



**CHUKA IGAMBA NGOMBE CONSTITUENCY**

**IEBC NUMBER 061**

**NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND**

**PROJECT PROPOSAL**

**FINANCIAL YEAR 2024/2025**

**SUBMITTED**

**NOVEMBER, 2024**



**NG-CDF**  
**CHUKA-IGAMBANG'OMBE**

National Government Constituencies Development Fund  
Chuka-Igambang'ombe Constituency  
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Chuka

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**MINUTES OF CHUKA-IGAMBANG'OMBE NG- CDF COMMITTEE MEETING HELD ON**  
**THURSDAY 14<sup>th</sup> NOVEMBER, 2024 IN THE NG-CDF BOARDROOM AT 10.00 A.M**

**MEMBERS PRESENT**

- |                                     |                                  |
|-------------------------------------|----------------------------------|
| 1. Mrs. Secondina Ciangai Rugendo - | Chairperson                      |
| 2. Mr. Protasio Mutema Njeru -      | Secretary                        |
| 3. Mr. Japheth Olumu -              | Assistant County Commissioner    |
| 4. Ms. Lorna Muthoni Njoroge -      | Fund Account Manager             |
| 5. Mrs. Doreen Mwendu Naivasha -    | Member                           |
| 6. Mr. Humphrey Gitonga Ntwiga -    | Member                           |
| 7. Mr. Jackson Murithi Mwira -      | Member                           |
| 8. Mrs. Joy Kawira Mwenda -         | Member                           |
| 9. Mr. Njoka Allan Kimathi -        | Member                           |
| 10. Mrs. Casty Karimi Kangangi -    | Co-Opted Member                  |
| 11. Mohammed Abdi -                 | Sub-County Director of Education |

**PREAMBLE**

**AGENDA**

1. Preliminaries
  - a. Prayers and Welcoming remarks from the chairperson
2. Reading and confirmation of previous minutes
3. NG-CDF Circular
4. Ward Development Meetings
5. On-going Projects
6. Project Proposals for 2024/2025 Financial Year

7. Annex
8. A.O.B

#### **MIN 1/C. I NG-CDFC - 14/11/2024: PRELIMINARIES AND PRAYERS**

The Chairperson welcomed all members for the day's meeting and requested Mr. Jackson Mwira to open the day's meeting with a word of prayer. She thanked all members for being punctual at the same time urged members to contribute to the meeting agendas.

#### **MIN 2/C. I NG-CDFC - 14/11/2024: READING AND CONFIRMATION OF PREVIOUS MINUTES**

The Secretary took the members through the Minutes of the previous meeting which were confirmed to be the true copy of the deliberations by Ms Joy Kawira and seconded by Mr. Allan Njoka.

#### **MIN 3/C. I NG-CDFC - 14/11/2024; MATTERS ARISING**

There were no matters arising from the previous Minutes.

#### **MIN 4/C. I NG-CDFC - 14/11/2024; NG-CDF CIRCULAR**

The Fund Account Manager informed the Committee members that they are required to commence the process of preparation of project proposals for submission to the Board for approval. He briefed members on the guidelines for preparation and submission of Constituencies' Project Proposals for 2024/2025 Financial as documented in the Circular NG-CDFB/CEO/NG-CDF CIRCULARS VOL III (001) dated; 22<sup>nd</sup> October, 2024 sent by the NG-CDF Board to all Fund Account Managers across the country.

She informed the committee members that the deadline was not later than 6<sup>th</sup> December, 2024 for approval. The Fund Account Manager informed members that **Chuka Igambangombe Constituency** had been allocated a total of **Kshs. 179,441,954.47** for the Financial Year 2024/2025 and that the following key guiding areas as per the circular shall guide the preparation and submission of the proposals to the Board for consideration:

1. Project identification through ward forums
2. Consultation with the appropriate agencies on realistic project cost estimates
3. Consideration of ongoing projects
4. Budgeting of administration and Monitoring expenses
5. Consideration of climate change mitigation and adaptation activities
6. Financing of Constituency Digital Hubs
7. Funding of social security programme and Social Support Programme
8. Construction of NG-CDFC offices
9. Projects considered under Appropriation in Aid
10. Procurement of NG-CDFC Motor vehicle
11. Aligning Projects to BETA, Constituency Strategic Plan and other National Policies

**MIN 5/C. I NG-CDFC - 14/11/2024; WARD DEVELOPMENT MEETINGS**

The NG-CDF Chuka Igambangombe Constituency Committee and the Member of Parliament Chuka Igambangombe Constituency Hon. Patrick Munene notified invited all Residents of Chuka Igambangombe Constituency, Stakeholders, Parents, Chiefs’, Assistant Chiefs to venues across all the five wards for NG-CDF public forums, development meetings, projects identification and proposals for the financial year 2024/2025 pursuant to a Circular NG-CDFB/CEO/NG-CDF CIRCULARS VOL III (001) dated; 22<sup>nd</sup> October, 2024 sent by the NG-CDF Board.

