



**NATIONAL GOVERNMENT CONSTITUENCIES
DEVELOPMENT FUND BOARD
MATHARE CONSTITUENCY**

IEBC NO.290

**PROJECT PROPOSAL BUDGET & WARD REPORTS
FINANCIAL YEAR 2019/2020
OCTOTBER~ 2019**

**MINUTES OF THE MEETING HELD ON THE 18th October 2019 AT THE NG-CDF HALL
MATHARE AT 11:00AM (Min-002F/Y 2019/20)**

P.O. Box 38670-00623 Nairobi

MEMBERS PRESENT

1. ELIZABETH OMBEDHO – SECRETARY NGCDF
2. FELECIA OMUREMBE – CHAIR LADY
3. MOSES AKALO – MEMBER
4. MAGDALENE MASILA – MEMBER
5. BONIFACE ODUOR – MEMBER
6. MORRIS OKIWI – MEMBER
7. ADAN ALI JIRA – MEMBER
8. KENNEDY OTAYI – OVERSIGHT
9. ALPHONSE NTHENGE – OVERSIGHT
10. GEORGE OTIENO – OVERSIGHT
11. KEVIN MCAKECH – FAM
12. JACOB MWAURA-DCC

Agenda:

1. Open remarks by chairman
2. Reading and confirmation of previous minutes
3. FY 2019-2020-Project Proposal Budget
4. Explanatory notes on the Budget.
5. Any Other Business

Preliminaries

The meeting began with a word of prayer from Mr. Adan Jira. The chairlady begun by thanking members for attending the session in time and their commitment in serving the people of Mathare. He urged the members to focus in the agenda of the day to enable completion of the core business.

Min. MATHARE 1/28/10/2019 Reading and Confirmation of minutes of the previous meeting

Minutes of the meeting held on Friday 18th October 2020 were read and confirmed by Ms. Felesia Omurumbe. Mr. Adan Jira an Ng-cdf member confirmed the minutes to be true confirmation of what was discussed in the previous meeting. Morris Okiwi seconded. The minute was unanimously adopted by the committee as true record of those sitting's and deliberations.

Min. MATHARE 2/28/10/2019 Matters arising from minutes of previous meetings

The bursary committee met in there meeting to evaluate the forms that came back to the office for the provision of tertiary bursary so fa only 304 forms were approved for payment by the bursary committee.

Chair informed the committee that all the projects should be aligned to the Strategic Plan for Mathare and the public Participation reports which were done on the 23rd October 2019 and 24th October 2019 at the Huruma social Hall and Deputy County Commissioner Office in mabatini as per the advertisement below:-



MATHARE NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND

TANGAZOI TANGAZOI TANGAZOI

KAMATI YA MATHARE NG-CDF INAWATANGAZIA MABARAZA YA KUPOKEA MAPENDEKEZO YA MIRADI KUTOKA KWA WANAINCHI ITAKAYOFADHILIWA NA PESA ZA NG-CDF KATIKA MWAKA WA SERIKALI WA 2019/2020

RATIBA YA MABARAZA HAYO NI KAMA IFUATAVYO

<u>TAREHE/DATE</u>	<u>KATA/WARD</u>	<u>MAHALI/PLACE</u>	<u>SAA/TIME</u>
23/10/2019	NGEI WARD KIAMAKO WARD	HURUMA HALL	MBILI ASUBUHI

	HURUMA WARD		NANE MCHANA
24/10/2019	MABATINI WARD HOSPITAL WARD MLANGO KUBWA	MABATINI A.P CAMP	MBILI ASUBUHI NANE MCHANA

***MAONI YAKO NA UKUEPO WAKO KWA MIKUTANO HAYA INAMAANA KWA UTEKELEZAJI WA MIRADI KATIKA KATA LAKO.**

Min. MATHARE 3/28/10/2019 Project Proposal 2019/20

The Chairman briefed members that the committee is required to submit projects proposals for the financial year 2019/2020 in time to get funds. The Fund Account Manager informed members that the constituency had been allocated a total of **137,367,724.14**. He then briefed members on the guidelines for project proposal presentation. He also informed members on the eligible projects as he read out the circular from the NG-CDF Board on preparation and submission of project proposal for 2019/2020 FY. The Manager informed members that all the on-going projects should be prioritized in project proposal preparation to ensure their timely completion so that they benefit the intended parties.

