



CHUKA IGAMBA NGOMBE CONSTITUENCY

IEBC NUMBER 061

**NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT
FUND**

PROJECT PROPOSAL

FINANCIAL YEAR 2023/2024

SUBMITTED

JANUARY, 2024



NG-CDF
CHUKA-IGAMBANG'OMBE

National Government Constituencies Development Fund
Chuka-Igambang'ombe Constituency
P.O Box 445-60400
Chuka

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MINUTES OF CHUKA-IGAMBANG'OMBE NG- CDF COMMITTEE MEETING HELD ON
THURSDAY 11th JANUARY, 2024 IN THE NG-CDF BOARDROOM AT 09.00 A.M

MEMBERS PRESENT

- | | | |
|-----------------------------------|---|----------------------------------|
| 1. Mrs. Secondina Ciangai Rugendo | - | Chairperson |
| 2. Mr. Protasio Mutema Njeru | - | Secretary |
| 3. Mr. Japheth Olumu | - | Assistant County Commissioner |
| 4. Mr. Johnson Njinju Maina | - | Fund Account Manager |
| 5. Mrs. Doreen Mwendu Naivasha | - | Member |
| 6. Mr. Humphrey Gitonga Ntwiga | - | Member |
| 7. Mr. Jackson Murithi Mwira | - | Member |
| 8. Mrs. Joy Kawira Mwenda | - | Member |
| 9. Mr. Njoka Allan Kimathi | - | Member |
| 10. Mrs. Casty Karimi Kangangi | - | Co-Opted Member |
| 11. Mohammed Abdi | - | Sub-County Director of Education |

PREAMBLE

AGENDA

1. Preliminaries
 - a. Prayers and Welcoming remarks from the chairperson
2. Reading and confirmation of previous minutes
3. Project Proposals
4. Infrastructure Development for Junior Secondary Schools
5. Project Proposals for 2023/2024 Financial Year
6. Annex
7. A.O.B

Chairperson Secondina Ciangai Rugendo Signature [Signature]

Secretary Mutema Njeru Signature [Signature]

MIN 1/C. I NG-CDFC - 11/01/2024: PRELIMINARIES AND PRAYERS

The Chairperson welcomed all members for the day's meeting and requested Ms. Casty Kawira to open the day's meeting with a word of prayer. She thanked all members for being punctual at the same time urged members to contribute to the meeting agendas.

MIN 2/C. I NG-CDFC - 11/01/2024: READING AND CONFRIMATION OF PREVIOUS MINUTES

The Secretary took the members through the Minutes of the previous meeting which were confirmed to be the true copy of the deliberations by Jackson Mwira and seconded by Mr. Allan Njoka.

MIN 3/C. I NG-CDFC - 11/01/2024; MATTERS ARISING

There were no matters arising from the previous Minutes.

MIN 4/C. I NG-CDFC - 11/01/2024; PROJECT PROPOSAL

The Funds Account Manager informed the committee members that they were required to preparation and submission of Constituencies' Project Proposals for 2023/2024 Financial Year to the NG-CDF Board not later than 30th November, 2023 for approval. The Fund Account Manager informed members that **Chuka Igambangombe Constituency** had been allocated a total of **Kshs. 175,361,810** for the Financial Year 2023/2024.

The Fund Account Manager informed the Committee members that they are required to commence the process of preparation of project proposals for submission to the Board for approval. He briefed members on the guidelines for preparation and submission of Constituencies' Project Proposals for 2023/2024 Financial as documented in the Circular NG-CDFB/CEO/NG-CDF CIRCULARS VOL II (034) dated; 29th August, 2023 sent by the NG-CDF Board to all Fund Account Managers across the country.

Chairperson Seandina Cangai Rugendo Signature Casty

Secretary Mutema Njoro Signature [Signature]

MIN 5/C. I NG-CDFC - 11/01/2024; INFRASTRUCTURE DEVELOPMENT FOR JUNIOR SECONDARY SCHOOLS

The Fund account manager informed members that he had received a circular NG-CDFB-CEO/MOE/VOL 1 (046) Dated; 16th October, 2023 i.e. “A letter received by the board from the Principal Secretary State Department for Basic Education Ref No. MOE.HQS/3/7/27 (110) dated 3rd October 2023 communicating on the impending programme of the Ministry of Education on infrastructure development for junior secondary school. Which, the national treasury had allocated funds in the Financial Year 2023/2024 for the construction of classrooms and integrated learning resource Centres within selected junior secondary schools to be managed by the Ministry of Education and NG-CDF as a conditional grant.


To enable the realization of the objectives of this programme, the NG-CDF Committees are required to incorporate in funding in the project proposals for the 2023/2024 financial year. **Chuka Igambangombe constituency** will allocate Kshs. **13,371,633.00** towards this while preparing the project proposal.

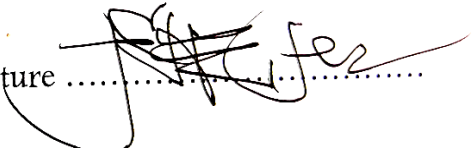
MIN 6/C. I NG-CDFC - 11/01/2024; PROJECTS PROPOSAL FINANCIAL YEAR 2023/2024

Reference is made to our circular Ref: NG-CDFB/CEO/NG-CDF CIRCULARS/VOL. II (34) dated 29th August 2023 on preparation and submission of constituencies' project proposals for the 2023/2024 financial year. The implication of these amendments is to emphasize the new focus of the Fund towards matters that fall within the exclusive National Government mandates as per the Constitution of Kenya.

