



**CHUKA IGAMBA NGOMBE CONSTITUENCY**

**IEBC NUMBER 061**

**NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT  
FUND**

**PROJECT PROPOSAL**

**FINANCIAL YEAR 2023/2024**

**SUBMITTED**

**JANUARY, 2024**



**NG-CDF**  
**CHUKA-IGAMBANG'OMBE**

National Government Constituencies Development Fund  
Chuka-Igambang'ombe Constituency  
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**MINUTES OF CHUKA-IGAMBANG'OMBE NG- CDF COMMITTEE MEETING HELD ON**  
**THURSDAY 11<sup>th</sup> JANUARY, 2024 IN THE NG-CDF BOARDROOM AT 09.00 A.M**

**MEMBERS PRESENT**

- |                                   |   |                               |
|-----------------------------------|---|-------------------------------|
| 1. Mrs. Secondina Ciangai Rugendo | ~ | Chairperson                   |
| 2. Mr. Protasio Mutema Njeru      | ~ | Secretary                     |
| 3. Mr. Japheth Olumu              | ~ | Assistant County Commissioner |
| 4. Mr. Johnson Njinju Maina       | ~ | Fund Account Manager          |
| 5. Mrs. Doreen Mwendu Naivasha    | ~ | Member                        |
| 6. Mr. Humphrey Gitonga Ntwiga    | ~ | Member                        |
| 7. Mr. Jackson Murithi Mwira      | ~ | Member                        |
| 8. Mrs. Joy Kawira Mwenda         | ~ | Member                        |
| 9. Mr. Njoka Allan Kimathi        | ~ | Member                        |
| 10. Mrs. Casty Karimi Kangangi    |   | Co-Opted Member               |

**PREAMBLE**

**AGENDA**

1. Preliminaries
  - a. Prayers and Welcoming remarks from the chairperson
2. Reading and confirmation of previous minutes
3. Project Proposals
4. Infrastructure Development for Junior Secondary Schools
5. Project Proposals for 2023/2024 Financial Year
6. Annex
7. A.O.B

Chairperson Secondina Ciangai Rugendo Signature ..... Casty

Secretary Protasio Mutema Njeru Signature ..... Protasio

**MIN 1/C. I NG-CDFC - 11/01/2024: PRELIMINARIES AND PRAYERS**

The Chairperson welcomed all members for the day's meeting and requested Ms. Casty Kawira to open the day's meeting with a word of prayer. She thanked all members for being punctual at the same time urged members to contribute to the meeting agendas.

**MIN 2/C. I NG-CDFC - 11/01/2024: READING AND CONFRIMATION OF PREVIOUS MINUTES**

The Secretary took the members through the Minutes of the previous meeting which were confirmed to be the true copy of the deliberations by Jackson Mwira and seconded by Mr. Allan Njoka.

**MIN 3/C. I NG-CDFC - 11/01/2024; MATTERS ARISING**

There were no matters arising from the previous Minutes.

**MIN 4/C. I NG-CDFC - 11/01/2024; PROJECT PROPOSAL**

The Funds Account Manager informed the committee members that they were required to preparation and submission of Constituencies' Project Proposals for 2023/2024 Financial Year to the NG-CDF Board not later than 30<sup>th</sup> November, 2023 for approval. The Fund Account Manager informed members that **Chuka Igambangombe Constituency** had been allocated a total of **Kshs. 175,361,810** for the Financial Year 2023/2024.

The Fund Account Manager informed the Committee members that they are required to commence the process of preparation of project proposals for submission to the Board for approval. He briefed members on the guidelines for preparation and submission of Constituencies' Project Proposals for 2023/2024 Financial as documented in the Circular NG-CDFB/CEO/NG-CDF CIRCULARS VOL II (034) dated; 29th August, 2023 sent by the NG-CDF Board to all Fund Account Managers across the country.

Chairperson Seandina Cangai Rugendo Signature Casty

Secretary Mutema Njira Signature [Signature]

**MIN 5/C. I NG-CDFC - 11/01/2024; INFRASTRUCTURE DEVELOPMENT FOR JUNIOR SECONDARY SCHOOLS**

The Fund account manager informed members that he had received a circular NG-CDFB-CEO/MOE/VOL 1 (046) Dated; 16<sup>th</sup> October, 2023 i.e. “A letter received by the board from the Principal Secretary State Department for Basic Education Ref No. MOE.HQS/3/7/27 (110) dated 3<sup>rd</sup> October, 2023 communicating on the impending programme of the ministry of education on infrastructure development for junior secondary school. In which, the national treasury had allocated funds in the Financial Year 2023/2024 for construction of classrooms and integrated learning resource centres within selected junior secondary schools to be managed by the ministry of education and NG-CDF as a conditional grant.


To enable realization of the objectives of this programme, the NG-CDF Committees are required to incorporate in funding in the project proposals for 2023/2024 financial year. **Chuka Igambangombe constituency** will allocate Kshs. 13,371,633.00 towards this while preparing the project proposal.

