

**MINUTES OF THE KIBRA NG-CDFC MEETING HELD
ON 6TH OCTOBER 2020 AT 9:00 AM AT KIBRA NG-CDF
OFFICE BOARDROOM**

MEMBERS PRESENT

- | | |
|-------------------------------|----------------------------|
| 1. Mr. Edward M. Muchemi | Member |
| 2. Ms. Dorothy Anyango Obadha | Member |
| 3. Mr. Gideon Ombongi | Deputy County Commissioner |
| 4. Ms. Jackline Najabi Kerera | Member |
| 5. Ms. Siyama Ismail | Member |
| 6. Mr. Richard Ong'ong'o | Member |
| 7. Mr. Emmanuel N. Mungami | Member |
| 8. Mr. Jimnah Macharia | Fund Account Manager |
| 9. Mr. Roba Abulrazak | Member |
| 10. Mr. John Paul Opuko | Member |

IN-ATTENDANCE

- | | |
|------------------------|-----------------------|
| 1. Mr. Kennedy Ongaga | Constituency Office |
| 2. Mr. Conelius Kimori | Sub-County Accountant |

AGENDA

1. Prayers
2. Reading and confirmation of the previous meeting
3. Matters arising
4. Project Proposal 2020/21
5. Forming Sub Committee
6. Payments
7. A. O. B
8. Adjournment



MIN NG-CDFC/KIBRA/1.0/2020 PRAYERS

The meeting was called to order by the Chairperson of the day, and a prayer from John Paul Opuko

MIN NG-CDFC/KIBRA/2.0/2020 READING AND CONFIRMATION OF THE PREVIOUS MINUTES

The Secretary read out the previous minutes and was proposed by Ms. Siyama Ismail and seconded by John Paul Opuko.

MIN NG-CDFC/KIBRA/3.0/2020 MATTERS ARISING

Kibera Secondary school is ongoing well, ablution block going on. The rump roofing has been done. It's very impressive. The team will visit with the engineer to verify. Kibera secondary, Upper hill and police housing all to be evaluated in the following week.

The PMC meeting took place to discuss more on the projects. The PMC meeting will resume on 7th October 2020.

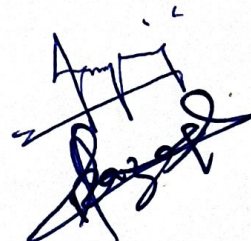
Capitol Hill Police Station: Members agreed that letter will be sent to DCC to confirm that the land belong to the government for implementation of project.

Raila Education Primary: The construction of primary school has been agreed upon and the moneys already allocated can be channeled to the classes. Due to the pupils congestion in the classrooms and the poor learning environment in the school, the committee agreed to change the activity from construction of ablution block to construction of one storied building that will increase the number of classroom to safe guard the pupils during this Covid 19 pandemic and in future. There is an existing ablution block that has been uplifted.

Woodley Secondary School: Ground breaking to be done very soon.

The sub county houses: Project is already ongoing and roof works have already done.

Toi TVET: After deliberations, the Kibra NG-CDF committee agreed to open **Toi TVET Center-PMC Account in Kibera Equity Bank**. Pursuant to the NG-CDF ACT of 2015 amended 2016, the committee mandated the Fund Account Manager to write introduction letter to the Equity Bank Manager, Kibera Branch.



MIN NG-CDFC/KIBRA/4.0/2020 PROJECT PROPOSAL

Kibra NG-CDFC agreed that they had received an allocation of Kshs 137,088,879.31/=. After lengthy consultation, they identified and prioritized projects as follows:

KIBRA NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND				
PROJECT CODE LIST 2020-2021 FINANCIAL YEAR				
Project Name	Cumulative Allocation	Status	Project activity	Amount
ADMINISTRATION				
Employees' Salaries		ongoing	Payment of staff salaries and gratuity	2,668,845.31
Goods and Services		ongoing	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office daily running.	2,827,757.90
NSSF		ongoing	Payment of NSSF Deductions	60,000.00
NHIF		ongoing	Payment of NHIF Deductions	90,000.00
Committee Expenses		ongoing	Payment of Committee sitting allowances, transport, conferences	2,578,729.55
M & E				
Goods and Services		ongoing	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence.	1,061,315.44
Committee Expenses		ongoing	Payment of Committee sitting allowances, transport, conferences	1,753,989.83
NG-CDFC/PMC Capacity Building		ongoing	Undertake Training of the PMCs/NG-CDFC and Staffs on NG-CDF Related issues	1,297,361.11
Emergency				
Emergency		ongoing	To cater for any unforeseen occurrences in the constituency during the financial year	7,192,206.90
SPORTS				
Constituency Sports		ongoing	To be utilized to carry out Constituency Sports activities where the winning teams will be awarded with Sports uniforms, nets, balls, trophies,	2,741,777.59

certificates.

ENVIRONMENT

Mbagathi Pri sch	New	Purchase and planting of 1000 trees seedlings	100,000.00
Mbagathi Sec Sch	New	Purchase and planting of 1000 trees seedlings	100,000.00
Shadrack Kimalel Pri Sch	New	Purchase and planting of 1000 trees seedlings	100,000.00
Shadrack Kimalel Sec Sch	New	Purchase and planting of 1000 trees seedlings	100,000.00
Ayany Pri Sch	New	Purchase and planting of 1000 trees seedlings	100,000.00
Olympic Sec Sch	New	Purchase and planting of 1000 trees seedlings	100,000.00
Olympic Pri Sch	New	Purchase and planting of 1000 trees seedlings	100,000.00
Kibera Pri Sch	New	Purchase and planting of 1000 trees seedlings	100,000.00
Kibera Sec Sch	New	Purchase and planting of 1000 trees seedlings	100,000.00
Toi Pri Sch	New	Purchase and planting of 1000 trees seedlings	100,000.00
Moi Girls School	New	Purchase and planting of 1000 trees seedlings	100,000.00
Upper Hill School	New	Purchase and planting of 1000 trees seedlings	100,000.00
Jamhuri Pry Sch	New	Purchase and planting of 1000 trees seedlings	100,000.00
Joseph Kang'ethe Pry Sch	New	Purchase and planting of 1000 trees seedlings	100,000.00
Raila Educational Centre Pri Sch	New	Purchase and planting of 1000 trees seedlings	100,000.00
Raila Educational Centre Sec Sch	New	Purchase and planting of 1000 trees seedlings	100,000.00
Olympic Sec Sch	New	Purchase and Installation of three 800 students energy saving jikos each at Kshs 228,355.52 .	685,066.57
Kibera Sec Sch	New	Purchase and Installation of two 800 students energy saving jikos each at Kshs 228,355.52 .	456,711.02

BURSARY				
Bursary Secondary Schools		ongoing	Payment of bursary to needy students	34,776,485.16
Bursary Tertiary Schools		ongoing	Payment of bursary to needy students	13,204,622.60
PRIMARY SCHOOLS				
Mbagathi Primary School		New	First phase funding for construction of lavatory block that will contain twelve modern toilets. This will be utilized in excavation, construction of sub-structure, back filling and walling.	3,000,000.00
Raila Educational Pri Sch		New	First phase funding for construction of one storied building that will consist of five classrooms in each floor. This will be utilized in initial excavation, construction of sub-structure, back filling ground floor slab casting the slab and walling	9,994,010.33
SECONDARY SCHOOLS				
Woodley Boys Secondary School	7,000,000.00	On going	Second phase funding for construction of a two storied modern secondary school that will comprise eight classrooms, four rooms administration offices, one library and two laboratories that hold fifty students per session. This will be utilized in walling of ground floor, casting of first floor slab and walling of second floor.	20,000,000.00

