



National Government Constituencies Development Fund Makadara  
KCB Building, 6<sup>th</sup> Floor  
Jogoo Road Opposite Uchumi supermarket  
P.O Box 618-00515  
Buruburu, Kenya  
| Cell:0724870038  
Email: cdfmakadara@ngcdf.go.ke | Website: www.ngcdf.go.ke

## MAKADARA NG CDFC MEETING HELD ON 15<sup>TH</sup> SEPTEMBER 2021 AT MAKADARA NG CDF OFFICE FROM 10:00 AM

### MEMBERS PRESENT

1. Ronald Milare Melkizedek - Chairman
2. Catherine Nzilani Maingi – Secretary
3. Job Munyi – FAM
4. Rahma Abdi Haji - Member
5. Martin Ogore Kavaya - Member
6. Joseph Irungu Kibuti - Member
7. Florence Atieno Ogutu - Member
8. Erick Magembe Manduku - Member
9. Phelista Nawire - Member

### AGENDA

1. Reading and confirmation of previous minutes
2. Matters arising
3. Projects Proposal for FY 2021/2022
4. A.O.B.

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15/9/2021

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15/9/2021

## PRELIMINARIES

The chairman called the meeting to order at 900 AM the FAM led the members in an opening prayer.

### MIN 01/09/2021 READING AND CONFIRMATION OF THE PREVIOUS MINUTES

The previous minutes were read the secretary and Mr. Joseph Irungu proposed the adoption of the minutes as a true record of the proceedings and was seconded by Mr. Ronald Milare hence adopted.

### MIN 02/09/2021 MATTERS ARISING FROM THE PREVIOUS MINUTES

There were no matters arising.

### MIN 03/09/2021 PROJECTS PROPOSAL FOR FINANCIAL YEAR 2021/2022 TOTALLING KSHS. 137,088,878.00

The committee was presented with the Summary of all the project proposals gathered from the ward meetings and were not factored in the 2019/2020 and 2020/2021 budget and also all the ongoing projects by the FAM. After much deliberations the NG-CDFC prioritized the projects and resolved to distribute the financial year's allocation per sector as follows:

NO	NAME OF PROJECT	AMOUNT ALLOCATED
1	Administration	8,225,332.74
2	Monitoring and Evaluation/Capacity Building	4,112,666.37
3	Bursary Activities	47,500,000.00
4	Primary School Projects	40,000,000.00
5	Secondary School Projects	13,800,000.00
6	Security	3,516,895.31
7	NG-CDF office	10,000,000.00
8	Sports Activities	2,741,777.58
9	Emergency	7,192,206.00
TOTAL		137,088,878.00

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15/9/2021

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15/9/2021



FINANCIAL YEAR 2021/2022 PROJECT PROPOSAL						
S/NO	Project Name	Original Cost	Cumulative Allocation	Project Activity	Amount Allocated	Status
<b>ADMINISTRATION AND RECURRENT EXPENDITURE</b>					<b>137,088,879.00</b>	
1	Employee Salaries	3,300,000.00		Payment of staff salaries Kshs 3,300,000	3,300,000.00	Ongoing
2	Staff Gratuity	700,000.00		Payment of staff gratuity Kshs 700,000	700,000.00	Ongoing
3	Goods and Services	2,085,332.74		Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea.	2,085,332.74	Ongoing
4	NSSF	95,000.00		Payment of NSSF Deductions	95,000.00	Ongoing
5	NHIF	45,000.00		Payment of NHIF Deductions	45,000.00	Ongoing
6	Committee Expenses	2,000,000.00		Payment of Committee sitting allowances, Kshs 1,148,000 transport Kshs 500,000, conferences Kshs 352,000	2,000,000.00	Ongoing
<b>MONITORING AND EVALUATION/CAPACITY BUILDING</b>						
7	Goods and Services	1,300,000.00	-	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence.	1,300,000.00	Ongoing
8	Committee Expenses	1,312,666.37		Payment of Committee sitting allowances, transport, conferences	1,312,666.37	Ongoing
9	NG-CDFC/PMC Capacity Building	1,500,000.00	-	Undertake Training of the PMCs / NG-CDFCs and staff on NG-CDF related issues	1,500,000.00	Ongoing
	<b>BURSARY</b>					

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10	Bursary Secondary Schools	36,500,000.00	-	Payment of bursary to needy students	36,500,000.00	Ongoing
11	Bursary Tertiary Institutions	8,000,000.00	-	Payment of bursary to needy students	8,000,000.00	Ongoing
12	NHIF	3,000,000.00		Payment of NHIF for the elderly	3,000,000.00	Ongoing
	<b>PRIMARY SCHOOL</b>					
13	Star of hope primary school	10,000,000.00	-	Levelling of playground (Excavation of 7,000 square meters black cotton soil on the field Kshs 2,500,000, backfilling with well rolled red soil Kshs 6,000,000, drainage works Kshs 1,500,000)	10,000,000.00	New
14	Harambee primary school	12,000,000.00	-	Construction of a 6-classroom block with a slab, staircase and ramp to completion.	12,000,000.00	New
15	St Johns primary school	12,000,000.00		Construction of a 6-classroom block with a slab, staircase and ramp to completion.	12,000,000.00	New
16	Bahati primary school	6,000,000.00	-	Construction of 4 classrooms with a slab, staircase and ramp to completion.	6,000,000.00	New
	<b>SECONDARY SCHOOLS</b>					
17	Ofafa Jericho secondary school	1,600,000.00	-	Construction of perimeter wall 100 meters Phase 3 to completion.	1,600,000.00	New
18	St. Annes secondary school	2,600,000.00	-	Purchase of 400 lockers and chairs.	2,600,000.00	New
19	Aquinas secondary school	2,600,000.00	-	Purchase of 400 lockers and chairs.	2,600,000.00	New

