



National Government Constituencies Development Fund

Embakasi North constituency

P.O Box 66984-00200

Nairobi.

NG-CDF

Email: [cdf@embakasnorth@ngcdfgo.ke](mailto:cdf@embakasnorth@ngcdfgo.ke)

MINUTES FOR EMBAKASI NORTH NG CDF COMMITTEE HELD ON 12<sup>TH</sup> November 2018 AT  
NG CDF OFFICE KARIOBANGI

MEMBERS PRESENT

- |                         |             |
|-------------------------|-------------|
| 1. Alex M Kioko         | - Ag FAM    |
| 2. Eros K Mukarni       | - Member    |
| 3. Joseph MainaMwihaki  | -Chairman   |
| 4. Peter Kinyua Kimemia | -Member     |
| 5. Elmina Mwimali       | -Member     |
| 6. Lilian AtenoOdianbo  | - Secretary |

ABSENT WITH APOLOGY

- |                  |            |
|------------------|------------|
| 1. Joseph mwangi | -DCC NJIRU |
|------------------|------------|

AGENDAS:

1. Introduction
2. Reading and confirmation of previous minutes
3. Payment of staff Gratuity
4. Payment of office rent arrears
5. Project proposal
6. AOB

MIN 01/11/2018: Introduction

The meeting was called to order by the chairperson and then preceded with a word of prayer from Elmina mwimali at 10.30am all members were welcomed.

MIN 02/11/2018: Reading and Confirmation of the Previous Minutes

The minutes of the previous meeting were read by the secretary and proposed by Eros Kamau and seconded by Peter Kinyua.

**MIN 03/11/2018: PAYMENT OF STAFF GRATUITY**

Members agreed on paying gratuity for three staffs of 11 months as at from 1st February 2017 to 31<sup>st</sup> December 2017 as per the following schedule below:

1. VERONICAH MUI – 24,323/-\*31%\*11 =82,941/-
2. PRISCILLA MLONGO MWANGOLO – 21,692/-\*31%\*11 = 73,970/-
3. JACOB KAROBIA KARIUKI – 21,692/- \*31%\*11 = 82,941/-

**MIN 04/11/2018: PAYMENT OF OFFICE RENT**

The committee deliberated on payment of office rent arrears as at from July 2018 to October 2018 of Ksh 100,000/- and Ksh 80,000/- as from November 2018.

**MIN 05/11/2018: PROJECT PROPOSAL**

Members deliberated on projects to be done in the constituency during financial year 2018/2019 and agreed to finance them fully. They also consulted with the ward report of previous financial year for the priority of projects to the constituents.As per the schedule below;

Project Name	project activity	Amount allocation
Employee salaries	Staff salaries, gratuity, nssf, nhif and PAYE	1,900,000.00
Committee expenses	Payment of committee sitting allowance, transport and conferences	1,480,000.00
Goods and services	Purchase of fuel,repairs,maintainance,printing,stationery,rent,telephone,travel and subsistence, office tea	2,800,000.07
Goods and services	<b>M&amp;E</b>	
	Repairs and maintenance ,printing, stationery, airtime, travel and subsistence	521,882.00
Committee expenses	Payment of monitoring allowances, transport, conferences	1,000,000.00
cdfc /pmc capacity building	Payment of training expenses for NG-CDFC training and PMC capacity building and allowances	1,700,000.00
Bursary	Payment bursary to needy secondary school students	18,000,000.00



secondary schools		
Bursary tertiary schools	Payment bursary to needy tertiary students	9,500,000.00
Ushirika Primary School	Construction of 4 storey classrooms block	8,000,000
Wangu Primary School	Construction Of 4 Storey Classrooms Block Ksh 8,000,000 .00 And Construction Of A Perimeter Wall 55meters Long Ksh.1,200,000.00	9,200,000
James gichuru Primary School	construction of 4 storey classrooms block	8,000,000
Ronald ngala Primary School	construction of 4 storey classrooms block	8,000,000
kariobangi north Primary School	Demolish And Reconstruction Of a condemned and partially collapsed 790 Meters Perimeter Wall Ksh.13,000,000 And Parade Ground Drainage Works And Installation Of Concrete slabs Ksh.2,000,000.00	15,000,000
kariobangi girls sec sch	Final payment for purchase of 62 seater school bus	600,000.00
kariobangi police station	construction of 310 m perimeter wall fence	6,500,000
Kwa mbao AP Line	Renovation by re-Roofing Of 5 room Police Houses Ksh.400,000.00 And Purchase And Installation Of 5000ltrs Water Tank Ksh100,000.00	500,000
canaan AP LINE	Construction Of Perimeter Wall 40M Ksh 1,500,000.00 and construction of 2 door Toilets Ksh.500,000	2,000,000
Dandora phase 3 DO Office	Construction Of 55m Perimeter Wall Ksh. 1,500,000.00 and construction of 4 door toilets Ksh.1,000,000.00	2,500,000




sharp corner AP LINE	Renovation of 8 AP houses through painting, toilet system replacement, electrical installation and tiles installation	1,900,000
Embakasi North sports tournament	Carry out constituency and ward sports tournament and winning teams awarded with trophies sportswear and balls	2,100,000.00
2% Environment	Tree Planting In Tom Mboya, James Gichuru, Marura, Kariobangi North, Ushirika Primary, Dandora , Dandora Girls, Kariobangi North Girls, Our lady of Fatima And Ushirika Secondary Schools, Dandora Police Station, canaan Apline, Kwanbao Ap line And Kariobangi North Police Station And Dandora D.O Office , kariobangi chief's office, dandora 1 and 2 chiefs offices Each Ksh.116,666.6	2,100,000.00
Emergency (5% of the Fund)	To cater for any unforeseen occurrences within the Constituency	5,738,993.45
<b>Total</b>		<b>109,040,875.45</b>

Adjournment 06/11/2018

There being no other business the meeting ended with a word of prayer by Peter Kinyua  
Meeting closed at 3:00 pm.

Next meeting to be communicated later.

*Minutes taken by:*

Secretary: NG-CDF: Lilian Attieno Odhiambo

Signature:  .....

Date: 12/11/2018

**Confirmed by:**

Chairman: NGCDF: Joseph Maina Mwirhaki

Signature:  .....

Date: 12/11/2018

## 2013 National Government Constituencies Development Fund No. 30


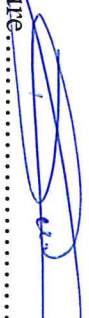
**THIRD SCHEDULE**  
**CONSTITUENCY PROJECTS SUBMISSION FORM**

(s. 15)

Constituency No 283 Constituency Name **EMBAKASI NORTH**. Financial Year **2018/2019**

Serial	Name of Project	Amount Allocated
283/AP1	Office Administration/Recurrent	6,180,000.07
283/AP2	3% Monitoring and Evaluation/Capacity building	3,221,882.00
283/2640101	Bursary	27,500,000.00
283/2630204	Primary school projects	
		48,200,000.00
283/2630205	Secondary schools projects	600,000.00
283/2640507	Security projects	
		13,400,000.00
283/2640509	Sports Activities	2,100,000.00
283/2640510	Environment project	2,100,000.00
283/2640200	Emergency	5,738,993.45
<b>Total for the Financial Year</b>		<b>109,040,875.52</b>

Chairman NG-CDF Committee.....

Signature..... Date 22/11/2018Fund Account Manager.....Signature..... Date 22/11/2018