Upper Hill School	5,000,000.00	On-going	Second phase funding of construction of a 224 students' seven cubical dormitory, ablution block contains five toilets and six bath rooms, Matrons house that is being built on a third floor of an existing two storied dormitories. This will be utilized in roofing, plastering, keying, fixing tiles, installing of ceiling, plumbing works, electrical works and painting.	4,100,000.00
Moi Girls School	-	New	First phase funding of 200 meters stone perimeter wall that will be reinforced with concrete columns.	3,500,000.00
TERTIARY SCHOOLS				
Toi Technical Vocational and Education Training (TVET) Centre	7,000,000.00	On going	Second phase funding for construction of two storied building. This building will comprise of ten classrooms and three rooms administration offices. The technical training institution will be training on welding skills, Tailoring Skills, Art skills, masonry and Carpentry. This will be utilized in walling ground floor, casting of first floor slab and walling the second floor.	20,000,000.00
SECURITY				
Capitol Hill Police Station	5,122,976.09	on-going	Second phase funding for one storied police station that will have armory, cell, O.B counter and host OCPD and OCS. This will be utilized walling ground floor, casting of the first floor slab and concreating the armory.	3,500,000.00
TOTAL				137,088,879.31



 A handwritten signature in blue ink is written over a rectangular stamp. The signature appears to be 'J. J. J.' or similar. The stamp contains some illegible text and a grid-like pattern.

MIN NG-CDFC/KIBRA/5.0/2020 FORMING SUB COMMITTEES

The members were informed that we had to form two sub committee

1. Complains Committee
2. Corruption Prevention Committee

Complains committee: The members agreed that for this committee members will be:

1. Edward Mureithi
2. John Paul Opuko
3. AbdulRazak Roba
4. Jackline Kerera
5. Dorothy Obadha

The Sub-committee will appoint their official once they seat.

Corruption Prevention Committee: The members agreed that for this committee members will be:

1. Emmanuel Mungami,
2. AbdulRazak Roba,
3. Richard Ong'ong'o,
4. Siyama Ismail,
5. Jackline Kerera

The Sub-committee will appoint their official once they seat.

MIN NG-CDFC/KIBRA/6.0/2020 PAYMENTS

The members approved the following payments:

➤ The Committee approved the allowances as follow:

○ CDFC allowances:

- | | |
|-----------------------|----------|
| ▪ 11 Members @ 5000/= | 55,000/= |
| ▪ Chair Person | 7,000/= |
| ▪ Refreshments | 8,000/= |
| ▪ Transport | 5,000/= |

Total

75,000/=

○ M& E allowances:

- | | |
|-----------------------|----------|
| ▪ 11 Members @ 5000/= | 55,000/= |
| ▪ Chair Person | 7,000/= |

▪ Refreshments	8,000/=	
▪ Transport	5,000/=	
Total		75,000/=

- Kibra NG-CDFC committee approved **Kshs. 5,000,000/=** to be transferred to Upper Hill School PMC Account for the construction of the boys Dormitory.
- The committee approved **Kshs 100,000/=** to cater for the office expenses.
- The committee approved **Kshs. 1,800,000/=** from sports to be utilized in the purchase of sports kits, boots, sports socks, ball and nets for the youth sports clubs/teams in Kibra Constituency.

MIN NG-CDFC/KIBRA/7.0/2020 A.O.B

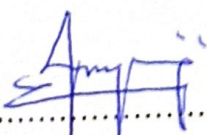
The members appreciated the committee for the capacity building where new members learnt a lot and created a good bonding sessions.

The issues of clerks of works recruitment need to be fast tracked and have someone employed for the same. Work is in progress, communication to be done soon.

Bench Marking in other constituency to learn and understand more to be organized and members visit the said constituencies.

A ramp at the constituency office to assist those with disability access the office will be improved in the near future.

The committee will do more training/career advancement to the staff to improve service delivery.

Chairperson.....

Secretary:.....