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15/9/2021

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15/9/2021



20	Makongeni secondary school	3,000,000.00	-	Construction of a 50 pupils capacity chemistry laboratory equipped with 7 benches gas connections and water points.	3,000,000.00	New
21	St Patrick's Secondary school	4,000,000.00	-	Construction of a 2-classroom block with a slab, staircase and ramp to completion.	4,000,000.00	New
	<b>SECURITY</b>					
22	Jogoo road police station	4,000,000.00	-	Construction of administration block consisting of offices for, OCS, Deputy OCS, Traffic, Crimes, Armory waiting bay and 6 door toilets to completion.	3,516,895.31	New
	<b>NGCDF OFFICE</b>					
23	Makadara NGCDF Office	15,000,000.00	-	Construction of a one storey Makadara NG-CDF office. Ground floor consisting of reception area 4 offices for the constituency staff 25 persons seater board room the MP's office, kitchenette and 3 toilets. First floor being NG-CDF Office consisting of reception area, 5 NG-CDF Staff offices 30 persons seater boardroom, kitchenette and 3 toilets.	10,000,000.00	New
	<b>SPORTS</b>					
25	Constituency Sports Tournament	2,741,777.58	-	Carry out constituency sports tournament and the winning teams/schools to be awarded with trophies, balls, and games kits.	2,741,777.58	Ongoing
	<b>EMERGENCY</b>					
26	Emergency	7,192,207.00	-	To cater for any unforeseen occurrences in the constituency during the financial year.	7,192,207.00	Ongoing
	<b>TOTAL</b>				<b>137,088,879.00</b>	

*S. M. K. H. G. G. G.*  
15/9/2021

*(Signature)*  
15/9/2021

The members were in agreement that the above was the best way to use the funds for the current financial year. The chairman Mr. Ronald Milare proposed the adoption of the project proposal 2021/2022 as above and was seconded Ms. Florence Atieno Ogutu.

**MIN 04/09/2021 AOB**

There being no other AOB the meeting ended with a word of prayer from Mr. Job Mutini at **3.00 PM**

**CONFIRMED:**

**CHAIRMAN: RONALD MILARE MELKIZEDEK**

SIGNATURE  DATE 15/9/2021

**SECRETARY: CATHERINE NZILANI MAINGI**

SIGNATURE  DATE 15/9/2021

THIRD SCHEDULE(ss. 25(6),(11) and 29(1))  
CONSTITUENCY PROJECTS SUBMISSION FORM

CONSTITUENCY NO. 287

CONSTITUENCY NAME: MAKADARA

FINANCIAL YEAR: 2021-2022

SERIAL	NAME OF PROJECT	AMOUNT ALLOCATED (KSHS)
287/AP1	Administration/Recurrent	8,225,332.74
287/AP2	Monitoring and evaluation/Capacity Building	4,112,666.37
287/2640100	Bursary/Mocks/Cats	47,500,000.00
287/2640200	Emergency Projects	7,192,207.00
287/2630204	Primary School Projects	40,000,000.00
287/2630205	Secondary School Projects	13,800,000.00
287/2640507	Security Projects	3,516,895.31
287/2640509	Sports Activities	2,741,777.58
287/3110202	CDFC offices	10,000,000.00
TOTAL		137,088,879.00

RONALD MILARE

Chairman



Signature

30 / 09 / 2021

Date

JOB MUNTU MUTINI

Fund Manager



Signature

30 / 09 / 2021

Date

MAKADARA NATIONAL GOVERNMENT  
CONSTITUENCY DEVELOPMENT FUND  
P. O. Box 618-00515, BURUBURU



**FOURTH SCHEDULE (s. 30)**  
**PROJECT DESCRIPTION FORM**

Constituency No 287

Constituency Name MAKADARA

County Nairobi

Project Number 2630204

Project Title Primary School Projects

Sector Education

Status of projects

Brief statement on project status at time of submission

Financial year 2021-07-01 to 2022-06-30

Original Cost Estimates, in Ksh 40,000,000.00 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Star of hope primary school	4-0047-287-2630204-104-2021-2022-1	Levelling of playground (Excavation of 7,000 square meters black cotton soil on the field Kshs 2,500,000, backfilling with well rolled red soil Kshs 6,000,000, drainage works Kshs 1,500,000)	New Project	10,000,000.00
Harambee primary school	4-0047-287-2630204-104-2021-2022-2	Construction of a 6-classroom block with a slab, staircase and ramp to completion.	New Project	12,000,000.00
St Johns primary school	4-0047-287-2630204-104-2021-2022-3	Construction of a 6-classroom block with a slab, staircase and ramp to completion.	New Project	12,000,000.00
Bahati primary school	4-0047-287-2630204-104-2021-2022-4	Construction of 4 classrooms with a slab, staircase and ramp to completion.	New Project	6,000,000.00
TOTAL:				40,000,000.00

Person completing form

SIGNATURE:  DATE: 30 / 09 / 2021

NAME: Job Mwangi Mutai POSITION: SFOO

MAKADARA NATIONAL GOVERNMENT  
CONSTITUENCY DEVELOPMENT FUND  
P.O. Box 618-00515, BURUBURU



**FOURTH SCHEDULE (s. 30)  
PROJECT DESCRIPTION FORM**

Constituency No 287

Constituency Name MAKADARA

County Nairobi

Project Number 2630205

Project Title Secondary School Projects

Sector Education

Status of projects

Brief statement on project status at time of submission

Financial year 2021-07-01 to 2022-06-30

Original Cost Estimates, in Ksh 13,800,000.00 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Ofafa Jericho secondary school	4-0047-287-2630205-104-2021-2022-1	Construction of perimeter wall 100 meters Phase 3 to completion.	New Project	1,600,000.00
St. Annes secondary school	4-0047-287-2630205-104-2021-2022-2	Purchase of 400 lockers and chairs.	New Project	2,600,000.00
Aquinas secondary school	4-0047-287-2630205-104-2021-2022-3	Purchase of 400 lockers and chairs.	New Project	2,600,000.00
Makongeni secondary school	4-0047-287-2630205-104-2021-2022-4	Construction of a 50 pupils capacity chemistry laboratory equipped with 7 benches gas connections and water points.	New Project	3,000,000.00
St Patricks Secondary school	4-0047-287-2630205-104-2021-2022-5	Construction of a 2-classroom block with a slab, staircase and ramp to completion.	New Project	4,000,000.00
TOTAL:				13,800,000.00