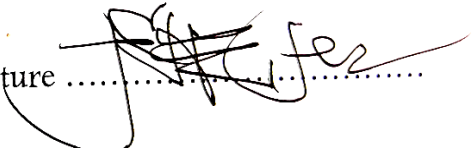
**MIN 6/C. I NG-CDFC - 11/01/2024; PROJECTS PROPOSAL FINANCIAL YEAR 2023/2024**

Reference is made to our circular Ref:NG-CDFB/CEO/NG-CDF CIRCULARS/VOL. II (34) dated 29<sup>th</sup> August 2023 on preparation and submission of constituencies' project proposals for the 2023/2024 financial year. The implication of these amendments is to emphasize on the new focus of the Fund towards matters that fall within the exclusive National Government mandates as per the Constitution of Kenya.

The committee members are advised to realign the 2023/2024 constituency project proposal for Chuka Igambangombe Consituency to the new legal position and to allocate adequate Funds towards Climate Change Mitigation activities and also include digital hubs in their priority programmes in line with the Government policy.

After lengthy deliberations considering the amount allocated by the NG-CDF Board Kshs. 175,361,810 and Kshs. 13,371,633 as amount allocated for infrastructure for Junior Secondary Schools, members Approved the projects to be factored in the financial year 2023/2024 in the Constituency as below: -

Chairperson Seandina Canga Rugendo Signature 

Secretary Mutema P. Njeru Signature 

NO.	CATEGORY	STATUTORY CEILING (Percentage of Constituency Annual allocation)	AMOUNT IN KSHS.
1.	Administration and Recurrent expenditure costs of NG-CDFC	6%	10,521,708.60
2.	Emergency allocation	5%	9,229,569.00
3.	Environmental Activities	3%	4,159,968.00
4.	Monitoring and evaluation of projects and capacity building of various operations.	3%	5,260,854.30
5.	Bursary for secondary school and Tertiary institutions.	35%	67,561,343.10
6.	Education		74,000,000.00
7.	Security		3,000,000.00
8.	Others		10,000,000.00
9.	ICT Hubs		5,000,000.00
	<b>TOTAL</b>		<b>188,733,443.00</b>

S/N o.	Project Number	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
<b>ADMINISTRATION AND RECURRENT EXPENDITURE</b>							
1	4-013-061-2211301-100-2023-2024-5	Bank service commission and charges	Payment of Bank service commission and charges	30,000.00		30,000.00	New
2	4-013-061-2110201-100-2023-2024-8	Contractual employees	Payment of staff Basic salaries for 12 employees.	6,402,840.00		6,402,840.00	New
3	4-013-061-2210203-100-2023-2024-12	Courier and Postal Services	Payment of Courier and Postal Services	100,000.00		100,000.00	New
4	4-013-061-2210101-100-2023-2024-16	Electricity	Payment of Electricity charges	30,000.00		30,000.00	New
5	4-013-061-2211101-100-2023-2024-17	General Office Supplies	Purchase of General Office Supplies;papers, pencils, forms and small office equipment	50,000.00		50,000.00	New
6	4-013-061-2210202-100-2023-2024-23	Internet Connections	Payment of office Internet Connections and monthly services	15,000.00		15,000.00	New
8	4-013-061-2220202-100-2023-2024-30	Maintenance of Office Furniture and Equipment	Payment of Maintenance of Office Furniture and Equipment	25,000.00		25,000.00	New
10	4-013-061-2210910-100-2023-2024-33	Medical Insurance	Payment of Medical Insurance to 12 NG-CDFC staff	273,700.00		273,700.00	New

Chairperson Seandina Cangai Rugendo Signature [Signature]

Secretary Mutema Pijeru Signature [Signature]

S/N o.	Project Number	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
11	4-013-061-2210811-100-2023-2024-37	NG-CDFC allowance	Payment of NG-CDFC allowance charges	960,000.00		960,000.00	New
12	4-013-061-2120201-100-2023-2024-38	NSSF	Employer contribution to NSSF for 12 staff	480,160.00		480,160.00	New
13	4-013-061-2211201-100-2023-2024-48	Refined Fuels and Lubricants for Transport	Purchase of Refined Fuels and Lubricants for Transport of GK vehicle - Landrover GKB 111M	61,038.60		61,038.60	New
14	4-013-061-2211103-100-2023-2024-51	Sanitary and Cleaning Materials, Supplies and Services	Purchase of Sanitary and Cleaning Materials, Supplies and Services	25,000.00		25,000.00	New
15	4-013-061-2210503-100-2023-2024-53	Subscriptions to Newspapers, Magazines and Periodicals	Payment of Subscriptions to Newspapers, Magazines and Periodicals	15,000.00		15,000.00	New
16	4-013-061-2211102-100-2023-2024-56	Supplies and Accessories for Computers and Printers	Purchase of Supplies and Accessories for Computers and Printers	25,000.00		25,000.00	New
17	4-013-061-2210201-100-2023-2024-57	Telephone, Telex, Facsimile and Mobile Phone Service	Payment of Telephone expenses	25,000.00		25,000.00	New
18		Housing levy	Employer contribution to affordable Housing levy for 12 staff the hours	142,137.00		142,137.00	New
19	4-013-061-2211016-100-2022-2023-45	Purchase of Uniforms and Clothing - Staff	Purchase of Uniforms and Clothing for NG-CDFC Office	250,000.00		250,000.00	New
20	4-013-061-2210102-100-2023-2024-63	Water & sewerage charges	Payment of Water & sewerage charges	30,000.00		30,000.00	New
21	4-013-061-2710102-100-2023-2024-18	Gratuity-contractual employees	Payment of gratuity to 12 NG-CDFC staff	1,581,833.00		1,581,833.00	New

