



National Government Constituencies Development Fund
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OUR REF: NG-CDF/PROPOSAL_001/22_23(01)

13th March, 2023

The Chief Executive Officer,
National Government Constituencies
Development Fund Board,
P.O Box 46682-00100,
Nairobi.

Dear Sir,

RE: PROJECT PROPOSAL 2022/2023

Reference is made to the Circular Ref: *NGCDFB/CEO/NG-CDF CIRCULARS/Vol.II (33)* dated 15th December 2022.

Following a committee meeting held on 30th January 2023, I wish to submit the enclosed project proposal for the financial year 2022/2023.

Yours,
FUND ACCOUNT MANAGER
Sign: *[Signature]*
13 MAR 2023
ELIAS MUMATE, DF
FUND ACCOUNT MANAGER
EMBAKASI CENTRAL CONSTITUENCY
P.O. BOX 871 - 00518, NAIROBI - KENYA

Vision: Equitable Socio-Economic Development across the Country



EMBAKASI CENTRAL

**EMBAKASI CENTRAL
NG-CDF**

WARD REPORT

2022/2023 FINANCIAL YEAR

SUBMITTED

JANUARY, 2023

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1.0 INTRODUCTION

The NG-Constituency Development Act 2015 stipulates in part 5 section 27 subsection 1 and 2 that the chairperson of the NG-CDFC shall, within the first year of the commencement of a new Parliament and at least once every two years thereafter, convene open forum public meetings in every ward in the constituency to deliberate on development matters in the ward and in the constituency.

The NG-CDFC shall then deliberate on project proposals from all the wards in the constituency and any other projects which the Constituency Committee considers beneficial to the constituency, including joint projects with other constituencies, consider the national development plans and policies and the constituency strategic development plan, and identify a list of priority projects, both immediate and long term, out of which the list of projects to be submitted in accordance with the Act shall be drawn from.

Citizen participation in project planning, management and implementation planning requires the involvement of concerned stakeholders. This includes identifying public concerns and values and developing a broad consensus on planned initiatives. It is also about utilizing the vast amount of information and knowledge that stakeholders hold to find workable, efficient and sustainable solutions.

Public participation encompasses a range of procedures and methods designed to consult, involve, and inform the public to allow those that would be potentially affected by a decision or policy to have input into the process. Community participation motivates the stakeholders to work together, recognize the benefits of their involvement and own the projects in their localities.

Stakeholders play a central role in setting up priorities and objectives of development Initiatives in order to ensure relevance and appropriateness. It is important that all stakeholders are involved in the development of projects and not just direct beneficiaries of an initiative.

1.1 ABOUT NG-CDF

The National Government Constituencies Development Fund (NG-CDF) was established under the National Government Constituencies Development Fund (Amendment) Act, 2015. The NG-CDF is a fully-fledged parastatal under the State Department responsible for National Economic Policy, Planning and Development under the National Treasury. Its main objective is provision of mechanisms necessary for supplementing implementation of the National Government Development Agenda at the level of the constituency. The fund management is the responsibility of the NG-CDF Board.

The fund was designed to support constituency-level, grass-root development projects. It was aimed to achieve equitable distribution of development resources across regions and to control imbalances in regional development brought about by partisan politics. It targeted all constituency-level development projects, particularly those aiming to combat poverty at the grassroots and entrench equitable distribution of development.

The objective of the Fund is to provide mechanisms for supplementing implementation of the National Government Development Agenda at the constituency level.

1.2 ABOUT EMBAKASI CENTRAL NG-CDF

Embakasi Central Constituency is in Eastlands area of Nairobi County with a rich urban setting. Currently the Constituency is located in Embakasi Sub-County.

Embakasi Central Constituency as a whole has five wards, namely Kayole North, Kayole South, Kayole Central, Komarock and Matopeni/Spring Valley.

The constituency is located in Nairobi county and borders 4 constituencies, namely Embakasi East, Embakasi West, Embakasi North and Embakasi South.

Vision

To be renowned Constituency in advocating for all round socio-economic development and sustainability.

Mission

To involve all the stakeholders in the development process of the Constituency in order to achieve the development standards.

Core Values

- Accountability
- Transparency
- Integrity
- Honesty
- Equality
- Equity

1.2.1 OVERVIEW OF FUNDABLE PROJECTS UNDER NG-CDF BY EMBAKASI CENTRAL CONSTITUENCY

Eligible Projects Fundable by Embakasi Central NG-CDF

The eligible projects fundable by NG-CDF as stipulated in section 24 of the NG-CDF (Amendment) Act, 2016 as those that are in:

- Respect of works and services falling within the functions of the National Government under the constitution
- Must be community based to ensure that the prospective benefits are available to a widespread cross-section of the inhabitants of a particular area.

The ineligible projects include:

- Projects supporting religious bodies or religious activities
- Projects supporting political bodies or political activities
- Recurrent costs of a completed projects
- Personal awards
- Projects targeting a specific club or group of people to the exclusion of others
- Projects addressing devolved functions as outlined in the fourth schedule of the constitution of Kenya

2.0 DOCUMENTATION OF THE WARD REPORTS

The documents used during the ward meetings can be traced in the NG-CDF file namely **Embakasi Central NG-CDF 2022/2023 Public Projects Identification and Proposals Forum.**

3.0 WARD MEETINGS

The exercise was carried out for five days covering all the five wards in the constituency namely Kayole North, Kayole South, Kayole Central, Komarock and Matopeni/Spring Valley.

3.1 NOTICE OF THE MEETINGS

EMBAKASI CENTRAL NG-CDF INVITES ALL ITS CONSTITUENTS AND DEVELOPMENT STAKEHOLDERS TO THE NG-CDF PUBLIC PROJECTS IDENTIFICATION AND PROPOSALS FORUM THAT WILL BE CONDUCTED IN ITS VARIOUS WARDS AS FOLLOWS:-

- KAYOLE NORTH WARD WILL GATHER ON MONDAY 9TH JANUARY, 2023 AT KAYOLE 1 PRIMARY SCHOOL AT 1200HRS
- MATOPENI/ SPRING VALLEY WARD WILL GATHER MONDAY 9TH JANUARY, 2023 AT KAYOLE NORTH PRIMARY SCHOOL AT 0900HRS
- KOMAROCK WARD AT WILL GATHER ON MONDAY 9TH JANUARY, 2023 AT THE KOMAROCK SCHOOL AT 1500HRS
- KAYOLE SOUTH WARD WILL GATHER ON TUESDAY 10TH JANUARY, 2023 AT THAWABU PRIMARY SCHOOL AT 0900HRS
- KAYOLE CENTRAL WARD WILL GATHER ON TUESDAY 10TH JANUARY, 2023 AT IMARA PRIMARY SCHOOL AT 1200HRS

KINDLY MOBILIZE PEOPLE FROM YOUR AREAS OF REPRESENTATION AND WARD DEVELOPMENT COMMITTEE SHOULD COME UP WITH A PRIORITY LIST OF PROJECTS THAT WOULD LIKE NG-CDF EMBAKASI CENTRAL TO UNDERTAKE IN THE NEXT TWO YEARS.

ALL ARE WELCOME.
FUND ACCOUNT MANAGER

3.2 WARD I: KAYOLE SOUTH

The meeting took place on Tuesday 10th January, 2023, at Thawabu Primary School at 9:00AM

3.2.1 MEMBERS PRESENT

- NG-CDF Committee
- Member of National Assembly
- Member of County Assembly
- Area Chief
- Area Elders
- Secondary Schools Heads Representative
- Primary Schools Heads Representative
- Invited Stakeholders

3.2.2 PRELIMINARIES

The NG-CDF Chairperson called the meeting to order and called upon one volunteer to lead in opening prayers.

The chairperson registered apologies by the Deputy County Commissioner and his team who were on another crucial assignment and informed the public that they would be joining them in due course should time allow.

3.2.4 COMMENTS BY THE FUND ACCOUNT MANAGER

The manager informed the public on the nature of eligible projects fundable by NG-CDF as community based to ensure that the prospective benefits are available to a widespread cross-section of the inhabitants of a particular area and those in respect of works and services falling within the functions of the National Government under the constitution

Further to this he highlighted the ineligible projects which include: Projects supporting religious bodies or religious activities, projects supporting political bodies or political activities, recurrent costs of a completed projects, personal projects, private projects and projects targeting a specific club or group of people to the exclusion of others.

3.2.5 COMMENTS BY THE NG-CDFC CHAIRMAN

The chairman thanked the constituents for attending the meeting, he explained the relevance of the meeting and the need for NG-CDFC to convene open forum public meetings in every ward in the constituency to deliberate on development matters and project priorities in the ward and the constituency.

The chairperson went ahead to introduce the newly gazette NG-CDF Committee and later welcomed the Fund Manager to speak the citizens.

3.2.6 COMMENTS BY THE MEMBER OF NATIONAL ASSEMBLY

He reiterated on the need of equitable distribution of resources as opposed to equal distribution, to enable all the areas in the constituency get the requisite development initiatives for better livelihood and stressed on stewardship of funds by the community members since they are the development consumers and community watch dogs.

The MP reminded the public of the need for the public to remain vigilant and proactive in ensuring that the fund is utilized prudently and ensure accountability of the office every year on the development projects.

3.2.7 PROJECT PRIORITIES IDENTIFIED IN KAYOLE SOUTH WARD

The project priorities were presented per location as tabled below:

Projects Proposed	Activity
Thawabu Primary School	Construction of new modern storey tuition block, Construction of 8 classrooms
Feeder roads	Install street lights – solar powered
Assistant County Commissioner’s Office	Construction of ACC’s Office
Thawabu Primary School	Construction of Modern Kitchen/School Feeding Programme
Mwangaza Secondary School	Construction of 4 classrooms and installation of security masts.
Thawabu and Mwangaza Primary School	Additional supply of school desks and installation of security masts
Bursary and sponsorship programs	Additional funding towards secondary and tertiary institutions education
Thawabu Primary School	Construction of Secondary School within the school

3.2.8 CHALLENGES

Members expressed concern on the restrictive nature of the projects fundable by NG-CDF, especially in the bursary, health and roads sectors, but the area member of national assembly urged them to forward the projects to the area member of county assembly who was also present in the meeting.