Person completing form

SIGNATURE:

DATE:

30 / 09 / 2021

NAME:

JOB MURITHI MURITHI

POSITION:

SFOO

MAKADARA NATIONAL GOVERNMENT  
CONSTITUENCY DEVELOPMENT FUND

P.O. Box 618-00515, BURUBURU

**FOURTH SCHEDULE (s. 30)**  
**PROJECT DESCRIPTION FORM**

Constituency No 287

Constituency Name MAKADARA

County Nairobi

Project Number 2640509

Project Title Sports Activities

Sector Sports

Status of projects

Brief statement on project status at time of submission

Financial year 2021-07-01 to 2022-06-30

Original Cost Estimates, in Ksh 2,741,777.58 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Constituency Sports Tournament	4-0047-287-2640509-112-2021-2022-1	Carry out constituency sports tournament and the winning teams/schools to be awarded with trophies, balls, and games kits.	New Project	2,741,777.58
TOTAL:				2,741,777.58

Person completing form

SIGNATURE:  DATE: 30 / 09 / 2021

NAME: Job Munyi Mutini POSITION: SFOO

MAKADARA NATIONAL GOVERNMENT  
CONSTITUENCY DEVELOPMENT FUND  
P. O. Box 618-00515, BURUBURU



**FOURTH SCHEDULE (s. 30)**  
**PROJECT DESCRIPTION FORM**

Constituency No 287

Constituency Name MAKADARA

County Nairobi

Project Number 3110202

Project Title CDFC offices

Sector Others

Status of projects

Brief statement on project status at time of submission

Financial year 2021-07-01 to 2022-06-30

Original Cost 10,000,000.00 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Makadara NGCDF Office	4-0047-287-3110202-108-2021-2022-1	Construction of a one storey Makadara NG-CDF office. Ground floor consisting of reception area 4 offices for the constituency staff 25 persons seater board room the MPs office, kitchenette and 3 toilets. First floor being NG-CDF Office consisting of reception area, 5 NG-CDF Staff offices 30 persons seater boardroom, kitchenette and 3 toilets.	New Project	10,000,000.00
TOTAL:				10,000,000.00

Person completing form

SIGNATURE:  DATE: 30 / 09 / 2021

NAME: Job Muriuki MUTINI POSITION: SFOO

MAKADARA NATIONAL GOVERNMENT  
CONSTITUENCY DEVELOPMENT FUND  
P. O. Box 618-00515, BURUBURU

**FOURTH SCHEDULE (s. 30)**  
**PROJECT DESCRIPTION FORM**

Constituency No 287

Constituency Name MAKADARA

County Nairobi

Project Number 2640200

Project Title Emergency projects

Sector Emergency

Status of projects

Brief statement on project status at time of submission

Financial year 2021-07-01 to 2022-06-30

Original Cost 7,192,207.00 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Emergency	4-0047-287-2640200-101-2021-2022-1	To cater for any unforeseen occurrences in the constituency during the financial year.	New Project	7,192,207.00
TOTAL:				7,192,207.00

Person completing form

SIGNATURE:  DATE: 30 / 09 / 2021

NAME: JOB MURIUKI MUTINI POSITION: SFOO

MAKADARA NATIONAL GOVERNMENT  
CONSTITUENCY DEVELOPMENT FUND  
P. O. Box 618-00515, BURUBURU



**FOURTH SCHEDULE (s. 30)**  
**PROJECT DESCRIPTION FORM**

Constituency No 287

Constituency Name MAKADARA

County Nairobi

Project Number 2110000

Project Title Employees salaries

Sector Administration & Recurrent

Status of projects

Brief statement on project status at time of submission

Financial year 2021-07-01 to 2022-06-30

Original Cost Estimates, in Ksh 4,000,000.00 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Employee Salaries	4-0047-287-2110000-100-2021-2022-1	Payment of staff salaries Kshs 3,300,000	New Project	3,300,000.00
Staff Gratuity	4-0047-287-2110000-100-2021-2022-2	Payment of staff gratuity Kshs 700,000	New Project	700,000.00
TOTAL:				4,000,000.00

Person completing form

SIGNATURE:  DATE: 30 / 09 / 2021

NAME: JOB MUNTIRI MUTINI POSITION: SFOO

MAKADARA NATIONAL GOVERNMENT  
CONSTITUENCY DEVELOPMENT FUND  
P. O. Box 618-00515, BURUBURU

**FOURTH SCHEDULE (s. 30)  
PROJECT DESCRIPTION FORM**

Constituency No 287

Constituency Name MAKADARA

County Nairobi

Project Number 2210000

Project Title Goods and Services

Sector Administration & Recurrent

Status of projects

Brief statement on project status at time of submission

Financial year 2021-07-01 to 2022-06-30

Original Cost Estimates, in Ksh 3,385,332.74 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Goods and Services	4-0047-287-2210000-100-2021-2022-3	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea.	New Project	2,085,332.74
Goods and Services	4-0047-287-2210000-111-2021-2022-1	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence.	New Project	1,300,000.00
TOTAL:				3,385,332.74

Person completing form

SIGNATURE:  DATE: 30 / 09 / 2021

NAME: JOB MUNTILI MUTINI POSITION: S.F.O.O

MAKADARA NATIONAL GOVERNMENT  
CONSTITUENCY DEVELOPMENT FUND  
P. O. Box 618-00515, BURUBURU



**FOURTH SCHEDULE (s. 30)  
PROJECT DESCRIPTION FORM**

Constituency No 287

Constituency Name MAKADARA

County Nairobi

Project Number 2120101

Project Title NSSF

Sector Administration & Recurrent

Status of projects

Brief statement on project status at time of submission

Financial year 2021-07-01 to 2022-06-30

Original Cost Estimates, in Ksh 95,000.00 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
NSSF	4-0047-287-2120101-100-2021-2022-4	Payment of NSSF Deductions	New Project	95,000.00
TOTAL:				95,000.00