Chairperson Seandina Cangai Rugendo Signature [Signature]

Secretary Mutema Pijeru Signature [Signature]

S/N o.	Project Number	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
<b>MONITORING, EVALUATION AND CAPACITY BUILDING</b>							
22	4-013-061-2210710-111-2023-2024-1	Accommodation Allowance	Payment of Accommodation Allowance of NG-CDFC, National Government officers and PMC(performance contract, NG-CDFC youth training)	400,000.00		400,000.00	New
23	4-013-061-2210302-111-2023-2024-3	Accommodation - Domestic Travel	Payment of accommodation on domestic travel	150,000.00		150,000.00	New
24	4-013-061-2210801-111-2023-2024-4	Catering Services (receptions), Accommodation, Gifts, Food and Drinks	Payment of catering Services (receptions), Accommodation, Gifts, Food and Drinks	300,000.00		300,000.00	New
25	4-013-061-2210303-111-2023-2024-5	Daily Subsistence Allowance	Payment of Daily Subsistence Allowance	150,000.00		150,000.00	New
26	4-013-061-2211101-111-2023-2024-7	General Office Supplies	Purchase of General Office Supplies; papers, pencils, forms and small office equipment	100,000.00		100,000.00	New
27	4-013-061-2210301-111-2023-2024-25	Travel Costs	Payment of Transport Expenses; airlines, bus, railway and mileage allowances	200,000.00		200,000.00	New
28	4-013-061-2210704-111-2023-2024-8	Hire of Training Facilities and Equipment	Hire of Training Facilities and Equipment for NG-CDF related training	100,000.00		100,000.00	New
29	4-013-061-2210701-111-2023-2024-23	Travel Allowance on training	Payment of Travel Allowance of NG-CDFC, National Government officers and PMC for NG-CDF related training	300,000.00		300,000.00	New
30	4-013-061-2211102-111-2023-2024-24	Supplies and Accessories for Computers and Printers	Purchase of Supplies and Accessories for Computers and Printers	50,000.00		50,000.00	New

Chairperson Seandina Cangai Rugendo Signature [Signature]

Secretary Mutema Pijeru Signature [Signature]

S/N o.	Project Number	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
31	4-013-061-2210504-111-2023-2024-3	Advertising, Awareness and Publicity Campaigns	Payment of Advertising, Awareness and Publicity Campaigns	50,000.00		50,000.00	New
32	4-013-061-2210811-111-2023-2024-13	NG-CDFC allowance	Payment of NG-CDFC allowance	1,400,000.00		1,400,000.00	New
33	4-013-061-2210802-111-2023-2024-14	Other committee expenses	Payment of Other committee expenses for NG-CDF,PMC capacity building	1,200,000.00		1,200,000.00	New
34	4-013-061-2210703-111-2023-2024-15	Production and Printing of Training Materials	Payment of Production and Printing of Training Materials for NG-CDF related training	100,000.00		100,000.00	New
35	4-013-061-2210502-111-2023-2024-16	Publishing and Printing Services	Payment of Publishing and Printing Services	70,854.30		70,854.30	New
36	4-013-061-2211201-111-2023-2024-18	Refined Fuels and Lubricants for Transport	Purchase of Refined Fuels and Lubricants for Transport of GK vehicle - Landrover GKB 111M	500,000.00		500,000.00	New
37	4-013-061-2220101-111-2022-2023-12	Maintenance Expenses - Motor Vehicles	Payment of Maintenance Expenses - NG-CDFC Motor Vehicle Landrover GKB 111M	100,000.00		100,000.00	
38	4-013-061-2210702-111-2023-2024-19	Remuneration of Instructors and Contract Based Training Services	Payment of Instructors and Contract Based Training Services for NG-CDF related training	50,000.00		50,000.00	New
39	4-013-061-2210201-111-2023-2024-22	Telephone, Telex, Facsimile and Mobile Phone Service	Payment of Telephone expenses	40,000.00		40,000.00	New
<b>EDUCATION BURSARY AND SOCIAL SECURITY PROGRAMS</b>							
40	4-013-061-2640101-103-2022/2023-1	Bursary Secondary Schools	Payment of bursary to needy students in secondary schools	40,448,942.10		40,448,942.10	New

Chairperson Seandina Cangai Rugendo Signature [Signature]

Secretary Mutema Pijeru Signature [Signature]



