**MINUTES OF THE KIBRA NG-CDFC MEETING HELD ON 3rd OCTOBER 2019 AT 2:00 PM AT KIBRA NG-CDF OFFICE BOARDROOM**

**MEMBERS PRESENT**

1. Mr. John Paul Opuko Member
2. Mr. Jacob Seje Secretary
3. Ms. Anne W. Ithara Member
4. Ms. Siyama Ismail Member
5. Mr. Edward Muchemi Member
6. Mr. Emmanuel N. Mungami Ag Chairperson
7. Mr. Richard Ong’ong’o Member
8. Mr. Jimnah Macharia Fund Account Manager
9. Mr. Gideon Ombogi Deputy County Commissioner

**ABSENT**

1. Mrs. Leah A. Asego Chairperson

**IN-ATTENDANCE**

1. Mr. Imran Okoth Constituency Office

**AGENDA**

1. Prayers
2. Reading and Confirmation of the previous minutes
3. Matter arising
4. Projects implementation
5. Project proposal
6. Payments
7. A.O.B
8. Adjournment

**MIN NG-CDFC/KIBRA/1.0/2019 PRAYERS**

The meeting started with prayers from Mr. Richard Ong’ong’o.

**MIN NG-CDFC/KIBRA/2.0/2019 READING AND CONFIRMATION OF PREVIOUS MINUTES**

The minutes were read by the secretary and proposed by Ms Siyama Ismail and seconded by Mr. Richard Ong’ong’o.

**MIN NG-CDFC/KIBRA/3.0/2019 MATTER ARISING**

Raila Educational Centre works not yet started due to technical hiccups on the sewer line issues.

Toi Primary-works have not yet started since school is in session. This will commence immediately the schools closes.

Desks to be delivered to schools in a week’s time in both Primary schools and Secondary schools.

**MIN NG-CDFC/KIBRA/4.0/2019 PROJECTS IMPLEMENTATION**

* Kibera Secondary School- we have held two meetings with the PMC. The building should be done in a month’s time. The community requested for the renaming of the school from ‘Kibera Secondary School’ to ‘Hon. Kenneth Okoth Secondary School.’
* Raila Educational Centre- the abolition block has not yet commenced this is due to a technicality from the sewer line.
* Desks (Primary and Secondary) - the work is in progress and they must be delivered to schools before exams start.
* Ablution Block at Moi Girls Nairobi. 28 toilets, 3 for the disabled, 4 shower cubicles. The work is ongoing and should be done in two weeks’ time.
* Toi Primary School. To do roofing, windows, terrazzo, change doors from wooden ones to metallic ones. The works will begin once the school closes for holidays.
* Driving School – Bursaries of applicants who had already met their part of the bargains have already been released.
* Sub County Building- The works will begin after the Nairobi International Trade fair ends.

**MIN NG-CDFC/KIBRA/5.0/2019 PROJECT PROPOSAL**

The committee agreed that they had prioritized many projects from the ward than they could fund. After lengthy discussion, Kibra NG-CDFC agreed that they will give priority to the ongoing projects and ensure that they are all completed.

Kibra NG-CDFC committee agreed with the Public Participation report that there is dire need of Woodley Boys Secondary School which will be constructed in Jamhuri Primary School ground so as to increase the level of boys’ transition from Primary school to Secondary schools. In addition, the committee adopted the ward report on the need of Technical Education and Vocational Training Centre in Kibra Constituency which will give technical skills to majority of the young students who do not succeed to Universities. This will highly reduce the crime rate in Kibra Constituency. The committee agreed on Toi TVET which will be constructed in Toi Primary School.

The committee agreed that the School buses to be bought are within the range of negotiated government prices. They will be bought as one off without any asset financing nor insurance.

The committee reached consensus and prioritized the following projects for Kibra Constituency in the financial year 2019-2020.