Person completing form

SIGNATURE:  DATE: 30 / 09 / 2021

NAME: JOB MURIUKI MURIUKI POSITION: SFOO

MAKADARA NATIONAL GOVERNMENT  
CONSTITUENCY DEVELOPMENT FUND  
P.O. Box 618-00515, BURUBURU

**FOURTH SCHEDULE (s. 30)  
PROJECT DESCRIPTION FORM**

Constituency No 287

Constituency Name MAKADARA

County Nairobi

Project Number 2120201

Project Title NHIF

Sector Administration & Recurrent

Status of projects

Brief statement on project status at time of submission

Financial year 2021-07-01 to 2022-06-30

Original Cost Estimates, in Ksh 45,000.00 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
NHIF	4-0047-287-2120201-100-2021-2022-5	Payment of NHIF Deductions	New Project	45,000.00
TOTAL:				45,000.00

Person completing form

SIGNATURE:  DATE: 30 / 09 / 2021

NAME: Job Munyi Mutini POSITION: SFOO

MAKADARA NATIONAL GOVERNMENT  
CONSTITUENCY DEVELOPMENT FUND  
P.O. Box 612-00515, BURUBURU



**FOURTH SCHEDULE (s. 30)  
PROJECT DESCRIPTION FORM**

Constituency No 287

Constituency Name MAKADARA

County Nairobi

Project Number 2210802

Project Title Committee Expenses

Sector Administration & Recurrent

Status of projects

Brief statement on project status at time of submission

Financial year 2021-07-01 to 2022-06-30

Original Cost 3,312,666.37 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
Committee Expenses	4-0047-287-2210802-100-2021-2022-6	Payment of Committee sitting allowances, Kshs 1,148,000 transport Kshs 500,000, conferences Kshs 352,000	New Project	2,000,000.00
Committee Expenses	4-0047-287-2210802-111-2021-2022-2	Payment of Committee sitting allowances, transport, conferences	New Project	1,312,666.37
TOTAL:				3,312,666.37

Person completing form

SIGNATURE:



DATE:

30 / 09 / 2021

NAME:

Job Munyi Mutiani

POSITION:

SFOO

MAKADARA NATIONAL GOVERNMENT  
CONSTITUENCY DEVELOPMENT FUND  
P. U. Box 618-00515, BURUBURU

**FOURTH SCHEDULE (s. 30)**  
**PROJECT DESCRIPTION FORM**

Constituency No 287

Constituency Name MAKADARA

County Nairobi

Project Number 2210700

Project Title Capacity Building

Sector Monitoring & Evaluation

Status of projects

Brief statement on project status at time of submission

Financial year 2021-07-01 to 2022-06-30

Original Cost 1,500,000.00 dated

Amount allocated last financial year dated

Sub projects

Project Name	Project Code	Activity	Original Status	Amount (Ksh)
NG-CDFC/PMC Capacity Building	4-0047-287-2210700-111-2021-2022-3	Undertake Training of the PMCs / NG-CDFCs and staff on NG-CDF related issues	New Project	1,500,000.00
TOTAL:				1,500,000.00

Person completing form

SIGNATURE:  DATE: 30 / 04 / 2021

NAME: JOB MURIUKI MUTINI POSITION: SFOO

MAKADARA NATIONAL GOVERNMENT  
CONSTITUENCY DEVELOPMENT FUND  
P. O. Box 618-00515, BURUBURU



**MAKADARA NG-CDF**

**WARD REPORT**

**2021/2022 FINANCIAL YEAR**

**SUBMITTED**

**SEPTEMBER, 2021**



## INTRODUCTION

The NG-Constituency Development Act 2015 stipulates in part 5 section 27 subsection 1 and 2 that the chairperson of the NG-CDFC shall, within the first year of the commencement of a new Parliament and at least once every two years thereafter, convene open forum public meetings in every ward in the constituency to deliberate on development matters in the ward and in the constituency.

The NG-CDFC shall then deliberate on project proposals from all the wards in the constituency and any other projects which the Constituency Committee considers beneficial to the constituency, including joint projects with other constituencies, consider the national development plans and policies and the constituency strategic development plan, and identify a list of priority projects, both immediate and long term, out of which the list of projects to be submitted in accordance with the Act shall be drawn from.

Citizen participation in project planning, management and implementation planning requires the involvement of concerned stakeholders. This includes identifying public concerns and values and developing a broad consensus on planned initiatives. It is also about utilizing the vast amount of information and knowledge that stakeholders hold to find workable, efficient and sustainable solutions

Public participation encompasses a range of procedures and methods designed to consult, involve, and inform the public to allow those that would be potentially affected by a decision or policy to have input into the process. Community participation motivates the stakeholders to work together, recognize the benefits of their involvement and own the projects in their localities

Stakeholders play a central role in setting up priorities and objectives of development Initiatives in order to ensure relevance and appropriateness. It is important that all stakeholders are involved in the development of projects and not just direct beneficiaries of an initiative.

## **ABOUT NG-CDF**

The Constituencies Development Fund (CDF) was established under the Constituencies Development Fund (CDF) Act, 2003, amended in 2007 and repealed by the CDF Act of 2013. In 2015, the CDF Act of 2013 was declared unconstitutional and a new Act was enacted in 2015, being the National Government Constituencies Development Fund Act. NG-CDF Act, 2015. The National Government Constituencies Development Fund (NG-CDF) is under the Ministry of Devolution and Planning.

The Constituency Development Fund (CDF) was introduced in Kenya in 2003 with the passage of the CDF Act 2003 by the 9th Parliament of Kenya which was repealed in 2013 by the CDF Act 2013. The CDF Act provides that the government set aside at least 2.5% of its ordinary revenue for disbursement under the CDF program.

The fund was designed to support constituency-level, grass-root development projects. It was aimed to achieve equitable distribution of development resources across regions and to control imbalances in regional development brought about by partisan politics. It targeted all constituency-level development projects, particularly those aiming to combat poverty at the grassroots and entrench equitable distribution of development.

The objective of the Fund is to provide mechanisms for supplementing implementation of the National Government development Agenda at the constituency level.