S/N o.	Project Number	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
41	4-013-061-2640102-103-2022/2023-2	Bursary Tertiary Institutions	Payment of bursary to needy students in tertiary institutions	18,675,740.00		18,675,740.00	New
42	4-014-066-2640106-103-2023-2024-3	Bursary Special Institutions	Payment of bursary to needy students in special Institutions	3,036,661.00		3,036,661.00	New
43	4-013-061-2640103-103-2023-2024-4	NG-CDFC Social Security Programmes	Provision of annual medical insurance cover for 900 vulnerable families including Orphans and Vulnerable Children (OVCs), poor older persons, Persons with Disabilities (PWDs) and destitute families in partnership with NHIF as shall be identified within the Constituency.	5,400,000.00		5,400,000.00	New
<b>EMERGENCY RESERVE</b>							
44	4-013-061-2640204-101-2023-2024-1	Emergency Reserve	To cater for any unforeseen occurrences in the constituency during the financial year	9,229,569.00		9,229,569.00	New
<b>ENVIRONMENTAL PROJECTS</b>							
46	4-013-061-2640510-110-2023-2024-1	Chuka town Information and CT HUB and resource centre {LIBRARY}	Purchase and planting of 30 exotic trees seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height255 X Diameter 232cms) @ Kshs. 88,385.00	118,385.00		118,385.00	New
47	4-013-061-2640510-110-2023-2024-2	Chuka DEB Primary school	Purchase and planting of 30 exotic trees seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height255 X Diameter 232cms) @ Kshs. 88,385.00	118,385.00		118,385.00	New
48	4-013-061-2640510-110-2023-2024-3	Chuka North Sub-County	Purchase and planting of 30 exotic trees seedlings @ Kshs. 30,000. and	118,385.00		118,385.00	New

Chairperson Seandina Cangai Rugendo Signature [Signature]

Secretary Mutema Pijeru Signature [Signature]

S/N o.	Project Number	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
		Deputy County Commissioner Offices	Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height255 X Diameter 232cms) @ Kshs. 88,385.00				
49	4-013-061-2640510-110-2023-2024-4	Chuka Technical & Vocational College	Purchase and planting of 30 exotic trees seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height255 X Diameter 232cms) @ Kshs. 88,385.00	118,385.00		118,385.00	New
50	4-013-061-2640510-110-2023-2024-5	Chuka Township Primary School	Purchase and planting of 30 exotic trees seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height255 X Diameter 232cms) @ Kshs. 88,385.00	118,385.00		118,385.00	New
51	4-013-061-2640510-110-2023-2024-6	Ciagakuu Primary School	Purchase and planting of 30 exotic trees seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height255 X Diameter 232cms) @ Kshs. 88,385.00	118,385.00		118,385.00	New
52	4-013-061-2640510-110-2023-2024-7	Deputy County Commissioner Igamba ngombe office/ Kanthanje Police Post	Purchase and planting of 30 exotic trees seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height255 X Diameter 232cms) @ Kshs. 88,385.00	118,385.00		118,385.00	New
53	4-013-061-2640510-110-2023-2024-8	Gacigongo Primary School	Purchase and planting of 30 exotic trees seedlings @ Kshs. 30,000. and Purchase of Blue 7,500	118,385.00		118,385.00	New

Chairperson Seandina Cangai Rugendo Signature [Signature]

Secretary Mutema Pijeru Signature [Signature]

S/N o.	Project Number	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
			litres water storage tanks (with Lid) Standard (Height255 X Diameter 232cms) @ Kshs. 88,385.00				
54	4-013-061-2640510-110-2023-2024-9	Ikuu Primary school	Purchase and planting of 30 exotic trees seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height255 X Diameter 232cms) @ Kshs. 88,385.00	118,385.00		118,385.00	New
55	4-013-061-2640510-110-2023-2024-10	Kabururu Secondary School	Purchase and planting of 30 exotic trees seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height255 X Diameter 232cms) @ Kshs. 88,385.00	118,385.00		118,385.00	New
56	4-013-061-2640510-110-2023-2024-11	Kagaani Primary School	Purchase and planting of 30 exotic trees seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height255 X Diameter 232cms) @ Kshs. 88,385.00	118,385.00		118,385.00	New
57	4-013-061-2640510-110-2023-2024-12	Kamwimbi Primary School	Purchase and planting of 30 exotic trees seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height255 X Diameter 232cms) @ Kshs. 88,385.00	118,385.00		118,385.00	New
58	4-013-061-2640510-110-2023-2024-13	Kathanje Primary School	Purchase and planting of 30 exotic trees seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks	118,385.00		118,385.00	New

Chairperson Seandina Cangai Rugendo Signature [Signature]

Secretary Mutema Pijeru Signature [Signature]

S/N o.	Project Number	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
			(with Lid) Standard (Height255 X Diameter 232cms) @ Kshs. 88,385.00				
59	4-013-061-2640510-110-2023-2024-14	Kathigiriri ni ICT HUB and resource centre	Purchase and planting of 30 exotic trees seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height255 X Diameter 232cms) @ Kshs. 88,385.00	118,385.00		118,385.00	New
60	4-013-061-2640510-110-2023-2024-15	Kathigiriri ni Primary School	Purchase and planting of 30 exotic trees seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height255 X Diameter 232cms) @ Kshs. 88,385.00	118,385.00		118,385.00	New
61	4-013-061-2640510-110-2023-2024-16	Kathutwa Primary School	Purchase and planting of 30 exotic trees seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height255 X Diameter 232cms) @ Kshs. 88,385.00	118,385.00		118,385.00	New
62	4-013-061-2640510-110-2023-2024-17	Kathwana Police Station	Purchase and planting of 30 exotic trees seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height255 X Diameter 232cms) @ Kshs. 88,385.00	118,385.00		118,385.00	New
63	4-013-061-2640510-110-2023-2024-18	Kenya Medical Training College- Chuka Campus	Purchase and planting of 30 exotic trees seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard	118,385.00		118,385.00	New

