



NG-CDF EMBAKASI NORTH

Embakasi North National Government Constituency Development  
Fund  
Living Goods Building Outer Ring Road  
P.O Box 66894 - 00200.  
Nairobi, Kenya  
| Cell: +254  
Email. [cdfembakasinorth@ngcdf.go.ke](mailto:cdfembakasinorth@ngcdf.go.ke)

**REF: EMB NORTH/NG-CDFC/OCT 19/NG CDFC MEETING**

**Purpose: NG CDFC Meeting Minutes**

**Members Present**

- |                                |                                |
|--------------------------------|--------------------------------|
| i) Wesley K. Ngeno-FAM         | v) Peter Kinyua Kimemia-Member |
| ii) Charles Wandini - ACC      | vi) Elmina Mwimali-Member      |
| iii) Joseph Maina M.-Chairman  | vii) Eros K. Mukami-Member     |
| iv) Lilian Atieno O- Secretary |                                |

**DATE: 24<sup>th</sup> Oct, 2019**

**TIME: 11.00 a.m. – 01.00 p.m.**

**VENUE: Sports View Hotel**

**In Attendance:**

- i) Hon. James Gakuya – MNA Embakasi North

**Agenda:**

- ✓ Reading and Confirmation of Previous meeting minutes and matters arising.
- ✓ Reallocations Request Approvals.
- ✓ Approval of Financial Year 2019/20 Project Proposal
- ✓ A.O.B.

**NG CDFC MIN 01/24<sup>th</sup> Oct 19: Reading and Confirmation of Previous meeting minutes and matters arising.**

The Chair called the meeting to order at 11:00 am after a word of prayer from Elmina Mwimali. Previous meeting minutes was presented and the following confirmed that it was true deliberation of the committee. There was matter arising from the previous meeting.

**Proposer: Peter Kinyua**

**Seconder: Eros Mukami**

**NG CDFC MIN 02/24<sup>th</sup> Oct, 2019-Reallocation Request Approvals.**

Members were presented with NG CDF Board conditional approvals for the FY 2018/19 Environment funds of Kes 2,100,000.00 that the committee did not indicate clearly the activities with which the funds were intended to benefit. Members observed that the reason for the lack of clear activities was occasioned by the number of institutions within the sub county who are willing and have space for tree planting. Further, the garbage/Dust bins project initiated earlier on had gained momentum and the committee is tn the process of identifying those other institutions who would be interested in having the same project in the near future.

Members were informed that Kāriobangi North Primary School playing ground has been for a long time being used by our youths during weekends and school holidays for sporting activities. The members thank the school for having considered this youth and allowed them to co-exist with the community and share the resource effectively. However, the school is feeling the pressure with toilets and water. Thus the school requested the committee to construct





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Washrooms, Toilets and Changing rooms in the playing ground so that the youth could have their own resources and stop depending on the schools vital toilets.

**The Activities involved are: Proposed Changing and Bathrooms block in Kariobangi North**

**Primary School.** The facility shall contain; 4 NO: Changing rooms: tiled finish, lockable metallic drawers, washing area, hanging lines, slab and flat concrete roof slab with asphalt finish. 4NO: Flush Toilet with: concrete top slab, terrazzo floor, tiled walls, tiled urinals, and plumbing works and sewer connections. 6NO: Bathrooms with terrazzo floor, solar water heater, flat concrete roof slab, 10,000 litre plastic water tank, plumbing works and sewer connection.

**Member's resolutions**

Members approved the re-allocations of Kes 2,100,000.00 of FY 2018/19 proposed Environment funds that was conditionally approved and to add to FY 2019/20 project proposal for Environment vote of Kes 2,747,354.00 towards the construction of Kes 4,800,000.00 Proposed Changing rooms, Bathrooms and flash toilets block in Kariobangi North Primary School.

**NG CDFC MIN 03/24<sup>th</sup> Oct, 2019- Approval of FY2019/20 Project Proposal**

Members having gone through the projects proposal and confirmed that it was in line with the proposals and views collected during the ward meeting held on 05<sup>th</sup> Oct, 2019 and Ward report is attached.

Project Name	Current Project Activity	Amount Allocated this financial year	Current Status
<b>OFFICE ADMINISTRATION &amp; RECURRENT</b>			
Employees' Salaries	Payment of staff salaries and gratuity	2,154,520.00	Ongoing
Goods and Services	Purchase of fuel, Office/Vehicle repairs and maintenance, printing, stationery, telephone, Electricity, travel and subsistence, office tea.	4,242,543.00	Ongoing
NSSF	Payment of NSSF Deductions	80,000.00	Ongoing
NHIF	Payment of NHIF Deductions	65,000.00	Ongoing
Committee Allowances	Payment of Committee Sitting allowance, transport and Conferences	1,700,000.00	Ongoing
Emergency Funds	Fund Emergencies within the constituency	7,198,241.38	Ongoing
<b>MONITORING AND EVALUATION/CAPACITY BUILDING</b>			