The committee members are advised to realign the 2023/2024 constituency project proposal for Chuka Igambangombe Constituency to the new legal position and to allocate adequate Funds towards Climate Change Mitigation activities and also include digital hubs in their priority programmes in line with the Government policy.

After lengthy deliberations considering the amount allocated by the NG-CDF Board Kshs. 175,361,810 and Kshs. 13,371,633 as amount allocated for infrastructure for Junior Secondary Schools, members Approved the projects to be factored in the financial year 2023/2024 in the Constituency as below: -

Chairperson Seandina Canga Rugendo Signature 

Secretary Mutema P. Njeru Signature 

NO.	CATEGORY	STATUTORY CEILING (Percentage of Constituency Annual allocation)	AMOUNT IN KSHS.
1.	Administration and Recurrent expenditure costs of NG-CDFC	6%	10,521,708.60
2.	Emergency allocation	5%	9,229,569.00
3.	Climate Mitigation Activities	3%	4,159,968.00
4.	Monitoring and evaluation of projects and capacity building of various operations.	3%	5,260,854.30
5.	Bursary for secondary school and Tertiary institutions.	35%	67,561,343.10
6.	Education		74,000,000.00
7.	Security		3,000,000.00
8.	Others		10,000,000.00
9.	ICT Hubs		5,000,000.00
	TOTAL		188,733,443.00

S/No	Project Number	Project Name	Project Activity	Original Cost	Cumul ative Allocati on	Amount Allocated	Current Status
ADMINISTRATION AND RECURRENT EXPENDITURE							
1	4-013-061-2211301-100-2023-2024-5	Bank service commission and charges	Payment of Bank service commission and charges	30,000.00		30,000.00	New
2	4-013-061-2110201-100-2023-2024-8	Contractual employees	Payment of staff Basic salaries for 12 employees.	6,402,840.00		6,402,840.00	New
3	4-013-061-2210203-100-2023-2024-12	Courier and Postal Services	Payment of Courier and Postal Services	100,000.00		100,000.00	New
4	4-013-061-2210101-100-2023-2024-16	Electricity	Payment of Electricity charges	30,000.00		30,000.00	New
5	4-013-061-2211101-100-2023-2024-17	General Office Supplies	Purchase of General Office Supplies; papers, pencils, forms and small office equipment	50,000.00		50,000.00	New
6	4-013-061-2210202-100-2023-2024-23	Internet Connections	Payment of Internet Connections Expenses	15,000.00		15,000.00	New
8	4-013-061-2220202-100-2023-2024-30	Maintenance of Office Furniture and Equipment	Payment of Maintenance of Office Furniture and Equipment	25,000.00		25,000.00	New
10	4-013-061-2210910-100-2023-2024-33	Medical Insurance	Payment of Medical Insurance to 12 NG-CDFC staff	273,700.00		273,700.00	New
11	4-013-061-2210811-100-2023-2024-37	NG-CDFC allowance	Payment of NG-CDFC allowance charges	660,000.00		660,000.00	New

Chairperson Seandina Cangai Rugendo Signature

Secretary Mutema Pijeru Signature

S/No	Project Number	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
12	4-013-061-2120201-100-2023-2024-38	NSSF	Employer contribution to NSSF for 12 staff	480,160.00		480,160.00	New
13	4-013-061-2211201-100-2023-2024-48	Refined Fuels and Lubricants for Transport	Purchase of Refined Fuels and Lubricants for Transport of GK vehicle - Land Rover GKB 111M	361,039.00		361,039.00	New
14	4-013-061-2211103-100-2023-2024-51	Sanitary and Cleaning Materials, Supplies and Services	Purchase of Sanitary and Cleaning Materials, Supplies and Services	25,000.00		25,000.00	New
15	4-013-061-2210503-100-2023-2024-53	Subscriptions to Newspapers, Magazines and Periodicals	Payment of Subscriptions to Newspapers, Magazines and Periodicals	15,000.00		15,000.00	New
16	4-013-061-2211102-100-2023-2024-56	Supplies and Accessories for Computers and Printers	Purchase of Supplies and Accessories for Computers and Printers	25,000.00		25,000.00	New
17	4-013-061-2210201-100-2023-2024-57	Telephone, Telex, Facsimile and Mobile Phone Service	Payment of Telephone, Telex, Facsimile and Mobile Phone Service	25,000.00		25,000.00	New
18		Affordable Housing Development Levy	Employer contribution to affordable Housing levy for 12 staff	142,137.00		142,137.00	New
19	4-013-061-2211016-100-2022-2023-45	Purchase of Uniforms and Clothing - Staff	Purchase of Uniforms and Clothing for NG-CDFC Office staff	250,000.00		250,000.00	New
20	4-013-061-2210102-100-2023-2024-63	Water & sewerage charges	Payment of Water & sewerage charges	30,000.00		30,000.00	New
21	4-013-061-2710102-100-2023-2024-18	Gratuity-contractual employees	Payment of gratuity to 12 NG-CDFC staff	1,581,833.00		1,581,833.00	New
				10,521,709		10,521,709	
MONITORING, EVALUATION AND CAPACITY BUILDING							
22	4-013-061-2210710-111-2023-2024-1	Accommodation Allowance	Payment of Accommodation Allowance of NG-CDFC, National Government officers and PMC	400,000.00		400,000.00	New