3.2.9 WAY FORWARD

The meeting resolved that all the funds disbursed to projects be spent judiciously to promote value for money and boost the livelihood of the residents.

3.3 WARD II: MATOPENI /SPRING VALLEY

The meeting took place on Monday 9th January, 2023, at Matopeni at 9:00AM

3.3.1 MEMBERS PRESENT

- NG-CDF Committee
- Area Member of National Assembly
- Area Member of Count Assembly
- Area Chief
- Area Elders
- Primary School Representative
- Invited Stakeholders

3.3.2 PRELIMINARIES

The meeting was attended by the area Assistant Chief who thanked the NG-CDF for organizing a forum where the public have the opportunity to front the projects that they would like NG-CDF to implement within their framework. The Assistant Chief reiterated on the need to maintain peace and security within areas of residence and asked the public to embrace the Nyumba Kumi initiative and ensure that they elect proactive members to represent them.

3.3.3 COMMENTS BY THE FUND ACCOUNT MANAGER

The manager reiterated the relevance of the forum as stipulated in the NG-CDF Act, and the nature of projects fundable by NG-CDF, to include projects that are communal and benefit a wide cross section of the inhabitants, leaving out project that benefit individuals, supporting political and religious bodies and those that are in respect of works and services falling within the devolved functions of the county government

3.3.4 COMMENTS BY THE NG-CDFC CHAIRMAN

He enlightened the meeting of the various devolved funds in the constituency, and stressed the need of all the stakeholders to come together during planning to avoid duplication and double funding of projects. He called upon the County Government to share their development projects publicly to enable the constituents be aware of projects being implemented in their areas.

The chairman also introduced the rest of the committee members and later called upon the MP to address the citizens.

3.3.5 COMMENTS BY THE AREA MEMBER OF NATIONAL ASSEMBLY

The MP urged the constituents to take advantage of the bursary kitty and focus on development issues by putting politics at bay. He further informed the members that all the projects cannot be implemented at once but gradually hence the need of setting priorities.

The MP also called upon the public to participate actively in elections of Nyumba Kumi representatives as reiterated by the Assistant Chief.

3.3.6 PROJECT PRIORITIES IDENTIFIED IN MATOPENI/ SPRING VALLEY WARD

The Ward Development secretary presented the priorities as table below.

Projects Proposed	Activity
Kayole North Primary School	Construction of new Secondary School
Kayole Police station	Construction of DCI Office Block
Bursary and sponsorship programmes	Additional funds towards secondary and tertiary institutions education
Kayole North Primary School	Improvement of school playing field
Kayole North Primary School	Construction of Modern Tuition Block Additional construction of 8 classrooms
Kayole North Primary School	Modern Kitchen/School Feeding Programme

3.3.7 CHALLENGES

It was noted that there is overreliance on NG-CDF funds by the community. The community also noted that there was delay in the implementation of projects especially bursaries which was occasioned by delay in disbursement of funds by the exchequer.

3.3.8 WAY FORWARD

Projects promoting youth's involvement should also be funded.

3.4 WARD III: KAYOLE CENTRAL AND KAYOLE NORTH

3.4.1 MEMBERS PRESENT

- NG-CDF Committee
- Area Member of National Assembly
- Area Members of Count Assembly
- Area Elders
- Secondary Schools Heads Representative
- Primary Schools Heads Representative

3.4.2 PRELIMINARIES

The NG-CDF Chairperson called the meeting to order and called upon one volunteer to lead in opening prayers.

The chairperson registered apologies by the Deputy County Commissioner and his team who were on another crucial assignment and informed the public that they would be joining them in due course should time allow.

3.4.3 COMMENTS BY THE AREA MEMBERS OF COUNTY ASSEMBLY

The area MCAs appreciated the joint effort towards development in the constituency and called upon the members to diligently work for the betterment of the area. He pointed out that the elected leaders should be given an opportunity to serve the citizens and that politics should now be kept at bay until 2027.

They thanked the NG-CDF team for organizing the forum since this is a vital road map towards people's driven development.

The MCAs also reminded the public that they would be issuing the County Bursary Forms on Wednesday 11th January 2023 and invited all parents to avail themselves in time.

3.4.4 COMMENTS BY THE FUND ACCOUNT MANAGER

He enlightened the members about the eligible projects fundable by NG-CDF and ineligible projects which are fundable by devolved systems, and also briefed the meeting on the statutory ceilings specified in the NG-CDF Act 2015 which guide the NG-CDFC during projects funding. He also stressed that after the exercise in all the wards the NG-CDFC will rank the projects in order of priority and that the that on-going projects shall take precedence over all other projects

3.4.5 COMMENTS BY THE NG-CDFC CHAIRMAN

The chairman appreciated the members concern for development, he highlighted that NG-CDF has achieved a lot towards development in the constituency, and the overall aim of this is to ensure active participation of people in the achievement of sustainable development.

3.4.6 COMMENTS BY THE AREA MEMBER OF NATIONAL ASSEMBLY

He mentioned that if the public is involved in the full decision making process during projects identification, their concerns may be met early on in the planning process when changes may be easier to make, rather than late in the process when even small changes may cost both time and money.

He drew the meetings attention that NG-CDF was established with the aim of improving service delivery, alleviating poverty, enhancing economic governance, and ultimately to

spur development in the constituencies thereby contributing to socio-economic development of all the constituencies.

3.4.7 PROJECT PRIORITIES IDENTIFIED IN KAYOLE CENTRAL AND KAYOLE NORTH WARDS

The project priorities were presented per location as tabled below:

Kayole Central Ward

Project Proposed	Activity
Imara Primary School	Supply of School desks and construction of classrooms
Imara Primary School	Installation of CCTV and advanced security system in the school
Imara Primary School	Installation of solar security masts within the school compound
Imara Primary School	Construction of modern kitchen/School feeding programme
Construction of Borehole	Construction of Borehole in the area
Bondeni Primary School	renovation of school and supply of school tanks Construction of new modern tuition and administration blocks
Kayole South Secondary	Construction of 4 Classrooms and science laboratories
Kayole 1 Primary School	Supply of school desks
Kayole 1 Primary School	Sports Kits
Kayole 1 Primary School	School Feeding Programme
Bursary and sponsorship programs	Additional of more funds towards secondary and tertiary institutions education

3.4.8 CHALLENGES

Late disbursement of project funds leads to projects not being implemented in time which lead to rise in project costs due to factors like inflation due to time value of money and bursaries not awarded to students when the schools open, hence students and pupils' retention in learning institutions is greatly affected negatively.

3.4.9 WAY FORWARD

The NG-CDF Board should facilitate timely disbursement of funds to constituencies in order to fast track development initiatives.

3.6 WARD V: KOMAROCK WARD

The meeting took place on Monday 9th January 2023, at The Komarock School at 4:00PM

3.6.1 MEMBERS PRESENT

- NG-CDF Committee
- Area Member of National Assembly

- Area Member of Count Assembly
- Area Chief
- Area Elders
- Secondary Schools Heads Representative
- Primary Schools Heads Representative
- Invited Stakeholders

3.6.2 PRELIMINARIES

The NG-CDF Chairperson called the meeting to order and called upon one volunteer to lead in opening prayers.

The chairperson registered apologies by the Deputy County Commissioner and his team who were on another crucial assignment and informed the public that they would be joining them in due course should time allow.

3.6.4 COMMENTS BY THE AREA MEMBER OF COUNTY ASSEMBLY

The area MCA appreciated the joint effort towards development in the constituency and called upon the members to diligently work for the betterment of the area. He pointed out that the elected leaders should be given an opportunity to serve the citizens and that politics should now be kept at bay until 2027.

He thanked the NG-CDF team for organizing the forum since this is a vital road map towards people's driven development.

The area MCA also reminded the public that the County bursary forms would be issued on 11th January 2023 from 0800Hrs and he went on to invite all eligible voters to participate.

3.6.5 COMMENTS BY THE FUND ACCOUNT MANAGER

He alluded that NG-CDF only funds community-based projects meant to serve community needs in the constituency and have long-term positive effects on people's wellbeing and also gave a briefing on the ineligible projects. He further asserted Co-founding is also allowed where a project can be financed jointly with neighboring constituency or from sources other than the Fund so long as the other financiers or donors of that project have no objection, and provided that the part funding for the project availed pursuant to the NG-CDF Act 2015 shall go to a defined unit or any part thereof or phase of the project in order to ensure that the particular portion defined in the allocation is completed with the funds allocated under this Act.

3.6.6 COMMENTS BY THE NG-CDF CHAIRMAN

He stated that the office will undertake a continuous awareness exercise of the citizens to encourage them participate in NG-CDF affairs through M&E, budget tracking and social audits. This will increase efficiency and effectiveness in NG-CDF projects management by the people and enhance ownership of the projects by the community.

3.6.7 COMMENTS BY THE AREA MEMBER OF NATIONAL ASSEMBLY

He affirmed to the participants that he will be on the front line to promote development in the constituency. He called upon the stakeholders to preach constructive development agenda that would spur socio economic growth in the region and refrain from retrogressive politics. He promised to propel equitable distribution of resources in line with other national government agencies hand in hand with the county government.

