

**EMBAKASI EAST**  
**IEBC NUMBER 285**

**NATIONAL GOVERNMENT CONSTITUENCY  
DEVELOPMENT FUND**

**WARD REPORT**

**2021/2022 FINANCIAL YEAR**

**SUBMITTED**

**SEPTEMBER 2021**

**1.0 INTRODUCTION**

**1.1 BACK GROUND INFORMATION ABOUT NG-CDF**

The Constituencies Development Fund was created by the Constituencies Development Fund Act, 2003 with the primary objective of addressing poverty at grassroots level by dedicating a minimum of 2.5% of the Government ordinary revenue to grassroots development and the reduction of poverty. The fund is managed by the Constituencies Development Fund Board (CDFB)



In January 2013, the CDF Act 2003 (as amended in 2007) was repealed and replaced with CDF Act 2013 that is aligned to the constitution of Kenya 2010.

The enactment of the CDF Act 2013 was mainly aimed to ensure that the law governing CDF is aligned to the Constitution of Kenya 2010, specifically in compliance with the principles of:

- Transparency and accountability,
- Separation of powers; and
- Participation of the people.
- The new law was also aimed to align the operations of the Fund to the new devolved government structure.

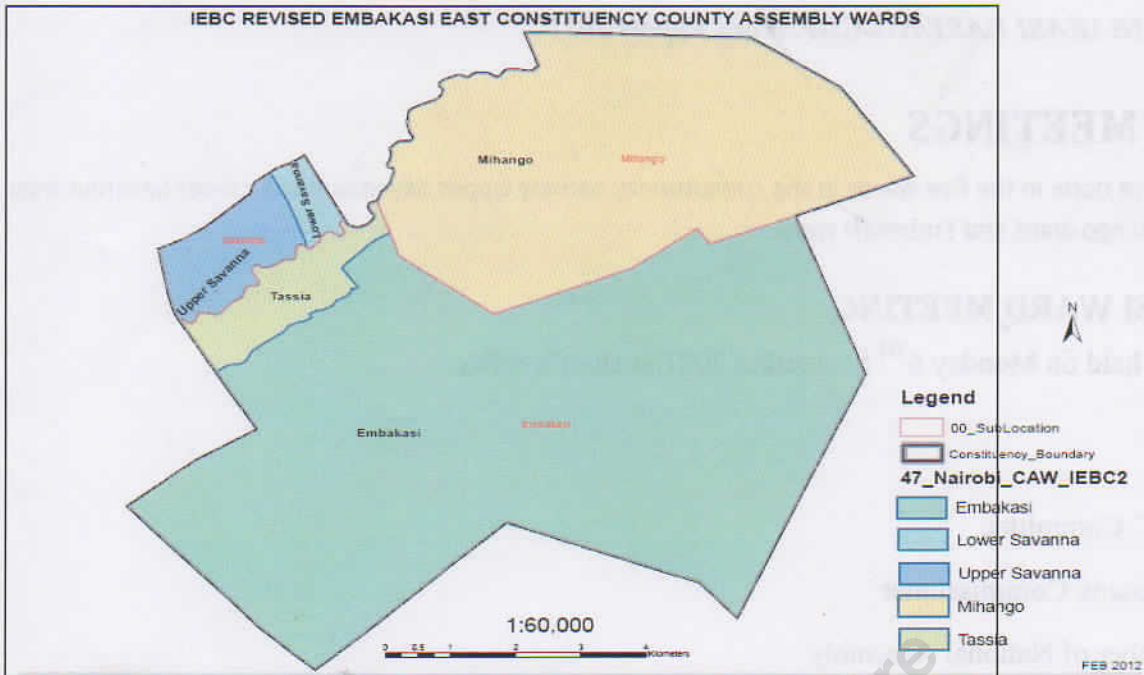
### **1.1.1 KEY CHANGES IN THE CDF ACT 2013**

- Reduction in size of the NG-CDF Board from seventeen to eleven members and introduction of a new officer, the Corporation Secretary as secretary to the Board.
- Obviating the role of nominating Bodies in appointment of CDF Board members.
- Separation of roles of the executive vis-à-vis the Legislature.
- Emphasis on the mandatory role of Project Management Committees
- Submission of Project proposals to the Board by the Chairman of the CDFC.
- Change in size of NG-CDFC resulting in reduction of the maximum number of committee members from sixteen (16) to eleven (11).
- Change in the mode of appointment of NG-CDFC members.
- New role of the Area Member of Parliament as ex-officio member rather than Chairman of CDFC.
- Names of the persons appointed as members of the CDFC to be published in Kenya Gazette.
- New structure at County level, the County Projects Committee.
- Fund Account Manager not DDO as AIE holder.

### **1.2 BACK GROUND INFORMATION ABOUT EMBAKASI EAST CONSTITUENCY**

Embakasi East Constituency is an electoral constituency in Kenya. It is one of the constituencies in Nairobi City County. It covers an approximate area of 64.70 Square Kilometer, with a population of 163,858 people. The constituency has five county assembly wards namely: Upper Savanna, Lower Savanna, Embakasi, Utawala and Mihango ward.

The map of the constituency with the respective wards is shown in figure 1-1.



## OVERVIEW OF FUNDABLE PROJECTS UNDER NG-CD

The eligible projects fundable by NG-CDF as stipulated in section 24 of the NG-CDF (Amendment) Act, 2016 as those that are in:

Respect of works and services falling within the functions of the National Government under the constitution

Must be community based to ensure that the prospective benefits are available to a widespread cross-section of the inhabitants of a particular area.

### The ineligible projects include:

Projects supporting religious bodies or religious activities

Projects supporting political bodies or political activities

Recurrent costs of a completed projects

Personal awards

Projects targeting a specific club or group of people to the exclusion of others

Projects addressing devolved functions as outlined in the fourth schedule of the constitution of Kenya



The documents used during the ward meetings including attendances can be traced in the NG-CDFC file Reference *No EMBAKASI EAST/NG-CDF/Ward Report 2021*

### **3.0 WARD MEETINGS**

Ward meetings were done in the five wards in the constituency namely Upper Savanna ward, Lower Savanna ward, Utawala ward, Mihango ward and Embakasi ward.