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Secretary Mutema Pijeru Signature [Signature]

S/No	Project Number	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
			(performance contract, NG-CDFC youth training)				
23	4-013-061-2210302-111-2023-2024-3	Accommodation - Domestic Travel	Payment of accommodation on domestic travel	150,000.00		150,000.00	New
24	4-013-061-2210801-111-2023-2024-4	Catering Services (receptions), Accommodation, Gifts, Food and Drinks	Payment of catering Services (receptions), Accommodation, Gifts, Food and Drinks	300,000.00		300,000.00	New
25	4-013-061-2210303-111-2023-2024-5	Daily Subsistence Allowance	Payment of Daily Subsistence Allowance	150,000.00		150,000.00	New
26	4-013-061-2211101-111-2023-2024-7	General Office Supplies	Purchase of General Office Supplies; papers, pencils, forms and small office equipment	100,000.00		100,000.00	New
27	4-013-061-2210301-111-2023-2024-25	Travel Costs	Payment of Transport Expenses; airlines, bus, railway and mileage allowances	200,000.00		200,000.00	New
28	4-013-061-2210704-111-2023-2024-8	Hire of Training Facilities and Equipment	Hire Training Facilities and Equipment for NG-CDF-related training	100,000.00		100,000.00	New
29	4-013-061-2210701-111-2023-2024-23	Travel Allowance on training	Payment of Travel Allowance of NG-CDFC, National Government officers and PMC for NG-CDF-related training	300,000.00		300,000.00	New
30	4-013-061-2211102-111-2023-2024-24	Supplies and Accessories for Computers and Printers	Purchase of Supplies and Accessories for Computers and Printers	50,000.00		50,000.00	New
31	4-013-061-2210504-111-2023-2024-3	Advertising, Awareness and Publicity Campaigns	Payment of Advertising, Awareness and Publicity Campaigns	50,000.00		50,000.00	New
32	4-013-061-2210811-111-2023-2024-13	NG-CDFC allowance	Payment of NG-CDFC allowance	1,400,000.00		1,400,000.00	New
33	4-013-061-2210802-111-2023-2024-14	Other committee expenses	Payment of Other committee expenses for NG-CDF, PMC capacity building	1,200,000.00		1,200,000.00	New
34	4-013-061-2210703-111-2023-2024-15	Production and Printing	Payment of Production and Printing of Training	100,000.00		100,000.00	New

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Secretary Mutema Pijeru Signature [Signature]

S/No	Project Number	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
		of Training Materials	Materials for NG-CDF-related training				
35	4-013-061-2210502-111-2023-2024-16	Publishing and Printing Services	Payment of Publishing and Printing Services	70,854.00		70,854.00	New
36	4-013-061-2211201-111-2023-2024-18	Refined Fuels and Lubricants for Transport	Purchase of Refined Fuels and Lubricants for Transport of GK vehicle – Land Rover GKB 111M	500,000.00		500,000.00	New
37	4-013-061-2220101-111-2022-2023-12	Maintenance Expenses - Motor Vehicles	Payment of Maintenance Expenses - NG-CDFC Motor Vehicle Land Rover GKB 111M	100,000.00		100,000.00	
38	4-013-061-2210702-111-2023-2024-19	Remuneration of Instructors and Contract-Based Training Services	Payment of Instructors and Contract-Based Training Services for NG-CDF-related training	50,000.00		50,000.00	New
39	4-013-061-2210201-111-2023-2024-22	Telephone, Telex, Facsimile and Mobile Phone Service	Payment of Telephone expenses	40,000.00		40,000.00	New
				5,260,854		5,260,854	
EDUCATION BURSARY AND SOCIAL SECURITY PROGRAMS							
40	4-013-061-2640101-103-2022/2023-1	Bursary Secondary Schools	Payment of bursary to needy students in secondary schools	40,448,942		40,448,942	New
41	4-013-061-2640102-103-2022/2023-2	Bursary Tertiary Institutions	Payment of bursary to needy students in tertiary institutions	18,675,724		18,675,724	New
42	4-014-066-2640106-103-2023-2024-3	Bursary Special Institutions	Payment of bursary to needy students in special Institutions	3,036,661		3,036,661	New
43	4-013-061-2640103-103-2023-2024-4	NG-CDFC Social Security Programmes	Provision of annual medical insurance cover for 900 vulnerable families including Orphans and Vulnerable Children (OVCs), poor older persons, Persons with Disabilities (PWDs) and destitute families in partnership with NHIF as shall be	5,400,000		5,400,000	New

Chairperson Seandina Cangai Rugendo Signature [Signature]

Secretary Mutema Pijeru Signature [Signature]