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| **KIBRA NATIONAL GOVERMENT CONSTITUENCY DEVELOPMENT FUND** |
| **PRIORITIZED PROJECTS 2019-2020 FINANCIAL YEAR** |
| **Project Name**  | **Status** | **Project activity**  |  **Amount**  |
| **ADMINISTRATION** |  |  |  |
| Employees’ Salaries | ongoing | Payment of staff salaries and gratuity |  2,674,578.96  |
| Goods and Services | ongoing | Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea, furniture, photocopier.  |  2,833,509.68  |
| NSSF | ongoing | Payment of NSSF Deductions |  60,000.00  |
| NHIF | ongoing | Payment of NHIF Deductions |  90,000.00  |
| Committee Expenses | ongoing | Payment of Committee sitting allowances, transport, conferences |  2,583,974.80  |
| **M & E** |  |  |  |
| Goods and Services | ongoing | Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence. |  1,063,474.20  |
| Committee Expenses | ongoing | Payment of Committee sitting allowances, transport, conferences |  1,757,557.52  |
| NG-CDFC/PMC Capacity Building | ongoing | Undertake Training of the PMCs/NG-CDFC and Staffs on NG-CDF Related issues |  1,300,000.00  |
| **Emergency**  |  |  |  |
| Emergency  |  ongoing  | To cater for any unforeseen occurrences in the constituency during the financial year  |  7,198,241.38  |
| **SPORTS** |  |  |  |
| Constituency Sports | ongoing | To be utilized to carry out Constituency Sports activities where the winning teams will be will be awarded with Sports uniforms, nets, balls, trophies, certificates. |  2,747,354.48  |
| **ENVIRONMENT** |  |  |  |
| Mbagathi Pri sch | on-going | Purchase and planting of 1000 trees seedlings |  100,000.00  |
| Mbagathi Sec Sch | on-going | Purchase and planting of 1000 trees seedlings |  100,000.00  |
| Shadrack Kimalel Pri Sch | on-going | Purchase and planting of 1000 trees seedlings |  100,000.00  |
| Shadrack Kimalel Sec Sch | on-going | Purchase and planting of 1000 trees seedlings |  100,000.00  |
| Ayany Pri Sch | on-going | Purchase and planting of 1000 trees seedlings |  100,000.00  |
| Olympic Sec Sch | on-going | Purchase and planting of 1000 trees seedlings |  100,000.00  |
| Olympic Pri Sch | on-going | Purchase and planting of 1000 trees seedlings |  100,000.00  |
| Kibera Pri Sch | on-going | Purchase and planting of 1000 trees seedlings |  100,000.00  |
| Kibera Sec Sch | on-going | Purchase and planting of 1000 trees seedlings |  100,000.00  |
| Toi Pri Sch | on-going | Purchase and planting of 1000 trees seedlings |  100,000.00  |
| Moi Girls School | on-going | Purchase and planting of 1000 trees seedlings |  100,000.00  |
| Upper Hill School | on-going | Purchase and planting of 1000 trees seedlings |  100,000.00  |
| Jamhuri Pry Sch | on-going | Purchase and planting of 1000 trees seedlings |  100,000.00  |
| Joseph Kang'ethe Pry Sch | on-going | Purchase and planting of 1000 trees seedlings |  100,000.00  |
| Raila Educational Centre Pri Sch | on-going | Purchase and planting of 1000 trees seedlings |  100,000.00  |
| Raila Educational Centre Sec Sch | on-going | Purchase and planting of 1000 trees seedlings |  100,000.00  |
| Olympic Sec Sch | New | Purchase and Installation of 3 energy saving jikos each at Kshs 76,490.30. |  229,470.90  |
| Mbagathi Sec Sch | New | Purchase and Installation of 3 energy saving jikos each at Kshs 76,490.30. |  229,470.90  |
| Kibera Sec Sch | New | Purchase and Installation of 3 energy saving jikos each at Kshs 76,490.30. |  229,470.90  |
| Raila Educational Sec Sch | New | Purchase and Installation of 3 energy saving jikos each at Kshs 76,490.30. |  229,470.90  |
| Shadrack Kimalel Sec Sch | New | Purchase and Installation of 3 energy saving jikos each at Kshs 76,490.30. |  229,470.89  |
| **BURSARY** |  |  |  |
| Bursary Secondary Schools |  ongoing  | Payment of bursary to needy students |  34,847,222.07  |
| Bursary Tertiary Schools |  ongoing  | Payment of bursary to needy students |  13,231,481.38  |
| **PRIMARY SCHOOLS** |  |  |  |
| Ayany Primary School | New | Purchase of a 51 seater Isuzu school bus. |  7,000,000.00  |
| Jamhuri Primary School | New | Purchase of a 51 seater Isuzu school bus. |  7,000,000.00  |