The Constituency Development Fund (CDF) was introduced in Kenya in 2003 with the passage of the CDF Act 2003 by the 9th Parliament of Kenya which was repealed in 2013 by the CDF Act 2013. The CDF Act provides that the government set aside at least 2.5% of its ordinary revenue for disbursement under the CDF program.

The fund was designed to support constituency-level, grass-root development projects. It was aimed to achieve equitable distribution of development resources across regions and to control imbalances in regional development brought about by partisan politics. It targeted all constituency-level development projects, particularly those aiming to combat poverty at the grassroots and entrench equitable distribution of development.

The objective of the Fund is to provide mechanisms for supplementing implementation of the National Government development Agenda at the constituency level.

The CDF program has facilitated the putting up of new water systems, health and education facilities in all parts of the country, including remote areas that were usually overlooked during funds allocation in national budgets.

#### **ABOUT MAKADARA NG-CDF**

Makadara constituency is one of the seventeen (17) constituencies in Nairobi County. Since independence Makadara constituency interchanged its nomenclature such as Donholm constituency at 1963 and 1969 elections, then as Bahati Constituency and Makadara since 1997. It lies in the central east and southern parts of Nairobi City County. Makadara constituency has common boundaries with Embakasi south to the south, Starehe to the west, Embakasi East to the East and Kamukunji to the North. The constituency covers an area of approximately 20 KM<sup>2</sup>.

The constituency is divided into four wards;

Hamza/Maringo/Bahati

Harambee

Makongeni/Kaloleni

Viwandani



The constituency is home to very popular pre and post-colonial period housing estates namely, Ziwani, Kaloleni Makongeni, Lumumba, Jerusalem Bahati, Mbotela, Hamza, Makadara and Jericho.

### **Vision**

To have a constituency that has been empowered economically through sustainable development and transformational leadership.

### **Mission**

To build a participatory and cohesive community that will ensure wealth creation for Makadara people to empower them both socially and economically in terms of resource mobilization and utilization for quality community development initiatives.

### **Core Values**

Transparency & Accountability

Respect

Patriotism

Professionalism

Enterprise and innovation

Discipline

cohesiveness

## **1.2.1 OVERVIEW OF FUNDABLE PROJECTS UNDER NG-CDF BY MAKADARA CONSTITUENCY**

Eligible Projects Fundable by Makadara NG-CDF

The eligible projects fundable by NG-CDF as stipulated in section 24 of the NG-CDF (Amendment) Act, 2016 as those that are in:

Respect of works and services falling within the functions of the National Government under the constitution  
Must be community based to ensure that the prospective benefits are available to a widespread cross-section of the inhabitants of a particular area.

The ineligible projects include:

Projects supporting religious bodies or religious activities

Projects supporting political bodies or political activities

Recurrent costs of a completed projects

Personal awards

Projects targeting a specific club or group of people to the exclusion of others

Projects addressing devolved functions as outlined in the fourth schedule of the constitution of Kenya

## **2.0 DOCUMENTATION OF THE WARD REPORTS**

The documents used during the ward meetings can be traced in the NG-CDFC file namely Project proposal, file number 001/2019-2020

### **WARD MEETINGS**

The exercise was carried out for 6 days covering all the 4 wards in the constituency namely

Maringo Hamza ward

Makongeni/ Kaloleni ward

Harambee ward

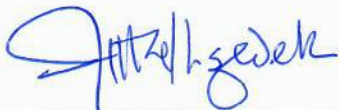
Viwandani ward

## NOTICE OF THE MEETINGS

### INVITATION TO PUBLIC FORUMS

Pursuant to the NG-CDF act 2015 section 27(1) the Chairman Makadara NG-CDF hereby invites all the Makadara Constituents to public forums to identify project proposals for consideration in the financial years 2021/2022 and 2022/2023. The program will be as follow;

NO	WARD	DATE	VENUE	TIME
1	Harambee	13/09/2021	Jericho social hall	9:00am – 12.00noon
2	Hamza Maringo	13/09/2021	St Patrick's grounds	2:00pm – 5.00pm
3	Makongeni Kaloleni	14/09/2021	Makongeni Grounds	9:00am – 12.00noon
4	Viwandani	14/09/2021	Viwandani chiefs camp	2:00pm – 5.00pm



Ronald Milare

**CHAIRMAN MAKADARA NG-CDFC**



## **WARD I: HARAMBEE**

The meeting took place on 13/09/2021, at Jericho Hall at 9.00 am

### **3.2.1 MEMBERS PRESENT**

1. NG-CDF Committee
2. Area Member of National Assembly
3. Deputy County Commissioner
4. Area Chief
5. Area Elders
6. Invited Stakeholders

### **PRELIMINARIES**

The NG-CDFC chairman called the meeting to order and called upon one volunteer to lead in opening prayers.

### **COMMENTS BY THE AREA CHIEF**

The meeting was attended by chief from Kaloleni. Who jointly thanked the NG-CDF for organizing a forum where the public have the opportunity to front the projects that they would like NG-CDF to implement within their framework.

### **COMMENTS BY THE DEPUTY COUNTY COMMISSIONER**

He commended the participants for their attendance and appealed the meeting to encourage all development stakeholders to have a positive attitude and dedication towards development, since development cannot be initiated and owned by foreigners but by the residents themselves.

### **COMMENTS BY THE FUND ACCOUNT MANAGER**

He informed the meeting on the nature of eligible projects fundable by NG-CDF as community based to ensure that the prospective benefits are available to a widespread cross-section of the inhabitants of a particular area and those in respect of works and services falling within the functions of the National Government under the constitution. Further to this she also highlighted the ineligible projects which include: Projects supporting religious bodies or religious activities, projects supporting political bodies or political

activities, recurrent costs of a completed projects, personal projects, private projects and projects targeting a specific club or group of people to the exclusion of others

#### **COMMENTS BY THE NG-CDFC CHAIRMAN**

The chairman thanked the constituents for attending the meeting; he explained the relevance of the meeting and the need for NG-CDFC to convene open forum public meetings at in every ward in the constituency to deliberate on development matters and project priorities in the ward and the constituency.