3.6.8 PROJECT PRIORITIES IDENTIFIED IN KOMAROCK WARD

The project priorities were presented per location as tabled below:

Project proposed	Activity
The Komarock School	Construction of 3 Classrooms and science laboratories and school parking lot
The Komarock School	Construction of a satellite TTI
Dr. Mwenje sports grounds	Construction of Perimeter wall
Dr. Mwenje Sports Grounds	Construction of Embakasi Central Resource Centre
Komarock South Primary School	Construction of Modern Kitchen
Komarock Primary School	Supply of school desks
Komarock Chief's Office	Construction of additional offices
Bursary and sponsorship programs	Additional funding towards secondary and tertiary institutions education
Komarock South Primary School	Construction of School Library

3.6.9 CHALLENGES

Overreliance on NG-CDF funds by the public and the restrictive nature of the NG-CDF Act in terms of the scope of projects to be funded.

3.6.10 WAY FORWARD

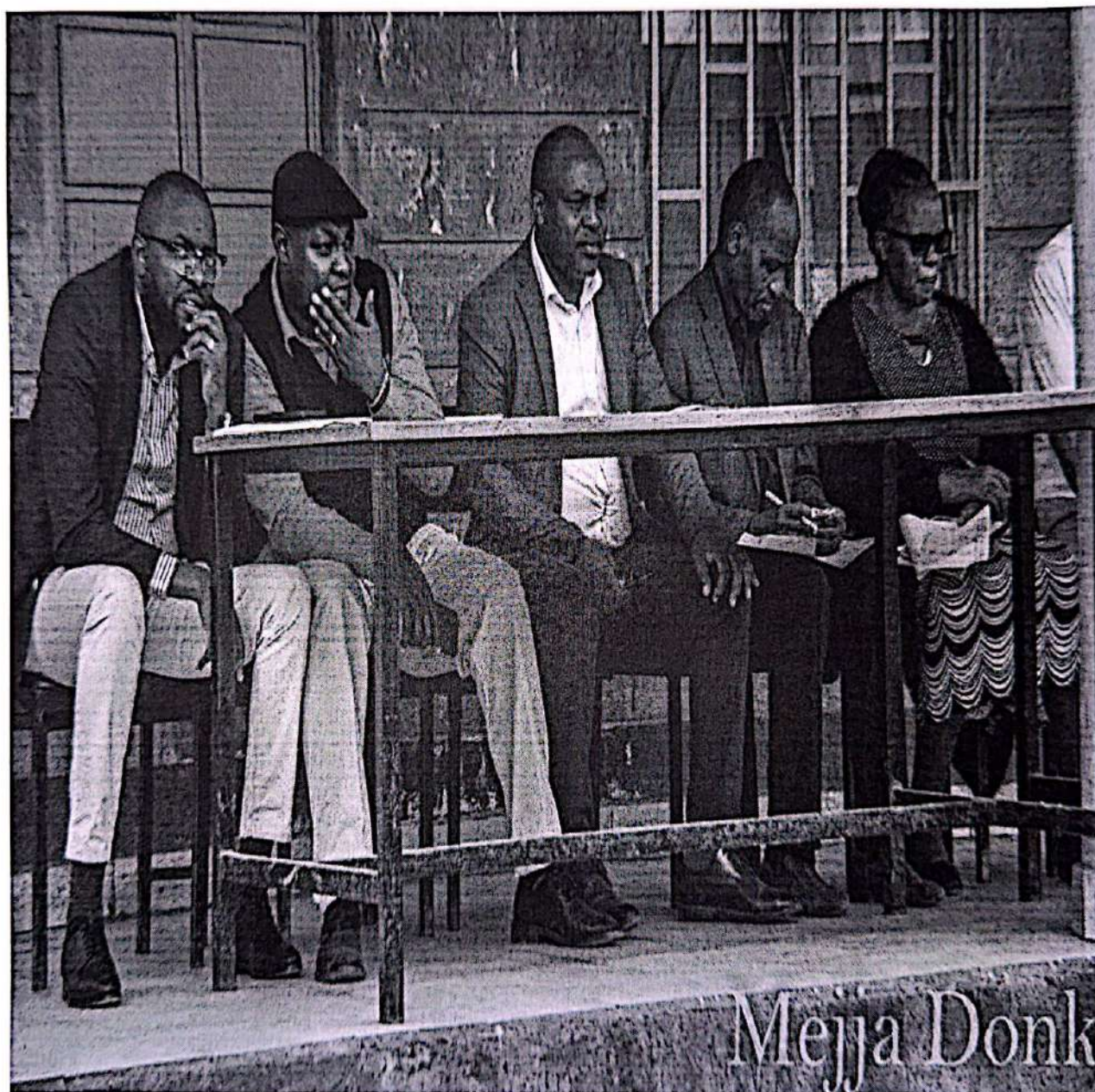
The area Member of County Assembly should also hold consultative meeting with all the stakeholders to avoid duplication, double funding or concentration of similar projects in one locality.