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Goods and Services	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime and refreshments	421,000.00	Ongoing
Committee Allowances	Payment of Committee monitoring and evaluation allowances	2,200,031.72	Ongoing
NG CDFC/NG CDFC Staff /PMC Capacity Building	Undertake Training of the PMCs/NG CDFCs on NG CDFC Related issues	1,500,000.00	Ongoing
<b>SPORTS</b>			
Sports funds	Organizing constituency sports tournaments, where the Winning teams will be awarded Trophies, Uniforms and Balls.	2,747,354.00	Ongoing
<b>ENVIRONMENT</b>			
Environment fund	Construction of 4 Door: Flash toilet with concrete Top Slab terrazzo floor finish, 6 door Bathrooms-Terrazzo finish, 10,000 Litres Water tank, Solar water heater and plumbing works, 4 door Changing Rooms with lockable metallic drawers, washing area at Kariobangi North Pri. School.	2,747,354.00	New
<b>BURSARY</b>			
Bursary Secondary Schools	To award bursary for needy students in the constituency	27,335,591.40	Ongoing
Bursary Tertiary Schools	To award bursary for needy students of various training institutions in the constituency	18,223,727.60	Ongoing
<b>EDUC-PRIMARY</b>			
Kariobangi North Pri School	Completion of 666 meters perimeter wall, ground drainage works and installation of concrete slabs.	2,312,066.20	Ongoing
Ushirika Primary School	Purchase and supply of 120 of 3 seater metal framed Desks	720,000.00	New
Ushirika Primary School	construction of Parade ground- 200mm Masonry dwarf retaining wall, hardcore filling, murram and precast concrete paving slabs	1,500,000.00	New
Our lady of Fatma Primary School	Construction of 1 Storey Building of 4 No: Classrooms to completion	8,000,000.00	New
Dandora Primary school	Construction of 1 storey Building of 2 No: classrooms to completion	4,000,000.00	New

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Dandora Primary school	Construction of 156 Metres Perimeter wall and Metal Gate	3,049,800.00	New
Dandora Primary school	Purchase and supply of 250 of 3 seater metal framed Desks	1,400,000.00	New
Tom Mboya Primary School	Construction of 66 Metres Perimeter wall.	1,290,300.00	New
Ronald Ngala Primary School	Renovation of 8 NO: Classrooms: Internal and External Wall painting, Terrazzo flooring, Verandah( Floor & canopy installation), installation of Metal windows/panes, installation of Metal Doors, Ceiling, wiring and Fascia board	8,457,792.00	New
<b>EDUC-SECONDARY</b>			
Dandora Girls Secondary School	Completion of 1 storey Building of 4 Classrooms: Ceiling, painting, tiling, installation of metal doors, windows/ window panes	1,259,702.00	Ongoing
Dandora Girls Secondary School	Purchase and supply of 240 Metal framed lockers and chairs	1,400,000.00	Ongoing
Ushirika Secondary School	Purchase of 51 seater school Bus	7,000,000.00	New
Ushirika Secondary School	Purchase and supply of 200 Metal framed lockers and chairs	1,200,000.00	New
Dandora Secondary School	Construction of 1 Storey Building of 4 No: Classrooms to completion	8,000,000.00	New
<b>SECURITY</b>			
Sharp Corner Administration Police Line	Completion of renovation of 8 AP Houses: Roofing, Fascia board, Ceiling, Tiling and Painting	1,611,428.50	Ongoing
Kariobangi Police Station	Purchase and supply of 5 Office staff seats, 5 desk with drawers, 5 Metal Cabinets of 4 NO: vertical filling, 2 NO: Computer and 1 NO: colour 3 in 1 Printer	700,000.00	New
Kinyago Police Station	Purchase and supply of 5 Office staff seats, 5 desk with drawers, 5 Metal Cabinets of 4 NO: vertical filling, 2 NO: Computer and 1 NO: colour 3 in 1 Printer	700,000.00	New
Dandora Phase 1 Chief's Office	Purchase and supply of 3 Office staff seats, 2 desk with drawers, 2 Metal Cabinets of 4 NO: vertical filling, 1 NO: Computer	300,000.00	New
Dandora Phase 2 Chief's Office	Purchase and supply of 3 Office staff seats, 2 desk with drawers, 2 Metal Cabinets of 4 NO: vertical filling, 1 NO:	300,000.00	New

*AK*

*[Signature]*





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	Computer		
Dandora Phase 3 Assistant County Commissioner's Office	Construction of 1 Storey Administration Block: Assistant County Commissioner' Office, Chiefs office, OCS and its Deputy's office, boardroom, with other 5NO: line ministry department offices	10,000,000.00	New
<b>OTHERS</b>			
NG-CDFC OFFICE	Purchase and supply: 6NO: Staff Desk and Mesh back Staff seats, 8NO: Staff visitors Seats,6NO: High Wing Wooden Cabinets, 3NO: Half wing glass Wooden Cabinets, 2 NO: Executive Half winged glass wooden Cabinet, 8 NO: 4 Drawer Vertical filling Metal Cabinets, 4NO: 3 Seater PVC Chrome metal customer seat, Boardroom table(10 Pax) seater, 10 NO : Seats and reception desk and seats	1,500,000.00	New
NG CDFC OFFICE	Purchase and supply of office Equipment: 2No: Desktop Computers, 3 No: Laptops, 2 No: Printers/Photocopiers,1 No: Digital Cameras, 1NO: Heavy duty printer & 1 No: Paper Shredders	1,000,000.00	New
STRATEGIC PLAN	Development of a 5 year strategic plan 2019-2023	1,051,272.34	New
		<b>137,367,724.14</b>	

**NG CDFC MIN 04/24<sup>th</sup> Oct, 2019- A.O.B.**

The Chairperson thanked the members for keeping time during meeting and requested the same spirit to be exercised in future. There being no other business the meeting ended at 01.00 p.m. next meeting to be communicated.

Minutes Compiled By,

.....  
LILIAN ATIENO ODHIAMBO  
SECRETARY

Dated:

..... 20/10/2019 .....

Minutes Approved By,

.....  
JOSEPH MAINA MWIHAKE  
CHAIRMAN

Dated:

..... 20/10/2019 .....





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Minutes Confirm By,

WESLEY KIBET NG'ENO  
Fund Account Manager.

Dated:

20.10.2019