#### **3.1 EMBAKASI WARD MEETING**

The meeting was held on Monday 6<sup>TH</sup> September 2021 at chief's office

##### **Members present**

1. NG-CDFC Committee
2. Deputy County Commissioner
3. Area member of National Assembly
4. Area chief
5. Area member of county Assembly
6. Secondary Schools Heads representatives
7. Primary Schools heads representative
8. Other stake holders
9. Area elders

##### **AGENDA;**

1. 1.CDF projects for the year 2021/22
2. 2Matters Arising
3. A.O.B

##### **PRELIMINARIES**

The meeting started by a word of prayer from NG-CDFC chairperson Mrs. Jane Akinyi. After the introduction, the fund account manager explained the purpose of the meeting.

##### **COMMENTS BY THE FUND ACCOUNT MANAGER**

The fund account manager explained the purpose of the meeting.

The fund account manager further, explained the role of NG-CDF and the kinds of the projects that can be implanted.

##### **COMMENTS BY THE AREA CHIEF**

Area chief thanked the NG-CDF for organizing a forum where the public projects that they would like NG-CDF to implement within their framework

### COMMENTS BY THE DEPUTY COUNTY COMMISSIONER.

The Deputy County Commissioner also touched on the importance of this consultative meeting, EMBAKASI EAST Development Agenda and Security matters within the constituency.

### COMMENTS BY THE AREA MEMBER OF NATIONAL ASSEMBLY

He majored his comments on the need of equitable distribution of resources as opposed to equal distribution, to enable all the areas in the constituency get the requisite development initiatives for better livelihood

### PROJECT PRIORITIES IDENTIFIED

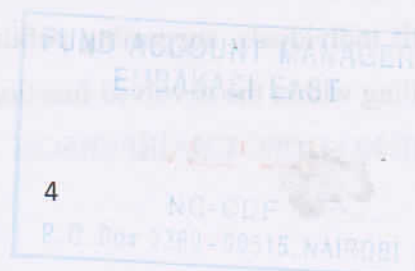
Projects Proposed	Activity
Embakasi police station	needs water tanks and gutters for water harvesting
Embakasi primary school	Purchase of school bus
High mast	the public requested for a high mast due to insecurity in jua kali area
New primary school	The public highlighted they need a primary school in Tassia area since there is no public school in the area- the area MP said he will make a follow up if there is a public land available.
New secondary school	the public highlighted they need a secondary school in tassia area since there is no public school in the area- the area MP said he will make a follow up if there is a public land available.

### CHALLENGES

Members expressed concern on the restrictive nature of the projects fundable by NG-CDF, especially in the bursary, health and roads sectors, but the area member of national assembly urged them to forward the projects to the area member of county assembly who was also present in the meeting.

### WAY FORWARD

The meeting resolved that all the funds disbursed to projects be spent judiciously to promote value for money and boost the livelihood of the residents.



## 1.2 UPPER SAVANNAH WARD

The NG-CDF Committee on Tuesday 7<sup>th</sup> September 2021 held a consultative meeting with the members of Upper savannah ward at chief's office.

### Members present

1. NG-CDF Committee
2. Area Member of National Assembly
3. Area Member of County Assembly
4. Area Chiefs
5. Area Elders
6. Secondary Schools Heads Representative
7. Primary Schools Heads Representative
8. Invited Stakeholders

### AGENDA;

1. NG-CDF projects for the year 2021/21
2. Matters Arising
3. A.O.B

### PRELIMINARIES

The meeting was attended by the area Assistant Chief who thanked the NG-CDF for organizing a forum where the public have the opportunity to front the projects that they would like NG-CDF to implement within their framework. The chief reiterated the fact that the meeting should not take long due to the COVID-19 Ministry of Health guidelines on public gatherings. He also reminded the constituents that COVID-19 has become a real threat to the economies worldwide and that for us to win the battle, everyone must take personal initiative to ensure safety for self and safety for others by observing hygiene.

### COMMENTS BY THE FUND ACCOUNT MANAGER

The briefed on the relevance of the forum as stipulated in the NG-CDF Act, and the nature of projects fundable by NG-CDF, to include projects that are communal and benefit a wide cross section of the inhabitants, leaving out project that benefit individuals, supporting political and religious bodies and those that are in respect of works and services falling within the devolved functions of the county government

### COMMENTS BY THE NG-CDF CHAIRPERSON

She enlightened the meeting of the various devolved funds in the constituency stakeholders to come together during planning to avoid duplication and double funding of projects. She called upon the County Government to share their development projects publicly to enable the constituents be aware of projects being implemented in their areas.

#### COMMENTS BY THE AREA MEMBER OF NATIONAL ASSEMBLY

The MP urged the constituents to take advantage of the bursary kitty and focus on development issues by putting politics at bay. He further informed the members that all the projects cannot be implemented at once but gradually hence the need of setting priorities.

#### PROJECT PRIORITIES IDENTIFIED

Projects Proposed	Activity
Donholm secondary school	Completion of the tuition block
donholm primary school	Purchase of school bus
Donholm primary school	extra classrooms due to the population of the students
Donholm secondary school	Purchase of water tank and installation of gutters for water harvesting
Tassia Primary School	Construction of a new school – tuition block

#### CHALLENGES

The community noted that there was delay in the implementation of projects especially bursaries which was occasioned by delay in disbursement of funds from the Board.

#### WAY FORWARD

The NG-CDF Board should facilitate timely disbursement of funds to constituencies in order to fast track development initiatives.

### 1.3 LOWER SAVANNAH WARD – 8<sup>th</sup> SEPTEMBER 2021

The NG-CDF Committee on Wednesday 8<sup>th</sup> September 2021 held a consultative meeting with the members of lower savannah ward dubbed Public barazas at the chief's office

#### Members present

1. NG-CDF Committee
2. Area Member of National Assembly
3. Area Member of Count Assembly
4. Area Chiefs
5. Area Elders
6. Secondary Schools Heads Representative

## 8. Invited Stakeholders

### AGENDA;

1. NG-CDF projects for the year 2021/21
2. Matters Arising
3. A.O.B

### PRELIMINARIES

The meeting was opened by the area Assistant Chief with a ward of prayer. He thanked the NG-CDF for organizing a forum where the public have the opportunity to front the projects that they would like NG-CDF to implement within their framework. The chief reiterated the fact that the meeting should not take long due to the COVID-19 Ministry of Health guidelines on public gatherings. He also reminded the constituents that COVID-19 has become a real threat to the economies worldwide and that for us to win the battle, everyone must take personal initiative to ensure safety for self and safety for others by observing hygiene.