DAY	DATE	WARD	VENUE
<b>MONDAY</b> 4 <sup>th</sup> November, 2024	<b>10.00 A.M</b>	Magumoni ward	Magumoni Chiefs Camp
<b>TUESDAY</b> 5 <sup>th</sup> November, 2024	<b>10.00 A.M</b>	Igamba ngombe ward	DCC Igambangombe Offices
<b>WEDNESDAY</b>	<b>10.00 A.M</b>	Mariani ward	Mariani Chiefs Office

6 <sup>th</sup> November, 2024			
<b>THURSDAY</b> 7 <sup>th</sup> November, 2024	<b>10.00 A.M</b>	Karingani ward	Karingani Chiefs Office
<b>FRIDAY</b> 8 <sup>th</sup> November, 2024	<b>10.00 A.M</b>	Mugwe ward	Mugwe Chiefs Office

The Chairperson tabled to members the ward report that was conducted between 4<sup>th</sup> November, 2024 and 8<sup>th</sup> November, 2024. From the report, members present in the said venues were guided on types of projects and the basis of consideration which included the amount allocated to the constituencies, constituency strategic plan and the National Government guiding policies. Each ward came up with priority projects majorly in education, security and climate change areas as captured in the ward report below. The following projects is a summary of projects that were identified to be funded in this year's financial year funding;

S/n o	Project Name	Project Activity	WARD
1	Kabariange Primary School	Renovation to completion 2 classrooms: re-roofing, flooring, fixing of doors and windows and paintings.	IGAMBANGOM BE
2	Karengi Primary School	Renovation to completion 2 classrooms: re-roofing, flooring, fixing of doors and windows and paintings.	IGAMBANGOM BE
3	Karwiro Primary School	Renovation to completion 2 classrooms: re-roofing, flooring, fixing of doors and windows and paintings.	IGAMBANGOM BE
4	Kathagara Primary School	Construction to completion of one classroom	IGAMBANGOM BE
5	Kathwana Primary School	Construction to completion of administration block comprising of Staffroom, reception, boardroom and five additional rooms.	IGAMBANGOM BE
6	Kiaritha Low-Cost Primary School	Renovation to completion 2 classrooms: re-roofing, flooring, fixing of doors and windows and paintings.	IGAMBANGOM BE
7	Kiathanga Primary School	Renovation to completion 2 classrooms: re-roofing, flooring, fixing of doors and windows and paintings.	IGAMBANGOM BE

8	Mutembe Primary School	Construction to completion of one classroom	IGAMBANGOMBE
9	Twamikua Primary School	Renovation to completion 2 classrooms: re-roofing, flooring, fixing of doors and windows and paintings.	IGAMBANGOMBE
10	Kanthanje Secondary School	Renovation to completion 2 classrooms: re-roofing, flooring, fixing of doors and windows and paintings.	IGAMBANGOMBE
11	Kathagara Secondary School	Renovation to completion 2 classrooms: re-roofing, flooring, fixing of doors and windows and paintings.	IGAMBANGOMBE
12	Kamwimbi Secondary School	Construction to completion of one classroom	IGAMBANGOMBE
13	Kairini Secondary School	Construction to completion of one classroom	IGAMBANGOMBE
14	Kamwimbi Chiefs Office	Construction to completion of 10 roomed chief offices @400 square feet with 10 offices, boardroom, kitchen and washrooms.	IGAMBANGOMBE
1	BAC Ntuntuni Primary School	Renovation to completion 2 classrooms: re-roofing, flooring, fixing of doors and windows and paintings.	KARINGANI
2	Chuka DEB Primary School	Renovation of to completion 5 classrooms: re-roofing, flooring, fixing of doors & windows and paintings.	KARINGANI
3	Kathigiririni Primary School	Renovation to completion 2 classrooms: re-roofing, flooring, fixing of doors and windows and paintings.	KARINGANI
4	Kibumbu Primary School	Renovation to completion 2 classrooms: re-roofing, flooring, fixing of doors and windows and paintings.	KARINGANI
5	St. Paul Njaina Secondary school	Construction to completion of one classroom	KARINGANI
1	Kagumo Primary School	Renovation to completion 2 classrooms: re-roofing, flooring, fixing of doors and windows and paintings.	MAGUMONI
2	Karembuni Primary School	Renovation to completion 2 classrooms: re-roofing, flooring, fixing of doors and windows and paintings.	MAGUMONI
3	Kiamuriuki Primary School	Renovation to completion 2 classrooms: re-roofing, flooring, fixing of doors and windows and paintings.	MAGUMONI

4	Mpukoni Primary School	Renovation to completion 2 classrooms: re-roofing, flooring, fixing of doors and windows and paintings.	MAGUMONI
5	Magumoni Primary School	Renovation to completion 2 classrooms: re-roofing, flooring, fixing of doors and windows and paintings.	MAGUMONI
6	Mutuguni Primary School	Renovation to completion 2 classrooms: re-roofing, flooring, fixing of doors and windows and paintings.	MAGUMONI
7	Ndagoni Primary School	Renovation to completion 2 classrooms: re-roofing, flooring, fixing of doors and windows and paintings.	MAGUMONI
8	Rubate Primary School	Construction to completion of one classroom	MAGUMONI
1	Iruku Primary School	Renovation to completion 2 classrooms: re-roofing, flooring, fixing of doors and windows and paintings.	MARIANI
2	Kangutu Primary School	Renovation to completion 2 classrooms: re-roofing, flooring, fixing of doors and windows and paintings.	MARIANI
3	Mwanjati Primary School	Construction to completion of one classroom	MARIANI
4	ACK Kaanwa Secondary School	Renovation of to completion 5 classrooms: re-roofing, flooring, fixing of doors & windows and paintings.	MARIANI
5	Chuka Technical & Vocational College	Construction to completion of ten lecture halls	MARIANI
6	Mwanjati Police Post	Construction to completion of police station. Accommodating OB Area, male holding room, female holding room, juvenile holding, armory and four additional offices for officers in charge	MARIANI
1	Chera Primary School	Renovation of to completion 5 classrooms: re-roofing, flooring, fixing of doors & windows and paintings.	MUGWE
2	EAPC Itagatani Primary School	Renovation to completion 2 classrooms: re-roofing, flooring, fixing of doors and windows and paintings.	MUGWE
3	Gacigongo Primary School	Construction to completion of one classroom	MUGWE
4	Kambandi Primary School	Renovation to completion 2 classrooms: re-roofing, flooring, fixing of doors and windows and paintings.	MUGWE