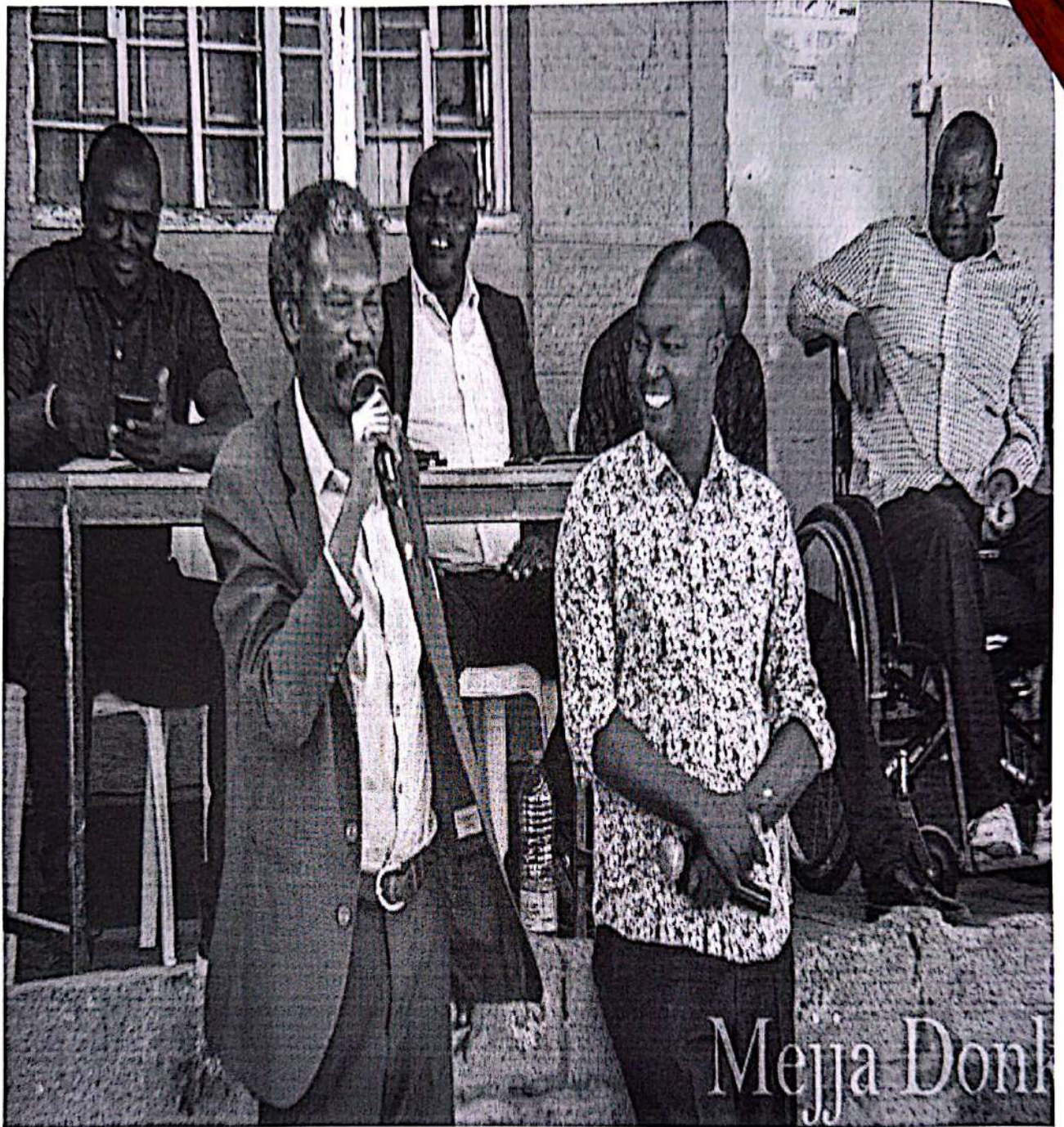
3.7 CONCLUSION

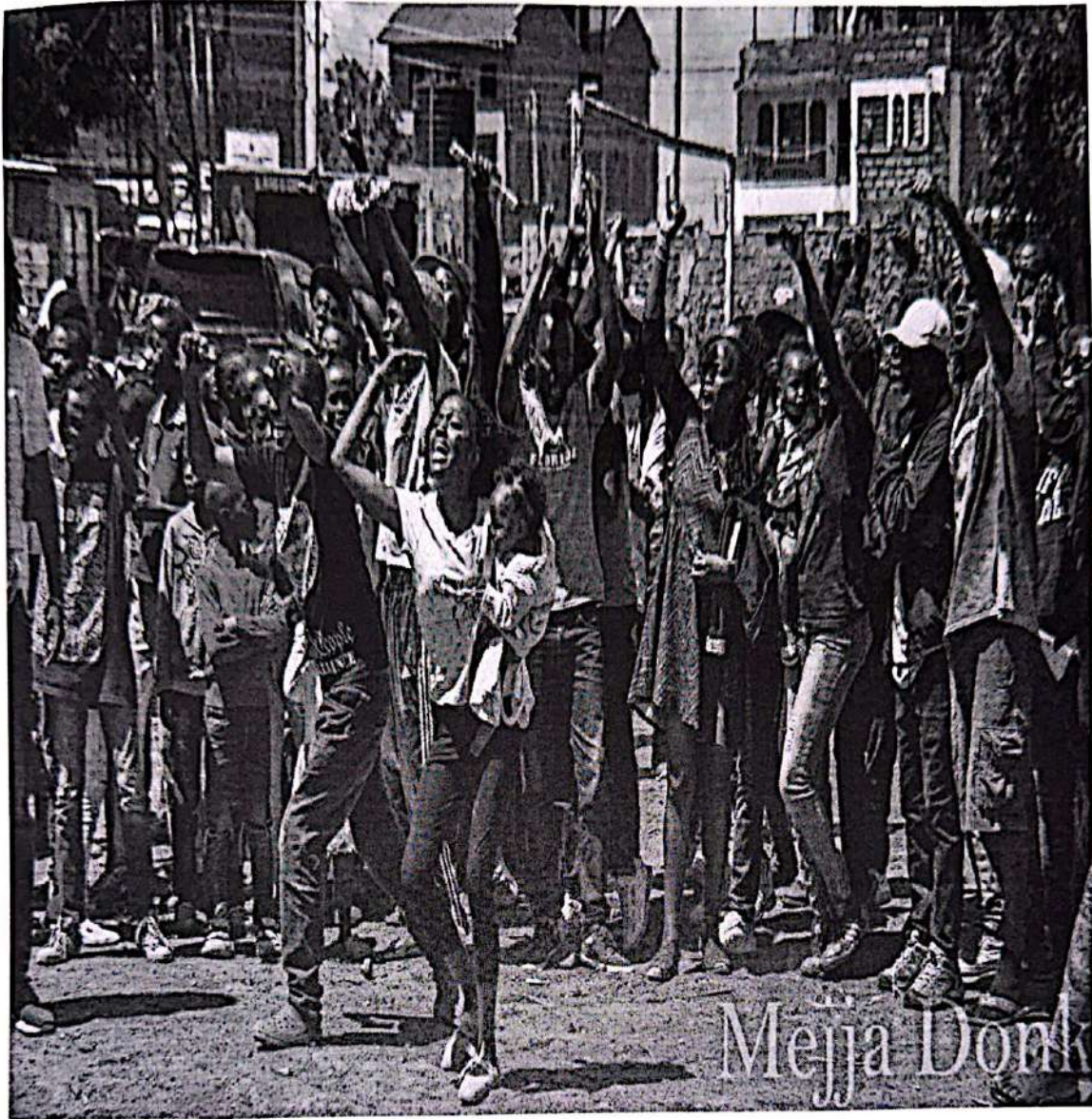
- The meeting vested the area member of national assembly with the responsibility of appealing to the NG-CDF Board to release funds to the constituency in time within the financial year to help projects development and payment of school fees to bright but needy students.
- Frequent development forums should be held to give the public information concerning the development initiatives being undertaken by all the development partners and the various funding agencies.
- There should be a joint forum where NG-CDF, County Government and other development stakeholders plan together to avoid duplication of projects.

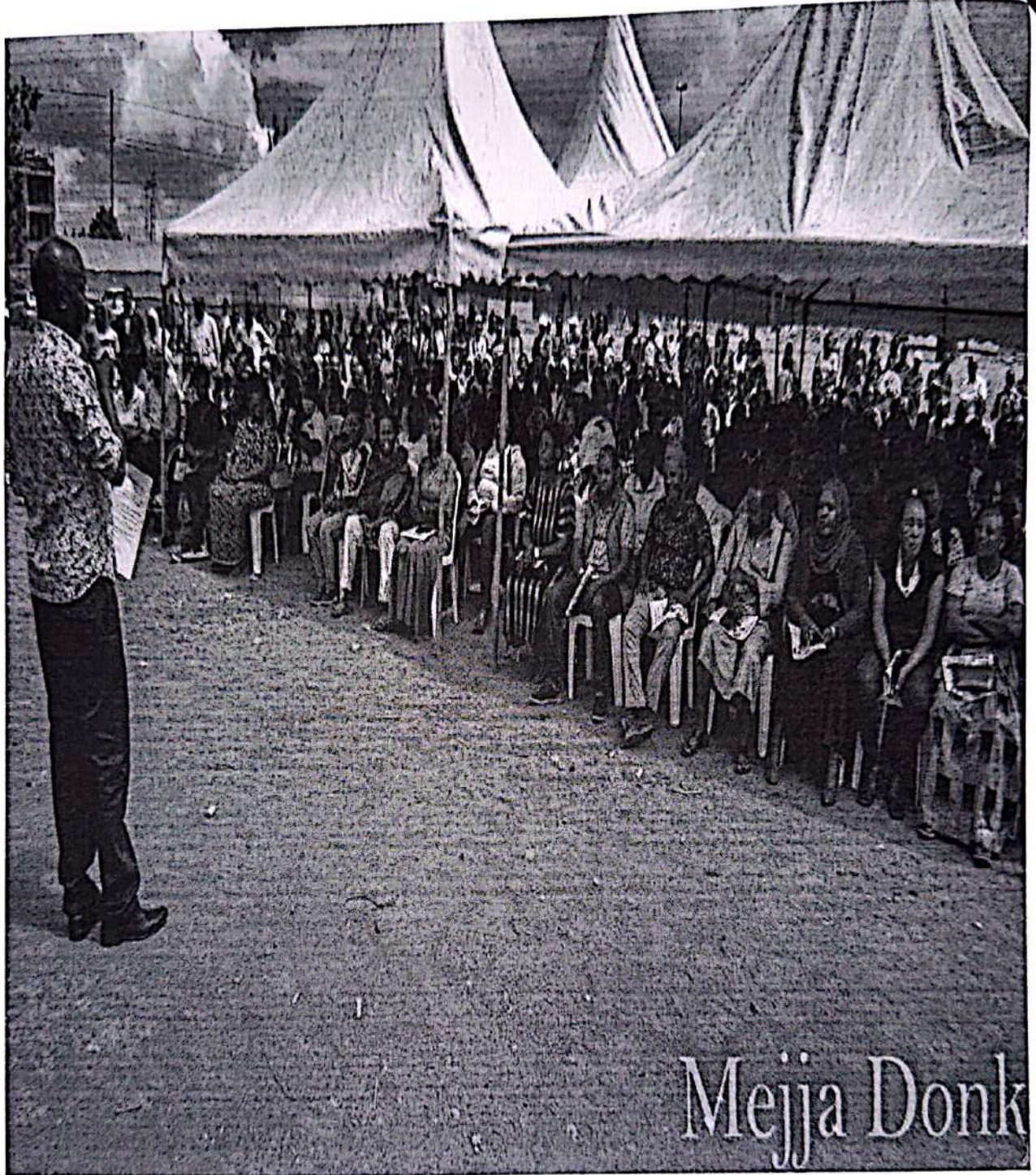
- The meetings resolved that ongoing projects shall be given precedence, to fast track their utilization to enable the beneficiaries get value for money.
- Allocations to projects should also be adequate, to enable completion of project once started, since if completion is delayed the project cost rises due to factors like inflation and wear and tear.

Pictures









Francis Maina

Name

NG-CDFC Chairman

.....
Designation

Francis Maina
.....
Sign

Elias M. Mate.....

Name

FAM

.....
Designation

Elias M. Mate
.....
Sign

FUND ACCOUNTS MANAGER
Date
25 JAN 2023
NG-CDF
EMBAKASI CENTRAL CONSTITUENCY
P. O. BOX 871 - 00518, NAIROBI - KENYA

Jacob Mwaura....

Name

DCC

.....
Designation

Jacob Mwaura
.....
Sign



MINUTES OF THE MEETING HELD ON 30TH JANUARY 2023 AT THE NG-CDF OFFICE BOARDROOM AT 1500HRS

IN ATTENDANCE

- | | |
|---------------------|----------------------------|
| 1. Francis Maina - | NG-CDFC Chairman |
| 2. Elias Mate - | Fund Account Manager |
| 3. Jacob Mwaura- | Deputy County Commissioner |
| 4. Patrick Maina - | Member |
| 5. Nancy Njeri - | Secretary |
| 6. Boas Ochieng - | Member |
| 7. Maryann kabui- | Member |
| 8. Peter Mwangi - | Member |
| 9. Christine Minae- | Member |
| 10. Bernard Mwaura- | Member |

Agenda

1. Preliminaries
2. Summary of Ward Report
3. Bursary 2022/2023
4. Proposal 2022/2023
5. A.O.B

MIN01/30/01/23-PRELIMINARIES

The meeting began at 0925Hrs with a word of prayer from Maryann Kabui. The Chairman then welcomed the members to the meeting and a brief introduction of all the members followed. The Chairman then read the agenda for the meeting to the members.

MIN02/30/01/23- SUMMARY OF THE WARD REPORT

Based on the public consultative ward forums held in 5 wards, members proposed projects be prioritized and the funds be utilized as follows (attached ward Meetings report)

1. KOMAROCK WARD

- | |
|---|
| 1. Komarock South Primary School- Construction of a non storey modern kitchen |
| 2. Komarock South Primary School- Installation of 4 20-Meters High Solar |



2. KAYOLE SOUTH WARD

1. Thawabu Primary School- Construction of One storey 8 Classrooms

3. MATOPENI/SPRING VALLEY WARD

1. Kayole North Primary School- Construction of One storey 8 Classrooms

Kayole North/Kayole Central will benefit with more bursaries.