Guided by the data collected from the six (6) wards during the project proposal public Baraza, the committee allocated funds to projects as follow;

MIN. MATHARE 4/28/10/2019 EXPLANATORY NOTE ON THE BUDGET

The fund manager gave explanatory notes on the on the budget as follows:-

The issue of the accrued gratuity that the previous employees have been following up was to be paid in bits to enable the Mathare NG-CDF operate effectively. The Fund manager indicated in the budget that an amount of Kshs.1, 200,000.00 was to take care of the final payment in the financial year. It was to be applied on a pro-rata basis to the employees as indicated in the hand over report.

On procurement the Fund manager advised that from this financial year 2019/2020 all procurements will be done in the respective entities and that the evaluation teams will include the users and the technical department together with the oversight in the constituency.

The office was tasked to fine the project proposal to meet the NG-CDF Board's standard format and submit to the NGCDF Board before the deadline which had already passed

MIN.MATHARE 5/28/10/2019 PAYMENT OF SALARIESAND COMMITTEE ALLOWANCES FOR THE MONTH OF OCTOBER 2019

The committee agreed that their allowances be issued at the end of the month to enable the Fund manager process them together with the employees' salaries. The Fund manager agreed and obliged to institute the resolution in payment of staff allowances and salaries.

The fund manager also expressed the need of an imprest to enable execution and ease of work in various operation. The committee passed a resolution for fund manager to have a running imprest to facilitate the operations.


MIN.MATHARE 5/28/10/2019 Any other Business (A.O.B)

There being no other business for deliberation, the meeting ended at 01:30hrs with a word of prayer from the Chairperson.

Minute taken by:

Secretary..........Signature.....18/10/2019.....

Minutes Confirmed by:

Chairperson..........Signature.....18/10/2019.....

Mathare NG-CDF Project Proposal Budget-FY 2019-2020

2015 National Government Constituencies Development Fund No.30

THIRD SCHEDULE (s.15)

CONSTITUENCY PROJECTS SUBMISSION FORM

Constituency No. **290** Constituency Name **MATHARE CONSTITUENCY** Financial Year 2019/20

Serial	Name of Project	Amount Allocated
290/API	Administration & Recurrent	8,242,663.45
290/AP2	Monitoring & Evaluation and Capacity Building	4,121,031.72
290/2640100	Bursary	48,078,703.45
290/2630204	Education-Primary School Projects	25,411,604.54
290/2630204	Education-Secondary School Projects	25,080,369.84
290/2640507	Security Projects	8,219,491.94
290/2640509	Sports	2,747,354.48
290/2640505	Environment	2,419,491.94
290/2640200	Emergency Reserve	7,198,241.38
290/2211311	Others	5,848,771.40
TOTAL		137,367,724.14

Chairman NG-CDF Committee **FELICIA OMUTSAYI** Signature.....Date.....

Fund Account Manager **KEVIN MCAKECH**. Signature. .....Date..... **12/10/2019**.....

MATHARE NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND- 2019/2020						
ADMINISTRATI ON AND RECURRENT EXPENDITURE	GFS- CODE	Activity	Amount Allocated in F/Y 2019- 2020	Cumulative project cost	Original cost Estimate	Statu s
Staff Salaries and Gratuity	4-047- 290- 2210000- 100- 2019/202 0-001	Payment of staff salaries and Gratuity	3,566,000.0 0	0.00	3,566,000.0 0	On- goin g
Committee Allowances	4-047- 290- 2210802- 100- 2019/202 0-002	Payment of Committee Sitting Allowances, transport, conferences	1,600,000.0 0	0.00	1,600,000.0 0	On- goin g
Goods and Services	4-047- 290- 2110000- 100- 2019/202 0-003	Purchase of fuel, repairs and Maintenance, printing, stationery, telephone, travel and subsistence, office tea	2,962,663.4 5	0.00	2,962,663.4 5	On- goin g
NSSF	4-047- 290- 2120101- 100- 2019/202 0-005	Payment of NSSF deductions	46,000.00	0.00	46,000.00	On- goin g
NHIF	4-047- 290- 2120201- 100- 2019/202 0-006	Payment of NHIF deductions	68,000.00	0.00	68,000.00	On- goin g
MONITORING AND EVALUATION						
NG-CDFC, PMC& staff Capacity Building	4-047- 290- 2210700- 100- 2019/202 0-001	Undertake Training of the PMC's 600,000.00, NG-CDFC's 1,300,000.00 and office staff 600,000.00 on NG- CDF related issues	2,500,000.0 0	0.00	2,500,000.0 0	On- goin g
Goods and Services	4-047- 290- 2110000- 100- 2019/202 0-002	Purchase of fuel, repairs and Maintenance, printing, stationery, telephone, travel and subsistence, office tea	509,000.00	0.00	509,000.00	On- goin g
Committee Expenses	4-047- 290- 2210700- 100- 2019/202 0-002	Payment of Committee Sitting Allowances, transport, conferences	1,112,031.7 2	0.00	1,112,031.7 2	On- goin g
EMERGENCY						

