

**MINUTES OF THE BOM MEETING HELD ON THURSDAY 17TH
NOVEMBER, 2022 AT 9.00A.M. IN THE MUSIC SCHOOL**

Present	Action taken by
1. Dr. Samson R. Ndegwa	BOM Chairman
2. Dr. Selpher Cheloti	BOM Vice Chair
3. Mr. William K. Kemei	Chief Principal/Secretary
4. Mrs. Edah M. Muiruri	BOM Member
5. Mr. Francis Kyalo Mutua	BOM Member
6. Mrs. Beatrice N. Isiye	BOM Member
7. Dr. Fredrick Kasomi	BOM Member
8. Mr. Joel Karubiu	BOM Member
9. Mr. Martin Mogwanja	BOM Member
10. Mr. Jonah Marahpash	BOM Member
11. Fredrick Muturi Kiiru	RDE – Nairobi Region
Apologies	
1. Ms. Doreen Muthaura	BOM Member
2. Mr. Silvestus Nono	BOM Member
3. Mr. Alfaxard Osoro	BOM Member
4. Eng. Silas Kinoti	BOM Member
5. Dr. Sella Kisaka	BOM Member
In Attendance	
1. Mr. Theofas Ogata	D/Administration
2. Mr. Benedict Mutuku	D/Boarding
3. Rev. Joe Karanja	School Chaplain
<u>Agenda</u>	
1. Prayers and preliminaries	
2. School infrastructure Projects /Funding	
- Site visit- Lenana School Primary (Ngando)	
- Site visit -Tom Mboya House visit	
- Site visit Golf Course	
- Site visit- CBC classrooms	
- Laboratory complex- presentation	
3. A.O.B.	
4. Adjournment	
<u>Minute 1/17/11/2022: Prayers and Preliminaries</u>	
The meeting started at 9.00 a.m. at the Ngando site. The opening	
prayer was said by Rev. Joe Karanja, school chaplain.	

**Minute 2/17/11/2022: School Infrastructure
Projects/Funding**

To create a clear picture of the ongoing/proposed school projects to every member, member were taken round the different sites.

(i) Site visit – Ngando

This is the proposed site for Lenana Primary School. It is at the corner of the school land-around Ngando area. Members had a short consultative meeting with the Senior chief, Mr. Richard Kikuvi, the area elder, Mr. Meshack Nyabuto, bodaboda operators (who had been provided with a shade by the school) and a number of area citizens. The BOM chairperson on behalf of the committee thanked the area administration and wananchi for making it possible for the school to get back part of its land which had been turned into a road. He informed the residents that the BOM and administration had agreed to the request by the Ministry of Education to provide land for construction of a primary school. He told that work will begin soon once the necessary approvals and funding had been sought and acquired. He informed them that the primary school will be part of Lenana School and will be run by the Lenana school BOM and administration. He made it clear that the school land was not going to be hived off or given out.

The chief, village elder and members of public present greatly appreciated the school management for making that decision and consideration saying it will go along way in providing a secure and reliable school for their children to get quality education. This, according to them was going to greatly assist in improving security in that area. The school chaplain Rev. Joe Karanja then prayed and dedicated the proposed site.

(ii) Visit – Golf Course

From Ngando, members headed to the Lenana Talent Academy gold course to assess its progress. They were received by the technical officers working on it. Mr. Joseph Murungi (Technical officer- Kenya Golf Union) took members through the work done already. 9 greens had been fairly done and nearing completion while work on the other 9 was already going on. He said it was important that piping and installation of sprinklers be fast tracked so that grass on the greens can be planted. He reported that the storage tank was already in place. He assured members that in the next two (2) months the golf course should be done and ready for use. The N.Y.S. officer incharge, Eng. Nyamu said that progress was good and the final batch of sand, ballast and

hardcore will start being delivered from Monday, 21st November, 2022. Grass will be delivered later after the irrigation system has been fixed. Members appreciated for the good work done so far and hoped that timelines will be observed.

(iii) Site Visit – Tom Mboya House

Members also visited the new Tom Mboya house which has been under construction since late 2021. The clerk of works who has been in-charge of the construction reported that the House was complete save for a few touches here and there and especially effecting additional instructions which had been given. He informed members that the house will be ready for handing over to the school in two week's time. Furnishing will be done by the school administration later.

The BOM members appreciated the work done and observed that the new house/dormitory will go along away in ensuring students were comfortably accommodated.