MIN03/30/01/2023- BURSARY 2022/2023

Out of the constituency allocation, it was noted that the Bursary allocation exceeded the normal ceiling of 35% of total allocation. This was occasioned by the previous massive applications received versus the allocation that has never been sufficient. More than 20,000 applications come in through the office and other institutions but merely does the 35% ceiling cater for even 50% of these applicants. Secondly, most constituents have never recovered from the COVID-19 aftermath that rendered most of them jobless. Most families have never stabilized. Many school goers dropped out of school due to lack of fees. As a result, the committee proposed to increase the allocation to about 40% of total allocation to try and assist more needy cases. The committee requested the NG-CDF Board to consider this plea with the utmost attention it deserves.

MIN04/30/01/23- PROJECT PROPOSAL FINANCIAL YEAR 2022/2023

The committee was informed by the FAM that during the F/Y 2022/2023 Embakasi Central NG-CDF will receive an allocation of Kshs.145,087,603. The chairman although notified members that this financial year there was no any secondary school that will benefit among the 3 secondary schools available in the constituency since there was no any project that needed an emergency attention they were all in good conditions.

Additionally the Chairman noted that the more classrooms that were being constructed in Komarock South and Thawabu Primary Schools were creating room for further establishment of Secondary schools in the aforementioned schools in future.

The Fund Account Manager was then tasked by the committee to prepare and forward to the NG-CDF Board a proposal for F/Y 2022/2023 as follows:-



NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND BOARD						
PROJECT PROPOSALS FOR EMBAKASI CENTRAL NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND						
FINANCIAL YEAR 2022/2023						
S/N o.	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
ADMINISTRATION AND RECURRENT EXPENDITURE						
COMPENSATION OF EMPLOYEES						
1	Contractual Employees	Payment of staff Basic salaries to 13 contractual employees	3,264,540.00	0	3,264,540.00	New
2	Casual Labour and Internship	Payment of staff Basic Wages to 2 intern	480,000.00	0	480,000.00	New
3	Leave Allowance	Payment of Leave allowances to NGCDFC staff to 13 contractual employees	52,000.00	0	52,000.00	New
4	NSSF	Employer contribution to NSSF to 13 contractual employees	31,200.00	0	31,200.00	New
5	Gratuity-Contractual Employees	Payment of gratuity to NGCDFC staff to 13 contractual employees	1,179,064.00	0	1,179,064.00	New
USE OF GOODS AND SERVICES						
6	Electricity	Payment of Electricity charges	80,000.00	0	80,000.00	New
7	Water & Sewerage Charges	Payment of Water & Sewerage Charges	90,000.00	0	90,000.00	New
8	Telephone, Telex, Facsimile	Payment of Telephone Expenses	60,000.00	0	60,000.00	New



	and Mobile Phone Service					
9	Internet Connections	Payment of Internet Connections Expenses	50,000.00	0	50,000.00	New
10	Courier and Postal Services	Payment of Courier and Postal Services	80,000.00	0	80,000.00	New
11	Travel Costs (Airlines, Bus, Railway, Mileage Allowances, etc.)	Payment of Travel Costs	200,000.00	0	200,000.00	New
12	Accommodation - Domestic Travel	Payment of Accommodation - Domestic Travel	220,000.00	0	220,000.00	New
13	Daily Subsistence Allowance	Payment of Daily Subsistence Allowance	150,000.00	0	150,000.00	New
14	Publishing and Printing Services	Payment of Publishing and Printing Services	50,000.00	0	50,000.00	New
15	Subscriptions to Newspapers, Magazines and Periodicals	Payment of Subscriptions to Newspapers, Magazines and Periodicals	30,000.00	0	30,000.00	New
16	Advertising, Awareness and Publicity Campaigns	Payment of Advertising, Awareness and Publicity Campaigns	50,000.00	0	50,000.00	New
17	Hire of Transport	Payment of Hire of Transport	100,000.00		100,000.00	
18	Catering Services (Receptions), Accommodation, Gifts, Food and Drinks	Payment of catering Services (receptions), Accommodation, Gifts, Food and Drinks	50,000.00	0	50,000.00	New
19	Other Committee Expenses	Payment of Other committee expenses	470,636.00	0	470,636.00	New
20	NGCDFC Allowance	Payment of NGCDFC allowances	1,128,000.00	0	1,128,000.00	New



21	Purchase of Uniforms and Clothing - Staff	Purchase of Uniforms and Clothing - 13 Staff & 10 NG-CDFCs	100,000.00	0	100,000.00	New
22	General Office Supplies (Papers, Pencils, Forms, Small Office Equipment etc.)	Purchase of General Office Supplies (papers, pencils, forms, small office equipment)	180,000.00	0	180,000.00	New
23	Supplies and Accessories for Computers and Printers	Payment of Supplies and Accessories for Computers and Printers	200,000.00	0	200,000.00	New
24	Sanitary and Cleaning Materials, Supplies and Services	Payment of Sanitary and Cleaning Materials, Supplies and Services	90,000.00	0	90,000.00	New
25	Bank Service Commission and Charges	Payment of Bank service commission and charges	64,816.00	0	64,816.00	New
26	Contracted Guards and Cleaning Services	Payment of Contracted Guards and Cleaning Services	100,000.00	0	100,000.00	New
27	Maintenance of Office Furniture and Equipment	Payment of Maintenance of Office Furniture and Equipment	70,000.00	0	70,000.00	New
28	Maintenance of NG-CDF Office	Payment of Maintenance of Buildings and Stations - Non-Residential	85,000.00	0	85,000.00	New
TOTALS					8,705,256.00	
CONSTITUENCY OVERSIGHT COMMITTEE EXPENSES						
29	Accommodation - Domestic Travel	Payment of Accommodation - Domestic Travel	200,000.00	0	200,000.00	New
30	Daily Subsistence Allowance	Payment of Daily Subsistence Allowance	300,000.00	0	300,000.00	
TOTALS					500,000.00	



MONITORING EVALUATION AND CAPACITY BUILDING

31	Travel Costs (Airlines, Bus, Railway, Mileage Allowances, etc.)	Payment of Travel Costs	300,000.00	0	300,000.00	New
32	Accommodation - Domestic Travel	Payment of Accommodation - Domestic Travel	450,000.00	0	450,000.00	New
33	Daily Subsistence Allowance	Payment of Daily Subsistence Allowance	150,000.00	0	150,000.00	New
34	Advertising, Awareness and Publicity Campaigns	Payment of Advertising, Awareness and Publicity Campaigns	100,000.00	0	100,000.00	New
35	Travel Allowance	Payment of Travel Allowance	300,000.00	0	300,000.00	New
36	Remuneration of Instructors and Contract Based Training Services	Remuneration of Instructors and Contract Based Training Services during NG-CDF Staff, NG-CDFC and PMCs Training on NG-CDF related issues	150,000.00	0	150,000.00	New
37	Production and Printing of Training Materials	Payment of Production and Printing of Training Materials	150,000.00	0	150,000.00	New
38	Hire of Training Facilities and Equipment	Payment of Hire of Training Facilities and Equipment	300,000.00	0	300,000.00	New
39	Accommodations Allowance	Payment of Accommodations Allowance	400,000.00	0	400,000.00	New
40	Catering Services (Receptions), Accommodation, Gifts, Food and Drinks	Payment of catering Services (receptions), Accommodation, Gifts, Food and Drinks	200,000.00	0	200,000.00	New



41	Other Committee Expenses	Payment of Other committee expenses	982,628.09	0	982,628.09	New
42	NGCDFC Allowance	Payment of NGCDFC allowances	720,000.00	0	720,000.00	New
43	General Office Supplies (Papers, Pencils, Forms, Small Office Equipment etc.)	Purchase of General Office Supplies (papers, pencils, forms, small office equipment)	100,000.00	0	100,000.00	New
44	Supplies and Accessories for Computers and Printers	Payment of Supplies and Accessories for Computers and Printers	50,000.00	0	50,000.00	New
TOTALS					4,352,628.09	
EMERGENCY RESERVE						
45	Emergency Projects	To cater for any unforeseen occurrences in the constituency during the financial year	7,636,190.00	0	7,636,190.00	New
TOTALS					7,636,190.00	
EDUCATION BURSARY AND SOCIAL SECURITY PROGRAMS						
46	Bursary - Secondary Schools	Fees payments for needy students in secondary schools	40,000,000.00	0	40,000,000.00	New
47	Bursary - Tertiary Institutions	Fees payments for needy students in tertiary institutions	17,500,000.00	0	17,500,000.00	New
48	Bursary - Special Schools	Fees payments for needy students in special schools	590,024.79	0	590,024.79	New
TOTALS					58,090,024.79	
PRIMARY SCHOOLS PROJECTS						



49	Komarock South Primary School	Construction of a non storey modern kitchen complete with 14 energy saving modern Jikos and serving tables (clearing the site, excavation of foundation, walling, roofing, plastering, fixing doors and windows, tiling, painting, ceiling, electrical and plumbing works)	21,000,000.00	0	20,000,000.00	New
50	Thawabu Primary School	Construction to completion of one storey building comprising of 8 classrooms, four on each floor and a suspended slab with a staircase and a ramp.	18,250,000.00	0	18,250,000.00	New
51	Kayole North Primary School	Construction to completion of one storey building comprising of 8 classrooms, four on each floor and a suspended slab with a staircase and a ramp.	18,250,000.00	0	18,250,000.00	New
TOTALS					56,500,000.00	
SPORTS PROJECTS						
52	Constituency Sports Tournament	To Carry Out Constituency Sports Tournament Where Winning Teams Will Be Awarded with Balls, uniforms	2,381,752.06		2,381,752.06	
53	Regional Sports Tournament	Facilitate regional sports tournament in partnership with other Constituencies within the Region.	520,000.00	0	520,000.00	New
TOTALS					2,901,752.06	

NTS *Amey*



ENVIRONMENTAL PROJECTS						
54	Komarock South Primary School	Installation of 4, 20-Meters High Solar Masts each mast to be fitted with 4 100% solar powered, 200 watts spot lights with a monocrystalline water proof solar panel.	2,901,752.06	0	2,901,752.06	New
TOTALS					2,901,752.06	
STRATEGIC PLAN						
55	Strategic Plan	To facilitate in preparation, facts collection designing, typesetting and printing of Embakasi Central Natioanl Government Constituency Strategic plan for the period between 2023-2027	3,500,000.00	0	3,500,000.00	New
TOTALS					3,500,000.00	
TOTAL			145,087,603.00		145,087,603.00	

MIN05/30/01/23- A.O.B

The Chairman urged the committee to be more committed and work as a team to ensure continuity of the fund and ensure all benefits accrue to the community of Embakasi Central. He also asked the committee to work very closely with the DCC's office especially on matters security.