S/No	Project Number	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
			identified within the Constituency.				
				67,561,327		67,561,327	
	EMERGENCY RESERVE						
44	4-013-061-2640204-101-2023-2024-1	Emergency Reserve	To cater for any unforeseen occurrences in the constituency during the financial year	9,229,569.00		9,229,569.00	New
	CLIMATE CHANGE MITIGATION ACTIVITIES						
46	4-013-061-2640510-110-2023-2024-1	Chuka town Information and ICT HUB and resource centre {LIBRARY}	Purchase and planting of 30 exotic tree seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height255 X Diameter 232cms) @ Kshs. 88,385.00 to cater for the watering of tree seedlings.	118,385.00		118,385.00	New
47	4-013-061-2640510-110-2023-2024-2	Chuka DEB Primary School	Purchase and planting of 30 exotic tree seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height255 X Diameter 232cms) @ Kshs. 88,385.00 to cater for school needs and the watering of tree seedlings.	118,385.00		118,385.00	New
48	4-013-061-2640510-110-2023-2024-3	Chuka North Sub-County Deputy County Commissioner Offices	Purchase and planting of 30 exotic tree seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard	118,385.00		118,385.00	New

Chairperson Seandina Cangai Rugendo Signature [Signature]

Secretary Mutema Pijeru Signature [Signature]

S/No	Project Number	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
			(Height 255 X Diameter 232cms) @ Kshs. 88,385.00 to cater for the watering of tree seedlings.				
49	4-013-061-2640510-110-2023-2024-4	Chuka Technical & Vocational College	Purchase and planting of 30 exotic tree seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height 255 X Diameter 232cms) @ Kshs. 88,385.00 to cater for the watering of tree seedlings.	118,385.00		118,385.00	New
50	4-013-061-2640510-110-2023-2024-5	Chuka Township Primary School	Purchase and planting of 30 exotic tree seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height 255 X Diameter 232cms) @ Kshs. 88,385.00 to cater for school needs and the watering of tree seedlings.	118,385.00		118,385.00	New
51	4-013-061-2640510-110-2023-2024-6	Ciagakuu Primary School	Purchase and planting of 30 exotic tree seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height 255 X Diameter 232cms) @ Kshs. 88,385.00 to cater for school needs and the watering of tree seedlings.	118,385.00		118,385.00	New
52	4-013-061-2640510-110-2023-2024-7	Deputy County Commissioner Igamba	Purchase and planting of 30 exotic tree seedlings @ Kshs. 30,000. and Purchase	118,385.00		118,385.00	New

Chairperson Seandina Cangai Rugendo Signature [Signature]

Secretary Mutema Pijer Signature [Signature]

S/No	Project Number	Project Name	Project Activity	Original Cost	Cumul ative Allocati on	Amount Allocated	Current Status
		Ngombe office/ Kanthanje Police Post	of Blue 7,500 litres water storage tanks (with Lid) Standard (Height255 X Diameter 232cms) @ Kshs. 88,385.00 to cater for the watering of tree seedlings.				
53	4-013-061-2640510-110-2023-2024-8	Gacigongo Primary School	Purchase and planting of 30 exotic tree seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height255 X Diameter 232cms) @ Kshs. 88,385.00 to cater for school needs and the watering of tree seedlings.	118,385.00		118,385.00	New
54	4-013-061-2640510-110-2023-2024-9	Ikuu Primary school	Purchase and planting of 30 exotic tree seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height255 X Diameter 232cms) @ Kshs. 88,385.00 to cater for school needs and the watering of tree seedlings.	118,385.00		118,385.00	New
55	4-013-061-2640510-110-2023-2024-10	Kabururu Secondary School	Purchase and planting of 30 exotic tree seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height255 X Diameter 232cms) @ Kshs. 88,385.00 to cater for school needs and the watering of tree seedlings.	118,385.00		118,385.00	New

Chairperson Seandina Cangai Rugendo Signature [Signature]

Secretary Mutema Pijeru Signature [Signature]

S/No	Project Number	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
56	4-013-061-2640510-110-2023-2024-11	Kagaani Primary School	Purchase and planting of 30 exotic tree seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height255 X Diameter 232cms) @ Kshs. 88,385.00 to cater for school needs and the watering of tree seedlings.	118,385.00		118,385.00	New
57	4-013-061-2640510-110-2023-2024-12	Kamwimbi Primary School	Purchase and planting of 30 exotic tree seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height255 X Diameter 232cms) @ Kshs. 88,385.00 to cater for school needs and the watering of tree seedlings.	118,385.00		118,385.00	New
58	4-013-061-2640510-110-2023-2024-13	Kathanje Primary School	Purchase and planting of 30 exotic tree seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height255 X Diameter 232cms) @ Kshs. 88,385.00 to cater for school needs and the watering of tree seedlings.	118,385.00		118,385.00	New
59	4-013-061-2640510-110-2023-2024-14	Kathigiririni ICT HUB and resource centre	Purchase and planting of 30 exotic tree seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height255 X Diameter	118,385.00		118,385.00	New

Chairperson Seandina Cangai Rugendo Signature [Signature]

Secretary Mutema Pijer Signature [Signature]

S/No	Project Number	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
			232cms) @ Kshs. 88,385.00 to cater for the watering of tree seedlings.				
60	4-013-061-2640510-110-2023-2024-15	Kathigiririni Primary School	Purchase and planting of 30 exotic tree seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height255 X Diameter 232cms) @ Kshs. 88,385.00 to cater for school needs and the watering of tree seedlings.	118,385.00		118,385.00	New
61	4-013-061-2640510-110-2023-2024-16	Kathutwa Primary School	Purchase and planting of 30 exotic tree seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height255 X Diameter 232cms) @ Kshs. 88,385.00 to cater for school needs and the watering of tree seedlings.	118,385.00		118,385.00	New
62	4-013-061-2640510-110-2023-2024-17	Kathwana Police Station	Purchase and planting of 30 exotic tree seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height255 X Diameter 232cms) @ Kshs. 88,385.00 to cater for the watering of tree seedlings.	118,385.00		118,385.00	New
63	4-013-061-2640510-110-2023-2024-18	Kenya Medical Training College-	Purchase and planting of 30 exotic tree seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres	118,385.00		118,385.00	New