Mathare NG-CDF Project Proposal Budget-FY 2019-2020

Emergency	4-047-290-2640200-100-2019/2020-001	To cater for any unforeseen occurrences in the Constituency during the financial year	7,198,241.38	0.00	7,198,241.38	Ongoing
BURSARY						
Secondary Schools	4-047-290-2640100-103-2019/2020-001	Cater for bright and needy students in Secondary Schools	25,000,000.00	0.00	25,000,000.00	New
Tertiary Institutions	4-047-290-2640100-103-2019/2020-002	Cater for bright and needy students in Secondary Schools	12,878,703.45	0.00	12,878,703.45	New
Social Security Programme	4-047-290-2640100-103-2019/2020-003	To cater for the Social security Programme through payment of NHIF for the vulnerable and the elderly in the constituency no.of beneficiaries-1,700 a year at Kshs.500 a month.	10,200,000.00	0.00	10,200,000.00	New
PRIMARY SCHOOL PROJETS						
Old Mathare Primary School	4-047-290-2630204-104-2019-2020-001	Phase II construction of the Perimeter to completion (50 Meters)	1,045,000.00	0.00	1,045,000.00	New
Ndururuno Primary School	4-047-290-2630204-104-2019-2020-002	Construction of pavements(250m)(slabbing)of the whole school walk ways-2,000,000.00 Painting,tiling,installatio nof window panes,repair of louver windows, of 8 classrooms 3,200,000.00 all to completion	5,200,000.00	0.00	5,200,000.00	New
Valley Bridge Primary School	4-047-290-2630204-104-2019-2020-003	Tiling, painting,repair of windows, fitting of soft boards,of 8 classrooms and toilets-3,230,743.20 to completion	3,230,743.20	0.00	3,230,743.20	New

Mathare NG-CDF Project Proposal Budget-FY 2019-2020

Salama Primary School	4-047-290-2630204-104-2019-2020-004	Repair of 9 door toilet and urinal; painting, plumbing works,repair of windows and doors,re-connection to sewerline-1,000,000.00, Tiling,Painting ,repair of doors and windows,electrical wiring and fittings of 13 Classrooms-5,235,861.34 to completion	6,235,861.34	0.00	6,235,861.34	New
Huruma Primary School	4-047-290-2630204-104-2019-2020-005	Repair of 9 door Toilet:toilet and urinal; painting, plumbing works,repair of windows and doors,re-connection to sewerline-1,000,000.00, Tiling,fitting of soft boards, Painting of 13 Classrooms-5,500,000.00 to completion	6,500,000.00	0.00	6,500,000.00	New
Daima Primary School	4-047-290-2630204-104-2019-2020-006	Repair of 8 classrooms; Tiling and Painting,re wiring of electricity,fitting of soft boards-3,200,000.00 to completion	3,200,000.00	0.00	3,200,000.00	New
SECONDARY SCHOOL PROJECTS						
Huruma Mixed Secondary School	4-047-290-2630205-104-2019/2020-001	three (3) storey administration Block and classrooms. Phase 1 construction-(Ground floor-6 classrooms, staff room,Principal Office,Deputy Principal Office,Bursar's Office,3-staircases,Corridors,Head of depart office - 2(1200sq/m	3,463,557.01	18,300,000.00	38,600,000.00	Ongoing
Ndururuno Secondary School	4-047-290-2630205-104-2019/2020-003	Renovation of 12 classrooms tiling, painting -wiring -5,036,897.03, Slabbing of the Parade square with installation of cabbro tiles (20M*10M)-1,918,430.60 all to completion	6,955,327.63	0.00	6,955,327.63	New