(iv) Site visit CBE. Classrooms

Members then visited the site for the C.B.C. classrooms. The foreman assured members that though, work was just starting, the classrooms will be made ready for use at the beginning of the year.

Members were happy with the progress made so far.

(iv) Proposed Laboratory Complex

Members then converged at the Music school and were taken through the designs for the proposed laboratory complex.

Martin Sissey (alumni) displayed soft copies of the design for the proposed complex. It is proposed that the complex will occupy the space where the Old Tom Mboya stands, adjacent to the new block of classes. The complex will have enough room for 9 laboratories, 3 for each of the science subjects, Biology, Physics and Chemistry. It will have 7 offices and ablution block. It will also have 4 ICT laboratories.

The design assumes the shape of half of a conical flask. It is a proposed twin tower – the other half of the conical flask can be put up later to provide additional facilities depending on the school's need.

The design has also provided a space for astronomical/ meteorological activities (club) on the top floor (roof top).

The BOM chairman appreciated Martin and his team for coming up with such a meticulous design. He asked members to put in their suggestions/amendments which they did and the technical team of Marvin promised members that he will redesign it factoring in the proposal changes.

The Regional Director of Education (RDE) who was present, appreciated the efforts the BOM was putting in making Lenana School a centre of excellence. He promised to give all the necessary support the school needed from the Ministry to help it achieve the objectives already set.

Minute 3/17/11/2022: Resolutions

The BOM members made the following resolutions:

(a) Lenana School Primary

That: (i) The site was identified and endorsed for the proposed Lenana school Primary.

(ii) Project Management Committee (PMC) which comprise of the school BOM, the constituency CDF fund manager, the area provincial administration, the area M.C.A. and community member to monitor and effect implementation of the proposed primary school.

(iii) The Lenana Primary school was being initiated upon the request by the Cabinet Secretary, Ministry of Education.

(iv) It is a public primary school established by Lenana School and managed by the BOM.

v) No excision or transfer of land from the land owned by Lenana School. The Primary school land will be part of the Lenana School land.

vi) The BOM will liaise with the Ministry of Education to fund the implementation of the project.

vii) Public works chief architect has provided the architectural drawings and is finalizing the BOQs.

(viii) The MOE will give an additional KSh.5 million and CDF Dagoretti is expected to give KShs.20 million at the beginning.

The PMC committee members for bank opening signatories are:

1. Dr. Samson Ndegwa – ID.No. 3503680 BOM Chairman
2. William K. Kemei - ID. No. 10760999 Chief Principal/BOM Secretary
3. Jonah Marahpash - ID. No. 21039795 – PA Chairman
4. Francis Kyalo Mutua -ID. No. 21809786- BOM Member
5. Dagoretti NG-CDF- Fund Manager – Job Ngwili Tuta ID.No.22778450

b) On Tom Mboya House

- i) Members were happy with the progress of the work and the workmanship.
- ii) School to embark on sourcing for quality furniture.
School administration to start organising for its official opening.
- A proposal was made to invite the Governor, Nairobi County (also an alumini) and other leaders to grace the official opening of the house. This would provide an opportunity to solicit for funding for furniture or for other projects.

c) On Golf Course

- (i) Members were happy with the progress.

Minute 4/17/11/2022: AOB

- (i) Members were informed that after research, it was found that most BOM committee in schools of Lenana school calibre were given an allowance between 5,000/- and 6,000/-. It was now upon the BOM members to decide whether to adjust the allowance for attending meetings or have it remain at the current rate of 5,000/-
 - Members were also informed that courtesy of Eng. Kinoti, a member of the Board, the school will get a facelift of the roads within the compound courtesy of the Ministry of roads (KURA). Budgeting for the internal roads was already complete and work was to start soon.
 - Members appreciated Eng. Kinoti for the efforts he had made to ensure the school got a roads facelift.
 - The chairperson appreciated all members for their attendance and contributions.

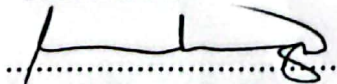
Minute 5/17/2022: Adjournment

There being no other business, the meeting was adjourned at 1.25pm.
Mr. Joel Karubiu did the closing prayer.

Sign

Dr. Samson R. Ndegwa
CHAIRMAN

Date


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Mr. William K. Kemei
SECRETARY

20.12.2022
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20/12/2022
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