5	Karurini Primary School	Construction to completion of one classroom	MUGWE
6	Kiamuchii Primary School	Renovation to completion 2 classrooms: re-roofing, flooring, fixing of doors and windows and paintings.	MUGWE
7	Kiamuchiru Primary School	Construction to completion of one classroom	MUGWE
8	Mukuthuku Primary School	Renovation to completion 2 classrooms: re-roofing, flooring, fixing of doors and windows and paintings.	MUGWE
9	Kamuguongo Day Secondary School	Renovation to completion 2 classrooms: re-roofing, flooring, fixing of doors and windows and paintings.	MUGWE
10	Kiereni High School	Renovation to completion 2 classrooms: re-roofing, flooring, fixing of doors and windows and paintings.	MUGWE
11	Mugwe Day Secondary Schools	Purchase of a New Isuzu FSR90, 52 Seater Semi-Luxury Institution Bus with a Diesel propelled Engine (one off and no insurance nor asset financing involved) and this is within the government negotiated range and as such there is no extra cost involved.	MUGWE
12	Kabuboni Digital Hub	Construction to completion of a Standard Digital Hub comprising of learning center for 30pax, Kazi/Business process outsourcing hall for 100 pax, creative/technical hub room of 3 pax, a store, ICT room, 3 washrooms with a reservation for PWDs and a public Wi-Fi Zone as per the Ministry of Information, Communication and Digital Economy guidelines.	MUGWE
13	Rural Electrification	Payment of a matching facility to Rural electrification authority to enable fixing of electricity in the rural wards. Installation of transformers and transmission lines using matching fund facility	MUGWE

**MIN 6/C. I NG-CDFC - 14/11/2024; ONGOING PROJECTS**

The Fund Account Manager informed the members there was no ongoing project for this financial year, all the project was allocated adequate funds.

**MIN 7/C. I NG-CDFC - 14/11/2024; INFRASTRUCTURE DEVELOPMENT FOR JUNIOR SECONDARY SCHOOLS**



Reference is made to our circular Ref: CDFB/CEO/NG-CDF CIRCULARS VOL III (001) dated; 22<sup>nd</sup> October, 2024 sent by the NG-CDF Board on preparation and submission of constituencies' project proposals for the 2024/2025 financial year. The implication of these amendments is to emphasize the new focus of the Fund towards matters that fall within the exclusive National Government mandates as per the Constitution of Kenya.

Infrastructure development for junior secondary school is a key which, the NG-CDF Committees are to allocate funds in the Financial Year 2024/2025 for the construction of classrooms and integrated learning resource Centers within selected junior secondary schools. To enable the realization of the objectives of this programme, the NG-CDF Chuka Igambangombe has incorporate funding JSS projects in 12 schools in the project proposals for the 2024/2025 financial year;

1. Kathagara Primary School
2. Mpukoni Primary School
3. Gacigongo Primary School
4. Ndagoni Primary School
5. Mutuguni Primary School
6. Rubate Primary School
7. Mutembe Primary School
8. Kiamuriuki Primary School
9. Karurini Primary School
10. Kiamuchii Primary School
11. Kathigiririni Primary School
12. Kagumo Primary School

Most of the junior secondary schools were funded in the previous financial year 2023/2024 proposal and this year's proposal. The NG-CDF Committee prioritized funding these 12 JSS projects and fund other projects i.e. primary school projects, secondary school projects, environment and climate mitigation projects, security projects and other projects as in the project proposal below.

#### **MIN 8/C. I NG-CDFC - 14/11/2024; PROJECTS PROPOSAL FINANCIAL YEAR 2024/20245**

Reference is made to our circular Ref: CDFB/CEO/NG-CDF CIRCULARS VOL III (001) dated; 22<sup>nd</sup> October, 2024 sent by the NG-CDF Board on preparation and submission of constituencies' project proposals for the 2024/2025 financial year. The implication of these

amendments is to emphasize the new focus of the Fund towards matters that fall within the exclusive National Government mandates as per the Constitution of Kenya.

The committee members are advised to realign the 2024/2025 constituency project proposal for Chuka Igambangombe Constituency to the new legal position and to allocate 5% of the funds towards Climate Change Mitigation activities and also include digital hubs in their priority programmes in line with the Government policy. The amount allocated by the NG-CDF Board Kshs. 179,441,954 members Approved the projects to be factored in the financial year 2023/2024 in the Constituency as below.

The committee decided as follows

NO.	CATEGORY	STATUTORY CEILING (Percentage of Constituency Annual allocation)	AMOUNT IN KSHS.
1.	Administration and Recurrent expenditure costs of NG-CDFC	6%	10,766,517.00
2.	Emergency allocation	5%	9,444,313.39
3.	Climate Change Mitigation Activities	5%	2,671,084.00
4.	Monitoring and evaluation of projects and capacity building of various operations.	3%	5,383,258.29
5.	Bursary for secondary school and Tertiary institutions.	40%	71,776,781.79
6.	Education		44,400,000.00
7.	Security		10,000,000.00
8.	Others		20,000,000.00
9.	Digital Hubs	3%	5,000,000.00
10.	Administration expenses for projects		
	<b>TOTAL</b>		<b>179,441,954.47</b>

S/No	Project Number	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
	<b>ADMINISTRATION AND RECURRENT EXPENDITURE</b>						
1	4-013-061-2211301-100-2024-2025-5	Bank service commission and charges	Payment of Bank service commission and charges	30,000.00		<b>30,000.00</b>	New