Chairperson Seandina Cangai Rugendo Signature [Signature]

Secretary Mutema Pijeru Signature [Signature]

S/N o.	Project Number	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
			(Height 255 X Diameter 232cms) @ Kshs. 88,385.00				
64	4-013-061-2640510-110-2023-2024-19	Kibumbu Primary School	Purchase and planting of 30 exotic trees seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height 255 X Diameter 232cms) @ Kshs. 88,385.00	118,385.00		118,385.00	New
65	4-013-061-2640510-110-2023-2024-20	Kithangani Social Hall	Purchase and planting of 30 exotic trees seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height 255 X Diameter 232cms) @ Kshs. 88,385.00	118,385.00		118,385.00	New
66	4-013-061-2640510-110-2023-2024-21	Maabi Primary School	Purchase and planting of 30 exotic trees seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height 255 X Diameter 232cms) @ Kshs. 88,385.00	118,385.00		118,385.00	New
67	4-013-061-2640510-110-2023-2024-22	Magenka Primary School	Purchase and planting of 30 exotic trees seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height 255 X Diameter 232cms) @ Kshs. 88,385.00	118,385.00		118,385.00	New
68	4-013-061-2640510-110-2023-2024-23	Magumoni Primary School	Purchase and planting of 30 exotic trees seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height 255 X Diameter	118,385.00		118,385.00	New

Chairperson Seandina Cangai Rugendo Signature [Signature]

Secretary Mutema Pijeru Signature [Signature]

S/No.	Project Number	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
			232cms) @ Kshs. 88,385.00				
69	4-013-061-2640510-110-2023-2024-24	Makambani Day Secondary School	Purchase and planting of 30 exotic trees seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height255 X Diameter 232cms) @ Kshs. 88,385.00	118,385.00		118,385.00	New
70	4-013-061-2640510-110-2023-2024-25	Mubukuro Day Secondary School	Purchase and planting of 30 exotic trees seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height255 X Diameter 232cms) @ Kshs. 88,385.00	118,385.00		118,385.00	New
71	4-013-061-2640510-110-2023-2024-26	Mukuuni Primary School	Purchase and planting of 30 exotic trees seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height255 X Diameter 232cms) @ Kshs. 88,385.00	118,385.00		118,385.00	New
72	4-013-061-2640510-110-2023-2024-27	Mutuguni Primary School	Purchase and planting of 30 exotic trees seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height255 X Diameter 232cms) @ Kshs. 88,385.00	118,385.00		118,385.00	New
73	4-013-061-2640510-110-2023-2024-28	Ngunga Low Cost Primary School	Purchase and planting of 30 exotic trees seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height255 X Diameter	118,385.00		118,385.00	New

Chairperson Seandina Cangai Rugendo Signature [Signature]

Secretary Mutema Pijeru Signature [Signature]

S/N o.	Project Number	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
			232cms) @ Kshs. 88,385.00				
74	4-013-061-2640510-110-2023-2024-29	Njuri Primary School	Purchase and planting of 30 exotic trees seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height255 X Diameter 232cms) @ Kshs. 88,385.00	118,385.00		118,385.00	New
75	4-013-061-2640510-110-2023-2024-30	Nkio Primary School	Purchase and planting of 30 exotic trees seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height255 X Diameter 232cms) @ Kshs. 88,385.00	118,385.00		118,385.00	New
76	4-013-061-2640510-110-2023-2024-31	Ntumbara Primary School	Purchase and planting of 30 exotic trees seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height255 X Diameter 232cms) @ Kshs. 88,385.00	118,385.00		118,385.00	New
77	4-013-061-2640510-110-2023-2024-32	Weru PCEA Primary School	Purchase and planting of 30 exotic trees seedlings @ Kshs. 30,000. and Purchase of Blue Jumbo 7,500 litres water storage tanks (with Lid) Standard (Height255 X Diameter 232cms) @ Kshs. 88,416.00	118,416.00		118,416.00	New
<b>PRIMARY SCHOOL PROJECTS</b>							
78	4-013-061-2630209-263-2023-2024-1	Chuka DEB Primary school	Construction to completion of administration block comprising of Staffroom, reception, boardroom	2,000,000.00		2,000,000.00	New

Chairperson Seandina Cangai Rugendo Signature [Signature]

Secretary Mutema Pijeru Signature [Signature]