Chairperson Seandina Cangai Rugendo Signature [Signature]

Secretary Mutema Pijer Signature [Signature]

S/No	Project Number	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
		Chuka Campus	water storage tanks (with Lid) Standard (Height255 X Diameter 232cms) @ Kshs. 88,385.00 to cater for the watering of tree seedlings.				
64	4-013-061-2640510-110-2023-2024-19	Kibumbu Primary School	Purchase and planting of 30 exotic tree seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height255 X Diameter 232cms) @ Kshs. 88,385.00 to cater for school needs and the watering of tree seedlings.	118,385.00		118,385.00	New
65	4-013-061-2640510-110-2023-2024-20	Kithangani ICT Centre	Purchase and planting of 30 exotic tree seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height255 X Diameter 232cms) @ Kshs. 88,385.00 to cater for school needs and the watering of tree seedlings.	118,385.00		118,385.00	New
66	4-013-061-2640510-110-2023-2024-21	Maabi Primary School	Purchase and planting of 30 exotic tree seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height255 X Diameter 232cms) @ Kshs. 88,385.00 to cater for school needs and the watering of tree seedlings.	118,385.00		118,385.00	New

Chairperson Seandina Cangai Rugendo Signature [Signature]

Secretary Mutema Pijer Signature [Signature]

S/No	Project Number	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
67	4-013-061-2640510-110-2023-2024-22	Magenka Primary School	Purchase and planting of 30 exotic tree seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height255 X Diameter 232cms) @ Kshs. 88,385.00 to cater for school needs and the watering of tree seedlings.	118,385.00		118,385.00	New
68	4-013-061-2640510-110-2023-2024-23	Magumoni Primary School	Purchase and planting of 30 exotic tree seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height255 X Diameter 232cms) @ Kshs. 88,385.00 to cater for school needs and the watering of tree seedlings.	118,385.00		118,385.00	New
69	4-013-061-2640510-110-2023-2024-24	Makambani Day Secondary School	Purchase and planting of 30 exotic tree seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height255 X Diameter 232cms) @ Kshs. 88,385.00 to cater for school needs and the watering of tree seedlings.	118,385.00		118,385.00	New
70	4-013-061-2640510-110-2023-2024-25	Mubukuro Day Secondary School	Purchase and planting of 30 exotic tree seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height255 X Diameter	118,385.00		118,385.00	New

Chairperson Seandina Cangai Rugendo Signature [Signature]

Secretary Mutema Pijer Signature [Signature]

S/No	Project Number	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
			232cms) @ Kshs. 88,385.00 to cater for school needs and the watering of tree seedlings.				
71	4-013-061-2640510-110-2023-2024-26	Mukuuni Primary School	Purchase and planting of 30 exotic tree seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height255 X Diameter 232cms) @ Kshs. 88,385.00 to cater for school needs and the watering of tree seedlings.	118,385.00		118,385.00	New
72	4-013-061-2640510-110-2023-2024-27	Mutuguni Primary School	Purchase and planting of 30 exotic tree seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height255 X Diameter 232cms) @ Kshs. 88,385.00 to cater for school needs and the watering of tree seedlings.	118,385.00		118,385.00	New
73	4-013-061-2640510-110-2023-2024-28	Ngunga Low-Cost Primary School	Purchase and planting of 30 exotic tree seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height255 X Diameter 232cms) @ Kshs. 88,385.00 to cater for school needs and the watering of tree seedlings.	118,385.00		118,385.00	New
74	4-013-061-2640510-110-2023-2024-29	Njuri Primary School	Purchase and planting of 30 exotic tree seedlings @ Kshs.	118,385.00		118,385.00	New

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S/No	Project Number	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
			30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height255 X Diameter 232cms) @ Kshs. 88,385.00 to cater for school needs and the watering of tree seedlings.				
75	4-013-061-2640510-110-2023-2024-30	Nkio Primary School	Purchase and planting of 30 exotic tree seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height255 X Diameter 232cms) @ Kshs. 88,385.00 to cater for school needs and the watering of tree seedlings.	118,385.00		118,385.00	New
76	4-013-061-2640510-110-2023-2024-31	Ntumbara Primary School	Purchase and planting of 30 exotic tree seedlings @ Kshs. 30,000. and Purchase of Blue 7,500 litres water storage tanks (with Lid) Standard (Height255 X Diameter 232cms) @ Kshs. 88,385.00 to cater for school needs and the watering of tree seedlings.	118,385.00		118,385.00	New
77	4-013-061-2640510-110-2023-2024-32	Weru PCEA Primary School	Purchase and planting of 30 exotic tree seedlings @ Kshs. 30,000. and Purchase of Blue Jumbo 7,500 litres water storage tanks (with Lid) Standard (Height255 X Diameter 232cms) @ Kshs. 88,416.00 to cater for school needs	118,416.00		118,416.00	New

