**9th February, 2018**

**OUR REF: KITUI WEST/ NG-CDFB/VOL.II (132)**

**The Chief Executive Officer,**

**National Government Constituencies Development Fund Board,**

**P.O. Box 46682-00100,**

**NAIROBI.**

**RE: CLARIFICATION ON PROPOSED KITUI WEST NG-CDF OFFICE CONSTRUCTION PHASE II & FURNISHING AND EQUIPPING OF NG-CDF OFFICE PROJECTS**

Following our telephone conversation with one Mr. Duncan Ouna regarding the above proposed projects for the 2017/2018 Financial Year, I wish to clarify and/or justify the allocated amount as follows:-

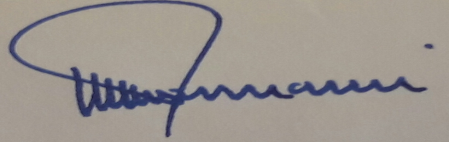
**1. KITUI WEST NG-CDF OFFICE CONSTRUCTION (PHASE II)**

|  |  |  |  |
| --- | --- | --- | --- |
| **ITEM** | **AMOUNT (KSHS.)** |  |  |
| Chain link & Fencing | 2,051,900.00 |  |  |
| 5 Door Pit Latrine | 737,760.00 |  |  |
| Car Park | 714,830.00 |  |  |
| Paving Slab | 65,500.00 |  |  |
| 2 Water Tank Bases & Plastic Tanks | 525,460.00 |  |  |
| Grillage | 247,185.00 |  |  |
| Walling | 132,350.00 |  |  |
| Iron Mongery | 85,725.00 |  |  |
| Windows | 72,975.00 |  |  |
| Ramp & Stairs | 366,315.00 |  |  |
| **TOTAL** | **5,000,000.00** |  |  |

**2. FURNISHING AND EQUIPPING OF NG-CDF OFFICE**

|  |  |  |  |
| --- | --- | --- | --- |
| **ITEM** | **QUANTITY** | **UNIT COST** | **AMOUNT (KSHS.)** |
| Office Chairs | 17 | 25,096.00 | 426,632.00 |
| Conference Tables | 1 | 169,801.00 | 169,801.00 |
| Conference Chairs | 25 | 25,096.00 | 627,400.00 |
| Steel Waiting Benches | 3 | 30,000.00 | 90,000.00 |
| Work Station | 1 | 40,019.00 | 40,019.00 |
| Coat Hangers | 4 | 5,000.00 | 20,000.00 |
| Steel Cabinets | 4 | 13,834.00 | 55,336.00 |
| Padlocks | 20 | 2,000.00 | 40,000.00 |
| Curtains | 50 | 5,000.00 | 250,000.00 |
| Laptops | 3 | 41,073.00 | 123,219.00 |
| Desktops | 3 | 86,881.00 | 260,643.00 |
| Printers | 2 | 34,978.00 | 69,956.00 |
| Photocopier | 1 | 200,000.00 | 200,000.00 |
| Water Dispenser | 2 | 13,987.00 | 27,974.00 |
| Refrigerator | 1 | 34,621.00 | 34,621.00 |
| UPS | 3 | 11,567.00 | 34,701.00 |
| Visitors Chairs | 15 | 22,584.00 | 338,760.00 |
| Executive Desk | 3 | 63,646.00 | 190,938.00 |
|  |  | **TOTAL** | **3,000,000.00** |

Sincerely,



**Nicholas N. Kimanzi**

**FUND ACCOUNT MANAGER**