



National Government Constituencies Development Fund Board  
Embakasi West Constituency  
Along Mfindwa Road, Umoja  
P.O Box 38639-00100, GPO  
Nairobi, Kenya  
Email: [embakasiwestcdf@gmail.com](mailto:embakasiwestcdf@gmail.com)  
[cdfembakasiwest@ngcdf.go.ke](mailto:cdfembakasiwest@ngcdf.go.ke)  
| Website: [www.ngcdf.go.ke](http://www.ngcdf.go.ke)

**MINUTES FOR THE NG-CDFC MEETING HELD ON 23<sup>RD</sup> OCTOBER 2019 AT THE EMBAKASI WEST  
NG-CDF OFFICE ALONG MTINDWA ROAD FROM 4.00 PM -5PM.**

**MEMBERS PRESENT**

1. BENSON KABUCHO	CHAIRMAN
2. DIANA KATILE	SECRETARY
3. ALFRED MWANGI	FAM
4. JULIUS OJWANG.	MEMBER
5. CHARITY KAMAU	MEMBER
6. VINCENT WANDERA	MEMBER
7. JANE MUMBI	MEMBER
8. DOUGLAS MBOGO	MEMBER
9. BEATRICE MACHARIA	MEMBER
10. KEN MURUNGI	DCC

**AGENDA**

1. Preliminaries
2. Embakasi West Project proposal Financial year-2019/2020
3. Adjournment

**MIN1/23/10/2019: PRELIMINARIES**

The meeting started at 8.00am with a word of prayer from Vincent Wandera. The minutes of the previous meeting were read by the secretary. They were proposed by Beatrice Macharia and seconded by Jane Aresi.

**MIN2/23/10/2019: EMBAKASI WEST PROJECT PROPOSAL-FINANCIAL YEAR-2019/2020**

The committee was informed by the FAM that during the F/Y 2018/2019 Embakasi West NGCDF will receive an allocation of Kshs **137,367,724.14**

Based on the consultative meetings held on the 10<sup>th</sup> and 11<sup>th</sup> October 2019 members proposed projects be prioritized and the funds be utilized as follows ( Attached ward Meetings report)

Project Name	Project Number	Project Activity	Amount Allocated
<b>Administration 6%</b>			
Employee Salaries	4-047-286-2110000-100-2019/2020-001	Payment of staff salaries and salary gratuity	3,015,720.00
Goods and Services	4-047-286-2210000-100-2019/2020-002	Repairs and maintenance, telephone, travel & subsistence, toners and office tea	3,742,743.45
NSSF	4-047-286-2120101-100-2019/2020-003	Payment of NSSF deductions	28,800.00
NHIF	4-047-286-2120201-100-2019/2020-004	Payment of NHIF deductions	64,800.00
Committee Expenses	4-047-286-2210802-100-2019/2020-005	Payment of committee sitting allowance, transport and conferences	1,000,000.00
NG-CDF Office equipment And office furniture	4-047-286-2210802-100-2019/2020-006	Purchase of Hp Laptop, touch screen,13.3, i7 processor ,SSD 500GB, Window 10, All-in-one, "21", 1 TB Hard disk i& processor Windows 10 office 18 and 3 executive chairs	390,000.00
Emergency	4-047-286-2640200-101-2019/2020-001	To cater for emergencies(unforeseen disasters within the financial year)	7,198,241.38
<b>M &amp; E 3%</b>			

Goods and services	4-047-286-2210000-111-2019/2020-001	Printing, Stationery, Airtime, Travel and Subsistence	621,031.72
Committee Expenses	4-047-286-2210802-111-2019/2020-002	Payment of committee sitting allowance, transport and conferences	1,500,000.00
NG-CDFC/PMC Capacity Building	4-047-286-2210700-111-2019/2020-003	Undertake Training of the PMCs/CDFCs on CDF Related issues	2,000,000.00
Sports	4-047-286-2640509-112-2019/2020-001	Sponsoring sports tournament and procuring games kits and uniforms for sports teams/ Schools(boxing, football, netball and basketball)	2,747,354.48
Bursary			
Bursary secondary schools	4-047-286-2640101-103-2019/2020-001	Payment of bursary for needy students	25,000,000.00
Bursary tertiary Institutions	4-047-286-2640102-103-2019/2020-002	Payment of bursary for needy students	20,000,000.00
Primary Schools			
Umoja 1 Primary School	4-047-2630204-286-104-2019/2020-001	Construction of one storey PWD Center consisting of a library, Music Classroom and PWD Classroom and equipping the entire block with Machines(Computers, Mixers, Keyboards, guitars, drum sets, PA system), 5 Cabinets , 100 Chairs and 20 tables	16,000,000.00
Umoja 1 Primary School	4-047-2630204-286-104-2017/2018-003	Additional funds for the completion of Replacement of asbestos roof with iron sheets in 2	910,294.11



		blocks( 3 classrooms and an administration block)	
Kariobangi South Primary School	4-047-2630204-286-104-2019/2020-002	Construction of 3 (No) classrooms with a slab	6,000,000.00
Unity Primary School	4-047-2630204-286-104-2019/2020-003	Construction of 200m perimeter wall with 3m height (phase II)	5,000,000.00
Kariobangi South Primary School	4-047-2630204-286-104-2019/2020-004	Construction of a 20 doors toilet block- 10 doors Block for girls and 10 doors Block for boys in the upper primary school	4,148,739.00
<b>Secondary Schools</b>			
Peter Kibukosya Secondary School	4-047-286-2630205-104-2019/2020-001	Construction of 6 Classrooms( 3 on the first floor and 3 on the second floor) on top of the twin laboratory	12,000,000.00
<b>Security</b>			
KCC Police Station	4-047-286-2640507-113-2019/2020-001	Construction of a modern police station, one storey to house Occurrence/front office desk, OCS Office, Traffic office ,Crime Office, Gender and children office, Male and Female cells with toilets Armory and Staff toilets and a multipurpose hall for Nyumba Kumi and Community policing on the first Floor	16,000,000.00
Uhuru Estate Police post	4-047-286-2640507-113-2019/2020-002	Construction of police post and a multipurpose hall for Nyumba Kumi and Community policing	10,000,000.00
			137,367,724.14

The fund account manager was then tasked by the committee to prepare and forward to the NGCDF board a proposal for F/Y 2019/2020

**MIN1/23/10/2019: ADJOURNMENT**

The meeting was adjourned at 10.30 am with a prayer by the Fund Account Manager.

**AUTHENTICATION**

**CHAIRMAN**

DATE

23/09/2019

SIGN



**SECRETARY**

DATE

23/10/2019

SIGN