#### **COMMENTS BY THE AREA MEMBER OF NATIONAL ASSEMBLY**

He reiterated on the need of equitable distribution of resources as opposed to equal distribution, to enable all the areas in the constituency get the requisite development initiatives for better livelihood and stressed on stewardship of funds by the community members since they are the development consumers and community watch dogs.

#### **PROJECT PRIORITIES IDENTIFIED IN HARAMBEE WARD**

The project priorities were presented per location as tabled below:

NO	PROJECTS PROPOSED	SECTOR	ACTIVITY
1	All School	Education	<ul style="list-style-type: none"> <li>• Full sponsorship for orphans</li> <li>• Projectors for CBC learning</li> </ul>
2	Rabai primary school	Education	<ul style="list-style-type: none"> <li>• Rehabilitation of entire school</li> <li>• Purchase of pupils desks and chairs</li> <li>• Construction of perimeter wall</li> </ul>
3	Ofafa Jericho primary school	Education	<ul style="list-style-type: none"> <li>• Rehabilitation of entire school</li> <li>• Purchase of pupils desks and chairs</li> <li>• Construction of perimeter wall</li> </ul>
4	Martin Luther primary school	Education	<ul style="list-style-type: none"> <li>• Rehabilitation of entire school</li> <li>• Purchase of pupils desks and chairs</li> <li>• Construction of perimeter wall</li> <li>• Drilling of borehole</li> <li>• Construction of toilets block</li> <li>• Construction and equipping of classes for special needs students</li> </ul>
5	St Michael primary school	Education	<ul style="list-style-type: none"> <li>• Rehabilitation of entire school</li> <li>• Purchase of pupils desks and chairs</li> <li>• Construction of perimeter wall</li> </ul>
6	Ofafa Jericho secondary school	Education	<ul style="list-style-type: none"> <li>• Construction of perimeter wall phase 3</li> <li>• Construction of 2 laboratories</li> </ul>



			<ul style="list-style-type: none"> <li>• Construction of Dinning hall</li> </ul>
7	Buruburu girls	Education	<ul style="list-style-type: none"> <li>• Construction of 400 capacity dormitory</li> </ul>
8	Harambee primary school	education	<ul style="list-style-type: none"> <li>• Construction of 6 classrooms</li> </ul>
9	Lumumba chiefs camp	Security	<ul style="list-style-type: none"> <li>• Construction of Chiefs office</li> <li>• Installation of High mast Street lights</li> <li>• Construction AP houses</li> <li>• Drilling of a borehole</li> </ul>
10	Buruburu	Security	<ul style="list-style-type: none"> <li>• Construction of high mast security lights in the courts</li> </ul>
11	Buruburu chiefs camp	Security	<ul style="list-style-type: none"> <li>• Construction of chief's office</li> </ul>
12	Lower Jericho Field	Sports	<ul style="list-style-type: none"> <li>• Fencing of Lower Jericho grounds</li> </ul>
13	Boxing fraternity	Sports	<ul style="list-style-type: none"> <li>• Purchase of boxing equipment</li> <li>• Purchase of football kits for teams</li> </ul>
14	Buruburu Phase II field	Sports	<ul style="list-style-type: none"> <li>• Levelling of the grounds</li> <li>• Construction of changing rooms and sanitation</li> </ul>

## CHALLENGES

Members expressed concern on the restrictive nature of the projects fundable by NG-CDF, especially in the health and roads sectors, but the area member of national assembly urged them to forward the projects to the area member of county assembly who was also present in the meeting.

## WAY FORWARD

The meeting resolved that all the funds disbursed to projects be spent judiciously to promote value for money and boost the livelihood of the residents



## **WARD II: HAMZA/MARINGO**

The meeting took place on 13/09/2021, at St Patrick's Grounds at 9.00 am

### **MEMBERS PRESENT**

1. NG-CDF Committee
2. Area Member of National Assembly
3. Area Member of County Assembly
4. Deputy County Commissioner
5. Area Chiefs
6. Area Elders
7. Secondary Schools Heads Representative
8. Primary Schools Heads Representative
9. Invited Stakeholders

### **PRELIMINARIES**

The area chief welcomed members to the meeting after an opening prayer, he welcomed everyone to be part of the NGCDF public participatory process

### **COMMENTS BY THE FUND ACCOUNT MANAGER**

He mentioned to the meeting the relevance of the forum as stipulated in the NG-CDF ACT 2015, and the nature of projects fundable by NG-CDF, to include projects that are communal and benefit a wide cross section of the inhabitants, leaving out project that benefit individuals, supporting political and religious bodies and those that are in respect of works and services falling within the devolved functions of the county government

### **COMMENTS BY THE NG-CDFC CHAIRMAN**

He enlightened the meeting of the various devolved funds in the constituency and emphasized on the different kinds of projects that each fund or institution is allowed to by law to undertake , and stressed the need of all the stakeholders to come together during planning to avoid duplication and double funding of projects. He called upon the County Government to share their development projects publicly to enable the

constituents be aware of projects being implemented in their areas.

### COMMENTS BY THE AREA MEMBER OF NATIONAL ASSEMBLY

The MP upon the members present to continue support all the development activities within their ward and to be keen to attend similar forums by other funds/ devolved units. He also pressed upon the public to come together and shun politicizing development.

### PROJECT PRIORITIES IDENTIFIED IN MARINGO/HAMZA

The Ward Development secretary presented the priorities as table below.