| Ayany Primary School | On going | Purchase of 85 three seater wooden Primary school desks each at a cost of 6,000/=. |  510,000.00  |
| Raila Educational Centre Pry Sch | On going | Purchase of 60 three seater wooden Primary school desks each at a cost of 6,000/=. |  360,000.00  |
| Kibera Primary Sch | On going | Purchase of 85 three seater wooden Primary school desks each at a cost of 6,000/=. |  510,000.00  |
| Joseph Kang'ethe Pry Sch | On going | Purchase of 60 three seater wooden Primary school desks each at a cost of 6,000/=. |  360,000.00  |
| Shadrack Kimalel Pry Sch | On going | Purchase of 60 three seater wooden Primary school desks each at a cost of 6,000/=. |  360,000.00  |
| **SECONDARY SCHOOLS** |   |   |   |
| Upper Hill School | New | Purchase of a 51 seater Isuzu school bus. |  7,000,000.00  |
| Woodley Boys Secondary School | New | First phase funding for construction of a two storied modern secondary school sub structure that will comprise eight classrooms, administration offices, library and laboratory. |  7,000,000.00  |
| Kibera Secondary School | ongoing | Completion of two storied building Secondary School that will comprise of 12 modern classrooms, 3 laboratories, administration office and ablution block with 20 toilets. This amount will be utilized in Electrical works, plumbing works, laying Terrazzo, Plastering works, Keying of building and ceiling works.  |  17,000,000.00  |
| Kibera Secondary School | New | Purchase of 100 secondary school wooden Lockers and chairs at a cost of Ksh6,000/= each for the Secondary School. |  600,000.00  |
| Olympic Sec Sch | New | Purchase of 60 secondary school wooden Lockers and chairs at a cost of Ksh6,000/= each for the Secondary School. |  360,000.00  |
| Moi Girls School | New | Purchase of 60 secondary school wooden Lockers and chairs at a cost of Ksh6,000/= each for the Secondary School. |  360,000.00  |
| Upper Hill School | New | Purchase of 60 secondary school wooden Lockers and chairs at a cost of Ksh6,000/= each for the Secondary School. |  360,000.00  |
| Raila Educational Center | New | Purchase of 55 secondary school wooden Lockers and chairs at a cost of Ksh6,000/= each for the Secondary School. |  330,000.00  |
| **TERTIARY SCHOOLS** |   |   |   |
| Toi Technical Education and Vocational Training (TVET) Centre | New | First phase funding for construction of a substructure of a two storied building. This building will comprise of ten classrooms and administration block. The technical training institution will be training on welding skills, Tailoring Skills, Art skills, masionary and Carpentry. |  7,000,000.00  |
| **SECURITY** |  |  |  |
| Capitol Hill Police Station | New | First phase funding for construction of a sub structure of a one storied police station that will have armory, cell, O.B counter and host OCPD and OCS. This will be utilized in excavating the black cotton soil, Construction of sub-structure, back filling with red soil and hardcore and laying of the first slab. |  5,122,975.18  |
| Kibra Sub-County A.P Station | ongoing | Completion of one storied administration police block that will comprise of 12 rooms and two toilets. This will be utilized in roofing, plaster works, Electrical works, fixing doors and windows and painting works. |  3,000,000.00  |
| **TOTAL** |  |  |  **137,367,724.14**  |

**MIN NG-CDFC/KIBRA/6.0/2019 PAYMENTS**

* The committee approved the following payments for the month of October:
	+ CDFC allowances:
		- Chairperson @7,000/= for 2 meetings 14,000/=
		- 9 Members @ 5,000/= for 2 meetings 90,000/=
		- Lunch 8000/= for 2 meetings 16,000/=

**Total**   **120,000/=**

* + M& E allowances:
		- Chairperson @ 7,000/= for 2 meetings 14,000/=
		- 9 Members @ 5000/= for 2 meetings 90,000/=
		- Lunch 8000/= for 2 meeting 16,000/=
		- Transport 10,000/=

**Total**  **130,000/=**

Office expenses 100,000/=

**MIN NG-CDFC/KIBRA/7.0/2019 A.O.B**

A member of our Staff-Ms. Wachuka lost her dad and we have to stand with her in this trying moment.

**Chairperson: ………………………………………………………………………………**

**Secretary: ……………………………………………………………….**