KATHIANI NG-CDFC MEETING HELD ON 22/11/2018 AT THE CDF BOARDROOM AT 10.39 AM

Present

1. Philip Ndolo - Chairman
2. Agnes Muasya - Secretary
3. Caroline Mutua - Member
4. Benard Kioko Ngila - Member
5. Christine Syombua - Member
6. Leonard MuindiKioko - Member
7. Mirriam Nyiva - Member
8. Winfred Mulee Charles - Member
9. Raphael Makau - FAM

**Apologies**

1. Chitechi Marystellah - ACC

**Agenda**

1. Prayers
2. Address from the Chairman
3. Reading and confirmation of previous minutes
4. Matters arising
5. Projects proposals 2018/2019
6. A.O.B.

**MIN 1//22/11/2018 PRAYER**

The meeting was called into order at 10.39 with a word of prater from Caroline Mutua.

**MIN 2/22/11/2018 ADDRESS FROM THE CHAIRMAN**

The Chairman thanked the members for attending the meeting on short notice. This had been necessitated by the regency to submit proposals for 2018/2019 before 30th November, 2018.

**MIN 3/22/11/2018 READING AND CONFIRMATION OF PREVIOUS MINUTES**

The secretary took the members through the minutes of the previous meeting held on 6.11.2018. The minutes were confirmed as what had transpired. Mirriam Muthoka proposed while Bernard Ngila seconded.

**MIN 4/22/11/2018 MATTERS ARISING**

There were no matters arising.

