



National Government Constituencies Development Fund
Butula Constituency
Bumala-Ejinja Road
P.O Box 53-50405
Butula, Kenya
Tel | Cell: 0726269213
Email: cdfbutula@cdf.go.ke | Website: www.cdf.go.ke

**MINUTES OF BUTULA NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND COMMITTEE
MEETING HELD AT NG-CDF OFFICE BOARD ROOM ON 11th AUGUST, 2021**

MEMBERS PRESENT

	<u>POSITION</u>
1. Leonard Nakhungu	Chairperson
2. Joackim E. Ongidi	Member
3. Godliver A. Okumu	Secretary
4. Hezron Odongo	Member
5. Habel Otele	Member
6. Phoebe Lucy Bwibo	Member
7. Veronica Tirop	Member
8. John O. Shiundu	Member
9. Pamela A. Otieno	DCC
10. Peter Ochokolo	Fam

AGENDA

1. Preliminaries
 - a. Prayer
 - b. Introduction
 - c. Chairman Remarks
2. Confirmation of previous minutes
3. Allocation of AIE NO. AIE NO B140854 2020/2021 FY of **kshs 33,188,879.30**
4. Approval of Court case lawyer payments
5. Plan for Pre-Qualifications of works and Services for 2021-2023
6. Funding of Mocks and CATS for STD 7
7. Bursary for Form One Cases 2021
8. Receipts and Expenditures for the year ending 30th June, 2021
9. Monthly Expenditure returns from PMCS

FUND ACCOUNT MANAGER
BUTULA CONSTITUENCY
P.O. BOX 53 50405,
BUTULA.

10. Reallocation of Projects for 2015/2016
11. Pending Projects Without Code Lists For 2020-2021
12. Change Of Project Activity For 2020-2021 -Mungabo Secondary School
13. Approval of Project payments

- Projects
- NGCDFC Siting Allowances for 11/08/2021 meeting 52,000
- Office Operations 50,000
- Central Farmers Garage 20,830.70
- Repairs and maintenance computers (All seasons Contractors) 45,000

12. Adjournment

MIN.BTL/01/08/2021 PRELIMINARIES

a) Prayer

The meeting started with a word of prayer by the Hezron. N.Odongo at 12.00PM

b) Introduction

There was self-introduction by each member

c) Chairman's remarks

The chairman welcomed members to the meeting and thanked them for attending the meeting and emphasized on members working as a team for success of the constituency.

MIN.BTL /02/08/2021 CONFIRMATION OF THE PREVIOUS MINUTES

The minutes of the previous meeting were read by the secretary which was confirmed by Members proposed by Mrs. Veronica Tirop as true minutes and seconded by Mr.Hezron N.Odongo.

MIN.BTL/03/06/2021 MATTERS ARISING

The Members were informed that Benga TTI the works is ongoing well and the contractor working on works that the Public works had instructed that were not on the BQS.

The Members were told that Namwitsula Secondary School has finalized the process of opening bank account with Sidian bank Busia branch hence funds are supposed to be banked to continue with process of process the land acquisition.

FUND ACCOUNT MANAGER
 BUTULA CONSTITUENCY
 P.O. BOX 53 50405.
 BUTULA.

MIN.BTL/ 11/08/2021 RESUBMISSION OF BUTULA RESOURCE CENTRE 2015/2016

Members were informed that there was a proposal in the year 2015/2016 of building Butula Resource Centre at cost of **kshs 5,000,000** which was declined hence the same money has been pending at NGCDF BOARD thus members agreed to resubmit the same to Bukati Primary School for Construction of 3no.classrooms to completions at cost of **kshs 3,000,000** and Sirandala Primary School 2no.classrooms at cost of **kshs.2,000,000** since the schools are in dare need of infrastructure as follows;