There being no other business, the meeting ended at 1715Hrs with a word of prayer from Nancy Njeri.

Minutes Prepared by:

Name: Nancy Njeri

Position: Secretary



National Government Constituencies Development Fund
Embakasi Central Constituency
NG-CDF Building 1st Floor
Off Spine Road
P.O Box 871-00518
Nairobi, Kenya
Email:cdfembakasicentral@ngcdf.go.ke

Signature:

Date: 30th January 2023.

Minutes Approved by:

Name: Mr. Francis Maina

Position: Chairperson

Signature:

Date: 30th January 2023.

THIRD SCHEDULE(ss. 25(6),(11) and 29(1))
CONSTITUENCY PROJECTS SUBMISSION FORM

CONSTITUENCY NO. 284

CONSTITUENCY NAME: EMBAKASI CENTRAL

FINANCIAL YEAR: 2022-2023

SERIAL	NAME OF PROJECT	AMOUNT ALLOCATED (KSHS)
284/AP1	Administration/Recurrent	8,705,258.00
284/AP2	Monitoring and evaluation/Capacity Building	4,352,828.09
284/AP3	Constituency Oversight Committee	500,000.00
284/2640100	Bursary/Mocks/Cats	50,780,861.05
284/2640200	Emergency Projects	7,636,190.00
284/2640507	Security Projects	2,901,752.08
284/2640509	Sports Activities	2,901,752.08
284/2640102	Bursary Tertiary Schools	7,309,363.74
284/2211310	Contracted Professional Services - e.g Strategic Planning	3,500,000.00
284/2630209	Capital Grants to Primary Schools	56,500,000.00
TOTAL		145,087,603.00

Francis Maita

[Signature]

12, 03, 2023

Chairman

Signature

Date

Elias M. Maita



13 03, 2023

Fund Manager

Signature 13 MAR 2023

Date

FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 284
 Constituency Name EMBAKASI CENTRAL County Nairobi
 Project Number 2211310
 Project Title Contracted Professional Services - e.g Strategic Planning
 Sector Others

Status of projects

Brief statement on project status at time of submission

Financial year 2022-07-01 to 2023-07-31
 Original Cost Estimates, in Ksh 3,500,000.00 dated
 Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Strategic Plan	4-0047-284-2211310-108-2022-2023-1	To facilitate in preparation, facts collection designing, typesetting and printing of Embakasi Central National Government Constituency Strategic plan for the period between 2023-2027	New Project	3,500,000.00
TOTAL:				3,500,000.00

Person completing form

SIGNATURE: _____

DATE: _____

NAME: _____

POSITION: _____


 Elizabeth M. Male
 Field Sp. Officer
FUND ACCOUNT MANAGER
 Sign: _____
13 MAR 2023
NG-CDF
EMBAKASI CENTRAL CONSTITUENCY
P.O. BOX 871 - 00518, NAIROBI - KENYA

FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 284
 Constituency Name EMBAKASI CENTRAL County Nairobi
 Project Number 2630209
 Project Title Capital Grants to Primary Schools
 Sector Transfer to Other Government Entities

Status of projects

Brief statement on project status at time of submission

Financial year 2022-07-01 to 2023-07-31

Original Cost Estimates, in Ksh 56,500,000.00 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Komarock South Primary School	4-0047-284-2630209-263-2022-2023-1	Construction of a non storey modern kitchen complete with 14 energy saving modern Jikos and serving tables (clearing the site, excavation of foundation, walling, roofing, plastering, fixing doors and windows, tiling, painting, ceiling, electrical and plumbing works)	New Project	20,000,000.00
Thawabu Primary School	4-0047-284-2630209-263-2022-2023-2	Construction to completion of one storey building comprising of 8 classrooms, four on each floor and a suspended slab with a staircase and a ramp.	New Project	18,250,000.00
Kayole North Primary School	4-0047-284-2630209-263-2022-2023-3	Construction to completion of one storey building comprising of 8 classrooms, four on each floor and a suspended slab with a staircase and a ramp.	New Project	18,250,000.00
TOTAL:				56,500,000.00

Person completing form

SIGNATURE:



DATE:

13 03 2023

NAME: Elias M. Male POSITION: Field Sp. Officer

FUND ACCOUNT MANAGER
Sign:
13 MAR 2023
NG-CDF
EMBAKASI CENTRAL CONSTITUENCY
P. O. BOX 871 - 00518, NAIROBI - KENYA

**FOURTH SCHEDULE (s. 30)
PROJECT DESCRIPTION FORM**

Constituency No 284
 Constituency Name EMBAKASI CENTRAL County Nairobi
 Project Number 2640509
 Project Title Sports Activities
 Sector Sports

Status of projects

Brief statement on project status at time of submission

Financial year 2022-07-01 to 2023-07-31
 Original Cost Estimates, in Ksh 2,901,752.06 dated
 Amount allocated last financial year dated
 Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Constituency Sports Tournament	4-0047-284-2640509-112-2022-2023-1	To Carry Out Constituency Sports Tournament Where Winning Teams Will Be Awarded with Balls, uniforms	New Project	2,381,752.06
Regional Sports Tournament	4-0047-284-2640509-112-2022-2023-2	Facilitate regional sports tournament in partnership with other Constituencies within the Region.	New Project	520,000.00
TOTAL:				2,901,752.06

Person completing form

SIGNATURE: *[Signature]* DATE: 13 03 2023
 NAME: Mrs M. Male POSITION: Field Ops Officer

FUND ACCOUNT MANAGER
 Sign: 13 MAR 2023
NG-CDF
EMBAKASI CENTRAL CONSTITUENCY
 P. O. BOX 871 - 00518, NAIROBI - KENYA

FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 284

Constituency Name EMBAKASI CENTRAL

County Nairobi

Project Number AP2

Project Title Monitoring and Evaluation

Sector Monitoring & Evaluation

Status of projects

Brief statement on project status at time of submission

Financial year 2022-07-01

to 2023-07-31

Original Cost Estimates, in Ksh 4,352,628.09

dated

Amount allocated last financial year

dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Travel Costs (Airlines, Bus, Railway, Mileage Allowances, etc.)	4-0047-284-2210301-111-2022-2023-1	Payment of Travel Costs	New Project	300,000.00
Accommodation - Domestic Travel	4-0047-284-2210302-111-2022-2023-2	Payment of Accommodation - Domestic Travel	New Project	450,000.00
Daily Subsistence Allowance	4-0047-284-2210303-111-2022-2023-3	Payment of Daily Subsistence Allowance	New Project	150,000.00
Advertising, Awareness and Publicity Campaigns	4-0047-284-2210504-111-2022-2023-4	Payment of Advertising, Awareness and Publicity Campaigns	New Project	100,000.00
Travel Allowance	4-0047-284-2210701-111-2022-2023-5	Payment of Travel Allowance	New Project	300,000.00
Remuneration of Instructors and Contract Based Training Services	4-0047-284-2210702-111-2022-2023-6	Remuneration of Instructors and Contract Based Training Services during NG-CDF Staff, NG-CDFC and PMCs Training on NG-CDF related issues	New Project	150,000.00
Production and Printing of Training Materials	4-0047-284-2210703-111-2022-2023-7	Payment of Production and Printing of Training Materials	New Project	150,000.00
Hire of Training Facilities and Equipment	4-0047-284-2210704-111-2022-2023-8	Payment of Hire of Training Facilities and Equipment	New Project	300,000.00
Accommodations	4-0047-284-2210710-111-2022-2023-9	Payment of Accommodations	New Project	400,000.00

National Government Constituencies Development Fund
Fourth Schedule Report

Allowance		Allowance		
Catering Services (Receptions), Accommodation, Gifts, Food and Drinks	4-0047-284-2210801-111-2022-2023-10	Payment of catering Services (receptions), Accommodation, Gifts, Food and Drinks	New Project	200,000.00
Other Committee Expenses	4-0047-284-2210802-111-2022-2023-11	Payment of Other committee expenses	New Project	982,628.09
NG-CDFC Allowance	4-0047-284-2210811-111-2022-2023-12	Payment of NG-CDFC allowances	New Project	720,000.00
General Office Supplies (Papers, Pencils, Forms, Small Office Equipment etc.)	4-0047-284-2211101-111-2022-2023-13	Purchase of General Office Supplies (papers, pencils, forms, small office equipment)	New Project	100,000.00
Supplies and Accessories for Computers and Printers	4-0047-284-2211102-111-2022-2023-14	Payment of Supplies and Accessories for Computers and Printers	New Project	50,000.00
TOTAL:				4,352,628.09

Person completing form *J.M.*
SIGNATURE: **DATE:** 13, 03, 2023
NAME: Elias M. Mole **POSITION:** Field Off. Officer

FUND ACCOUNT MANAGER
 Sign:
13 MAR 2023
NG-CDF
EMBAKASI CENTRAL CONSTITUENCY
P. O. BOX 871 - 00518, NAIROBI - KENYA

**FOURTH SCHEDULE (s. 30)
PROJECT DESCRIPTION FORM**

Constituency No 284
 Constituency Name EMBAKASI CENTRAL County Nairobi
 Project Number 2640510
 Project Title Environmental Projects
 Sector Environment

Status of projects

Brief statement on project status at time of submission

Financial year 2022-07-01 to 2023-07-31
 Original Cost Estimates, in Ksh 2,901,752.06 dated
 Amount allocated last financial year dated
 Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Komarock South Primary School	4-0047-284-2640510-110-2022-2023-1	Installation of 4, 20-Meters High Solar Masts each mast to be fitted with 4 100% solar powered, 200 watts spot lights with a monocrystalline water proof solar panel.	New Project	2,901,752.06
			TOTAL:	2,901,752.06

Person completing form

SIGNATURE: _____

DATE: _____

NAME: _____

[Handwritten Signature]

13, 03, 2023

Elvis N. Mate

Field Sp. J. J. J.



FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 284
Constituency Name EMBAKASI CENTRAL County Nairobi
Project Number 2640200
Project Title Emergency projects
Sector Emergency

Status of projects

Brief statement on project status at time of submission

Financial year 2022-07-01 to 2023-07-31
Original Cost Estimates, in Ksh 7,636,190.00 dated
Amount allocated last financial year dated
Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Emergency Projects	4-0047-284-2640200-101-2022-2023-1	To cater for any unforeseen occurrences in the constituency during the financial year	New Project	7,636,190.00
TOTAL:				7,636,190.00

Person completing form

SIGNATURE: *J. Juma*

DATE: 13 / 02 / 2023

NAME: Elias M. Male

POSITION: Field St. Officer



FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 284
Constituency Name EMBAKASI CENTRAL County Nairobi
Project Number AP3
Project Title Constituency Oversight Committee
Sector Constituency Oversight Committee

Status of projects

Brief statement on project status at time of submission

Financial year 2022-07-01 to 2023-07-31
Original Cost Estimates, In Ksh 500,000.00 dated
Amount allocated last financial year dated
Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Accommodation - Domestic Travel	4-0047-284-2210302-1 14-2022-2023-13	Payment of Accommodation - Domestic Travel	New Project	200,000.00
Daily Subsistence Allowance	4-0047-284-2640102-115-2022-2023-4	Payment of Daily Subsistence Allowance	New Project	300,000.00
TOTAL:				500,000.00

Person completing form

SIGNATURE: *[Signature]*

DATE: 13, 03, 2023

NAME: Elras M. Male

POSITION: Field pr. Officer

FUND ACCOUNT MANAGER
Sign:
13 MAR 2023
NG-CDF
EMBAKASI CENTRAL CONSTITUENCY
P.O. BOX 871 - 00518, NAIROBI - KENYA

**FOURTH SCHEDULE (s. 30)
PROJECT DESCRIPTION FORM**

Constituency No 284

Constituency Name EMBAKASI CENTRAL

County Nairobi

Project Number 2640100

Project Title Bursary/Mocks/Cats

Sector Bursary

Status of projects

Brief statement on project status at time of submission

Financial year 2022-07-01 to 2023-07-31

Original Cost Estimates, in Ksh 50,780,661.05 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Bursary - Secondary Schools	4-0047-284-2640101-103-2022-2023-1	Fees payments for needy students in secondary schools	New Project	40,000,000.00
Bursary - Special Schools	4-0047-284-2640106-103-2022-2023-2	Fees payments for needy students in special schools	New Project	590,024.79
Bursary - Tertiary Institutions	4-0047-284-2640102-103-2022-2023-3	Fees payments for needy students in tertiary institutions	New Project	10,190,636.26
TOTAL:				50,780,661.05

Person completing form

SIGNATURE: _____

DATE: _____

NAME: _____

POSITION: _____



FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 284

Constituency Name EMBAKASI CENTRAL **County** Nairobi

Project Number AP1

Project Title Administration/Recurrent

Sector Administration & Recurrent

Status of projects

Brief statement on project status at time of submission

Financial year 2022-07-01 to 2023-07-31

Original Cost Estimates, in Ksh 8,705,256.00 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Contractual Employees	4-0047-284-2110201-100-2022-2023-1	Payment of staff Basic salaries to 13 contractual employees	New Project	3,264,540.00
Casual Labour and Internship	4-0047-284-2110202-100-2022-2023-2	Payment of staff Basic Wages to 2 intern	New Project	480,000.00
Leave Allowance	4-0047-284-2110320-100-2022-2023-3	Payment of Leave allowances to NGCDFC staff to 13 contractual employees	New Project	52,000.00
NSSF	4-0047-284-2120101-100-2022-2023-4	Employer contribution to NSSF to 13 contractual employees	New Project	31,200.00
	4-0047-284-2710102-100-2022-2023-5	Payment of gratuity to NGCDFC staff to 13 contractual employees	New Project	1,179,064.00
Electricity	4-0047-284-2210101-100-2022-2023-6	Payment of Electricity charges	New Project	80,000.00
Water & Sewerage Charges	4-0047-284-2210102-100-2022-2023-7	Payment of Water & Sewerage Charges	New Project	90,000.00
Telephone, Telex, Facsimile and Mobile Phone Service	4-0047-284-2210201-100-2022-2023-8	Payment of Telephone Expenses	New Project	60,000.00
Internet Connections	4-0047-284-2210202-100-2022-2023-9	Payment of Internet Connections Expenses	New Project	50,000.00
Courier and Postal	4-0047-284-2210203-100-2022-2023-10	Payment of Courier and Postal	New Project	80,000.00

National Government Constituencies Development Fund
Fourth Schedule Report

Services		Services		
Travel Costs (Airlines, Bus, Railway, Mileage Allowances, etc.)	4-0047-284-2210301-100-2022-2023-11	Payment of Travel Costs	New Project	200,000.00
Accommodation - Domestic Travel	4-0047-284-2210302-100-2022-2023-12	Payment of Accommodation - Domestic Travel	New Project	220,000.00
Daily Subsistence Allowance	4-0047-284-2210303-100-2022-2023-13	Payment of Daily Subsistence Allowance	New Project	150,000.00
Publishing and Printing Services	4-0047-284-2210502-100-2022-2023-14	Payment of Publishing and Printing Services	New Project	50,000.00
Subscriptions to Newspapers, Magazines and Periodicals	4-0047-284-2210503-100-2022-2023-15	Payment of Subscriptions to Newspapers, Magazines and Periodicals	New Project	30,000.00
Advertising, Awareness and Publicity Campaigns	4-0047-284-2210504-100-2022-2023-16	Payment of Advertising, Awareness and Publicity Campaigns	New Project	50,000.00
Hire of Transport	4-0047-284-2210604-100-2022-2023-17	Payment of Hire of Transport	New Project	100,000.00
Catering Services (Receptions), Accommodation, Gifts, Food and Drinks	4-0047-284-2210801-100-2022-2023-18	Payment of catering Services (receptions), Accommodation, Gifts, Food and Drinks	New Project	50,000.00
Other Committee Expenses	4-0047-284-2210802-100-2022-2023-19	Payment of Other committee expenses	New Project	470,636.00
NGCDFC Allowance	4-0047-284-2210811-100-2022-2023-20	Payment of NG-CDFC allowances	New Project	1,128,000.00
Purchase of Uniforms and Clothing - Staff	4-0047-284-2211016-100-2022-2023-21	Purchase of Uniforms and Clothing - 13 Staff & 10 NG-CDFCs	New Project	100,000.00
General Office Supplies (Papers, Pencils, Forms, Small Office Equipment etc.)	4-0047-284-2211101-100-2022-2023-22	Purchase of General Office Supplies (papers, pencils, forms, small office equipment)	New Project	180,000.00
Supplies and Accessories for Computers and Printers	4-0047-284-2211102-100-2022-2023-23	Payment of Supplies and Accessories for Computers and Printers	New Project	200,000.00
Sanitary and Cleaning Materials, Supplies and Services	4-0047-284-2211103-100-2022-2023-24	Payment of Sanitary and Cleaning Materials, Supplies and Services	New Project	90,000.00
Bank Service Commission and Charges	4-0047-284-2211301-100-2022-2023-25	Payment of Bank service commission and charges	New Project	64,816.00
Contracted Guards and Cleaning Services	4-0047-284-2211305-100-2022-2023-26	Payment of Contracted Guards and Cleaning Services	New Project	100,000.00
Maintenance of Office Furniture and Equipment	4-0047-284-2220202-100-2022-2023-27	Payment of Maintenance of Office Furniture and Equipment	New Project	70,000.00

National Government Constituencies Development Fund
Fourth Schedule Report

Maintenance of NG-CDF Office	4-0047-284-2220205-100-2022-2023-28	Payment of Maintenance of Buildings and Stations - Non-Residential	New Project	85,000.00
TOTAL:				8,705,256.00

Person completing form

SIGNATURE: *Jmw.*

DATE: 13, 03, 2023

NAME: Ehas M. Male

POSITION: Field operations officer



**FOURTH SCHEDULE (s. 30)
PROJECT DESCRIPTION FORM**

Constituency No 284
Constituency Name EMBAKASI CENTRAL County Nairobi
Project Number 2640102
Project Title Additional Bursary Tertiary Schools
Sector Bursary

Status of projects

Brief statement on project status at time of submission

Financial year 2022-07-01 to 2023-07-31
Original Cost Estimates, in Ksh 7,309,363.74 dated
Amount allocated last financial year dated
Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Bursary - Tertiary Institutions	4-0047-284-2640102-115-2022-2023-4	Fees payments for needy students in tertiary institutions	New Project	7,309,363.74
TOTAL:				7,309,363.74