S/No	Project Number	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
2	4-013-061-2110201-100-2024-2025-8	Contractual employees	Payment of staff Basic salaries for 12 employees.	4,362,440.00		4,462,440.00	New
3	4-013-061-2210203-100-2024-2025-12	Courier and Postal Services	Payment of Courier and Postal Services	100,000.00		100,000.00	New
4	4-013-061-2210101-100-2024-2025-16	Electricity	Payment of Electricity charges	70,000.00		70,000.00	New
5	4-013-061-2211101-100-2024-2025-17	General Office Supplies	Purchase of General Office Supplies;papers, pencils, forms and small office equipment	504,247.00		504,247.00	New
6	4-013-061-2210202-100-2024-2025-23	Internet Connections	Payment of office Internet Connections and monthly services	100,000.00		100,000.00	New
7	4-013-061-2220202-100-2024-2025-30	Maintenance of Office Furniture and Equipment	Payment of Maintenance of Office Furniture and Equipment	70,000.00		70,000.00	New
8	4-013-061-2210910-100-2024-2025-33	Medical Insurance	Payment of Medical Insurance to 12 NG-CDFC staff	273,700.00		273,700.00	New
9	4-013-061-2210811-100-2024-2025-37	NG-CDFC allowance	Payment of NG-CDFC allowance charges	660,000.00		660,000.00	New
10	4-013-061-2120101-100-2024-2025-38	NSSF	Employer contribution to NSSF for 12 staff	480,160.00		480,160.00	New
11	4-013-061-2211201-100-2024-2025-48	Refined Fuels and Lubricants for Transport	Purchase of Refined Fuels and Lubricants for Transport of GK vehicle	400,000.00		400,000.00	New
12	4-013-061-2211103-100-2024-2025-51	Sanitary and Cleaning Materials, Supplies and Services	Purchase of Sanitary and Cleaning Materials, Supplies and Services	150,000.00		150,000.00	New
13	4-013-061-2210503-100-2024-2025-53	Subscriptions to Newspapers, Magazines and Periodicals	Payment of Subscriptions to Newspapers, Magazines and Periodicals	50,000.00		50,000.00	New

S/No	Project Number	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
14	4-013-061-2211102-100-2024-2025-56	Supplies and Accessories for Computers and Printers	Purchase of Supplies and Accessories for Computers and Printers	300,000.00		300,000.00	New
15	4-013-061-2210301-100-2024-2025-3	Travel Costs (Airlines, Bus, Railway, Mileage Allowances, etc.)	Payment of Travel Costs	90,000.00		90,000.00	New
16	4-013-061-2210302-100-2024-2025-3	Accommodation - Domestic Travel	Payment of Accommodation - Domestic Travel	200,000.00		200,000.00	New
17	4-013-061-2210303-100-2024-2025-3	Daily Subsistence Allowance	Payment of Daily Subsistence Allowance	300,000.00		300,000.00	New
18	4-013-061-2210604-100-2024-2025-3	Hire of Transport	Payment of Hire of Transport	100,000.00		100,000.00	New
19	4-013-061-2210801-100-2024-2025-3	Catering Services (Receptions), Accommodation, Food and Drinks	Payment of catering Services (receptions), Accommodation, Food and Drinks	200,000.00		200,000.00	New
20	4-013-061-2210802-100-2024-2025-6	Other Committee Expenses	Payment of Other committee expenses	200,000.00		200,000.00	New
21	4-013-061-2210201-100-2024-2025-57	Telephone, Telex, Facsimile and Mobile Phone Service	Payment of Telephone expenses	100,000.00		100,000.00	New
22	4-013-061-2110301-1-100-2024-2025-58	Affordable Housing Development Levy	Employer contribution to Affordable housing development levy for 12 NG-CDFC staff	142,137.00		142,137.00	New
23	4-013-061-2210904-100-2024-2025-3	Motor Vehicle Insurance	Payment of Motor Vehicle Insurance. <i>We have allocated funds for purchase of new motor vehicle in 2023/24 fy</i>	200,000.00		200,000.00	New

S/No	Project Number	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
23	4-013-061-2220101-100-2022-2023-28	Maintenance Expenses - Motor Vehicles	Payment of Maintenance Expenses - NGCDFC Motor Vehicles	100,000.00		100,000.00	New
24	4-013-061-2210102-100-2024-2025-63	Water & sewerage charges	Payment of Water & sewerage charges	50,000.00		50,000.00	New
25	4-013-061-2710102-100-2024-2025-18	Gratuity-contractual employees	Payment of gratuity to 12 NG-CDFC staff	1,533,833.00		1,533,833.00	New
				<b>10,766,517</b>		<b>10,766,517</b>	
	<b>MONITORING, EVALUATION AND CAPACITY BUILDING</b>						
26	4-013-061-2210710-111-2024-2025-1	Accommodation Allowance	Payment of Accommodation Allowance of NG-CDFC, National Government officers and PMC(performance contract, NG-CDFC youth training)	550,000.00		550,000.00	New
27	4-013-061-2210302-111-2024-2025-3	Accommodation - Domestic Travel	Payment of accommodation on domestic travel	150,000.00		150,000.00	New
28	4-013-061-2210801-111-2024-2025-4	Catering Services (receptions), Accommodation, Food and Drinks	Payment of catering Services (receptions), Accommodation, Food and Drinks	200,000.00		200,000.00	New
29	4-013-061-2210303-111-2024-2025-5	Daily Subsistence Allowance	Payment of Daily Subsistence Allowance.	150,000.00		150,000.00	New
30	4-013-061-2211101-111-2024-2025-7	General Office Supplies	Purchase of General Office Supplies; papers, pencils, forms and small office equipment	523,258.63		523,258.63	New
31	4-013-061-2210301-111-2024-2025-25	Travel Costs	Payment of Transport Expenses; airlines, bus, railway and mileage allowances	150,000.00		150,000.00	New
32	4-013-061-2210704-111-2024-2025-8	Hire of Training Facilities and Equipment	Hire of Training Facilities and Equipment for NG-CDF related training	100,000.00		100,000.00	New