S/N o.	Project Number	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
			and five additional rooms.				
79	4-013-061-2630209-263-2023-2024-3	Ciagakuu Primary School	Construction to completion of 2.1 high, 300 meters long masonry perimeter wall as estimated at Kshs.1,996,000 by the county works officer. <i>See attached BQ</i>	2,000,000.00		2,000,000.00	New
80	4-013-061-2630209-263-2023-2024-9	Kathanje Primary School	Construction to completion of a 80 student capacity low-cost dormitory	3,000,000.00		3,000,000.00	New
81	4-013-061-2630209-263-2023-2024-11	Kathutwa Primary School	Construction to completion of a 80 student capacity low-cost dormitory	3,000,000.00		3,000,000.00	New
82	4-013-061-2630209-263-2023-2024-12	Kigogo Primary School	Construction to completion of administration block comprising of Staffroom, reception, boardroom and five additional rooms.	2,000,000.00		2,000,000.00	New
83	4-013-061-2630209-263-2023-2024-13	Kirimankari Low-Cost Primary School	Construction to completion of a 80 student capacity low-cost dormitory	3,000,000.00		3,000,000.00	New
84	4-013-061-2630209-263-2023-2024-4	Gacigongo Primary School	Construction to completion of two classrooms	2,000,000.00		2,000,000.00	New
85	4-013-061-2630209-263-2023-2024-28	Weru PCEA Primary School	Construction to completion of a 80 student capacity low-cost dormitory	3,000,000.00		3,000,000.00	New
<b>JUNIOR SECONDARY SCHOOLS - NG-CDF</b>							
86	4-013-061-2630209-263-2023-2024-10	Kathigiririni Primary School	Construction to completion of administration block comprising of Staffroom, reception, boardroom and five additional rooms	2,371,633.00		2,371,633.00	New

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Secretary Mutema Pijer Signature [Signature]



S/N o.	Project Number	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
			@ Kshs. 2,000,000 and purchase and supply of 37students desks @Kshs. 10,044 each = Kshs. 371,633				
87	4-013-061-2630209-263-2023-2024-26	PCEA Kaaanwa Primary School	Construction to completion of administration block comprising of Staffroom, reception, boardroom and five additional rooms.	2,000,000.00		2,000,000.00	New
88	4-013-061-2630209-263-2023-2024-2	Chuka Township Primary School	Construction to completion of two classrooms with a slab.	3,000,000.00		3,000,000.00	New
89	4-013-061-2630209-263-2023-2024-23	Ngunga Low-cost Primary School	Construction to completion of two classrooms	2,000,000.00		2,000,000.00	New
90	4-013-061-2630209-263-2023-2024-24	Njuri Primary School	Construction to completion of one classroom	1,000,000.00		1,000,000.00	New
91	4-013-061-2630209-263-2023-2024-25	Ntumbara Primary School	Construction to completion of one classroom	1,000,000.00		1,000,000.00	New
92	4-013-061-2630209-263-2023-2024-5	Githunguri Primary School	Construction to completion of one classroom	1,000,000.00		1,000,000.00	New
93	4-013-061-2630209-263-2023-2024-6	Ikuu Primary school	Construction to completion of one classroom	1,000,000.00		1,000,000.00	New
<b>JUNIOR SECONDARY SCHOOLS - MOE</b>							
94	4-013-061-2630209-263-2023-2024-17	Magumoni Primary School	Construction to completion of administration block comprising of Staffroom, reception, boardroom and five additional rooms @ Kshs. 2,000,000 and purchase and supply of 37students desks @Kshs. 10,044 each = Kshs. 371,633	2,371,633.00		2,371,633.00	New

Chairperson Seandina Cangai Rugendo Signature [Signature]

Secretary Mutema Pijer Signature [Signature]

S/N o.	Project Number	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
95	4-013-061-2630209-263-2023-2024-7	Kabururu Primary School	Construction to completion of one classroom	1,000,000.00		1,000,000.00	New
96	4-013-061-2630209-263-2023-2024-8	Kathagara primary school	Construction to completion of one classroom	1,000,000.00		1,000,000.00	New
97	4-013-061-2630209-263-2023-2024-14	kiunguni primary school	Construction to completion of one classroom	1,000,000.00		1,000,000.00	New
98	4-013-061-2630209-263-2023-2024-15	Maabi Primary School	Construction to completion of one classroom	1,000,000.00		1,000,000.00	New
99	4-013-061-2630209-263-2023-2024-16	Magenka Primary School	Construction to completion of one classroom	1,000,000.00		1,000,000.00	New
100	4-013-061-2630209-263-2023-2024-18	Mariani Primary School	Construction to completion of one classroom	1,000,000.00		1,000,000.00	New
101	4-013-061-2630209-263-2023-2024-19	Mpukoni Primary School	Construction to completion of one classroom	1,000,000.00		1,000,000.00	New
102	4-013-061-2630209-263-2023-2024-20	Mubukuro Primary School	Construction to completion of one classroom	1,000,000.00		1,000,000.00	New
103	4-013-061-2630209-263-2023-2024-21	Mutuguni Primary School	Construction to completion of one classroom	1,000,000.00		1,000,000.00	New
104	4-013-061-2630209-263-2023-2024-22	Ndagoni Primary School	Construction to completion of one classroom	1,000,000.00		1,000,000.00	New
105	4-013-061-2630209-263-2023-2024-27	Rubate Primary School	Construction to completion of one classroom	1,000,000.00		1,000,000.00	New
<b>SECONDARY SCHOOL PROJECTS</b>							
106	4-013-061-2630210-263-2023-2024-1	Chief Petro mixed day secondary school	Construction to completion of one classroom	1,000,000.00		1,000,000.00	New
107	4-013-061-2630210-263-2023-2024-2	Kabururu Secondary School	Construction to completion of administration block comprising of Staffroom, reception, boardroom and five additional rooms.	2,000,000.00		2,000,000.00	New