**MIN 5/22/11/2018 PROJECTS PROPOSALS 2018/2019**

Members approved the following projects for funding in the financial year 2018/2019.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PROJECT NAME** | **PROJECT NUMBER** | **PROJECT ACTIVITY** |  **AMOUNT ALLOCATED THIS FY**  | **STATUS** |
| Employees’ Salaries | 4-016-079-2110000-100-2018/2019-001 | Payment of staff salaries and gratuity  | 1,525,000.00 |  On-going |
| Goods and Services | 4-016-079-2210000-100-2018/2019-002 | Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea, etc.  | 2,000,000.00 | On-going |
| NSSF | 4-016-079-2120101-100-2018/2019-003 | Payment of NSSF Deductions | 51,000.00 | On-going |
| NHIF | 4-016-079-2120201-100-2018/2019-004 | Payment of NHIF Deductions | 24,000.00 | On-going |
| Committee Expenses | 4-016-079-2210802-100-2018/2019-005 | Payment of Committee sitting allowances, transport, conferences | 2,942,452.50 | On-going |
| Emergency reserve 5% | 4-016-079-2640200-101-2018/2019-001 | Emergency Intervention for unforeseen events | 5,738,993.45 | On-going |
| Goods and Services | 4-016-079-2210000-111-2018/2019-001 | Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence, e.t.c | 400,000.00 | On-going |
| Committee Expenses | 4-016-079-2210802-111-2018/2019-002 | Payment of Committee sitting allowances, transport, conferences | 1,500,000.00 | On-going |
| NGCDFC/PMC Capacity Building | 4-016-079-2210700-111-2018/2019-003 | Undertake Training of the PMCs/NGCDFCs on NGCDF Related issues | 1,371,226.25 | On-going |
| Bursary Secondary Schools | 4-016-079-2640100-101-2018/2019-001 | Payment of bursary to needy student | 17,160,000.00 | On-going |
| Bursary Tertiary Institutions | 4-016-079-2640100-102-2018/2019-002 | Payment of bursary to needy student in Secondary and Tertiary Institutions  | 10,100,000.00 | On-going |
| Sporting activities 2% | 4-016-079-2640509-112-2018/2019-001 | Purchasing sport equipment for football, netball and volleyball teams within the constituency and organizing sports tournament where the winning teams shall be awarded | 2,180,000.00 | New |
| NGCDF Office | 4-016-079-3110201-108-2018/2019-001 | Construction of a NGCDF office upto completion of walls |  5,058,203.32  | New |
| Kalunga Primary School | 4-016-079-2630204-104-2018/2019-001 | Completion of 2 classrooms- fixing doors and windows, plastering and painting | 260,000.00 | New |
| Kisovo Primary School | 4-016-079-2630204-104-2018/2019-002 | Renovation of 11 classrooms(rerrofing, flooring,plastering and painting Kshs. 1,700,000) and administration block( Tiles and ceiling kshs. 300,000) | 2,000,000.00 | New |
| Kikawani Primary School | 4-016-079-2630204-104-2018/2019-003 | Renovation 8 classes-Reroofing, fixing doors and windows, plastering and painting | 2,000,000.00 | New |
| Iveti Primary School | 4-016-079-2630204-104-2018/2019-004 | Completion of 2 classroooms-plastering, flooring and painting | 300,000.00 | On-going |
| Ikoleni Primary School | 4-016-079-2630204-104-2018/2019-005 | Renovation of 5 classrooms-Reroofing, fixing doors and windows, plastering and painting(Kshs. 1,250,0000 and renovation of admin block-tiles and ceilling(Kshs. 300,000) | 1,550,000.00 | New |
| Mithanga Primary School | 4-016-079-2630204-104-2018/2019-006 | Renovation of 5 classrooms-Reroofing, fixing doors and windows, plastering and painting | 900,000.00 | New |
| Kaviani Primary School | 4-016-079-2630204-104-2018/2019-007 | Renovation of 4 classrooms-Reroofing, fixing doors and windows, plastering and painting  | 600,000.00 | New |
| Kaewa Primary School | 4-016-079-2630204-104-2018/2019-008 | Renovation of 4 classrooms-Reroofing, fixing doors and windows, plastering and painting  | 600,000.00 | New |
| Kathalani Primary School | 4-016-079-2630204-104-2018/2019-009 | Renovation of 6 classrooms-Reroofing, fixing doors and windows, plastering and painting | 700,000.00 | New |
| Kauti Primary School | 4-016-079-2630204-104-2018/2019-010 | Renovation of 10 classrooms-Reroofing, fixing doors and windows, plastering and painting |  2,500,000.00  | New |
| Yanzonga Primary School | 4-016-079-2630204-104-2018/2019-011 | Renovation of 5 classrooms-Reroofing, fixing doors and windows, plastering and painting  | 600,000.00 | New |
| Katitu Primary School | 4-016-079-2630204-104-2018/2019-012 | Construction of 2 new classrooms to completion | 1,800,000.00 | New |
| Katitu Primary School | 4-016-079-2630204-104-2018/2019-013 | Completion of land Purchase-4.3 acres | 1,100,000.00 | On-going |
| Kikombi Primary School | 4-016-079-2630204-104-2018/2019-014 | Renovation of 11 classrooms- Reroofing, fixing doors and windows, plastering and painting  | 1,850,000.00 | New |
| Kombu Primary School | 4-016-079-2630204-104-2018/2019-015 | Renovation of 8 classrooms-Reroofing, fixing doors and windows, plastering and painting  | 1,400,000.00 | New |
| Wandathe Primary School | 4-016-079-2630204-104-2018/2019-016 | Completion of classroom-fixing doors,windows, plastering and painting | 200,000.00 | On-going |
| Kithunguini Primary School | 4-016-079-2630204-104-2018/2019-017 | Renovation of 4 classrooms-Reroofing, fixing doors and windows, plastering and painting  | 600,000.00 | New |
| Kasioni Primary School | 4-016-079-2630204-104-2018/2019-018 | Completion of classroom-fixing doors,windows, plastering and painting | 300,000.00 | On-going |
| Mbuuni Primary School | 4-016-079-2630204-104-2018/2019-019 | Renovation of 11 classrooms-plastering and painting  | 950,000.00 | New |