S/No	Project Number	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
33	4-013-061-2210701-111-2024-2025-23	Travel Allowance on training	Payment of Travel Allowance of NG-CDFC, National Government officers and PMC for NG-CDF related training	300,000.00		300,000.00	New
34	4-013-061-2211102-111-2024-2025-24	Supplies and Accessories for Computers and Printers	Purchase of Supplies and Accessories for Computers and Printers	100,000.00		100,000.00	New
35	4-013-061-2210504-111-2024-2025-3	Advertising, Awareness and Publicity Campaigns	Payment of Advertising, Awareness and Publicity Campaigns	100,000.00		100,000.00	New
36	4-013-061-2210811-111-2024-2025-13	NG-CDFC allowance	Payment of NG-CDFC allowance	660,000.00		660,000.00	New
37	4-013-061-2210802-111-2024-2025-14	Other committee expenses	Payment of Other committee expenses for NG-CDF,PMC capacity building	1,500,000.00		1,500,000.00	New
38	4-013-061-2210703-111-2024-2025-15	Production and Printing of Training Materials	Payment of Production and Printing of Training Materials for NG-CDF related training	100,000.00		100,000.00	New
39	4-013-061-2210502-111-2024-2025-16	Publishing and Printing Services	Payment of Publishing and Printing Services	50,000.00		50,000.00	New
40	4-013-061-2211201-111-2024-2025-18	Refined Fuels and Lubricants for Transport	Purchase of Refined Fuels and Lubricants for Transport of GK vehicle - Landrover GKB 111M	400,000.00		400,000.00	New
41	4-013-061-2220101-111-2024-2025-12	Maintenance Expenses - Motor Vehicles	Payment of Maintenance Expenses - NG-CDFC Motor Vehicle	100,000.00		100,000.00	New
42	4-013-061-2210702-111-2024-2025-19	Remuneration of Instructors and Contract Based Training Services	Payment of Instructors and Contract Based Training Services for NG-CDF related training	200,000.00		200,000.00	New

S/No	Project Number	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
43	4-013-061-2210201-111-2024-2025-22	Telephone, Telex, Facsimile and Mobile Phone Service	Payment of Telephone expenses	50,000.00		50,000.00	New
				<b>5,383,258.63</b>		<b>5,383,258.63</b>	
	<b>EDUCATION BURSARY AND SOCIAL SECURITY PROGRAMS</b>						
44	4-013-061-2640101-103-2022/2023-1	Bursary Secondary Schools	Payment of bursary to needy students in secondary schools	<b>46,386,029.79</b>		<b>46,386,029.79</b>	New
45	4-013-061-2640102-103-2024/2025-2	Bursary Tertiary Institutions	Payment of bursary to needy students in tertiary institutions	<b>16,954,091.00</b>		<b>16,954,091.00</b>	New
46	4-014-066-2640106-103-2024-2025-3	Bursary Special Institutions	Payment of bursary to needy students in special Institutions	<b>3,036,661.00</b>		<b>3,036,661.00</b>	New
47	4-013-061-2640103-103-2024-2025-4	NG-CDFC Social Security Programmes	Provision of annual medical insurance cover for 900 vulnerable families including Orphans and Vulnerable Children (OVCs), poor older persons, Persons with Disabilities (PWDs) and destitute families in partnership with SHIF as shall be identified within the Constituency.	5,400,000.00		5,400,000.00	New
				<b>71,776,781.79</b>		<b>71,776,781.79</b>	
	<b>EMERGENCY RESERVE</b>						
48	4-013-061-2640204-101-2024-2025-1	Emergency Reserve	To cater for any unforeseen occurrences in the constituency during the financial year	9,444,313.39		<b>9,444,313.39</b>	New
	<b>CLIMATE CHANGE MITIGATION ACTIVITIES</b>						
49	4-013-061-2640510-110-2023-2024-1	Gitumbi Primary School	Purchase and planting 50 exotic tree seedlings @ Kshs. 60,000, Purchase of Standard 8,000 liters'	200,000.00		<b>200,000.00</b>	New

S/No	Project Number	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
			water storage tanks (with Lid) @ Kshs. 100,000.00 and construction of a tank base @ Kshs. 40,000				
50	4-013-061-2640510-110-2023-2024-2	Twamikua Primary School	Purchase and planting 50 exotic tree seedlings @ Kshs. 60,000, Purchase of Standard 8,000 liters' water storage tanks (with Lid) @ Kshs. 100,000.00 and construction of a tank base @ Kshs. 40,000	200,000.00		200,000.00	New
51	4-013-061-2640510-110-2023-2024-3	Ntumbara Primary School	Purchase and planting 50 exotic tree seedlings @ Kshs. 60,000, Purchase of Standard 8,000 liters' water storage tanks (with Lid) @ Kshs. 100,000.00 and construction of a tank base @ Kshs. 40,000	200,000.00		200,000.00	New
52	4-013-061-2640510-110-2023-2024-4	St. Paul Njaina Secondary School	Purchase and planting 50 exotic tree seedlings @ Kshs. 60,000, Purchase of Standard 8,000 liters' water storage tanks (with Lid) @ Kshs. 100,000.00 and construction of a tank base @ Kshs. 40,000	200,000.00		200,000.00	New
53	4-013-061-2640510-110-2023-2024-5	Kiangondu Primary School	Purchase and planting 50 exotic tree seedlings @ Kshs. 60,000, Purchase of Standard 8,000 liters' water storage tanks (with Lid) @ Kshs.	200,000.00		200,000.00	New



