



National Government Constituencies Development Fund  
Kasarani Constituency  
Njiru Office, Off Kangundo Road  
P.O Box 50990-00100  
NAIROBI  
Email: cdfkasarani@ngcdf.go.ke

NG-CDF

Tuesday, 12<sup>th</sup> November 2019

KAS/NG-CDF/ BOARD/FY 019/020/006

THE CHIEF EXECUTIVE OFFICER

NG-CDF BOARD

P.O BOX 46682-00100

NAIROBI.

RE: SUBMISSION OF FY 019/020 PROJECTS PROPOSALS- KSHS. 137,422,724.14

Greetings,

The NG-CDFC in their meeting held on *29<sup>th</sup> October 2019* deliberated and approved projects for FY 019/020 as shown by the attached minutes (*MIN 4/29/10/19/NG-CDFC KASARANI*).

We look forward for a positive response.

Thank you in advance.

Sincerely,

FUND ACCOUNT MANAGER  
KASARANI NG-CDF  
P. O. Box 50990 - 00100,  
NAIROBI

Jane kariuki

FUND ACCOUNT MANAGER

**MINUTES OF THE NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT COMMITTEE**  
**MEETING HELD ON 29<sup>TH</sup> OCTOBER 2019 AT NG-CDF OFFICE -NJIRU**

**Members Present**

- |                      |                      |
|----------------------|----------------------|
| 1. Joel Kosgei       | Chairman             |
| 2. Zahiya Jacob Haji | Secretary            |
| 3. Virginia Irungu   | Member               |
| 4. Joseph Kamau      | Member               |
| 5. Mariam Gatuma     | Member               |
| 6. Jane Kariuki      | Fund Account Manager |
| 7. Shem Mwangi       | Member               |

**Agenda**

1. Preliminaries
2. Reading of previous minutes
3. Matters arising
4. FY 019/020 Proposals
5. A.O.B

**MINUTE 1/29/10/19/NG-CDFC/ KASARANI: PRELIMINARIES**

The meeting was called to order by the Chairman, Joel Kosgei at 2.40pm. Mariam Gatuma led the opening prayers.

**MINUTE 2/29/10/19/NG- CDFC/KASARANI: READING AND CONFIRMATION OF MINUTES OF THE PREVIOUS MEETING.**

The Secretary took the members through the reading of minutes of the previous meeting. The members endorsed as a true copy of what was discussed. The minutes were proposed by Joseph Kamau and seconded by Virginia Irungu

**MINUTE 3/29/10/19/NG- CDFC/KASARANI: MATTERS ARISING FROM PREVIOUS MINUTES.**

There were no matters arising from the previous minutes



MINUTE 4/29/10/19/NG- CDFC/KASARANI: PROPOSALS FOR FY 019/020

The members were reminded that the total allocation for the F/Y 019/020 is **Kshs. 137,422,724.14**. This amount is inclusive of **Kshs. 55,000** realized from the sale of tender documents. The Fund Account Manager also took the members through the Board circular ref. **NG-CDFB/CEO/BOARD CIRCULARS VOL.11(014)** which gives guideline on preparation and online submission of constituency project proposals for the FY 019/020. Priority was also given to ongoing projects while compiling the 019/020 proposals. Reference was also made to the constituency strategic plan and ward meetings report. Members noted that most of the projects that the public were proposing are devolved in nature and thus not fundable by NG-CDF. After a lengthy discussion the below projects were agreed upon

Project Name	Activity	Amount	Status
<b>ADMINISTRATION</b>			
Employee salaries	Payment of staff salaries and gratuity- This amounts includes an amount of Kshs. 424,700 gratuity payable to former staffs as per the committee commitment	2,800,000	Ongoing
Goods and services	Purchase of fuel, repairs and maintenance, printing, stationeries, telephone, travel and subsistence, office tea	1,865,363	Ongoing
NHIF	Payment of NHIF deductions	55,000	Ongoing
NSSF	Payment of NSSF deductions	25,000	Ongoing
Committee expenses	Payment of committee allowances, transport & conferences expenses	3,500,000	Ongoing
<b>M/E &amp; TRAINING</b>			
Committee expenses	Payment of committee allowances, transport & conferences expenses	1,800,000	Ongoing
Goods and services	Purchase of fuel, repairs and maintenance, printing, stationeries, telephone, travel and subsistence, office tea	822,681	Ongoing
Capacity building	Undertake training of the FMC,NG-CDFC and other relevant stake holders	1,500,000	Ongoing
<b>EMERGENCY</b>	To cater for any unforeseen occurrences	7,198,241.38	New