| Gen Mulinge Primary School | 4-016-079-2630204-104-2018/2019-020 | Renovation of 4 classrooms-Reroofing, fixing doors and windows, plastering and painting  | 600,000.00 | New |
|  Wutini Primary School | 4-016-079-2630204-104-2018/2019-021 | Completion of classroom-fixing doors,windows, plastering and painting | 500,000.00 | On-going |
| Nthunguni Primary School | 4-016-079-2630204-104-2018/2019-022 | Renovation of 5 classrooms-Reroofing, fixing doors and windows, plastering and painting  | 750,000.00 | New |
| Nthunguni Primary School | 4-016-079-2630204-104-2018/2019-023 | Construction of a new adminisrtation block to completion | 3,000,000.00 | New |
| Mutondoni Primary School | 4-016-079-2630204-104-2018/2019-024 | Completion of classroom-fixing doors,windows, plastering and painting | 300,000.00 | On-going |
| Kikunuani Primary School | 4-016-079-2630204-104-2018/2019-025 | 3 classes renovations, 2 classes roof and 4 classes minor renovations | 850,000.00 | On-going |
| Mbee Primary School | 4-016-079-2630204-104-2018/2019-026 | Completion of classroom-fixing doors,windows, plastering and painting | 200,000.00 | On-going |
| Mbee Primary School | 4-016-079-2630204-104-2018/2019-027 | Renovation of 8 classrooms-Reroofing, fixing doors and windows, plastering and painting  | 2,300,000.00 | New |
| Kaiani Primary School | 4-016-079-2630204-104-2018/2019-028 | Renovation of 8 classrooms-Reroofing, fixing doors and windows, plastering and painting(Kshs. 1,550,000) and renovation of administartion block-tiles and ceiling(Kshs. 300,000) | 1,850,000.00 | New |
| Ngoleni Primary School | 4-016-079-2630204-104-2018/2019-029 | Renovation of 4 classrooms-Reroofing, fixing doors and windows, plastering and painting  | 1,300,000.00 | New |
| Mitaboni Primary School | 4-016-079-2630204-104-2018/2019-030 | Renovation of 2 classrooms-Reroofing, fixing doors and windows, plastering and painting(Kshs. 300,000) and renovation of administration-tiles and ceiling (Kshs. 300,0000 | 600,000.00 | New |
| Mwanga Primary School | 4-016-079-2630204-104-2018/2019-031 | Renovation of 5 classrooms-Reroofing, fixing doors and windows, plastering and painting(Kshs. 1,450,000) and renovation of administration block-tiles and ceiling (Kshs. 300,0000 | 1,750,000.00 | New |
| Kalikya Primary School | 4-016-079-2630204-104-2018/2019-032 | Renovation of 12 classrooms-Reroofing, fixing doors and windows, plastering and painting  | 2,550,000.00 | New |
| Muonyweni Primary School | 4-016-079-2630204-104-2018/2019-033 | Renovation of 7 classrooms-Reroofing, fixing doors and windows, plastering and painting(Kshs. 1,750,000) and renovation of administration block-tiles and ceiling (Kshs. 300,0000 | 2,050,000.00 | New |
| Miumbuni Primary School | 4-016-079-2630204-104-2018/2019-034 | Renovation of 12 classrooms-Reroofing, fixing doors and windows, plastering and painting  | 1,000,000.00 | New |
| Kwale Primary School | 4-016-079-2630204-104-2018/2019-035 | Construction of 2 new classrooms to completion | 1,800,000.00 | New |
| Kingongoi Primary School | 4-016-079-2630204-104-2018/2019-036 | Renovation of 8 classrooms-Reroofing, fixing doors and windows, plastering and painting  | 2,000,000.00 | New |
| Kisekini Primary School | 4-016-079-2630204-104-2018/2019-037 | Renovation of 5 classrooms-Reroofing, fixing doors and windows, plastering and painting  | 800,000.00 | New |
| Kalambya Primary School | 4-016-079-2630204-104-2018/2019-038 | Renovation of 2 classrooms-Reroofing, fixing doors and windows, plastering and painting  | 600,000.00 | New |
| Mbuuni Primary School | 4-016-079-2630204-104-2018/2019-039 | Ground leveling-excavation and grading of play ground | 2,180,000.00 | New |
| Kisovo Secondary School | 4-016-079-2630205-104-2018/2019-001 | Completion of Science laboratory-fixing doors and windows, plastering and painting  | 300,000.00 | On-going |
| Rev Kitonyi Memorial Sec School | 4-016-079-2630205-104-2018/2019-002 | Completion of Computer lab-Reroofing, fixing doors and windows, plastering and painting  | 500,000.00 | On-going |
| Gen Mulinge Secondary School | 4-016-079-2630205-104-2018/2019-003 | Construction of a new Girls dormitory to completion | 5,000,000.00 | New |
| Kathuni Secondary School | 4-016-079-2630205-104-2018/2019-004 | construction of anew Office to completion  | 300,000.00 | New |
| Kitie Secondary School | 4-016-079-2630205-104-2018/2019-005 | Dining Hall completion-painting, flooring  | 500,000.00 | On-going |
| Ngoleni Secondary School | 4-016-079-2630205-104-2018/2019-006 | Completion of dormitory-roofing, fixing doors and windows, plastering and painting  | 1,800,000.00 | On-going |
| Kinyau Secondary School | 4-016-079-2630205-104-2018/2019-007 | Completion of multipurpose hall- Painting, Tiles( Kshs. 750,000) and equipping ( tables and benches-Kshs. 250,000)  | 1,000,000.00 | On-going |
| Ngiini Secondary School | 4-016-079-2630205-104-2018/2019-008 | Completion of Dining Hall(Tiles and painting-Kshs. 500,000) and Construction of a new Kitchen to completion (Kshs.1,000,000) | 1,500,000.00 | On-going |
| Muonyweni Security Post | 4-016-079-2640507-108-2018/2019-001 | Completion of post-Fixing doors and windows, plastering, flooring and painting | 900,000.00 | On-going |
|  | **Total** |  | **109,040,875.52** |  |

**MIN 6/22/11/2018 A.O.B**

There being no other business the meeting was adjourned at 1.03 pm.

 Prepared by …………………………………………………date……………………….

 Secretary

Confirmed…………………………………………………..date………………………..

 Chairman