S/No	Project Number	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
			100,000.00 and construction of a tank base @ Kshs. 40,000				
54	4-013-061-2640510-110-2023-2024-6	Mwonge Junior Primary School	Purchase and planting 50 exotic tree seedlings @ Kshs. 60,000, Purchase of Standard 8,000 liters' water storage tanks (with Lid) @ Kshs. 100,000.00 and construction of a tank base @ Kshs. 40,000	200,000.00		200,000.00	New
55	4-013-061-2640510-110-2023-2024-7	Karurini Primary School	Purchase and planting 50 exotic tree seedlings @ Kshs. 60,000, Purchase of Standard 8,000 liters' water storage tanks (with Lid) @ Kshs. 100,000.00 and construction of a tank base @ Kshs. 40,000	200,000.00		200,000.00	New
56	4-013-061-2640510-110-2023-2024-8	Iriani Primary School	Purchase and planting 50 exotic tree seedlings @ Kshs. 60,000, Purchase of Standard 8,000 liters' water storage tanks (with Lid) @ Kshs. 100,000.00 and construction of a tank base @ Kshs. 40,000	200,000.00		200,000.00	New
57	4-013-061-2640510-110-2023-2024-9	Ntuntuni Primary School	Purchase and planting 50 exotic tree seedlings @ Kshs. 60,000, Purchase of Standard 8,000 liters' water storage tanks (with Lid) @ Kshs. 100,000.00 and	200,000.00		200,000.00	New

S/No	Project Number	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
			construction of a tank base @ Kshs. 40,000				
57	4-013-061-2640510-110-2023-2024-10	Fr. Irland Primary School	Purchase and planting 50 exotic tree seedlings @ Kshs. 60,000, Purchase of Standard 8,000 liters' water storage tanks (with Lid) @ Kshs. 100,000.00 and construction of a tank base @ Kshs. 40,000	200,000.00		200,000.00	New
58	4-013-061-2640510-110-2023-2024-11	Kirege Primary School	Purchase and planting 50 exotic tree seedlings @ Kshs. 60,000, Purchase of Standard 8,000 liters' water storage tanks (with Lid) @ Kshs. 100,000.00 and construction of a tank base @ Kshs. 40,000	200,000.00		200,000.00	New
59	4-013-061-2640510-110-2023-2024-12	Iruma Primary School	Purchase and planting 50 exotic tree seedlings @ Kshs. 60,000, Purchase of Standard 8,000 liters' water storage tanks (with Lid) @ Kshs. 100,000.00 and construction of a tank base @ Kshs. 40,000	200,000.00		200,000.00	New
60	4-013-061-2640510-110-2023-2024-25	Kajiampau Secondary School	Purchase of two Standard 10,000 liters' water storage tanks (with Lid) @ Kshs. 161,083.00 Purchase and planting 50 exotic tree seedlings @ Kshs. 60,000, and	271,083.00		271,083.00	New

S/No	Project Number	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
			construction of a tank base @ Kshs. 50,000				
	<b>PRIMARY SCHOOL PROJECTS</b>			<b>2,671,083</b>			
61	4-013-061-2630209-263-2024-2025-1	Kabariange Primary School	Renovation to completion 2 classrooms:re-roofing, flooring, fixing of doors and windows and paintings.	700,000.00		<b>700,000.00</b>	New
62	4-013-061-2630209-263-2024-2025-2	Kathwana Primary School	Construction to completion of administration block comprising of Staffroom, reception, boardroom and five additional rooms.	1,500,000.00		<b>1,500,000.00</b>	New
63	4-013-061-2630209-263-2024-2025-3	Kiaritha Low-Cost Primary School	Renovation to completion 2 classrooms:re-roofing, flooring, fixing of doors and windows and paintings.	700,000.00		<b>700,000.00</b>	New
64	4-013-061-2630209-263-2024-2025-4	Twamikua Primary School	Renovation to completion 2 classrooms:re-roofing, flooring, fixing of doors and windows and paintings.	700,000.00		<b>700,000.00</b>	New
65	4-013-061-2630209-263-2024-2025-5	Murigi Primary School	Renovation to completion 2 classrooms:re-roofing, flooring, fixing of doors and windows and paintings.	700,000.00		<b>700,000.00</b>	New
66	4-013-061-2630209-263-2024-2025-7	Kiathanga Primary School	Renovation to completion 2 classrooms:re-roofing, flooring, fixing of doors and windows and paintings.	700,000.00		<b>700,000.00</b>	New
67	4-013-061-2630209-263-2024-2025-8	Karengi Primary School	Renovation to completion 2 classrooms:re-roofing, flooring, fixing of doors	700,000.00		<b>700,000.00</b>	New

S/No	Project Number	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
			and windows and paintings.				
68	4-013-061-2630209-263-2024-2025-9	Mwanjati Primary School	Construction to completion of one classroom	1,000,000.00		1,000,000.00	New
69	4-013-061-2630209-263-2024-2025-10	EAPC Itagatani Primary School	Renovation to completion 2 classrooms:re-roofing, flooring, fixing of doors and windows and paintings. ( <i>it's on a rocky place</i> )	800,000.00		800,000.00	New
70	4-013-061-2630209-263-2024-2025-11	Karwiro Primary School	Renovation to completion 2 classrooms:re-roofing, flooring, fixing of doors and windows and paintings.	700,000.00		700,000.00	New
71	4-013-061-2630209-263-2024-2025-12	Kangutu Primary School	Renovation to completion 2 classrooms:re-roofing, flooring, fixing of doors and windows and paintings.	800,000.00		800,000.00	New
72	4-013-061-2630209-263-2024-2025-13	Kibumbu Primary School	Renovation to completion 2 classrooms:re-roofing, flooring, fixing of doors and windows and paintings.	700,000.00		700,000.00	New
73	4-013-061-2630209-263-2024-2025-14	BAC Ntuntuni Primary School	Renovation to completion 2 classrooms:re-roofing, flooring, fixing of doors and windows and paintings.	700,000.00		700,000.00	New
74	4-013-061-2630209-263-2024-2025-16	Chuka DEB Primary School	Renovation of to completion 5 classrooms: re-roofing, flooring, fixing of doors & windows and paintings.	1,500,000.00		1,500,000.00	New