### COMMENTS BY THE FUND ACCOUNT MANAGER

The briefed on the relevance of the forum as stipulated in the NG-CDF Act, and the nature of projects fundable by NG-CDF, to include projects that are communal and benefit a wide cross section of the inhabitants, leaving out project that benefit individuals, supporting political and religious bodies and those that are in respect of works and services falling within the devolved functions of the county government

### COMMENTS BY THE NG-CDFC CHAIRPERSON

She enlightened the meeting of the various devolved funds in the constituency, and stressed the need of all the stakeholders to come together during planning to avoid duplication and double funding of projects. She called upon the County Government to share their development projects publicly to enable the constituents be aware of projects being implemented in their areas.

### COMMENTS BY THE AREA MEMBERS OF COUNTY ASSEMBLY

They thanked the NG-CDF team for organizing the forum since this is a vital road map towards people's driven development

### COMMENTS BY THE AREA MEMBER OF NATIONAL ASSEMBLY

The Mp appreciated the members concern for development, he highlighted that NG-CDF has achieved a lot towards development in the constituency, and the overall aim of this is to ensure active participation of people in the achievement of sustainable development

### PROJECT PRIORITIES IDENTIFIED



Projects Proposed	Activity
Edelvele primary school	Purchase of school bus
Edelvele primary school	Purchase of water tank for water harvesting
Soweto High mast	The public requested for a high mast in Soweto area due to insecurity since it's in a slum area.
Soweto police post	The public requested for a new police post to reinforce the security in the area.

## CHALLENGES

Late disbursement of project funds leads to projects not being implemented in time which lead to rise in project costs due to factors like inflation due to time value of money and bursaries not awarded to students when the schools open, hence students and pupils' retention in learning institutions is greatly affected negatively.

## WAY FORWARD

The NG-CDF Board should facilitate timely disbursement of funds to constituencies in order to fast track development initiatives.

### 3.4 MIHANGO WARD MEETING-9<sup>th</sup> SEPTEMBER 2021

The NG-CDF Committee on Thursday 9<sup>th</sup> September 2021 held a consultative meeting with the members of Mihango ward Dubbed Public barazas at the chief's office

#### Members present

1. NG-CDF Committee
2. Area Member of National Assembly
3. Area Member of Count Assembly
4. Area Chiefs
5. Area Elders
6. Secondary Schools Heads Representative
7. Primary Schools Heads Representative
8. Invited Stakeholders

#### AGENDA:

NG-CDF projects for the year 2021/22

Matters Arising

A.O.B

The meeting was attended by the area Assistant Chief who thanked the NG-CDF for organizing a forum where the public have the opportunity to front the projects that they would like NG-CDF to implement within their framework. The chief reiterated the fact that the meeting should not take long due to the COVID-19 Ministry of Health guidelines on public gatherings. He also reminded the constituents that COVID-19 has become a real threat to the economies worldwide and that for us to win the battle, everyone must take personal initiative to ensure safety for self and safety for others by observing hygiene.

#### COMMENTS BY THE FUND ACCOUNT MANAGER

The briefed on the relevance of the forum as stipulated in the NG-CDF Act, and the nature of projects fundable by NG-CDF, to include projects that are communal and benefit a wide cross section of the inhabitants, leaving out project that benefit individuals, supporting political and religious bodies and those that are in respect of works and services falling within the devolved functions of the county government

#### COMMENTS BY THE NG-CDFC CHAIRPERSON

She enlightened the meeting of the various devolved funds in the constituency, and stressed the need of all the stakeholders to come together during planning to avoid duplication and double funding of projects. She called upon the County Government to share their development projects publicly to enable the constituents be aware of projects being implemented in their areas.

#### COMMENTS BY THE AREA MEMBER OF NATIONAL ASSEMBLY

The MP urged the constituents to take advantage of the bursary kitty and focus on development issues by putting politics at bay. He further informed the members that all the projects cannot be implemented at once but gradually hence the need of setting priorities.

#### PROJECT PRIORITIES IDENTIFIED

Projects Proposed	Activity
Gikambu primary school	Construction of 4 classrooms
Gikambu primary school	Purchase of water tank and installation of gutters for water harvesting
Mihango secondary school	the school requires extra classrooms 10 in number and a perimeter wall
Mihango primary school	The school requires a new administration block

## CHALLENGES

Late disbursement of project funds leads to projects not being implemented in time which lead to rise in project costs due to factors like inflation due to time value of money and bursaries not awarded to students when the schools open, hence students and pupils' retention in learning institutions is greatly affected negatively.

## WAY FORWARD

The NG-CDF Board should facilitate timely disbursement of funds to constituencies in order to fast track development initiatives.

## UTAWALA WARD MEETING - 10<sup>th</sup> SEPTEMBER 2021

The NG-CDF Committee on Friday 10<sup>th</sup> September 2021 held a Public barazas at chiri's office.

### Members present

1. NG-CDF Committee
2. Area Member of National Assembly
3. Area Member of Count Assembly
4. Area Chiefs
5. Area Elders
6. Secondary Schools Heads Representative
7. Primary Schools Heads Representative
8. Invited Stakeholders

### AGENDA;

1. NG-CDF projects for the year 2021/22
2. Matters Arising
3. A.O.B

### PRELIMINARIES

The meeting was opened by the area Assistant Chief with a ward of prayer. He thanked the NG-CDF for organizing a forum where the public have the opportunity to front the projects that they would like NG-CDF to implement within their framework. The chief reiterated the fact that the meeting should not take long due to the COVID-19 Ministry of Health guidelines on public gatherings. He also reminded the constituents that COVID-19 has become a real threat to the economies worldwide and that for us to win the battle, everyone must take personal initiative to ensure safety for self and safety for others by observing hygiene.

### COMMENTS BY THE FUND ACCOUNT MANAGER

The briefed on the relevance of the forum as stipulated in the NG-CDF Act, and the nature of projects fundable by NG-CDF, to include projects that are communal and benefit a wide cross section of the inhabitants, leaving out project that benefit individuals, supporting political and religious bodies and those that are in respect of works and services falling within the devolved functions of the county government

### COMMENTS BY THE NG-CDFC CHAIRPERSON

She enlightened the meeting of the various devolved funds in the constituency, and stressed the need of all the stakeholders to come together during planning to avoid duplication and double funding of projects. She called upon the County Government to share their development projects publicly to enable the constituents be aware of projects being implemented in their areas.