<b>BURSARY Secondary Schools</b>	Payment of bursary to needy students	20,000,000	Ongoing
<b>Bursary Tertiary Institutions</b>	Payment of bursary to needy students	14,355,681	Ongoing
<b>Sports</b>	Carry out constituency sports tournament and purchase of trophies, balls and games kit to the participating teams	2,748,454	New
<b>EDUCATION</b>			
<b>SECONDARY SCHOOLS</b>			
Nile Road Sec School	Construction of 8no. doors Ablution block	2,000,000.00	New
Mwiki sec school	Construction of ramp in an already existing building up to 2nd floor	1,000,000.00	New
Kasarani Treeside Sec school for the deaf	Construction of 4 no. doors Ablution block	1,000,000.00	New
Clay City Secondary school	Construction of 4 no. doors Ablution block	1,000,000.00	New
Ruai Girls Sec School	Construction of 2no. Classrooms on 1 <sup>st</sup> floor	1,300,000.00	New
Jehova Jirre sec school	Construction of 4 no. doors Ablution block	1,000,000.00	New
Muhuri Muchiri Sec School	Construction of 1 no. classroom	1,200,000.00	New
St Georges Athi sec School	Construction of 1 no. classroom	1,200,000.00	New
Drumvale Sec School	Construction of 4 no. doors Ablution block	1,000,000.00	New
Gituamba Day Sec School-New	Construction of 8no. classes with slab	14,500,000.00	New
<b>PRIMARY SCHOOL</b>			
Ruai pry school	Additional funds for construction of Multi-purpose hall	6,100,000.00	Ongoing
Ruai primary school	Construction of 8 classrooms with a slab Ksh. 14,500,000 and 10 doors ablution block Ksh.3,000,000	17,500,000.00	New
Kasarani Pry School	Purchase of 52 seater bus	7,200,000.00	New




St dominic primary School	Construction of 4 no. doors Ablution block	1,000,000.00	New
Athi primary school	4 no. classes renovation- Flooring and painting	1,000,000.00	New
Kasarani Treeside Special Pry School	Purchase and installation of biodigestor	1,000,000.00	New
Drumvale Primary school	Completion of 2no. classes started by the Ministry- walling, roofing, windows and painting	1,500,000.00	New
Jehova Jirre Pry school	Perimeter wall construction- 75 meters	1,500,000.00	New
Gituamba pry school	Construction of 1 no. classroom	1,200,000.00	New
Ngundu Pry School	4 no. classes renovation- Flooring and painting	1,000,000.00	New
<b>SECURITY</b>			
Kasarani new Deputy County Commissioner office	Perimeter wall construction- 400 meters	8,000,000.00	New
Kasarani new Deputy County Commissioner's office	Purchase of furniture- 3 cabinets, 1 Safe, 5 office chairs, 4 office tables, 20 Visitors chairs and a reception desk	2,000,000.00	New
Kasarani new Deputy County Commissioner's office	ICT hub Installation- Installation of satellite Antenna, Router, Digital Access Kit and Digital Ruggedized tablets, Wi-Fi with outdoor wireless devise complete with 12U cabinet complete with installation accessories	1,169,257.00	New
Ruai Deputy County Commissioner's office	ICT hub Installation- Installation of satellite Antenna, Router, Digital Access Kit and Digital Ruggedized tablets, Wi-Fi with outdoor wireless devise complete with 12U cabinet complete with installation accessories	1,169,257.00	New
Ruai Deputy County Commissioner's office	Office renovation- Flooring and painting	1,600,000.00	New
NG-CDF Office	NG-CDF Office compound fencing with chain link and concrete poles- 250 meters (Kshs.2,000,000) and landscaping (Kshs.613,789.76)	2,613,789.76	New

**MINUTE 5/29/10/19/NG- CDFC/KASARANI: A.O.B**

There being no other business the meeting ended at 4:20pm with a word of prayer from Jane Kariuki




Minutes compiled by:

Zahiya Jacob  
Secretary



Signature

30/10/2019.