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S/No	Project Number	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
			and the watering of tree seedlings.				
				3,788,351		3,788,351	
	PRIMARY SCHOOL PROJECTS						
78	4-013-061-2630209-263-2023-2024-1	Chuka DEB Primary School	Construction to completion of administration block comprising of Staffroom, reception, boardroom and five additional rooms.	2,000,000		2,000,000	New
79	4-013-061-2630209-263-2023-2024-3	Ciagakuu Primary School	Construction to completion of 2.1 high, 300 meters long masonry perimeter wall as estimated at Kshs. 1,996,000 by the county works officer.	2,000,000		2,000,000	New
80	4-013-061-2630209-263-2023-2024-9	Kathanje Primary School	Construction to completion of an 80-student capacity low-cost dormitory	3,000,000		3,000,000	New
81	4-013-061-2630209-263-2023-2024-11	Kathutwa Primary School	Construction to completion of an 80-student capacity low-cost dormitory	3,000,000		3,000,000	New
82	4-013-061-2630209-263-2023-2024-12	Kigogo Primary School	Construction to completion of administration block comprising of Staffroom, reception, boardroom and five additional rooms.	2,000,000		2,000,000	New
83	4-013-061-2630209-263-2023-2024-13	Kirimankari Low-Cost Primary School	Construction to completion of an 80-student capacity low-cost dormitory	3,000,000		3,000,000	New
84	4-013-061-2630209-263-2023-2024-28	Weru PCEA Primary School	Construction to completion of an 80-student capacity low-cost dormitory	3,000,000		3,000,000	New
				18,000,000		18,000,000	

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S/No	Project Number	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
JUNIOR SECONDARY SCHOOLS - NG-CDF							
85	4-013-061-2630209-263-2023-2024-10	Kathigiririni Primary School	JSS NG-CDF - Construction to completion of administration block comprising of Staffroom, reception, boardroom and five additional rooms @ Kshs. 2,000,000	2,000,000		2,000,000	New
86	4-013-061-2630209-263-2023-2024-26	PCEA Kaaanwa Primary School	JSS NG-CDF - Construction to completion of administration block comprising of Staffroom, reception, boardroom and five additional rooms.	2,000,000		2,000,000	New
87	4-013-061-2630209-263-2023-2024-2	Chuka Township Primary School	JSS NG-CDF - Construction to completion of two classrooms with a slab.	3,000,000		3,000,000	New
88	4-013-061-2630209-263-2023-2024-23	Ngunga Low-cost Primary School	JSS NG-CDF - Construction to completion of two classrooms	2,000,000		2,000,000	New
89	4-013-061-2630209-263-2023-2024-24	Njuri Primary School	JSS NG-CDF - Construction to completion of one classroom	1,000,000		1,000,000	New
90	4-013-061-2630209-263-2023-2024-25	Ntumbara Primary School	JSS NG-CDF - Construction to completion of one classroom	1,000,000		1,000,000	New
91	4-013-061-2630209-263-2023-2024-5	Githunguri Primary School	JSS NG-CDF - Construction to completion of one classroom	1,000,000		1,000,000	New
92	4-013-061-2630209-263-2023-2024-6	Ikuu Primary school	JSS NG-CDF - Construction to completion of one classroom	1,000,000		1,000,000	New
93	4-013-061-2630209-263-2023-2024-4	Gacigongo Primary School	JSS NG-CDF - Construction to	2,000,000		2,000,000	New

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S/No	Project Number	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
			completion of two classrooms				
				15,000,000		15,000,000	
SECONDARY SCHOOL PROJECTS							
94	4-013-061-2630210-263-2023-2024-1	Chief Petro mixed day secondary school	Construction to completion of one classroom	1,000,000		1,000,000	New
95	4-013-061-2630210-263-2023-2024-2	Kabururu Secondary School	Construction to completion of administration block comprising of Staffroom, reception, boardroom and five additional rooms.	2,000,000		2,000,000	New
96	4-013-061-2630210-263-2023-2024-3	Kiamuriuki Secondary School	Construction to completion of 2.1 high, 400 meters long masonry perimeter wall See attached BQ as estimated at Kshs.2,996,000 by the county works officer.	3,000,000		3,000,000	New
97	4-013-061-2630210-263-2023-2024-4	kiereni Secondary School	Construction to completion of administration block comprising of Staffroom, reception, boardroom and eight additional rooms.	3,000,000		3,000,000	New
98	4-013-061-2630210-263-2023-2024-5	Makambani Day Secondary School	Construction to completion of administration block comprising of Staffroom, reception, boardroom and five additional rooms.	2,000,000		2,000,000	New
99	4-013-061-2630210-263-2023-2024-6	Mubukuro Day Secondary School	Construction to completion of 45-student capacity laboratory	3,000,000		3,000,000	New