### COMMENTS BY THE AREA MEMBER OF COUNTY ASSEMBLY

The area MCA appreciated the joint effort towards development in the constituency and called upon the members to diligently work for the betterment of the area. He pointed out that the elected leaders should be given an opportunity to serve the citizens and that politics should now be kept at bay until 2022.

He thanked the NG-CDF team for organizing the forum since this is a vital road map towards people's driven development

### COMMENTS BY THE AREA MEMBER OF NATIONAL ASSEMBLY

He affirmed to the participants that he will be on the front line to promote development in the constituency. He called upon the stakeholders to preach constructive development agenda that would spur socio economic growth in the region and refrain from retrogressive politics.

He promised to propel equitable distribution of resources in line with other national government agencies hand in hand with the county government.

### PROJECT PRIORITIES IDENTIFIED

Projects Proposed	Activity
Utawala primary school	Rehabilitation of classrooms.
Utawala Chiefs Office	Purchase of water tank and installation of gutters for water harvesting
	Additional Classrooms
Utawala water supply	The public highlighted that there is no enough water in the area and requested for a borehole and supply of clean water
utawala sec school	Additional classrooms

## CHALLENGES

Overreliance on NG-CDF funds by the public and the restrictive nature of the NG-CDF Act in terms of the scope of projects to be funded.

## WAY FORWARD

The area Member of County Assembly should also hold consultative meeting with all the stakeholders to ward off duplication, double funding or concentration of similar of projects in one locality.

## FUND ACCOUNT MANAGER

The FAM addressed the public where he thanked the members of the public for participating in the exercise in a very good way. He appreciated the support of the Patron, Hon Babu Owino, the Area Deputy County commissioner, all the Chiefs and Assistant Chiefs and all the opinion leaders in the Constituency. He promised that they will work as a team and ensure that implementation of projects is done on a timely basis and efficient manner. He also sought the attention of the public on issues relating to:

### 1. ETHICS AND ANTI CORRUPTION

The FAM sensitized the members of the public on the need to be on the lookout when it comes to utilization of public funds. He informed them that NG-CDF funds is a public fund which is a 2.5% of National Government Revenue and which is taxpayers money given back in the society to alleviate poverty at the grass root level. He therefore urged them to be the watchdog and ensure the proposed projects have been implemented. He added that they can act as whistle blowers whenever they get information and especially on the misuse of funds.

### 2. PREVENTION OF HIV INFECTIONS

The Constituency Aids Control Committee members sensitized members on behavior change and communication in order to reduce the rate of fatalities as a result of HIV infections. The CACC coordinator informed members the rate at which new HIV infections is increasing and therefore worrying. He urged them to abstain and remain faithful to their partners. And this is not possible, one should use a condom be it a male or female. Behavior change and communication was however key because through this, members of the public will get more informed and make informed decisions.

### 3. ALCOHOL AND DRUG ABUSE

The Deputy County Commissioner in charge of security and administration reminded the members of the public on the need to eradicate the menace on alcohol and drugs in the area. He attested to them the negative effect it

that that there is increased break ups in our families due to irresponsibility among parents, weak citizens cannot contribute economically to the country and politically, the numbers reduce. There are increased cases of partners killing one another after disagreeing on issues leaving children who become orphans and who end up in the gang world hence comprising our security. It is in this regard that the Deputy County Commissioner urged those engaging in alcohol and drugs by way of either business or entertainment to consider withdrawing completely to enable growth in our families and society.

#### 4. YOUTH AND WOMEN EMPOWERMENT

The Sub County Youth Development Officer in collaboration with Sub County Gender and Social Services Officer insisted on the need for the youth and women to be given opportunities a proportion equal to and not less than 30%. They requested the NG-CDF officials to at least preserve 30% of tenders to the youths and women as a way of promoting growth and access to government tenders. They also requested the youths and women to take advantage of the devolved set aside for them. They encouraged the duo and urged them to visit the Sub County offices for more information. In regard to employment opportunities, all employing entities to ensure gender balance is adhered to by ensuring equal opportunities to all. Youths were advised to ensure that they are not misused in political development of the country. Instead they should in the front line to promote peace and unity among all residents without looking at our backgrounds in terms of tribe, race and religion. They were encouraged to live in harmony and promote patriotism and nationalism amongst members of the public.

#### 3.4 CONCLUSION

The consultative meetings were successfully carried out in the five wards-(**EMBAKASI, UPPER SAVANNAH, LOWER SAVANAH, UTAWALA and MIHAGO**) where the public thanked the area Member of Parliament, Deputy County Commissioner (Embakasi sub-county) and other opinion leaders for gracing the occasions.

In particular the members of public applauded the area MP for his involvement in prioritising the NG-CDF projects to be implemented in the financial year 2021/21 as outlined in the NG-CDF Act Section 22

that....."**projects under this Act shall be community based in order to ensure that the prospective benefits are available to a widespread cross section of the inhabitants of a particular area**".

In conclusion the members of public/citizens came into agreement that only projects related to education and security were eligible for implementation by the NG-CDF as they should focus on the National Government functions as outlined in the fourth schedule of the Constitution of Kenya, in line with the 2015/2016 National Budget statement.

JANE AKINYI

Signed (Chairperson)

Date... 14/9/2021

VICTOR OMONDI

Signed (Fund Account Manager)

Date... 14/09/21

KENNETH MURUNGI

Signed (DCC)

Date... 14/9/21

## ANNEXES

### 1.1 NOTICE OF THE MEETING

#### TO ALL EMBAKASI EAST RESIDENTS

KUTOKANA NA SHERIA YA MAENDELEO KATIKA MASHINANI, MHESHIMIWA BABU OWINO NA KAMATI YA EMBAKASI EAST NG- CDF IMEPANGA MIKUTANO YA BARAZA YA KUCHUKUA MAPENDEKEZO YA WANANCHI KAMA ILIVYO KATIKA KATIBA YA KENYA YA KWAMBA MWANANCHI NI LAZIMA APEANE PENDEKEZO LAKE KABLA YA MIRADI KUTELEKELEZWA MASHINANI. TUNAWAOMBA NYPOTE KUHUDHURIA KWA WINGI.