NO	PROJECTS PROPOSED	SECTOR	ACTIVITY
1	Huruma Girls secondary school	Education	<ul style="list-style-type: none"> <li>• Construction of Perimeter wall</li> <li>• Construction of 4classess</li> <li>• Construction of Multipurpose hall</li> </ul>
2	All School	Education	<ul style="list-style-type: none"> <li>• Desks for all schools</li> <li>• Full sponsorship for orphans</li> <li>• Projectors for CBC learning</li> </ul>
3	St Patrick's Primary school	Education	<ul style="list-style-type: none"> <li>• Construction of Perimeter wall</li> <li>• Painting of school</li> <li>• Renovations of entire school</li> <li>• Construction of toilet block</li> </ul>
4	Bursary	Education	<ul style="list-style-type: none"> <li>• Sponsor short Courses (eg Driving catering, computer short courses)</li> </ul>
5	Morrison primary school	Education	<ul style="list-style-type: none"> <li>• Renovations of entire school</li> <li>• Construction of perimeter wall &amp; gate</li> <li>• Construction of kitchen Purchase of pupils desks and chairs</li> </ul>
6	Nile road secondary school	Education	<ul style="list-style-type: none"> <li>• Construction of a dormitory</li> <li>• Construction of 4 classes</li> <li>• Construction of a library</li> <li>• Construction of Perimeter fence</li> <li>• Construction of a twin laboratory</li> </ul>
7	St Patrick's Secondary school	Education	<ul style="list-style-type: none"> <li>• Construction of 4classrooms</li> </ul>
8	Bahati primary school	Education	<ul style="list-style-type: none"> <li>• Construction of 4 classrooms</li> </ul>
9	St. Annes secondary school	Education	<ul style="list-style-type: none"> <li>• Purchases of lockers and chairs</li> </ul>
10	Aquinas secondary school	Education	<ul style="list-style-type: none"> <li>• Purchases of lockers and chairs</li> </ul>



11	Hamza grounds	Sports	<ul style="list-style-type: none"> <li>Upgrading of the field ( fencing , gate, and leveling of the playing surface)</li> </ul>
12	St Patrick's grounds	Sports	<ul style="list-style-type: none"> <li>Upgrading of the field ( fencing , gate, and leveling of the playing surface)</li> </ul>
13	Bahati	Security	<ul style="list-style-type: none"> <li>Installation of street Lights</li> <li>Construction of Bahati chief's offices</li> </ul>
14	Hamza	Security	<ul style="list-style-type: none"> <li>Construction of chiefs offices</li> </ul>
15	Jogoo road police station	Security	<ul style="list-style-type: none"> <li>Construction of perimeter wall</li> <li>Construction of administration block (offices of OCS, Deputy OCS, Traffic, Crimes armory, 6door toilet and waiting bay)</li> </ul>
16	Makadara NGCDF Office	Makadara NGCDF Office	<ul style="list-style-type: none"> <li>Construction of NG-CDF offices</li> </ul>

## CHALLENGES

Many members expressed their disappointment at the narrow nature of fundable projects under NGCDF.

## WAY FORWARD

The Chairman impressed upon the members to actively engage with other development agencies to ensure they implement the projects that NGCDF does not fund.

## WARD III: MAKONGENI/KALOLENI WARD

The meeting took place on 14/09/2021, at Makongeni grounds at 9.00 am

## MEMBERS PRESENT

1. NG-CDF Committee
2. Area Member of National Assembly
3. Area Member of Count Assembly
4. Deputy Count Commissioner
5. Area Chiefs



6. Area Elders
7. Secondary Schools Heads Representative
8. Primary Schools Heads Representative

#### **PRELIMINARIES / COMMENTS BY THE AREA CHIEF**

The area sub chief welcomed members to the meeting after an opening prayer. He thanked the people present for attending the important development forum.

#### **COMMENTS BY THE DEPUTY COUNTY COMMISSIONER**

He explained to the meeting the history of rural development funding in Kenya Since independence in 1963 aimed at fighting poverty at the grassroots level has been one of the key agendas of the Kenyan government. The government has initiated various rural development programs including Special Rural Development Programme, District Development Planning, Rural Development Fund and the District Focus for Rural Development Strategy with the aim of improving people's wellbeing.

However, most of these programs failed to address the needs of local people due to lack of political will, inadequate government funding, lack of appropriate technology, neglect of institutional development, lack of beneficiary participation and poor coordination from top to the bottom. However, in 2003 the government introduced Constituency Development Fund (NG-CDF), to fight poverty at the grassroots and since its inception, NG-CDF has had tremendous impact among the rural communities in Kenya

#### **COMMENTS BY THE FUND ACCOUNT MANAGER**

He enlightened the members about the eligible projects fundable by NG-CDF and ineligible projects which are fundable by devolved systems, and also briefed the meeting on the statutory ceilings specified in the NG-CDF Act 2015 which guide the NG-CDFC during projects funding. She also stressed that after the exercise in all the wards the NG- CDFC will rank the projects in order of priority and that the that on-going projects shall take precedence over all other projects

#### **COMMENTS BY THE NG-CDFC CHAIRMAN**

The chairman appreciated the members concern for development, he highlighted that NG- CDF has achieved a lot towards development in the constituency, and the overall aim of this is to ensure active participation of people in the achievement of sustainable development.

## COMMENTS BY THE AREA MEMBER OF NATIONAL ASSEMBLY

He mentioned that if the public is involved in the full decision making process during projects identification, their concerns may be met early on in the planning process when changes may be easier to make, rather than late in the process when even small changes may cost both time and money.

He drew the meetings attention that NG-CDF was established with the aim of improving service delivery, alleviating poverty, enhancing economic governance, and ultimately to spur development in the constituencies thereby contributing to socio-economic development of all the constituencies.

## PROJECT PRIORITIES IDENTIFIED IN MAKONGENI/KALOLENI WARD

The project priorities were presented per location as tabled below:

NO	PROJECTS PROPOSED	SECTOR	ACTIVITY
1	St Paul's Primary School	Education	<ul style="list-style-type: none"><li>• Construction Perimeter Fence</li><li>• Drilling of borehole</li></ul>
2	St. Paul's secondary school	Education	<ul style="list-style-type: none"><li>• Construction of new Secondary school</li></ul>
3	St Johns primary school	Education	<ul style="list-style-type: none"><li>• Construction of 8 classrooms</li></ul>
4	Makongeni Primary school	Education	<ul style="list-style-type: none"><li>• Installation of electricity</li></ul>
5	All schools in Makadara	Education	<ul style="list-style-type: none"><li>• Desks for all schools</li><li>• Full sponsorship for orphans</li><li>• Projectors for CBC learning</li></ul>
6	St. Johns Primary school	Education	<ul style="list-style-type: none"><li>• Construction of 6 classrooms</li></ul>
7	Kaloleni primary school	Education	<ul style="list-style-type: none"><li>• Construction of drainage at the school gate</li><li>• Painting of the entire school</li><li>• Purchase of pupils desks</li></ul>
8	Makongeni secondary	Education	<ul style="list-style-type: none"><li>• Construction of a chemistry laboratory</li><li>• Construction of school dormitories</li></ul>
9	Canon Apollo Primary school	Education	<ul style="list-style-type: none"><li>• Construction of 8 classes</li><li>• Construction of administration Block</li><li>• Construction of ablution block (for pupils and students)</li><li>• Purchase of pupils Desks and Chairs</li><li>• Construction of swimming pool</li></ul>