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S/No	Project Number	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
100	4-013-061-2630210-263-2023-2024-7	Njuri Secondary School	Construction to completion of 2.1 high, 400 meters long masonry perimeter wall See attached BQ as estimated at Kshs.2,996,000 by the county works officer.	3,000,000		3,000,000	New
101	4-013-061-2630210-263-2023-2024-8	Ntumbara Secondary School	Construction to completion of one classroom	1,000,000		1,000,000	New
				18,000,000		18,000,000	
TERTIARY INSTITUTION PROJECTS							
102	4-013-061-2630211-263-2023/2024-1	Chuka Technical & Vocational College	Purchase of a New Isuzu FSR90, 51-Seater Semi-Luxury Institution Bus with a Diesel propelled Engine (one-off and no insurance nor asset financing involved) and this is within the government negotiated range and as such there is no extra cost involved. Invoice attached.	10,000,000		10,000,000	New
				10,000,000		10,000,000	
SECURITY PROJECTS							
103	4-013-061-2640507-113-2023/2024-2	Itugururu Chief's Office	Construction to completion of 5-roomed chief offices @200 square feet.	1,500,000		1,500,000	New
104	4-013-061-2640507-113-2023/2024-3	Gitareni Assistant Chief's Office	Construction to completion of 5 roomed chief offices @200 square feet	1,500,000		1,500,000	New
				3,000,000		3,000,000	
OTHER PROJECT							
105	4-013-061-2211310-108-2023/2024-1	NG-CDF Office Motor Vehicle	Purchase of NG-CDF Office motor vehicle MTD-1011-045-20. Heavy duty 4X4 1-1.5-ton diesel 4000-4200CC, Toyota	10,000,000		10,000,000	New

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S/No	Project Number	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
			Landcruiser-hzj79r-tjmrs (convertible to 7-seater station wagon, Japan <i>We disposed of old constituency vehicle (GKA 501S, ISUZU DMAX SINGLE PICKUP, Chassis Number: TFS-77477106355, Year of Manufacture: 2008 Year Bought: 2009.) where the Programmes, Performance and Risk Management Committee (PPRMC) held its meetings on 3rd November, 2022 recommended for approved of the request and the Board of Survey recommended the motor vehicle to be disposed through open tender with an estimated cost of Kshs.386,900</i>				
106	4-013-061-2211310-108-2023/2024-2	Constituency innovation Hubs (Chuka town Information and CT HUB and resource Centre {HUDUMA CENTRE} Kibugua ICT, Mugwe Kathigiririni and kaanwa ICTs)	Electricity installation and Electrification of ICT Hubs; Provision of electricity light and power enough for the ICT Hub, drop cable and wiring of the ICT Hub rooms and hall.	2,000,000		2,000,000	New
107	4-013-061-2211310-108-2023/2024-3	Kithangani ICT Centre	Construction to completion of social hall Centre with a capacity of 100 persons at a sitting.	3,000,000		3,000,000	New
				15,000,000		15,000,000	
	TOTAL ALLOCATION			175,361,810		175,361,810	

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S/No	Project Number	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
JUNIOR SECONDARY SCHOOLS - MOE							
108	4-013-061-2630209-263-2023-2024-17	Magumoni Primary School	JUNIOR SECONDARY SCHOOLS - MOE - Construction to completion of two classrooms @ Kshs. 2,000,000 and purchase and supply of 37students desks @Kshs. 10,044 each = Kshs. 371,633	2,371,633		2,371,633	New
109	4-013-061-2630209-263-2023-2024-7	Kabururu Primary School	JUNIOR SECONDARY SCHOOLS - MOE - Construction to completion of one classroom	1,000,000		1,000,000	New
110	4-013-061-2630209-263-2023-2024-8	Kathagara primary school	JUNIOR SECONDARY SCHOOLS - MOE - Construction to completion of one classroom	1,000,000		1,000,000	New
111	4-013-061-2630209-263-2023-2024-14	kiunguni primary school	JUNIOR SECONDARY SCHOOLS - MOE - Construction to completion of one classroom	1,000,000		1,000,000	New
112	4-013-061-2630209-263-2023-2024-15	Maabi Primary School	JUNIOR SECONDARY SCHOOLS - MOE - Construction to completion of one classroom	1,000,000		1,000,000	New
113	4-013-061-2630209-263-2023-2024-16	Magenka Primary School	JUNIOR SECONDARY SCHOOLS - MOE - Construction to completion of one classroom	1,000,000		1,000,000	New
114	4-013-061-2630209-263-2023-2024-18	Mariani Primary School	JUNIOR SECONDARY SCHOOLS - MOE - Construction to completion of one classroom	1,000,000		1,000,000	New
115	4-013-061-2630209-263-2023-2024-19	Mpukoni Primary School	JUNIOR SECONDARY SCHOOLS - MOE - Construction to completion of one classroom	1,000,000		1,000,000	New

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S/No	Project Number	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status	
116	4-013-061-2630209-263-2023-2024-20	Mubukuro Primary School	JUNIOR SECONDARY SCHOOLS - MOE - Construction to completion of one classroom	1,000,000		1,000,000	New	
117	4-013-061-2630209-263-2023-2024-21	Mutuguni Primary School	JUNIOR SECONDARY SCHOOLS - MOE - Construction to completion of one classroom	1,000,000		1,000,000	New	
118	4-013-061-2630209-263-2023-2024-22	Ndagoni Primary School	JUNIOR SECONDARY SCHOOLS - MOE - Construction to completion of one classroom	1,000,000		1,000,000	New	
119	4-013-061-2630209-263-2023-2024-27	Rubate Primary School	JUNIOR SECONDARY SCHOOLS - MOE - Construction to completion of one classroom	1,000,000		1,000,000	New	
	TOTAL			13,371,633		13,371,633		
	NGCDFB ALLOCATION						175,361,810	
	JSS MOE ALLOCATION						13,371,633	
	TOTAL ALLOCATION						188,733,443	

MIN 7/C. I NG-CDFC - 11/01/2024; ANNEX.