S/No	Project Number	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
75	4-013-061-2630209-263-2024-2025-17	Chera Primary School	Renovation of to completion 5 classrooms: re-roofing, flooring, fixing of doors & windows and paintings.	1,500,000.00		1,500,000.00	New
76	4-013-061-2630209-263-2024-2025-18	Kambandi Primary School	Renovation to completion 2 classrooms:re-roofing, flooring, fixing of doors and windows and paintings.	700,000.00		700,000.00	New
77	4-013-061-2630209-263-2024-2025-19	Iruku Primary School	Renovation to completion 2 classrooms:re-roofing, flooring, fixing of doors and windows and paintings.	700,000.00		700,000.00	New
78	4-013-061-2630209-263-2024-2025-22	Mukuthuku Primary School	Renovation to completion 2 classrooms:re-roofing, flooring, fixing of doors and windows and paintings.	700,000.00		700,000.00	New
79	4-013-061-2630209-263-2024-2025-23	Kiamuchiru Primary School	Construction to completion of one classroom	1,000,000.00		1,000,000.00	New
80	4-013-061-2630209-263-2024-2025-26	Karembuni Primary School	Renovation to completion 2 classrooms:re-roofing, flooring, fixing of doors and windows and paintings.	700,000.00		700,000.00	New
	<b>JUNIOR SECONDARY SCHOOL PROJECTS</b>						
81	4-013-061-2630209-263-2024-2025-6	Kathagara Primary School	Construction to completion of one classroom	1,000,000.00		1,000,000.00	New
82	4-013-061-2630209-263-2024-2025-31	Mpukoni Primary School	Renovation to completion 2 classrooms:re-roofing, flooring, fixing of doors and windows and paintings.	700,000.00		700,000.00	New

S/No	Project Number	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
83	4-013-061-2630209-263-2024-2025-32	Gacigongo Primary School	Construction to completion of one classroom	1,000,000.00		1,000,000.00	New
84	4-013-061-2630209-263-2024-2025-24	Ndagoni Primary School	Renovation to completion 2 classrooms:re-roofing, flooring, fixing of doors and windows and paintings.	700,000.00		700,000.00	New
85	4-013-061-2630209-263-2024-2025-25	Mutuguni Primary School	Renovation to completion 2 classrooms:re-roofing, flooring, fixing of doors and windows and paintings.	700,000.00		700,000.00	New
86	4-013-061-2630209-263-2024-2025-27	Rubate Primary School	Construction to completion of one classroom	1,000,000.00		1,000,000.00	New
87	4-013-061-2630209-263-2024-2025-28	Mutembe Primary School	Construction to completion of one classroom	1,000,000.00		1,000,000.00	New
88	4-013-061-2630209-263-2024-2025-29	Kiamuriuki Primary School	Renovation to completion 2 classrooms:re-roofing, flooring, fixing of doors and windows and paintings.	700,000.00		700,000.00	New
89	4-013-061-2630209-263-2024-2025-20	Karurini Primary School	Construction to completion of one classroom	1,000,000.00		1,000,000.00	New
90	4-013-061-2630209-263-2024-2025-21	Kiamuchii Primary School	Renovation to completion 2 classrooms:re-roofing, flooring, fixing of doors and windows and paintings.	700,000.00		700,000.00	New
91	4-013-061-2630209-263-2024-2025-15	Kathigiririni Primary School	Renovation to completion 2 classrooms:re-roofing, flooring, fixing of doors and windows and paintings.	700,000.00		700,000.00	New
92	4-013-061-2630209-263-2024-2025-30	Kagumo Primary School	Renovation to completion 2 classrooms:re-roofing, flooring, fixing of doors	700,000.00		700,000.00	New

S/No	Project Number	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
			and windows and paintings.				
<b>SECONDARY SCHOOL PROJECTS</b>							
93	4-013-061-2630210-263-2023-2024-1	Kanthanje Secondary School	Renovation to completion 2 classrooms:re-roofing, flooring, fixing of doors and windows and paintings.	700,000.00		700,000.00	New
94	4-013-061-2630210-263-2023-2024-2	Kathagara Secondary School	Renovation to completion 2 classrooms:re-roofing, flooring, fixing of doors and windows and paintings.	700,000.00		700,000.00	New
95	4-013-061-2630210-263-2023-2024-3	Kamwimbi Secondary School	Construction to completion of one classroom	1,000,000.00		1,000,000.00	New
96	4-013-061-2630210-263-2023-2024-4	Kairini Secondary School	Construction to completion of one classroom	1,000,000.00		1,000,000.00	New
97	4-013-061-2630210-263-2023-2024-5	PCEA Kaanwa Secondary School	Renovation of to completion 5 classrooms: re-roofing, flooring, fixing of doors & windows and paintings.	1,500,000.00		1,500,000.00	New
98	4-013-061-2630210-263-2023-2024-6	St. Paul Njaina Secondary school	Construction to completion of one classroom	1,000,000.00		1,000,000.00	New
99	4-013-061-2630210-263-2023-2024-7	Kamuguongo Day Secondary School	Renovation to completion 2 classrooms:re-roofing, flooring, fixing of doors and windows and paintings.	700,000.00		700,000.00	New
100	4-013-061-2630210-263-2023-2024-8	Kiereni High School	Renovation to completion 2 classrooms:re-roofing, flooring, fixing of doors and windows and paintings.	700,000.00		700,000.00	New
101	4-013-061-2211310-108-2024/2025-3	Mugwe Day Secondary Schools	Purchase of a New Isuzu FSR90, 46 Seater Semi-Luxury Institution	10,000,000.00		10,000,000.00	New

