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| CDF logo 4 MsWord **NG-CDF**  | **National Government Constituencies Development Fund** **Ruaraka Constituency**Kasarani Resource CentreOuter ring roadP.O Box 10482-00100Nairobi, KenyaCell: 0721617053 **Email**: cdfruaraka@ngcdf.go.ke | **Website:** www.ngcdf.go.ke |
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| **RUARAKA NG- CDFC MEETING HELD ON 30th NOVEMBER 2018****NG-CDF OFFICE –RUARAKA FROM 10:00 AM****MEMBERS PRESENT**1. Charles Owino Agar Member
2. Anne Opondo Secretary
3. John Ochieng Member
4. Esther Mulwa Member
5. Kennedy Ayuka Member
6. Kerine Midamba Member
7. Peter Akuma Chairman
8. Job Tuta F.A.M
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 **AGENDA**

1. Reading and confirmation of previous minutes
2. Matters arising
3. Projects Proposal for FY 2018/2019
4. A.O.B.

**PRELIMINARIES**

The chairman called the meeting to order at 10:01 Am and requested Esther Kaluki to open the meeting with a word of prayer.

**MIN 01/ NOVEMBER 2018 READING AND CONFIRMATION OF THE PREVIOUS MINUTES**

The previous minutes were read and confirmed having been proposed by Kennedy Ayuka and seconded by Joanes Ochieng.

**MIN 02/ NOVEMBER 2018 MATTERS ARISING FROM THE PREVIOUS MINUTES**

It was noted that mobilization was not properly done and therefore it was agreed that next time dissemination of information to the public should be additionally be done through heads of institutions, Clan elders, opinion leaders, party leaders, NGOs representatives, stakeholders among others to ensure proper mobilization.

**MIN 03/ NOVEMBER 2018 PROJECTS PROPOSAL FOR FINANCIAL YEAR 2018/2019 TOTALLING KSHS. 109,040,875.52**

The committee resolved to distribute the allocation per sector as follows:

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| --- | --- | --- |
| **Serial**  | **Name of Project** | **Amount Allocated** |
| 281/AP1 | Administration/Recurrent | 6,542,452.53 |
| 281/AP2 | Monitoring and Evaluation/Capacity Building | 3,271,226.27 |
| 281/2640100 | Bursary/CATs/Mocks | 27,260,218.88 |
| 281/2630204 | Primary School Projects | 42,047,166.88 |
| 281/2630205 | Secondary School Projects | 1,000,000.00 |
| 281/2640511 | Social Halls | 8,000,000.00 |
| 281/2640200 | Emergency | 5,738,993.45 |
| 281/2640509 | Sports Activities | 2,180,817.51 |
| 281/2640507 | Security projects | 12,000,000.00 |
| 281/2640510 | Environment activities | 1,000,000.00 |
| **TOTAL** | **109,040,875.52** |

The committee then considered the projects proposals from the various locations within the constituency and resolved to distribute the financial year 2018/2019 Allocation equitably as follows:

1. **Administration and Recurrent expenses**

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| **Project Name** | **Project Number** | **Activity**  | **Amount** | **Status** |
| Employees’ Salaries | 4-110-047-281-2110000-100-2018/19-001 | Payment of staff salaries and gratuity  | 4,202,052.53 | Ongoing |
| Goods and Services | 4-110-047-281-2210000-100-2018/19-002 | Purchase of fuel, repairs and maintenance, printing, photocopies, internet services stationery, travel and subsistence, office tea. | 1,000,000.00 | Ongoing |
| NSSF | 4-110-047-281-2120101-100-2018/19-003 | Payment of NSSF Deductions | 97,200.00 | Ongoing |
| NHIF | 4-110-047-281-2120201-100-2018/19-004 | Payment of NHIF Deductions | 43,200.00 | Ongoing |
| Committee Expenses | 4-110-047-281-2210802-100-2018/19-005 | Payment of Committee sitting allowances, transport, conferences | 1,200,000.00 | Ongoing |
| **TOTAL** | **6,542,452.53** |  |

1. **Monitoring and Evaluation and Capacity Building**

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| **Project Name** | **Project Number** | **Activity**  | **Amount** | **Status** |
| Goods and Services | 4-110-047-281-2210000-111-2018/19-001 | Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence. | 971,226.27 | Ongoing |
| Committee Expenses | 4-047-281-2210802-111-2018/2019-002 | Payment of Committee sitting allowances, transport, conferences | 1,000,000.00 | Ongoing |
| CDFC/PMC Capacity Building | 4-047-281-2210700-111-2018/2019-003 | Undertake Training of the PMCs/NG-CDFCs on CDF Related issues | 1,300,000.00 | Ongoing |
| **TOTAL** | **3,271,226.27** |  |