MPANGILIO WA MIKUTANO KATIKA WARDS ZETU NI KAMA IFUATAVYO:

WARD	DATE	TIME
EMBAKASI WARD	6 <sup>th</sup> SEPTEMBER 2021	10.00A.M
UPPER SAVANAH WARD	7 <sup>th</sup> SEPTEMBER 2021	10.00A.M
LOWER SAVANAH WARD	8 <sup>th</sup> SEPTEMBER 2021	10.00A.M
MIHANGO WARD	9 <sup>th</sup> SEPTEMBER 2021	2.00P.M
UTAWALA WARD	10 <sup>th</sup> SEPTEMBER 2021	10.00A.M

CHAIRMAN NG- CDF EMBAKASI EAST

**1.2 PHOTOS OF THE MEETING,**







FUND ACCOUNT MANAGER  
EMBASSY EAST  
NG-CDF  
P. O. Box 2900 - 00115, NAIROBI

**MINUTES OF THE MEETING HELD ON 14<sup>TH</sup> SEPTEMBER 2021 AT THE NG-CDF OFFICE AT 10:00AM**

**IN ATTENDANCE**

- |                        |   |                                |
|------------------------|---|--------------------------------|
| 1. Jane Akinyi ochieng | - | Chairperson                    |
| 2. Josphine Owino      | - | Secretary                      |
| 3. Abdi Adan           | - | Member                         |
| 4. Humprey Imonje      | - | Member                         |
| 5. Linet Opondo        | - | Member                         |
| 6. Jared Ondoro        | - | Member                         |
| 7. Gorety Akinyi       | - | Member                         |
| 8. Steven Mwaniki      | - | Member                         |
| 9. Kenneth murungi     | - | D.C.C                          |
| 10. Victor Omondi Ouma | - | Fund Account Manager/Secretary |

**Agenda**

1. Preliminaries
2. Reading and confirmation of the previous minutes
3. Discussions on 2021/2022 project proposal
4. Submission of 2021/2022 Project Proposal
5. A.O.B

**MIN01/09/21-PRELIMINARIES**

The meeting began at 10.15AM with a word of prayer from Linet Opondo. The Chairperson then welcomed the members to the meeting and congratulated them for availing themselves on time.

**MIN02/09/21-READING AND CONFIRMATION OF THE PREVIOUS MINUTES**

The Chairperson read the agenda for the meeting. The secretary then read the minutes of the previous meeting and they were confirmed by Steven Mwaniki and Seconded by Gorety Akinyi as the true records of the previous meeting.

**MIN 03/09/21-SUBMISSION OF 2021/2022 PROJECT PROPOSAL**

The fund Manager acknowledged the receipt of circular Ref. NG-CDFB/CEO/BOARD CIRCULARS Vol. II (030) dated 26<sup>th</sup> August, 2021 on preparation and online submission of constituency proposal for the 2021/2022 financial year. He further notified the committee that 2021/2022 financial year allocation was Kshs.137, 088,879.

The committee deliberated on the final project list for the financial year 2021/2022 as per the ward report and unanimously agreed the following projects to be submitted to NG-CDF board for approval.

- Completion of Utwala chiefs office

- Additional Primary School-Tassia Primary school- Still awaiting approval from NG-CDF Board
- Buying of a school bus for donholm primary school
- Funding of Donhom sec school to completion
- Upgrading of primary schools- renovations of Embakasi primary school
- Renovation of Maua primary school.

Members agreed to Empower more youths through sports and encouraging more youth to hold more activities.

### FINANCIAL YEAR... 1ST JULY 2021 TO 30<sup>TH</sup> JUNE...2022

Project Name	Project activity	Estimated Cost	Amount Allocated	Current Status
<b>ADMINISTRATION AND RECURRENT EXPENDITURE</b>				
Employees' Salaries	Payment of staff salaries	2,723,012.00	2,723,012.00	Ongoing
Employees' gratuity	Payment of staff gratuity	950,088.00	950,088.00	Ongoing
Goods and Services	Repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea.	3,231,692.00	3,231,692.00	Ongoing
NSSF	Payment of NSSF deductions	24,000.00	24,000.00	Ongoing
NHIF	Payment of NHIF deductions	51,000.00	51,000.00	Ongoing
Committee Expenses	Payment of Committee sitting allowances, transport, conferences	1,245,540.00	1,245,540.00	Ongoing
<b>MONITORING AND EVALUATION</b>				
Goods and Services	Repairs and maintenance, printing, stationery, Airtime, travel and subsistence.	1,204,310.00	1,204,310.00	Ongoing
Committee Expenses	Payment of Committee sitting allowances, transport, conferences	908,356.00	908,356.00	Ongoing
NG-CDFC/PMC Capacity Building	Undertake Training of the PMCs/ NG-CDFCs on NG-CDF Related issues	2,000,000.00	2,000,000.00	Ongoing
<b>BURSARY SECONDARY SCHOOLS/TERTIARY/UNIVERSITIES</b>				
Bursary Secondary Schools	Payment of bursary to needy students in secondary school	20,000,000.00	20,000,000.00	Ongoing
Bursary Tertiary/universities	Payment of bursary to needy students in universities and colleges	14,272,220.00	14,272,220.00	Ongoing
<b>EMERGENCY RESERVE</b>				
Emergency	To cater for any unforeseen occurrences in the constituency during the financial year	7,192,207.00	7,192,207.00	Ongoing
<b>SECONDARY SCHOOL PROJECTS</b>				

*Handwritten signatures*



Project Name	Project activity	Estimated Cost	Amount Allocated	Current Status
	kshs.60,000.00 total kshs.120,000, installation of gutters and piping at kshs.148,355.40			
Edevele primary School	Purchase of 2, 10,000 litres water tanks each at kshs.120,000 total Kshs.240,000.00 Construction of concrete tank bases supported with y16 metal bars from 6 feet down due to cotton soil each at kshs.60,000.00 total kshs.120,000, installation of gutters and piping at kshs.148,355.40	508,355.40	508,355.40	New
Gikambu Primary School	Purchase of 2, 10,000 litres water tanks each at kshs.120,000 total Kshs.240,000.00 Construction of concrete tank bases supported with y16 metal bars from 6 feet down due to cotton soil each at kshs.60,000.00 total kshs.120,000, installation of gutters and piping at kshs.148,355.40	508,355.40	508,355.40	New
Utawala Chiefs Office	Purchase of 2, 10,000 litres water tanks each at kshs.120,000 total Kshs.240,000.00 Construction of concrete tank bases supported with y16 metal bars from 6 feet down due to cotton soil each at kshs.60,000.00 total kshs.120,000, installation of gutters and piping at kshs.148,355.40	508,355.40	508,355.40	New
Embakasi Police Station	Purchase of 2, 10,000 litres water tanks each at kshs.120,000 total Kshs.240,000.00 Construction of concrete tank bases supported with y16 metal bars from 6 feet down due to cotton soil each at kshs.60,000.00 total kshs.120,000, installation of gutters and piping at kshs.148,355.40	508,355.40	508,355.40	New
<b>TOTAL</b>			<b>137,088,879.00</b>	