INITIAL PROJECT	AMOUNT	NEW PROJECT NAME	PROJECT ACTIVITY	AMOUNT
Butula Resource Centre	4-0040-229-2630207-104-2015-2016-010	Bukati Primary School	Construction of 3no classrooms to completion,sub structure,walling,roofing,paintin g,fixing of windows and doors	3,000,000
Butula Resource Centre	4-0040-229-2630207-104-2015-2016-010	Sirandala Primary school	Construction of 2no classrooms to completion,sub structure,walling,roofing,pain ting,fixing of windows and doors	2,000,000
TOTAL				5,000,000

MIN.BTL/ 12/08/2021 PENDING PROJECTS WITHOUT CODE LISTS FOR 2020-2021

Members were informed that already the conditions that were raised have been resubmitted and to be submitted to NGCDF BOARD for approval since the Public Works Officer has already prepared the Bill of Quantities for the same as follows;

PROJECT NAME	PROJECT CODE	ACTIVITY	AMOUNT
Ikonzo Sec School	4-0040-229-2630205-104-2020-2021-4	Equiping one number classroom with 40 standard lockers and Chairs @6250	250,000
Simuli Sec School	4-0040-229-2630205-104-2020-2021-8	Fencing of 3(of 5acres) of School Compound with cconcrete Posts,chain link and barbed wire	1,000,000
TOTAL			1,250,000

FUND ACCOUNT MANAGER
BUTULA CONSTITUENCY
P.O. BOX 53 50405,
BUTULA.

MIN.BTL/ 13/08/2021 RESUBMISSION OF FOR -MUNGABO SECONDARY SCHOOL

2020-2021

Members were informed that Mungabo Sec School resubmission the project activity due to the needs that arose of having a modern laboratory to help students do their practices hence project activity approved was Completion of the Administration Block Housing Principal's Office, Deputy Principal's Office, Staff room, Board Room, Accounts Office, Library, Guiding and Counselling Office, Heads of Department Offices, Kitchen Area and Toilets, fittings, Finishes, Flooring and Branding but what is being implemented is Completion of Science laboratory fume chambers, sinks, tiling and window finishes

At cost of kshs.539, 720 hence it needed to be resubmitted for approval from NGCDF BOARD;

PROJECT NAME	PROJECT CODE	APPROVED CODE LIST ACTIVITY	CORRECT ACTIVITY	AMOUNT
Mungabo Sec School	4-0040-229-2630205-104-2020-2021-06	Completion of the Administration Block Housing Principal's Office, Deputy Principal's Office, Staff room, Board Room, Accounts Office, Library, Guiding and Counselling Office, Heads of Department Offices, Kitchen Area and Toilets, fittings, Finishes, Flooring and Branding	Completion of Science laboratory fume chambers, sinks, tiling and window finishes	539,720

MIN.BTL/ 14/08/2021 APPROVAL OF PAYMENTS

Members discussed and approved the payments as follows;

- NGCDFC Siting Allowances for 11/08/2021 meeting 52,000
- Office Operations 50,000
- Central Farmers Garage 20,830.70
- Repairs and maintenance computers (All seasons Contractors) 45,000
- Staff Slary for August,2021 273,600

Projects.

PROJECT NAME	PROJECT CODE	ACTIVITY	AMOUNT
Benga Technical Training Institute	4-040-229-2630206-104-2020-2021-1	Construction of Hostels	12,000,000
Deputy County Commissioner's Residence Fencing	4-040-229-2640507-113-2020-2021-2	Fencing of the compound	2,000,000
Sports	4-040-229-2640509-112-202-2021-1	Carry out sporting Activities	1,000,000
TOTAL			15,000,000

FUND ACCOUNT MANAGER
BUTULA CONSTITUENCY
P.O. BOX 53 50405.
BUTULA.

MIN.BTL/ 13/08/2021 ADJOURNMENT

The meeting ended with a word of prayer by Habel Otele at 2.00pm

Prepared By


Approved By

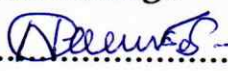
Secretary

Chairman

Godliver A.Okumu

Leonard Nakhungu

Sign..........

Sign..........

Date... 15/8/2021

Date... 15-08-21