10	Makadara Football teams	Sports	<ul style="list-style-type: none"> <li>• Purchase of Football teams kits</li> </ul>
11	Kaloleni handball pitch	Sports	<ul style="list-style-type: none"> <li>• Construction of changing rooms and stands</li> </ul>
12	Kaloleni Chief's Camp	Security	<ul style="list-style-type: none"> <li>• Construction of chiefs office</li> <li>• Construction of AP offices</li> <li>• Construction of perimeter wall</li> <li>• Construction of Armory</li> <li>• Construction of Inspectors office</li> </ul>
13	Makongeni chief's office	Security	<ul style="list-style-type: none"> <li>• Construction of chief's office</li> </ul>

## CHALLENGES

Late disbursement of project funds leads to projects not being implemented in time which lead to rise in project costs due to factors like inflation due to time value of money and bursaries not awarded to students when the schools open, hence students and pupils retention in learning institutions is greatly affected negatively.

## WAY FORWARD

The NG-CDF Board should facilitate timely disbursement of funds to constituencies in order to fast track development initiatives



## **WARD IV: VIWANDANI**

The meeting took place on 14/09/2021, at Star of Hope secondary school at 9.00 am

### **MEMBERS PRESENT**

1. NG-CDF Committee
2. Area Member of National Assembly
3. Area Member of County Assembly
4. Deputy County Commissioner
5. Area Chiefs
6. Area Elders
7. Secondary Schools Heads Representative
8. Primary Schools Heads Representative
9. Invited Stakeholders

### **PRELIMINARIES**

The meeting began with a word of prayer, thereafter Assistant County Commissioner welcomed members to the meeting and introduced the area chief and assistant chief.

### **COMMENTS BY THE DEPUTY COUNTY COMMISSIONER**

He welcomed members to the meeting and pointed out the importance of community involvement in any development process and the benefits of bottom up projects identification process. He further encouraged that the community should be good stewards of the NG-CDF to promote development in their areas.

### **COMMENTS BY THE FUND ACCOUNT MANAGER**

She brought to the attention of the meeting that a new NG-CDFC had been gazette and further introduced them. She cited the NG-CDF Act section 27 stipulates that the chairperson of the NG-CDFC shall, within the first year of the commencement of a new Parliament and at least once every two years thereafter, convene open forum public meetings in every ward in the constituency to deliberate on development matters in the ward and in the constituency.

### COMMENTS BY THE NG-CDFC CHAIRMAN

He asserted that, decentralized funds are established based on the belief that implementing bodies at the local level have a better understanding of community needs. Decentralized funds are established to increase community participation in local decision making, enhance government transparency, speed up government responsiveness, and improve quality of service delivery.

### COMMENTS BY THE AREA MEMBER OF NATIONAL ASSEMBLY

He pointed out that the impact of NG-CDF cannot be underrated in transforming people's lives in the country. In the education sector, NG-CDF has facilitated construction of various infrastructural developments in schools, and this has assisted in increasing student enrolment and offering of conducive learning environment. The NG-CDF bursary has helped retain in schools students from low income families. Hence, the public should champion for the protection and retention of the fund as much as possible

### PROJECT PRIORITIES IDENTIFIED IN VIWANDANI WARD

The project priorities were presented per location as tabled below:

NO	PROJECTS PROPOSED	SECTOR	ACTIVITY
1	Star of Hope secondary school	Education	<ul style="list-style-type: none"><li>• Construction of 4 classrooms</li><li>• Construction and Equipping of a computer lab</li></ul>
2	Star of hope Primary school	Education	<ul style="list-style-type: none"><li>• Land scaping of the field and drainage works</li></ul>
3	St. Elizabeth primary school	Education	<ul style="list-style-type: none"><li>• Construction of drainage in the school</li><li>• Drilling of a borehole</li><li>• Levelling of the field</li></ul>
4	All schools in Makadara	Education	<ul style="list-style-type: none"><li>• Desks for all schools</li><li>• Full sponsorship for orphans</li><li>• Projectors for CBC learning</li></ul>
5	Viwandani Assistant County Commissioners office	Security	<ul style="list-style-type: none"><li>• Construction of AP toilets</li><li>• Construction of Chiefs offices</li></ul>
6	Soko Mjinga	Security	<ul style="list-style-type: none"><li>• Installation High mast Street Light</li></ul>
7	Paradise B Railways	Security	<ul style="list-style-type: none"><li>• Installation High mast Street Light</li></ul>



## CHALLENGES

Entrenching NG-CDF in the new constitutional dispensation, since it is facing a lot of legal challenges and currently there is an ongoing case at the Supreme Court

## WAY FORWARD

The meeting resolved that funding of projects that have been devolved should be avoided as per the NG-CDF Act 2015, hence the area Member of County Assembly should also organize a forum where the constituents will propose the projects that the county government can implement in their areas.

**Ronald Milare**  
Name


**NG-CDFC Chairman**  
Designation

  
Sign.

15/9/2021  
Date

**Job Munyi**  
Name

**FAM**  
Designation


  
Sign.

15-09-2021  
Date

MAKADARA NATIONAL GOVERNMENT  
CONSTITUENCY DEVELOPMENT FUND  
P. U. Box 618-00515, BURUBURU

**David Simiyu**  
Name

**DCC**  
Designation

  
Sign.

15-09-2021  
Date