ADMINISTRATION AND RECURRENT EXPENDITURE

Justification for the allocation of funds to staff salaries and committee expenses is shown in the table below.

Note;

- i. For NSSF, the employee contributes an amount which the employer contributes the same amount as the employee.*

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- ii. For the Housing Levy, the employee contributes an amount to which the employer contributes the same amount as the employee.
- iii. All statutory deductions are subject to deduction from the gross salary of the employee
- iv. Service Gratuity will be set aside and the committee agreed that employees will be paid their gratuity annually as agreed in the employment contracts.
- v. The Committee agreed that they will engage casual employees on a need basis, and will offer internships on a need basis.

EXPENDITURE ITEMS						
Item	Description	Scale	Number	Rate	Total Amount pm	Total Amount pa
Contractual Employees						
	Accounts Assistant	CSG 11	2	60,970	121,940	1,463,280
	Clerk of Works	CSG 11	1	58,890	58,890	706,680
	Information Communication Technology Assistant	CSG 12	1	48,975	48,975	587,700
	Records Management Assistant	CSG 12	1	43,875	43,875	526,500
	Driver	CSG 13	2	39,970	79,940	959,280
	Office Assistant	CSG 14	5	35,990	179,950	2,159,400
Sub Total			12			6,402,840
Sub Total						0
Housing Levy						
	Accounts Assistant	CSG 11	2	935	1,870	29,180
	Clerk of Works	CSG 11	1	883	883	14,387
	Information Communication Technology Assistant	CSG 12	1	755	755	11,570
	Records Management Assistant	CSG 12	1	680	680	10,520
	Driver	CSG 13	2	660	1,320	22,480
	Office Assistant	CSG 14	5	600	3,000	54,000
Sub Total						142,137
Gratuity-Contractual Employees						
	Accounts Assistant	CSG 11	2	17,901	35,801	429,617
	Clerk of Works	CSG 11	1	15,255	15,255	183,060
	Information Communication Technology Assistant	CSG 12	1	13,182	13,182	158,184
	Records Management Assistant	CSG 12	1	11,601	11,601	139,212
	Driver	CSG 13	2	9,190	18,380	220,560
	Office Assistant	CSG 14	5	7,520	37,600	451,200

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Sub Total						1,581,833
	Employer Contribution to NSSF	12	12	1080	12,960	480,160
Sub Total						480,160
	Medical insurance cover	12	12	1400	16,800	273,700
Sub Total						273,700

MONITORING EVALUATION AND CAPACITY BUILDING						
Item	Description	Scale	Number	Rate	Total Amount pm	Total Amount pa
Communication, Supplies and Services						
2210201	Telephone, Telex, Facsimile and Mobile Phone Service					40,000
Domestic Travel and Subsistence & Other Transport Costs						
2210301	Travel Costs (Airlines, Bus, Railway, Mileage Allowances, etc.)	Persons	10	5,000	50,000	200,000
2210302	Accommodation - Domestic Travel	Persons	10	10,000	100,000	150,000
2210303	Daily Subsistence Allowance	Persons	10	2,000	20,000	150,000
Printing, Advertising and Information Supplies & Services						
2210502	Publishing and Printing Services					70,754.30
2210504	Advertising, Awareness and Publicity Campaigns					50,000
Training Expenses						
2210701	Travel Allowance					300,000
2210702	Remuneration of Instructors and Contract-Based Training Services					50,000
2210703	Production and Printing of Training Materials					100,000
2210704	Hire of Training Facilities and Equipment					100,000
2210710	Accommodation Allowance					400,000
Hospitality Supplies and Services						
2210801	Catering Services (Receptions), Accommodation, Gifts, Food and Drinks					300,000
Committee Expenses						
2210802	Other Committee Expenses – Capacity building					1,200,000
2210811	NGCDFC Allowance	Members	9	10,000	90,000	1,200,000
		Chair	1	14,000	14,000	200,000
Office and General Supplies and Services						
2211101	General Office Supplies (Papers, Pencils, Forms, Small Office Equipment etc.)					100,000
2211102	Supplies and Accessories for Computers and Printers					50,000
	Fuel, Oil & Lubricants					

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2211201	Refined Fuels and Lubricants for Transport					500,000
TOTAL						5,260,854.30

MIN 8/C. I NG-CDFC - 11/01/2024; APPROVAL OF OTHER PAYMENTS

- Pay Ksh. 52,000 as NG-CDFC allowance for meetings held.
- Pay Mugakar Investment Kshs. 200,000.00 for the supply of fuel at pump price.

MIN 9/C. I NG-CDFC - 11/01/2024; A.O.B

There being no any other business, the meeting ended at 3.20 P.M. with a word of prayer from Mr. Jackson Mwira.

Minutes Compiled By;

PROTASIO MUTEMA NJERU,

SECRETARY

Date; ----11th January, 2024-----

Minutes Approved By,

SECONDINA CIANGAI RUGENDO,

CHAIRPERSON

Date; ----11th January, 2024-----

Chairperson Secondina Ciangai Rugendo Signature [Signature]

Secretary Protasio Mutema Njeru Signature [Signature]