Chairperson Seandina Cangai Rugendo Signature [Signature]

Secretary Mutema Pijeru Signature [Signature]

S/N o.	Project Number	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
108	4-013-061-2630210-263-2023-2024-3	Kiamuriuki Secondary School	Construction to completion of 2.1 high, 400 meters long masonry perimeter wall <i>See attached BQ as estimated at Kshs.2,996,000 by the county works officer.</i>	3,000,000.00		3,000,000.00	New
109	4-013-061-2630210-263-2023-2024-4	kiereni Secondary School	Construction to completion of administration block comprising of Staffroom, reception, boardroom and Eight additional rooms.	3,000,000.00		3,000,000.00	New
110	4-013-061-2630210-263-2023-2024-5	Makambani Day Secondary School	Construction to completion of administration block comprising of Staffroom, reception, boardroom and five additional rooms.	2,000,000.00		2,000,000.00	New
111	4-013-061-2630210-263-2023-2024-6	Mubukuro Day Secondary School	Construction to completion of 45 student capacity laboratory	3,000,000.00		3,000,000.00	New
112	4-013-061-2630210-263-2023-2024-7	Njuri Secondary School	Construction to completion of 2.1 high, 400 meters long masonry perimeter wall <i>See attached BQ as estimated at Kshs.2,996,000 by the county works officer.</i>	3,000,000.00		3,000,000.00	New
113	4-013-061-2630210-263-2023-2024-8	Ntumbara Secondary School	Construction to completion of one classroom	1,000,000.00		1,000,000.00	New
<b>TERTIARY INSTITUTION PROJECTS</b>							
114	4-013-061-2630211-263-2023/2024-1	Chuka Technical & Vocational College	Purchase of a New Isuzu FSR90, 46 Seater Semi-Luxury Institution Bus with a Diesel propelled Engine (one off and no insurance nor asset financing involved) and this is within the government negotiated range and as such there is no extra cost involved. <i>invoice attached.</i>	10,000,000.00		10,000,000.00	New
<b>SECURITY PROJECTS</b>							
115	4-013-061-2640507-113-2023/2024-2	Itugururu Chief's Office	Construction to completion of 5 roomed chief offices @200 square feet.	1,500,000.00		1,500,000.00	New

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Secretary Mutema Pijeru Signature [Signature]

S/N o.	Project Number	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
116	4-013-061-2640507-113-2023/2024-3	Gitareni Assistant Chief's Office	Construction to completion of 5 roomed chief offices @200 square feet	1,500,000.00		1,500,000.00	New
	<b>OTHER PROJECT</b>						
117	4-013-061-2211310-108-2023/2024-1	NG-CDF Office Motor Vehicle	Purchase of NG-CDF Office motor vehicle MTD-1011-045-20. Heavy duty 4X4 1-1.5 ton diesel 4000-4200CC, toyota landcruiser-hzj79r-tjmrs (convertible to 7 seater station wagon, japan	10,000,000.00		10,000,000.00	New
118	4-013-061-2211310-108-2023/2024-2	Constituency innovation Hubs (Chuka town Information and CT HUB and resource centre {HUDUMA CENTRE} Kibugua ICT, Mugwe Kathigiririni and kaanwa ICTs)	Electricity installation and Electrification of ICT Hubs; Provision of electricity light and power enough for the ICT Hub, drop cable and wiring of the ICT Hub rooms and hall.	2,000,000.00		2,000,000.00	New
119	4-013-061-2211310-108-2023/2024-3	Kithangani Social Hall	Construction to completion of social hall centre with a capacity of 100 persons at a sitting.	3,000,000.00		3,000,000.00	New
	<b>TOTAL ALLOCATION</b>					<b>188,733,443.0</b>	

MIN 7/C. I NG-CDFC - 11/01/2024; ANNEX.

ADMINISTRATION AND RECURRENT EXPENDITURE

Justification for allocation of funds to staff salaries and committee expenses is as shown in the table below.

Note;

- i. For NSSF, the employee contributes an amount which the employer contributes the same amount as the employee.

Chairperson Seandina Cangai Rugendo Signature [Signature]

Secretary Mutema Pijeru Signature [Signature]

- ii. For Housing Levy, the employee contributes an amount which the employer contributes the same amount as the employee.
- iii. All statutory deductions are subject to deduction from the gross salary of the employee
- iv. Service Gratuity will be set aside and the committee agreed that employees will be paid their gratuity annually as agreed in the employment contracts.
- v. The Committee agreed that they will engage casual employees on need basis, and will offer internships on need basis.