Project Name	Project activity	Estimated Cost	Amount Allocated	Current Status
Donholm secondary school	Construction of a tuition block phase 2 comprising of 10 NO. CLASSROOMS, 4NO DOOR STAFF TOILET, 12NO STUDENT TOILET (2NO ARE DISABILITY FRIENDLY, STAIR CASE, RAMP AND 7NO OFFICES TO COMPLETION	28,486,379.75	28,486,379.75	New
<b>PRIMARY SCHOOL PROJECTS</b>				
Tassia primary school	Construction of one storey building tuition block Phase 1 with 10 Classrooms, 2 flush toilets for Boys & Girls, 50 capacity administration block, 3 staircases and a ramp on the ground floor.	30,000,000.00	14,116,520.25	New
Donholm primary school	Purchase of a new 45 seater school bus	8,300,000.00	8,300,000.00	New
Donholm primary school	construction of 3 new classrooms to completion, with a foundation to support 2 storeys, with deep excavation of 6 feet due to black cotton soil at kshs.1,500,000 per classroom	4,500,000.00	4,500,000.00	New
Gikambu primary school	construction of 4 new classrooms to completion, with a foundation to support 2 storeys, with deep excavation of 6 feet due to black cotton soil at kshs.1,500,000 per classroom	6,000,000.00	6,000,000.00	New
Embakasi primary school	Purchase of a new 45 seater school bus	8,300,000.00	8,300,000.00	New
Edelvele primary school	Purchase of a new 45 seater school bus	8,300,000.00	8,300,000.00	
<b>CONSTITUENCY SPORTS ACTIVITIES</b>				
Constituency Sports Tournament	Carry out Constituency Sports tournament and the winning teams/schools to be awarded with trophies, balls and games kit.	2,741,777.00	2,741,777.00	New
<b>ENVIRONMENTAL PROJECTS</b>				
Donholm Secondary School	Purchase of 2, 10,000 litres water tanks each at kshs.120,000 total Kshs.240,000.00 Construction of concrete tank bases supported with y16 metal bars from 6 feet down due to cotton soil each at	508,355.40	508,355.40	New

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**MIN03/10/19-A.O.B**

There being no other business, the Chairperson thanked all the members for attending and closed the meeting at 11:30AM.

**Minutes Prepared by:**


Name: Josephine Owino

Position: Secretary

Signature: Date: 14<sup>th</sup> September 2021.**Minutes Approved by:**

Name: Jane Akinyi ochieng

Position: Chairperson

Signature: Date: 14<sup>th</sup> September 2021.

### THIRD SCHEDULE(ss. 25(6),(11) and 29(1)) CONSTITUENCY PROJECTS SUBMISSION FORM

CONSTITUENCY NO. 285

CONSTITUENCY NAME: EMBAKASI EAST

FINANCIAL YEAR: 2021-2022

SERIAL	NAME OF PROJECT	AMOUNT ALLOCATED (KSHS)
285/AP1	Administration/Recurrent	8,225,332.00
285/AP2	Monitoring and evaluation/Capacity Building	4,112,666.00
285/2640100	Bursary/Mocks/Cats	34,272,220.00
285/2640200	Emergency Projects	7,192,207.00
285/2630204	Primary School Projects	49,516,520.25
285/2630205	Secondary School Projects	28,486,379.75
285/2640509	Sports Activities	2,741,777.00
285/2640510	Environmental Projects	2,541,777.00
TOTAL		137,088,879.00

JANE AKINYI .....  
Chairman Signature Date

VICTOR OUMA .....  
Fund Manager Signature Date





## FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 285

Constituency Name EMBAKASI EAST

County Nairobi

Project Number 2640509

Project Title Sports Activities

Sector Sports

Status of projects

Brief statement on project status at time of submission

Financial year 2021-07-01 to 2022-06-30

Original Cost Estimates, in Ksh 2,741,777.00 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Constituency Sports Tournament	4-0047-285-2640509-112-2021-2022-1	Carry out Constituency Sports tournament and the winning teams/schools to be awarded with trophies, balls and games kit.	New Project	2,741,777.00
TOTAL:				2,741,777.00

Person completing form

SIGNATURE: 

DATE: 23 / 10 / 2021

NAME: VICTOR OUMA

POSITION: JAM





		kshs.60,000.00 total kshs.120,000, installation of gutters and piping at kshs.148,355.40		
Utawala Chiefs Office	4-0047-285-2640510-110-2021-2022-4	Purchase of 2, 10,000 litres water tanks each at kshs.120,000 total Kshs.240,000.00Construction of concrete tank bases supported with y16 metal bars from 6 feet down due to cotton soil each at kshs.60,000.00 total kshs.120,000, installation of gutters and piping at kshs.148,355.40	New Project	508,355.40
Embakasi Police Station	4-0047-285-2640510-110-2021-2022-5	Purchase of 2, 10,000 litres water tanks each at kshs.120,000 total Kshs.240,000.00Construction of concrete tank bases supported with y16 metal bars from 6 feet down due to cotton soil each at kshs.60,000.00 total kshs.120,000, installation of gutters and piping at kshs.148,355.40	New Project	508,355.40
<b>TOTAL:</b>				<b>2,541,777.00</b>