Person completing form

SIGNATURE: _____

DATE: _____

NAME: _____

POSITION: _____



EXPENDITURE ITEMS						
Item	Description	Scale	Number	Rate	Total Amount pm	Total Amount pa
	Contractual Employees					
	Accounts Assistant	CSG 11	1	47,527	47,527	475,270
	Clerk of Works	CSG 11	1	35,000	35,000	350,000
	Information Communication Technology Assistant	CSG 12	1	20,950	20,950	209,500
	Records Officer	CSG 12	1	20,950	20,950	209,500
	Messenger	CSG 13	1	20,950	20,950	209,500
	Office Assistant	CSG 14	1	20,950	20,950	209,500
	Office Assistant		1	20,950	20,950	209,500
	Secretary		1	20,950	20,950	209,500
	Office Assistant		1	20,950	20,950	209,500
	Records Officer		1	20,950	20,950	209,500
	Office Assistant		1	20,950	20,950	209,500
	Office Assistant		1	20,950	20,950	209,500
	Office Assistant		1	20,950	20,950	209,500
	Secretary		1	34,427	34,427	344,270
Sub Total			13			3,264,540
	Casual Labour and Internship		2	20,000	40,000	480,000
Sub Total			1			480,000
	Leave Allowance					
	Accounts Assistant	CSG 11	1		4,000	4,000
	Clerk of Works	CSG 11	1		4,000	4,000
	Information Communication Technology Assistant	CSG 12	1		4,000	4,000
	Records Officer	CSG 12	1		4,000	4,000
	Messenger	CSG 13	1		4,000	4,000
	Office Assistant	CSG 14	1		4,000	4,000
	Office Assistant		1		4,000	4,000
	Secretary		1		4,000	4,000
	Office Assistant		1		4,000	4,000
	Records Officer		1		4,000	4,000
	Office Assistant		1		4,000	4,000
	Office Assistant		1		4,000	4,000
	Secretary		1		4,000	4,000
Sub Total						52,000
	Gratuity-Contractual Employees					
	Accounts Assistant	CSG 11	1	14,733	14,733	176,800
	Clerk of Works	CSG 11	1	10,850	10,850	130,200
	Information Communication Technology Assistant	CSG 12	1	6,200	6,200	74,400
	Records Officer	CSG 12	1	6,200	6,200	74,400
	Messenger	CSG 13	1	6,200	6,200	74,400
	Office Assistant	CSG 14	1	6,200	6,200	74,400
	Office Assistant		1	6,200	6,200	74,400
	Secretary		1	6,200	6,200	74,400
	Office Assistant		1	6,200	6,200	74,400
	Records Officer		1	6,200	6,200	74,400
	Office Assistant		1	6,200	6,200	74,400
	Office Assistant		1	6,200	6,200	74,400
	Office Assistant		1	6,200	6,200	74,400
	Secretary		1	10,672	10,672	128,064
Sub Total						1,179,064
	Employer Contribution to NSSF					
	Accounts Assistant	CSG 11	1	200	200	2,400
	Clerk of Works	CSG 11	1	200	200	2,400
	Information Communication Technology Assistant	CSG 12	1	200	200	2,400
	Records Management Assistant	CSG 12	1	200	200	2,400
	Driver	CSG 13	1	200	200	2,400
	Office Assistant	CSG 14	1	200	200	2,400
			1	200	200	2,400
			1	200	200	2,400
			1	200	200	2,400
			1	200	200	2,400
			1	200	200	2,400
			1	200	200	2,400
			1	200	200	2,400
			1	200	200	2,400

Sub Total						31,200
	USE OF GOODS AND SERVICES					
	Utilities, Supplies and Services					60,000
2210101	Electricity					18,000
2210102	Water & Sewerage Charges					0
2210103	Gas Expenses					0
2210104	Office Rent					
	Communication, Supplies and Services					48,000
2210201	Telephone, Telex, Facsimile and Mobile Phone Service					48,000
2210202	Internet Connections					150,000
2210203	Courier and Postal Services					
	Domestic Travel and Subsistence & Other Transport Costs					
2210301	Travel Costs (Airlines, Bus, Railway, Mileage Allowances, etc.)	Persons	4	5,000	20,000	100,000
2210302	Accommodation - Domestic Travel	Persons	10	10,000	100,000	300,000
2210303	Daily Subsistence Allowance	Persons	10	2,500	25,000	75,000
	Printing, Advertising and Information Supplies & Services					
2210502	Publishing and Printing Services					30,000
2210503	Subscriptions to Newspapers, Magazines and Periodicals					30,000
2210504	Advertising, Awareness and Publicity Campaigns					50,000
	Hospitality Supplies and Services					
2210801	Catering Services (Receptions), Accommodation, Gifts, Food and Drinks					200,000
Sub Total						1,109,000
	Committee Expenses					
2210802	Other Committee Expenses	Members	9	10,000	90,000	720,000
		Chair	1	14,000	14,000	112,000
2210811	NGCDFC Allowance	Members	9	10,000	90,000	1,080,000
		Chair	1	14,000	14,000	168,000
Sub Total						2,080,000
	Insurance Costs					
2210904	Motor Vehicle Insurance					300,000
	Specialised Materials and Services					
2211016	Purchase of Uniforms and Clothing - Staff					50,000
	Office and General Supplies and Services					
2211101	General Office Supplies (Papers, Pencils, Forms, Small Office Equipment etc.)					200,377
2211102	Supplies and Accessories for Computers and Printers					220,000
2211103	Sanitary and Cleaning Materials, Supplies and Services					50,000
	Fuel, Oil & Lubricants					
2211201	Refined Fuels and Lubricants for Transport					500,000
	Refined Fuels and Lubricants - Other					
	Other Fuels (wood, charcoal, cooking gas etc.)					
	Other Operating Expenses					
2211301	Bank Service Commission and Charges					30,000
2211305	Contracted Guards and Cleaning Services		2	14,000	28,000	280,000
2211310	Contracted Professional Services - e.g. Strategic Plan					
2211311	ICT Hubs					
	Routine Maintenance - Vehicles and Other Transport Equipment					
2220101	Maintenance Expenses - Motor Vehicles					250,000
	Routine Maintenance - Other Assets					
2220202	Maintenance of Office Furniture and Equipment					20,000
2220205	Maintenance of NG-CDF Office					20,000
Sub Total						1,920,377
TOTAL						8,705,256
	Less Available NSSF Vote Book Balance as at 1st January, 2023					63,761
TOTAL						

FUND ACCOUNT MANAGER

Sign *Jhus*

13 MAR 2023

NG-CDF
EMBAKASI CENTRAL CONSTITUENCY
P. O. BOX 871 - 00518, NAIROBI - KENYA

EXPENDITURE ITEMS

MONITORING EVALUATION AND CAPACITY BUILDING

Item	Description	Scale	Number	Rate	Total Amount pm	Total Amount pa
	Communication, Supplies and Services					
2210201	Telephone, Telex, Facsimile and Mobile Phone Service					20,000
	Domestic Travel and Subsistence & Other Transport Costs					
2210301	Travel Costs (Airlines, Bus, Railway, Mileage Allowances, etc.)	Persons	10	5,000	50,000	100,000
2210302	Accommodation - Domestic Travel	Persons	10	10,000	100,000	100,000
2210303	Daily Subsistence Allowance	Persons	10	2,000	20,000	20,000
	Printing, Advertising and Information Supplies & Services					
2210502	Publishing and Printing Services					66,628
2210504	Advertising, Awareness and Publicity Campaigns					50,000
	Training Expenses					
2210701	Travel Allowance					220,000
2210702	Remuneration of Instructors and Contract Based Training Services					150,000
2210703	Production and Printing of Training Materials					300,000
2210704	Hire of Training Facilities and Equipment					300,000
2210710	Accommodation Allowance					300,000
	Hospitality Supplies and Services					
2210801	Catering Services (Receptions), Accommodation, Gifts, Food and Drinks					400,000
	Committee Expenses					
		Members	9	10,000	90,000	450,000
2210802	Other Committee Expenses	Chair	1	14,000	14,000	70,000
		Members	9	10,000	90,000	1,260,000
2210811	NGCDFC Allowance	Chair	1	14,000	14,000	196,000
	Office and General Supplies and Services					
2211101	General Office Supplies (Papers, Pencils, Forms, Small Office Equipment etc.)					100,000
2211102	Supplies and Accessories for Computers and Printers					50,000
	Fuel, Oil & Lubricants					
2211201	Refined Fuels and Lubricants for Transport					200,000
TOTAL						4,352,628

FUND ACCOUNT MANAGER

Sign: *[Signature]*

13 MAR 2023

NG-CDF
EMBAKASI CENTRAL CONSTITUENCY
P. O. BOX 871 - 00518, NAIROBI - KENYA

EXPENDITURE ITEMS						
Item	Description	Scale	Number	Rate	Total Amount pm	Total Amount pa
	Domestic Travel and Subsistence & Other Transport Costs					
2210301	Accommodation - Domestic Travel	Members	5	4,000	20,000	200,000
2210303	Daily Subsistence Allowance	Members	5	5,000	25,000	300,000
TOTAL						

FUND ACCOUNT MANAGER
 Sign: *[Signature]*
13 MAR 2023
NG-CDF
EMBAKASI CENTRAL CONSTITUENCY
P. O. BOX 871 - 00518, NAIROBI - KENYA

STRATEGIC PLAN BUDGET

CATEGORY B					
NO.	ITEM	NO. OF PAX	NO OF WARDS/F REQ	RATE (KSHS)	TOTAL
1	Refreshments and Facilitation for Stakeholders consultations	40	5	500	150,000
2	Technical and support team Facilitation & Logistics				100,000
3	Consultancy Fee				1,400,000
4	Refreshments and Facilitation Stakeholders Validation Forums	25	5	1000	100,000
5	Fact Sheet Data Collection				0
6	Printing of Final Document				100,000
7	Launching				150,000
	TOTAL				2,000,000

FUND ACCOUNT MANAGER
Sign: *[Signature]*
13 MAR 2023
NG-CDF
EMBAKASI CENTRAL CONSTITUENCY
P. O. BOX 871 - 00518, NAIROBI - KENYA