Date

Minutes confirmed by:

Joel Kosgei  
Chairperson



Signature

30/10/2019

Date



**KASARANI**  
**IEBC NUMBER 280**

**CONSTITUENCY DEVELOPMENT FUND**

**WARD REPORT**

**2019/2020 FINANCIAL YEAR**

**SUBMITTED**

**OCTOBER, 2019**

## **BACKGROUND**

### **BACKGROUND INFORMATION ABOUT NG-CDF**

The National Government Constituencies Development Fund (NG-CDF) formerly Constituencies Development Fund (CDF), is a fund established in 2003 through an Act of Parliament, the Constituencies Development Fund Act, 2003. The Act was later reviewed through the enactment of the CDF (Amendment) Act 2007, and repealed through CDF Act, 2013. The latter was subsequently succeeded by the current NG-CDF Act, 2015. Projects under this Act shall be Community based in order to ensure that prospective benefits are available to a widespread cross section of the inhabitants of a particular area. The National Government Constituency Development Fund Committee (NG-CDFC) are mandated to discuss on the project proposals from all the wards in the constituency and any other project that the Constituency Committee considers beneficial to the constituency

The primary objective of this fund is to address poverty at the grass root level by dedicating minimum of 2.5% of the Government ordinary revenue to grassroots development.

### **BACKGROUND INFORMATION ABOUT KASARANI CONSTITUENCY**

Kasarani constituency is one of the 17 constituencies in Nairobi County. Up until 2007 elections it has been known as Kasarani constituency. Prior to the 2013 general election Kasarani was split up to form four constituencies: Kasarani, Roysambu Ruaraka and Mathare The constituency is currently represented by Hon. Mercy Gakuya. It is located in the Eastern part of Nairobi, about 14Kms from the City Centre. It has an area coverage of 152.60km<sup>2</sup> with a population of 200,984 (National Population Census, 2009). It consists of five County Assembly Wards. The table below shows the five wards with the distribution of its population:

#### **County Assembly Wards**

<b>Number</b>	<b>Name</b>	<b>Population (2009 National Census)</b>	<b>Area (Sq. Km)</b>	<b>Description</b>
1396	Clay City	30,658	15.30	Comprises part of Kasarani sub location of Nairobi county



1397	Mwiki	39,156	18.8	Comprises Mwiki sub location Nairobi county
1398	Kasarani	30658	15.30	Comprises part of Kasarani sub location Nairobi county
1399	Njiru	64551	5.2	Comprises Saika and part of Njiru Sub location Nairobi county
1400	Ruai	35,961	98	Comprises Ngundu and Ruai sub location Nairobi county
	Total	200,984	152.6	

Source: Independent Electoral and Boundaries Commission (IEBC)

#### **FUNDABLE PROJECTS UNDER NG-CDF**

The eligible projects fundable by Kasarani NGCDF are as stipulated in Section 24 of the NG-CDF (Amendment) Act, 2016 which includes those that fall under within the functions of National Government in the Constitution and which must be community based to ensure the prospective benefits are available to a widespread cross section of the inhabitants of a particular area.

#### **DOCUMENTATION OF THE WARD REPORTS.**

The documents used during the ward meetings can be traced in the NG-CDFC file reference No: KAS/NG-CDF/Ward Report/Vol 1. 1.2019 /2020

#### **PROPOSAL COLLECTION MEETINGS**

The exercise was carried out in three days dated 23<sup>rd</sup>, 24<sup>th</sup> and 28<sup>th</sup> October 2019. The NG-CDF chairperson communicated with the responsible DCC and invited them for the meeting. Apart from posting the invitations in strategic places, the chiefs were also used to convey the information to the public. It was however noted that there were heavy rains during that period which affected the attendance. All the meetings were also held in DCC compound or chiefs office compound because of security issues

**NOTICE OF THE MEETINGS.**

<b>DATE</b>	<b>TIME</b>	<b>VENUE</b>	<b>TARGET AREA</b>
23 <sup>RD</sup> OCTOBER 2019	9:00 am-12:00	Ruai DCC Office ground	Ruai
24 <sup>TH</sup> OCTOBER 2019	2:00pm- 5:00pm	Kasarani DCC Office ground	Kasarani, clay city
28 <sup>TH</sup> OCTOBER 2019	2:30pm-5:00pm	Njiru Dos office/ NG- CDF Office ground	Njiru, Mwiki

**DAY 1-23<sup>RD</sup> OCTOBER 2019**

**MEMBERS PRESENT**

1. NG-CDFC Members
2. Administration officers
3. Opinion Leaders
4. Nyumba Kumi representatives
5. Education institutions representatives
6. Members of the public

**Preliminaries**

The meeting took place at Ruai DCC ground. The meeting started with a word of prayer from Virginia Irungu at 10:45 am. It was noted that the heavy downfall contributed to the delay in starting off the meeting. The proposals collected are from Ruai ward

**Comments by the Senior Chief Ruai**

The chief officially welcomed all the members to the meeting. He thereafter thanked the NG-CDFC for organizing such forums where the members of public are given a chance to give their preferred projects. He also thanked the NG-CDFC team for the effective bursary issuance that took place early in the year where most needy cases were considered.



