12-no. ablution on either side, a ramp, a stair case on either side of the block and heavy concrete pillars (Walling, heavy concrete works on staircase. The remaining blocks that include an administration block, multipurpose hall and guard house shall be implemented in the successive years.	21,300,000.00
Karen C Secondary School	4-047-277-2630205-104-2020/2021-002	24,000,000.00	7,100,000.00	Additional funding for the construction of a multipurpose hall with a modern kitchen and a store to serve a population of 500 students; walling, plastering, terrazzo floor and a slab to support another floor in future.	10,000,000.00
Langata Barracks Secondary School	4-047-277-2630205-104-2020/2021-003	330,000.00		Purchase of office and staffroom furniture; a) 10 one meter staffroom chairs with arms and 10 desks @	330,000.00

				Kshs. 18,000.00 - Kshs. 180,000.00 b) 2 executive chairs and 2 desks for the Principal's office and Deputy Principal's office @ Kshs. 75,000.00 - Kshs. 150,000.00	
Kenya Medical Training College - Karen	4-047-277-2630206-104- 2020/2021-001	1,450,000.00		Field leveling, planting of Kikuyu grass and installation of two goal posts (the cost cannot be split owing to the fact that it will be awarded as one contract)	1,450,000.00
Langata police station	4-047-277-2630507-113- 2020/2021-001	3,900,000.00		Construction of a (160mx2.4m) perimeter wall with a 160 meters razor wire and a gate to completion	3,900,000.00
Mugumoini Chief's Camp	4-047-277-2630507-113- 2020/2021-002	2,000,000.00		Completion of the Chief's camp office which had initially been put up by Latif. The camp's office has the Mugumoini Assistant chief's office, Mugumoini Chief's office and a reception area; (floor works, Interior wall plaster, Exterior wall key, ceiling work and electrical works).	2,000,000.00
Langata DCC's office	4-047-277-2630507-114- 2020/2021-003	2,200,000.00		Renovation of the D.O1 and Chief's office block; 2 Assistant Chiefs serving South C Sub- location and Nairobi West Sub-location and one D.O1, to completion; (Replacement of asbestos, painting works, replacement of chipped off floor with terrazzo floor, replacement of broken	2,200,000.00

				window, replacement of doors)	
Security of Government Building (SGB Uhuru Administration Police Camp)	4-047-277-2630507-114-2020/2021-004	2,480,000.00		Renovation of 312 sm officers' mess serving 3,000 officers to completion; Interior and exterior wall painting, ceiling replacement, repair of roof and corridor ceramic tiles repair work.	2,480,000.00
Constituency Sports Tournament	4-047-277-2630509-112-2020/2021-001	2,009,643.28		Carry out Constituency Sports tournament and the winning teams/schools to be awarded with trophies, balls, and games kits	2,009,643.28
Environment activities	4-047-277-2630510-110-2020/2021-001	2,200,000.00		Construction of students' water points and piping in 11 public schools; slab construction, piping from the water source and installation of sinks @ Kshs 200,000.00: i) Ngei Primary School ii) Madaraka Primary School iii) Joash Olum Highrise Primary Sch. iv) Langata Road Primary School v) St. Mary's Primary School vi) Langata West Primary School vii) Langata Barracks Primary School viii) Uhuru Gardens Primary school ix) Kongoni Primary School x) Karen C primary school xi) Ngong Forest Primary School	2,200,000.00



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Emergency	4-047-277-2630200-101-2020/2021-001	7,192,206.90	To cater for any unforeseen occurrences in the constituency during the financial year	7,192,206.90
TOTAL				137,155,879.31

MIN 04/02/09/2020: A.O.B

- The Fund account manager informed the committee that the office had not received an approval of the Co-opted member and until the letter is received from NG-CDF Board, the proposed Co-opted member cannot attend meetings nor capacity building.
- A member informed the committee that public schools were ill prepared in as far as controlling Covid-19 was concerned and the heads were really counting on the office since the Ministry of Education had not assisted them.

There being no other business the meeting was adjourned at 1.05pm with a word of prayer from the secretary.

Minutes Compiled by;

Josphat Omwoyo

Date 25/09/2020

Minutes Confirmed by;

David Muchai

Date 25/09/2020