



National Government Constituencies Development Fund
Kilome Constituency
Kilome NG-CDF Building Block
Mukaa Sub-County Headquarter.
P.O Box 163-90134
Yoani-Salama, Kenya
| Cell: 0720120932
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MINUTES OF THE KILOME NG-CDF COMMITTEE HELD ON 18/05/2021 AT THE KILOME CDF OFFICE BOARDROOM.

MEMBERS PRESENT

- | | |
|---------------------|---------------------------------------|
| 1. Raphael Kongu | -NG-CDF Chairman |
| 2. Robert Kioko | -Funds Account Manager (Outgoing FAM) |
| 3. Simon Tama | -NG-CDF Secretary |
| 4. Kaburu Kaimba | - DCC Mukaa Sub-County |
| 5. Augustine Mwikya | -Member |
| 6. George Muange | -Member |
| 7. Salma Jaruf | -Member |
| 8. Margaret Maweu | -Member |
| 9. Jeniffer Nzinga | -Member |

INTENDANCE

1. Paul Kimilu – Regional coordinator Eastern
2. Josefrida Kameti- Incoming FAM

AGENDAS

1. Preamble
2. Handing over exercise
3. Clarification on units of KTTI(Kilome Technical Training institute) land
4. Project Re-allocation
5. A.O.B

MINUTE NO: 01/18/05/2021 Preamble

The meeting started at 10.00am with a word of prayer from Simon Tama. The chairman welcomed members and thanked them for taking their time to attend the meeting despite the short notice and more so during the Covid-19 Pandemic.

MINUTE NO: 02/18/05/2021 Handing over exercise

: Equitable social-economic development countrywide Vision



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The NG-CDFC Chairman welcomed all the members present to the meeting. A brief introduction was done for all members present.

The chairman reported to the members that the Former FAM had received a transfer letter and there was need to hand over the office to the incoming FAM.

The chairman congratulated the outgoing Fund Account Manager for his efforts he showed to the people of Kilome for the time he served them. In addition the chairman also thanked committee members for showing a lot of cooperation while working with the fund account manager and making work easier for the FAM to execute all the projects which are for the benefit of constituents.

The Outgoing FAM gave a breakdown of all the operations which are carried out in the office inclusive of all assets for Kilome NG-CDF office. The Outgoing FAM presented a printed hand over document to the in-coming FAM for confirmation.

Lastly the Outgoing FAM welcomed the in-coming FAM and wished her all the best as she purposes to work for the benefit of the people of Kilome.

MINUTE NO: 03/18/05/2021 Clarification on units of KTTI (Kilome Technical Training institute) land

The FAM reported to the members that there was a good progress of the proposed construction of Kilome Technical Training College (KTTI), however there was some clarification needed to the NG-CDF board concerning the land size units.

The committee members agreed that the land size of the proposed construction of KTTI to be purchased by NG-CDF Kilome should be **five (5) acres and not five (5) hectares.**

MINUTE NO: 04/18/05/2021: Re-allocation of Project Funds FY 2019/20

During FY 2019/20, the NG-CDFC allocated Ksh. 382,975.18 to purchase office furniture and related office equipment.

The project wasn't approved by the NG-CDF Board, however the office was advised to purchase the various equipment using the Admin kitty.

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The NG-CDFC Members discussed this matter at length, and resolved to re-allocate the said funds to other development projects helpful to the Constituents as follows;

Project Name	Proposed project activity	Amount Allocated (Ksh.)
Kiumoni Primary School	Purchase of a 10,000 Ltrs Water Tank (Roto)-Ksh. 85,000.00, Construction of a tank base – Ksh. 20,000.00 and Purchase and Installation of catchment gutters – Ksh. 22,650.00	127,650.00
Kwambeu Primary School	Purchase of a 10,000 Ltrs Water Tank (Roto)-Ksh. 85,000.00, Construction of a tank base – Ksh. 20,000.00 and Purchase and Installation of catchment gutters – Ksh. 22,650.00	127,650.00
Muua Primary School	Purchase of a 10,000 Ltrs Water Tank (Roto)-Ksh. 85,000.00, Construction of a tank base – Ksh. 20,000.00 and Purchase and Installation of catchment gutters – Ksh. 22,675.18	127,675.18
	Total Ksh.	382,975.18

MINUTE NO: 05/18/05/2021 AOB

There being no other agenda for discussion, the meeting ended at 2.00pm with a word of prayer from Margaret Maweu.

Minutes prepared by

SIMON TAMA

NG-CDFC SECRETARY

Minutes Confirmed by

RAPHAEL KONGU

NG-CDFC CHAIRMAN

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