### Comments by the Chairperson

The chairperson also welcomed all the members to the meeting. He indicated that public participation in project implementation is very key as it ensures project ownership. He also informed the members that such forums are required to be held once after every two years. Thereafter he, in summary briefed the public on the NG-CDF funded projects for FY 017/018 and 018/019.

### Projects priorities identified in the RuaiWard

S/n	Projects Proposed	Activity
1	Nile road special sec school	Construction of additional classes Construction of ablution block Construction of kitchen Purchase of School furniture and equipment
2	Bridge on the access road to High Manyatta primary	Bridge construction
3	Gituamba primary School	Classes renovation Classes construction Ablution block construction
4	Highway Manyatta primary school	Classes construction
5	Ruai Boys sec school	Classes construction
6	Ruai Market	Market construction
7	Ruai youth playground	Provision of a playground for the youths
8	Access road to Drumvale sec school	Murraming of the road
9	Ruai primary school	Construction of a new school in Ruai/expand Ruai pry due to the increased population
10	New sec school	Construction of a new day sec school due to increased population and lack of a day sec school within the area
11	St Georges Athi sec	Ablution block construction 3 classes construction Perimeter wall Electricity installation

12	Athi primary school	Additional classes construction Classes renovation Ablution block construction
13	Ruai boys	Laboratory construction
14	Muhuri Muchiri sec school	3 no. classes construction
15	Ruai Girls sec school	3 no. classrooms Perimeter wall
16	Drumvale Fry School	2 no. classrooms completion Ablution block Gate installation Drainage system
17	Ngundu pry school	Classes construction Classes renovation Equipping of library Playground levelling
18	Drumvale sec school	Ablution block construction Additional classes construction
19	Ruai DCC office	Perimeter wall construction Internet installation Renovation of the office block Gate

## **DAY 2: TWO- 24<sup>th</sup> OCTOBER 2019**

### **Preliminaries**

The meeting took place at Kasarani DCC office ground. The meeting started with a word of prayer from Rose, one of the participant at 2:20pm. The proposals collected are from Kasarani and Claycity ward.

### **MEMBERS PRESENT**

1. NG-CDFC Members
2. Administration officers
3. Opinion Leaders




4. Nyumba Kumi representatives
5. Education institutions representatives
6. Members of the public

**Comments by the Chief**

The area chief welcomed all the members to the meeting and was grateful for their availability. He also thanked the NG-CDF fraternity for organizing such an important forum where members propose their preferred projects. He thereafter welcomed the Chairperson for his opening remarks.

**Comments by the Chairman**

The NG-CDFC Chairman expressed his joy and on behalf of the Area Member of Parliament and the NG-CDFC family for having such a function. He also thanked the area administration for inviting the public on behalf of the NG-CDFC. He assured the members of the public that they are committed in ensuring effective and efficient service deliver. He also informed the public that such an exercise is undertaken after every two years. He later took the members through the NG-CDF funded projects for the last two years. He then welcomed the Fund account manager to give her remarks.

**Comments by the Fund Account Manager**

The Fund Manager expressed her joy for having such forums as they ensure project ownership and sustainability. She also indicated to the public that there are some projects that were approved last financial year but are not yet implemented. She assured the public that once the funds are available, the said projects shall be started immediately. She later took the members through the projects that are fundable by the NG-CDF funds.

**Projects priorities identified**

**1. Kasarani Ward**

S/n	Project Proposed	Project Activity
1	Sport-Valley ball	Purchase valley ball nets and balls
2	Kasarani sub county haospital	Construction of maternity wing
3	Matatu stage	Provision of designated stage for picking and dropping of passengers by matatus
4	Kasarani ward library	Construction of public library within the ward