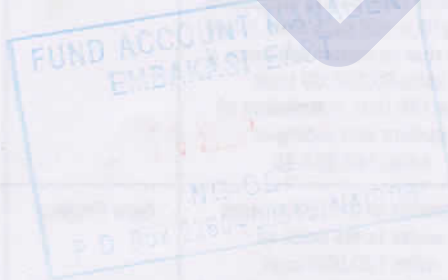
Person completing form

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

NAME: \_\_\_\_\_

POSITION: \_\_\_\_\_



## FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No	285		
Constituency Name	EMBAKASI EAST	County	Nairobi
Project Number	2640510		
Project Title	Environmental Projects		
Sector	Environment		
Status of projects			
Brief statement on project status at time of submission			
Financial year	2021-07-01	to	2022-06-30
Original Cost Estimates, in Ksh	2,541,777.00	dated	
Amount allocated last financial year		dated	
Sub projects			

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Donholm Secondary School	4-0047-285-2640510-110-2021-2022-1	Purchase of 2, 10,000 litres water tanks each at kshs.120,000 total Kshs.240,000.00Construction of concrete tank bases supported with y16 metal bars from 6 feet down due to cotton soil each at kshs.60,000.00 total kshs. 120,000, installation of gutters and piping at kshs.148,355.40	New Project	508,355.40
Edevele primary School	4-0047-285-2640510-110-2021-2022-2	Purchase of 2, 10,000 litres water tanks each at kshs.120,000 total Kshs.240,000.00Construction of concrete tank bases supported with y16 metal bars from 6 feet down due to cotton soil each at kshs.60,000.00 total kshs. 120,000, installation of gutters and piping at kshs.148,355.40	New Project	508,355.40
Gikambu Primary School	4-0047-285-2640510-110-2021-2022-3	Purchase of 2, 10,000 litres water tanks each at kshs.120,000 total Kshs.240,000.00Construction of concrete tank bases supported with y16 metal bars from 6 feet down due to cotton soil each at	New Project	508,355.40

## FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 285

Constituency Name EMBAKASI EAST County Nairobi

Project Number 2630205

Project Title Secondary School Projects

Sector Education

**Status of projects**

**Brief statement on project status at time of submission**

Financial year 2021-07-01 to 2022-06-30

Original Cost Estimates, in Ksh 28,486,379.75 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Donholm secondary school	4-0047-285-2630205-104-2021-2022-1	Construction of a tuition block phase 2 comprising of 10 NO. CLASSROOMS, 4NO DOOR STAFF TOILET, 12NO STUDENT TOILET (2NO ARE DISABILITY FRIENDLY, STAIR CASE, RAMP AND 7NO OFFICES TO COMPLETIONNG-CDFC TO SUBMIT CERTIFIED BQS	New Project	28,486,379.75
<b>TOTAL:</b>				28,486,379.75

Person completing form

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

NAME: VICTOR OUMA POSITION: FAM



## FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 285

Constituency Name EMBAKASI EAST

County Nairobi

Project Number 2630204

Project Title Primary School Projects

Sector Education

Status of projects

Brief statement on project status at time of submission

Financial year 2021-07-01 to 2022-06-30

Original Cost Estimates, in Ksh 49,516,520.25 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Tassia primary school	4-0047-285-2630204-104-2021-2022-1	Construction of one storey building tuition block Phase 1 with 10 Classrooms, 2 flush toilets for Boys & Girls, 50 capacity administration block, 3 staircases and a ramp on the ground floor. submit approval letter from the Ministry of Education for establishment of the new school submit certified cost estimates and drawings clarify on the availability of land (proof of ownership of the land)	New Project	14,116,520.25
Donholm primary school	4-0047-285-2630204-104-2021-2022-2	Purchase of a new 45 seater school bus	New Project	8,300,000.00
Donholm primary school	4-0047-285-2630204-104-2021-2022-3	construction of 3 new classrooms to completion, with a foundation to support 2 storeys, with deep excavation of 6 feet	New Project	4,500,000.00
Gikambu primary school	4-0047-285-2630204-104-2021-2022-4	construction of 4 new classrooms to completion, with a foundation to support 2 storeys, with deep excavation of 6 feet due to black cotton soil at kshs.1,500,000 per classroom	New Project	6,000,000.00
Embakasi primary school	4-0047-285-2630204-104-2021-2022-5	Purchase of a new 45 seater school bus	New Project	8,300,000.00

Edelvele primary school	4-0047-285-2630204-104-2021-2022-6	Purchase of a new 45 seater school bus	New Project	8,300,000.00
<b>TOTAL:</b>				<b>49,516,520.25</b>

Person completing form

**SIGNATURE:**  ..... **DATE:** 23 / 10 / 21

**NAME:** VICTOR OUMA ..... **POSITION:** FAM



Wondershare PDFelement

Project Name	Project ID	Project Description	Project Status	Project Amount
Edelvele primary school	4-0047-285-2630204-104-2021-2022-6	Purchase of a new 45 seater school bus	New Project	8,300,000.00
				<b>TOTAL</b>
				<b>49,516,520.25</b>

## FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 285

Constituency Name EMBAKASI EAST County Nairobi

Project Number 2210802

Project Title Committee Expenses

Sector Administration & Recurrent

**Status of projects**

**Brief statement on project status at time of submission**

Financial year 2021-07-01 to 2022-06-30

Original Cost Estimates, in Ksh 2,153,896.00 dated

Amount allocated last financial year dated

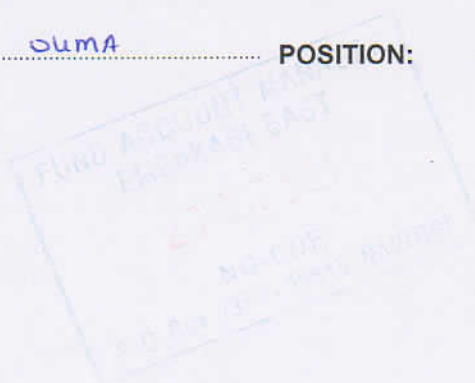
**Sub projects**

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Committee Expenses	4-0047-285-2210802-100-2021-2022-6	Payment of Committee sitting allowances, transport, conferences	New Project	1,245,540.00
Committee Expenses	4-0047-285-2210802-111-2021-2022-3	Payment of Committee sitting allowances, transport, conferences	New Project	908,356.00
<b>TOTAL:</b>				<b>2,153,896.00</b>

Person completing form

SIGNATURE: [Signature] DATE: 23 / 10 / 2021

NAME: VICTOR OLUMA POSITION: FAM



### FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 285  
Constituency Name EMBAKASI EAST County Nairobi  
Project Number 2120201  
Project Title NHIF  
Sector Administration & Recurrent