EXPENDITURE ITEMS						
Item	Description	Scale	Number	Rate	Total Amount pm	Total Amount pa
<b>Contractual Employees</b>						
	Accounts Assistant	CSG 11	2	60,970	121,940	1,463,280
	Clerk of Works	CSG 11	1	58,890	58,890	706,680
	Information Communication Technology Assistant	CSG 12	1	48,975	48,975	587,700
	Records Management Assistant	CSG 12	1	43,875	43,875	526,500
	Driver	CSG 13	2	39,970	79,940	959,280
	Office Assistant	CSG 14	5	35,990	179,950	2,159,400
<b>Sub Total</b>			<b>12</b>			<b>6,402,840</b>
<b>Sub Total</b>						<b>0</b>
<b>Housing Levy</b>						
	Accounts Assistant	CSG 11	2	935	1,870	29,180
	Clerk of Works	CSG 11	1	883	883	14,387
	Information Communication Technology Assistant	CSG 12	1	755	755	11,570
	Records Management Assistant	CSG 12	1	680	680	10,520
	Driver	CSG 13	2	660	1,320	22,480
	Office Assistant	CSG 14	5	600	3,000	54,000
<b>Sub Total</b>						<b>142,137</b>
<b>Gratuity-Contractual Employees</b>						
	Accounts Assistant	CSG 11	2	17,901	35,801	429,617
	Clerk of Works	CSG 11	1	15,255	15,255	183,060
	Information Communication Technology Assistant	CSG 12	1	13,182	13,182	158,184
	Records Management Assistant	CSG 12	1	11,601	11,601	139,212
	Driver	CSG 13	2	9,190	18,380	220,560
	Office Assistant	CSG 14	5	7,520	37,600	451,200
<b>Sub Total</b>						<b>1,581,833</b>

Chairperson Secandina Cangai Rugendo Signature [Signature]

Secretary [Signature] Signature [Signature]

	Employer Contribution to NSSF	12	12	1080	12,960	480,160
<b>Sub Total</b>						<b>480,160</b>
	Medical insurance cover	12	12	1400	16,800	273,700
<b>Sub Total</b>						<b>273,700</b>

MONITORING EVALUATION AND CAPACITY BUILDING						
Item	Description	Scale	Number	Rate	Total Amount pm	Total Amount pa
<b>Communication, Supplies and Services</b>						
2210201	Telephone, Telex, Facsimile and Mobile Phone Service					40,000
<b>Domestic Travel and Subsistence &amp; Other Transport Costs</b>						
2210301	Travel Costs (Airlines, Bus, Railway, Mileage Allowances, etc.)	Persons	10	5,000	50,000	200,000
2210302	Accommodation - Domestic Travel	Persons	10	10,000	100,000	150,000
2210303	Daily Subsistence Allowance	Persons	10	2,000	20,000	150,000
<b>Printing, Advertising and Information Supplies &amp; Services</b>						
2210502	Publishing and Printing Services					70,754.30
2210504	Advertising, Awareness and Publicity Campaigns					50,000
<b>Training Expenses</b>						
2210701	Travel Allowance					300,000
2210702	Remuneration of Instructors and Contract Based Training Services					50,000
2210703	Production and Printing of Training Materials					100,000
2210704	Hire of Training Facilities and Equipment					100,000
2210710	Accommodation Allowance					400,000
<b>Hospitality Supplies and Services</b>						
2210801	Catering Services (Receptions), Accommodation, Gifts, Food and Drinks					300,000
<b>Committee Expenses</b>						
2210802	Other Committee Expenses – Capacity building					1,200,000
2210811	NGCDFC Allowance	Members	9	10,000	90,000	1,200,000
		Chair	1	14,000	14,000	200,000
<b>Office and General Supplies and Services</b>						
2211101	General Office Supplies (Papers, Pencils, Forms, Small Office Equipment etc.)					100,000
2211102	Supplies and Accessories for Computers and Printers					50,000
<b>Fuel, Oil &amp; Lubricants</b>						
2211201	Refined Fuels and Lubricants for Transport					500,000
<b>TOTAL</b>						<b>5,260,854.30</b>

Chairperson Seandina Cangai Rugendo Signature [Signature]

Secretary Mutema Pijeru Signature [Signature]

**MIN 8/C. I NG-CDFC - 11/01/2024; APPROVAL OF OTHER PAYMENTS**

- Pay Ksh. 52,000 as NG-CDFC allowance for meeting held.
- Pay Mugakar Investment Kshs. 200,000.00 for supply of fuel at pump price.

**MIN 9/C. I NG-CDFC - 11/01/2024; A.O.B**

There being no any other business, the meeting ended at 3.20 P.M with a word of prayer from Mr. Jackson Mwira.

**Minutes Compiled By;**

PROTASIO MUTEMA NJERU,  
SECRETARY

Date; ----11<sup>th</sup> January, 2024-----

**Minutes Approved By,**

SECONDINA CIANGAI RUGENDO,  
CHAIRPERSON

Date; ----11<sup>th</sup> January, 2024-----

Chairperson Secondina Ciangai Rugendo Signature [Signature]

Secretary Protasio Mutema Njeru Signature [Signature]