5	Gituamba water project	Piping of water within Gituamba area
6	Kasarani Mwiki road	Completion of Kasarani Mwiki road
7	Kasarani Dump site	Provision of Kasarani dump site
8	Kasarani Treeside special primary school	Additional PWD friendly classrooms and ablution block Bio digester
9	Kasarani Treeside Sec.school for the deaf	Ablution block construction Perimeter wall Additional classes construction Lab construction 50 double deca beds Home science equipment's
10	Hon,John Njoroge sec school	Ablution block construction Additional classes Repair of the bridge connection to the school
11	Kasarani DCC office	Perimeter wall construction Purchase of furniture Internet hub Residential house for the DCC Ablution block construction
12	Kasarani primary school	Ablution block renovation Purchase of school bus

## 2. Claycity Ward

S/n	Project Proposed	Project Activity
1	Clay city sewerline	Sewer line installation
2	Claycity chiefs office	Chiefs office construction
3	Dumping site	Provision of dumping site within Gituamba area
4	Sports activities- valley ball	Purchase of valley balls, playing uniforms, valley ball poles and valley ball tonourments
5	Clay city sec school	Bore hole drilling Admin block construction

		Ablution block construction Laboratory construction Classroom construction 100 lockers/chairs
--	--	--

**DAY 3- 28<sup>TH</sup> OCTOBER 2019**

**Preliminaries**

The meeting took place at Njiru Dos/NG-CDF office ground. The meeting started with a word of prayer from Joel Kiprop at 2:45pm. The proposals collected are from the Mwiki and Njiru ward.

**MEMBERS PRESENT**

1. NG-CDFC Members
2. Administration officers
3. Opinion Leaders
4. Nyumba Kumi representatives
5. Education institutions representatives
6. Members of the public

**Comments by the Fund Account Manager**

The Fund Manager expressed her joy for having such forums as they ensure project ownership and sustainability. She thereafter took the members through the fundable projects as per the NG-CDF Act. She also insisted that the funds are always limited but the proposed projects are many, as such the NG-CDFC members re mandated to prioritize the projects proposed. She thereafter welcomed the chairperson to give his remarks

**Comments by the Chairman**

The NG-CDFC Chairman welcomed the members once again and thanked them for attending such a function. He assured the members of the public that they are committed in ensuring effective and efficient service deliver. He also informed the public that such an exercise is undertaken after every two years. He later took the members through the NG-CDF funded projects for the last two years. He later introduced a small session of question and answer before collecting the proposed projects. The

members present were mainly concerned that many of the approved projects have not taken off. They were however assured that some projects are in the tendering stage and a few others are not started because the funds are not yet received from the Board.

### Projects priorities identified

#### 1. Mwiki Ward

S/n	Project Proposed	Project Activity
1	Mwiki chiefs office	Construction of a chiefs office
2	Mwiki sec school	Laboratory construction 3classes construction Ramp construction
3	Mwiki police station	Perimeter wall construction
4	Giathiiko police post	Construction of new post

#### 2. Njiru Ward

S/n	Project Proposed	Project Activity
1	Njiru primary school	Additional classes construction
2	St Dominic primary school	Additional classes ablution block construction
3	Jehovah jirre pry school	Perimeter wall Renovation of classes Desks purchase Ablution block construction
4	Jehovah jirre sec school	2 no. classes construction Ablution block Admin block construction
5	Njiru Police / NG-CDF office compound	Fencing
6	St Dominic sec school	Office furniture purchase- Tables and chairs



Some photos of the said exercise



Chairperson calling the meeting to order

*[Handwritten signature]*

*[Handwritten signature]*



Fund manager addressing the gathering

*[Handwritten signature]*

*[Handwritten signature]*



Getting views from the public

*Handwritten signature in blue ink.*

*Handwritten signature in blue ink.*



Getting views from the public

A handwritten signature in blue ink, appearing to be 'M. M. M.' or similar, written in a cursive style.

A small, stylized handwritten signature or mark in blue ink.




Collecting views from the public

#### CHALLENGES

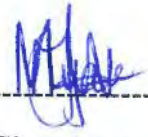
- All the projects were proposed, including those that fall under the county government
- High population with limited resources

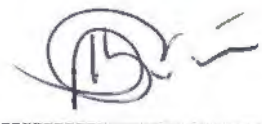
*[Handwritten signature]*

*[Handwritten signature]*

Report compiled by: Zahiya Jacob  30/10/2019  
**Secretary** **Signature** **Date**

Report confirmed by: Joel Kosgei  30/10/2019  
**Chairperson** **Signature** **Date**

Report signed by: Jane Kariuki  30/10/2019  
**Fund Account Manager** **Signature** **Date**

Report signed by: Peter Yegon  30/10/2019  
**ACC 1** **Signature** **Date**