Status of projects

Brief statement on project status at time of submission

Financial year 2021-07-01 to 2022-06-30  
Original Cost Estimates, in Ksh 51,000.00 dated  
Amount allocated last financial year dated  
Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
NHIF	4-0047-285-2120201-100-2021-2022-5	Payment of NHIF deductions	New Project	51,000.00
TOTAL:				51,000.00

Person completing form

SIGNATURE: [Signature] DATE: 23 / 10 / 2021

NAME: VICTOR OLUMA POSITION: TAM



## FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 285

Constituency Name EMBAKASI EAST County Nairobi

Project Number 2120101

Project Title NSSF

Sector Administration & Recurrent

**Status of projects**

**Brief statement on project status at time of submission**

Financial year 2021-07-01 to 2022-06-30

Original Cost Estimates, in Ksh 24,000.00 dated

Amount allocated last financial year dated

**Sub projects**

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
NSSF	4-0047-285-2120101-100-2021-2022-4	Payment of NSSF deductions	New Project	24,000.00
<b>TOTAL:</b>				24,000.00

Person completing form

**SIGNATURE:** [Signature] **DATE:** 23 / 10 / 2021

**NAME:** VICTOR OUMA **POSITION:** FAM





## FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 285

Constituency Name EMBAKASI EAST County Nairobi

Project Number 2210000

Project Title Goods and Services

Sector Administration & Recurrent

**Status of projects**

**Brief statement on project status at time of submission**

Financial year 2021-07-01 to 2022-06-30

Original Cost Estimates, in Ksh 4,436,002.00 dated

Amount allocated last financial year dated

**Sub projects**

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Goods and Services	4-0047-285-2210000-100-2021-2022-3	Repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea.	New Project	3,231,692.00
Goods and Services	4-0047-285-2210000-111-2021-2022-2	Repairs and maintenance, printing, stationery, Airtime, travel and subsistence.	New Project	1,204,310.00
<b>TOTAL:</b>				4,436,002.00

Person completing form

SIGNATURE: [Signature] DATE: 23 / 10 / 2021

NAME: VICTOR OUMA POSITION: Frm



## FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 285

Constituency Name EMBAKASI EAST County Nairobi

Project Number 2110000

Project Title Employees salaries

Sector Administration & Recurrent

**Status of projects**

**Brief statement on project status at time of submission**

Financial year 2021-07-01 to 2022-06-30

Original Cost Estimates, in Ksh 3,673,100.00 dated

Amount allocated last financial year dated

**Sub projects**

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Employees Salaries	4-0047-285-2110000-100-2021-2022-1	Payment of staff salaries	New Project	2,723,012.00
Employees gratuity	4-0047-285-2110000-100-2021-2022-2	Payment of staff gratuity	New Project	950,088.00
<b>TOTAL:</b>				3,673,100.00

Person completing form

SIGNATURE: [Signature] DATE: 23 / 10 / 2021

NAME: VICTOR OUMA POSITION: FAM





## FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 285  
Constituency Name EMBAKASI EAST County Nairobi  
Project Number 2640200  
Project Title Emergency projects  
Sector Emergency

Status of projects

Brief statement on project status at time of submission

Financial year 2021-07-01 to 2022-06-30

Original Cost Estimates, in Ksh 7,192,207.00 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Emergency	4-0047-285-2640200-101-2021-2022-1	To cater for any unforeseen occurrences in the constituency during the financial year	New Project	7,192,207.00
TOTAL:				7,192,207.00

Person completing form

SIGNATURE: [Signature] DATE: 23 / 10 / 2021

NAME: VICTOR OUMA POSITION: FAM



## FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 285

Constituency Name EMBAKASI EAST County Nairobi

Project Number 2210700

Project Title Capacity Building

Sector Monitoring & Evaluation

**Status of projects**

**Brief statement on project status at time of submission**

Financial year 2021-07-01 to 2022-06-30

Original Cost Estimates, in Ksh 2,000,000.00 dated

Amount allocated last financial year dated

**Sub projects**

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
NG-CDFC/PMC Capacity Building	4-0047-285-2210700-111-2021-2022-1	Undertake Training of the PMCs/ NG-CDFCs on NG-CDF Related issues	New Project	2,000,000.00
<b>TOTAL:</b>				2,000,000.00

Person completing form

SIGNATURE: [Signature] DATE: 23 / 10 / 2021

NAME: VICTOR OUMA POSITION: FAM



## FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 285  
Constituency Name EMBAKASI EAST County Nairobi  
Project Number 2640101  
Project Title Bursary Secondary Schools  
Sector Bursary

Status of projects

Brief statement on project status at time of submission

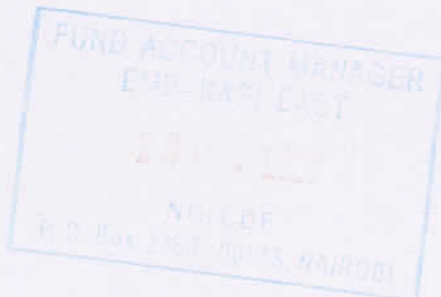
Financial year 2021-07-01 to 2022-06-30  
Original Cost Estimates, in Ksh 20,000,000.00 dated  
Amount allocated last financial year dated  
Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Bursary Secondary Schools	4-0047-285-2640101-103-2021-2022-1	Payment of bursary to needy students in secondary school	New Project	20,000,000.00
			TOTAL:	20,000,000.00

Person completing form

SIGNATURE:  DATE: 23 / 10 / 2021

NAME: Victor Ouma POSITION: TAM



## FOURTH SCHEDULE (s. 30) PROJECT DESCRIPTION FORM

Constituency No 285

Constituency Name EMBAKASI EAST County Nairobi

Project Number 2640102

Project Title Bursary Tertiary Schools

Sector Bursary

**Status of projects**

**Brief statement on project status at time of submission**

Financial year 2021-07-01 to 2022-06-30

Original Cost Estimates, in Ksh 14,272,220.00 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Bursary	4-0047-285-2640102-103-2021-2022-2	Payment of bursary to needy students in universities and colleges	New Project	14,272,220.00
<b>TOTAL:</b>				14,272,220.00

Person completing form

SIGNATURE:  DATE: 23 / 10 / 2021

NAME: VICTOR OUMA POSITION: FAM