**EDUCATION**

1. **Bursary.**

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| --- | --- | --- | --- | --- |
| **Project Name** | **Project Number** | **Project Activity** | **Amount Allocated** | **Status** |
| Bursary Secondary Schools | 4-047-281-2640101-103-2018/19-001 | Payment of bursary to needy student | 15,260.218.88 | Ongoing |
| Bursary Tertiary Schools | 4-047-281-2640102-103-2018/19-001 | Payment of bursary to needy student | 12,000,000.00 | Ongoing |
| **TOTAL**  |  |  | **27,260,218.88** |  |

1. **Primary Schools Projects**

| **Project Name** | **Project Number** | **Project Activity** | **Amount Allocated** | **status** |
| --- | --- | --- | --- | --- |
| Babadogo primary school multipurpose hall | 4-047-281-2630204-104-2018/19-001 | Construction of multipurpose hall at Babadogo primary school with a capacity of 1200 | 15,948,987.37 | New |
| Drive inn primary school | 4-047-281-2630204-104-2018/19-002 | Additional fund for the completion of the hall- putting terrazzo’s, electrification, painting of the store and the main hall | 5,157,362.00 | ongoing |
| Mathare north primary school | 4-047-281-2630204-104-2018/19-003 | Additional fund for the construction of a perimeter wall 400 meters around the school. | 5,000,000.00 | Ongoing |
| Mathare north primary school multipurpose hall | 4-047-281-2630204-104-2018/19-004 | Construction of multipurpose hall at Mathare North primary school with a capacity of 1200 | 15,940,817.51 | New |
| **TOTAL** |  |  | **42,047,166.88** |  |

1. **Secondary School Project**

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| **Project Name.** | **Project Number** | **Activity** | **Amount** | status |
| Ruaraka High School | 4-047-281-2630205-104-2018/19-005 | Additional fund for the Purchase of a 50 sitter School Bus | 1,000,000.00 | Ongoing |
| **Sub-Total**  |  |   | **1,000,000.00** |  |

**6. Social Halls**

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| **Project Name.** | **Project Number** | **Activity** | **Amount** | status |
| Kasarani resource center | 4-047-281-2640511-108-2018/19-001 | Construction of 300 meters perimeter wall around Kasarani Resource Centre | 7,000,000.00 | New |
| Landscaping at Kasarani Resource Centre | 1,000,000.00 | New |
| **Sub-Total**  |  |   | **8,000,000.00** |  |

**7. Security.**

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| **Project Name** | **Project Number** | **Project Activity** | **Amount Allocated** | **Status** |
| Lucky summer chief’s camp | 4-047-281-2640507-113-2018/19-001 | Additional fund for the construction of (6) bed sitters police staff houses at Lucky summer chief’s camp  | 12,000,000.00 | **Ongoing** |
| **Total**  | **12,000,000.00** |  |

**8. Sports activity.**

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| **Project Name** | **Project Number** | **Project Activity** | **Amount Allocated** | **Status** |
| Constituency Sports Tournament | 4-047-281-2640509-112-2018/19-001 | Carry out Constituency Sports tournament and the winning teams/schools to be awarded with trophies, balls, and games kits | 2,180,817.51 | **Ongoing** |
| **Total**  | **2,180,817.51** |  |

**9. Emergencies.**

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| **Project Name** | **Project Number** | **Project Activity** | **Amount Allocated** | **Status** |
| Emergency  | 4-047-281-2640200-101-2018/19-001 | To cater for any unforeseen occurrences in the constituency during the financial year  | 5,738,993.45 | **Ongoing** |
| **Total** | **5,738,993.45** |  |

**10. Environment.**

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| **Project Name** | **Project Number** | **Project Activity** | **Amount Allocated** | **Status** |
|  Environmental Activities | 4-047-281-2640510-113-2018/19-001 | Purchase of 10,000 litres water tank, construction of tank base and piping at chandaria primary | 200,000.00 | New |
| Purchase of 10,000 litres water tank, construction of tank base and piping at Mathare North Primary School | 200,000.00 | New |
| Purchase of 10,000 litres water tank, construction of tank base and piping at Babadogo Primary Scchool | 200,000.00 | New |
| Purchase of 10,000 litres water tank, construction of tank base and piping at Drive inn Primary | 200,000.00 | New |
| Purchase of 10,000 litres water tank, construction of tank base and piping at Kasarani Resource Centre | 200,000.00 | New |
| **Total** | **1,000,000.00** |  |

**MIN 4/ NOVEMBER 2018 A.O.B**

1. Members agreed to set aside time to discuss how to assist Persons with disability.
2. Fund manager to organize a one day seminar for NG- CDFC Staff.

**ADJOURNMENT**

There being no Other Business the meeting closed at 2:00 Pm with Prayer from Belinda Midamba

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Ann A Opondo Peter O Akuma

Secretary. Chairman