Mathare NG-CDF Project Proposal Budget-FY 2019-2020

Old Mathari Mixed Secondary School	4-047-290-2630205-104-2019/2020-003	Tiling and Painting,wiring,fitting of window panes,fitting of chipboards of 10 classrooms- 4,330,743.00, construction of pavements, Drainage and slabbing of the school walk ways (300M)-2,000,000.00 all to completion	6,330,743.00	0.00	6,330,73.00	New
St. Theresa Secondary School	4-047-290-2630205-104-2019/2020-004	Construction of a cabro road from school gate to Administration Block-(250m) with drainage, pavement and culverts to completion	8,330,742.20	0.00	8,330,742.20	New
SPORTS						
Sport Activities	4-047-290-2640509-104-2019/2020-001	To faciliate Constituency Sports tournaments whereby the winning teams will be awarded trophies, balls and Games Kit	2,747,354.48	0.00	2,747,354.48	New
SECURITY						
Huruma AP Camp	4-047-290-2640507-113-2018/2019-001	Phase ii Construction of 1 storey building of Administration Police Modern offices; 15 offices, boardroom, 2 registry offices, kitchenete, staircase, balcony-Completion; Sewerline connection and construction of septic underground tank-700,000.00 Fixtures and fittings-Lighting connection from domestic grid,wiring,doors,Ceilin g and electrical fixtures, plumbing-1,500,000.00 Painting-700,000.00 window panes and windows, doors fixing-900,000.00	3,800,000.00	12,000,000.00	15,800,000.00	On-going
Deputy County Commissioner Office-Mabatini	4-047-290-2640507-113-2018/2019-002	Construction of a 10 Door Toilet at Deputy County commissioner Office.Flashable Toilet ,connected to sewer line,tiling to completion	2,419,491.94	0.00	2,419,491.94	New

Deputy County Commissioner Office-Mabatini	4-047-290-2640507-113-2018/2019-003	Construction of a concrete pillard chain link Fence-500m linear meter,Double door Gate with a pedestrian gate,grading and pouring of loose small chip ballast to completion	2,000,000.0 0	0.00	2,000,000.0 0	New
ENVIRONME NT						
ST. Theresa Primary school	4-047-290-2640509-113-2018/2019-001	Construction of a 10 Door Toilet at St. Theresa Primary School . Flashable Toilets ,connected to sewer line, tiling to completion	2,419,491.9 4	0.00	2,419,491.9 4	New
Others						
NG-CDF HALL-4B	4-047-290-2211311-108-2019/2020-001	Installation of satellite antenna, router, digital access kit, digital ruggedized tablets, Wi-Fi with outdoor wireless device complete with 12U cabinet complete with installation accessories devices by Telkom Kenya Ltd.	1,169,256.8 0	0.00	1,169,256.8 0	New
Deputy County Commissioner -Office Mabatini	4-047-290-2211311-108-2019/2020-002	Installation of satellite antenna, router, digital access kit, digital ruggedized tablets, Wi-Fi with outdoor wireless device complete with 12U cabinet complete with installation accessories devices by Telkom Kenya Ltd.	1,169,256.8 0	0.00	1,169,256.8 0	New
Huruma Secondary School	4-047-290-2211311-108-2019/2020-003	Installation of satellite antenna, router, digital access kit, digital ruggedized tablets, Wi-Fi with outdoor wireless device complete with 12U cabinet complete with installation accessories devices by Telkom Kenya Ltd.	1,169,256.8 0	0.00	1,169,256.8 0	New
Mathare NGCDF Office-Mabatini Ward	4-047-290-3110104-108-2019/2020-004	Construction of new Mathare NGCDF Office at Dcc's Compound-Mabatini Ward- Phase I- Foundation of the new office. The Deputy County Commissioner in Mabatini has given the space for construction through a letter.Costruction cost Kshs.19,000,000.00	2,341,001.0 0	0.00	19,000,000.00	New

Mathare NG-CDF Project Proposal Budget-FY 2019-2020

Total			137,367,724 .14			
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