S/No	Project Number	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
			Bus with a Diesel propelled Engine (one off and no insurance nor asset financing involved) and this is within the government negotiated range and as such there is no extra cost involved. <i>invoice attached.</i>				
<b>TERTIARY INSTITUTION PROJECTS</b>							
102	4-013-061-2630211-263-2024/2025-1	Chuka Technical & Vocational College	Construction to completion of ten lecture halls – <i>BQs attached</i>	15,000,000.00		15,000,000.00	New
<b>SECURITY PROJECTS</b>							
103	4-013-061-2640507-113-2024/2025-1	Mwanjati Police Post	Construction to completion of police station. Accommodating OB Area, male holding room, female holding room, juvenile holding, armory and four additional offices for officers in charge	5,000,000.00		5,000,000.00	New
104	4-013-061-2640507-113-2024/2025-2	Kamwimbi Chiefs Office	Construction to completion of 10 roomed chief offices @400 square feet with 10 offices, boardroom, kitchen and washrooms. <i>BQ attached</i>	5,000,000.00		5,000,000.00	New
<b>ICT Hubs</b>							
105	4-013-061-2211310-108-2024/2025-1	Kabuboni Digital Centre	Construction to completion of social hall centre with a capacity of 100 persons at a sitting. <i>BQ Attached</i>	5,000,000.00		5,000,000.00	New
<b>OTHER PROJECT</b>							
106	4-013-061-2211310-108-2024/2025-1	Rural Electrification	Payment of a matching facility to Rural electrification authority to enable fixing of electricity in the rural	5,000,000.00		5,000,000.00	New



S/No	Project Number	Project Name	Project Activity	Original Cost	Cumulative Allocation	Amount Allocated	Current Status
			wards. Installation of transformers and transmission lines using matching fund facility at; Kithinge Primary, Kabururu Market, Marembo Primary, Kianjeru Primary, Kanthanje Primary, Karwiro Primary, Kabakini, Kambungu Primary, Kamugaa Primary and Ngunga Primary. <i>Rerec letter attached.</i>				
<b>TOTAL ALLOCATION</b>						<b>179,441,954</b>	

**MIN 9/C. I NG-CDFC - 14/11/2024; ANNEX.**

**ADMINISTRATION AND RECURRENT EXPENDITURE**

Justification for the allocation of funds to staff salaries and committee expenses is shown in the table below.

Note;

- i. For NSSF, the employee contributes an amount which the employer contributes the same amount as the employee.*
- ii. For the Housing Levy, the employee contributes an amount to which the employer contributes the same amount as the employee.*
- iii. All statutory deductions are subject to deduction from the gross salary of the employee*
- iv. Service Gratuity will be set aside and the committee agreed that employees will be paid their gratuity annually as agreed in the employment contracts.*
- v. The Committee agreed that they will engage casual employees on a need basis, and will offer internships on a need basis.*

<b>EXPENDITURE ITEMS</b>						
<b>Item</b>	<b>Description</b>	<b>Scale</b>	<b>Number</b>	<b>Rate</b>	<b>Total Amount pm</b>	<b>Total Amount pa</b>
	<b>Contractual Employees</b>					
	Accounts Assistant	CSG 11	2	49,670	99,340	1,192,080
	Clerk of Works	CSG 11	1	41,190	41,190	494,280
	Information Communication Technology Assistant	CSG 12	1	37,075	37,075	344,900
	Records Management Assistant	CSG 12	1	34,875	34,875	418,500
	Driver	CSG 13	2	26,470	52,940	635,280
	Office Assistant	CSG 14	5	21,290	106,450	1,277,400
	<b>Sub Total</b>		<b>12</b>			<b>4,362,440</b>
	<b>Housing Levy</b>					
	Accounts Assistant	CSG 11	2	935	1,870	29,180
	Clerk of Works	CSG 11	1	883	883	14,387
	Information Communication Technology Assistant	CSG 12	1	755	755	11,570
	Records Management Assistant	CSG 12	1	680	680	10,520
	Driver	CSG 13	2	660	1,320	22,480
	Office Assistant	CSG 14	5	600	3,000	54,000
	<b>Sub Total</b>					<b>142,137</b>
	<b>Gratuity-Contractual Employees</b>					
	Accounts Assistant	CSG 11	2	16,901	33,801	405,617
	Clerk of Works	CSG 11	1	14,255	14,255	171,060
	Information Communication Technology Assistant	CSG 12	1	12,182	12,182	146,184
	Records Management Assistant	CSG 12	1	11,601	11,601	139,212
	Driver	CSG 13	2	9,190	18,380	220,560
	Office Assistant	CSG 14	5	7,520	37,600	451,200
	<b>Sub Total</b>					<b>1,533,833</b>
	Employer Contribution to NSSF	12	12	1080	12,960	480,160
	<b>Sub Total</b>					<b>480,160</b>
	Medical insurance cover	12	12	1400	16,800	273,700
	<b>Sub Total</b>					<b>273,700</b>

MONITORING EVALUATION AND CAPACITY BUILDING						
Item	Description	Scale	Number	Rate	Total Amount pm	Total Amount pa
<b>Communication, Supplies and Services</b>						
2210201	Telephone, Telex, Facsimile and Mobile Phone Service					50,000
<b>Domestic Travel and Subsistence &amp; Other Transport Costs</b>						
2210301	Travel Costs (Airlines, Bus, Railway, Mileage Allowances, etc.)	Persons	10	5,000	50,000	150,000
2210302	Accommodation - Domestic Travel	Persons	10	10,000	100,000	150,000
2210303	Daily Subsistence Allowance	Persons	10	2,000	20,000	150,000
<b>Printing, Advertising and Information Supplies &amp; Services</b>						
2210502	Publishing and Printing Services					50,000
2210504	Advertising, Awareness and Publicity Campaigns					100,000
<b>Training Expenses</b>						
2210701	Travel Allowance					300,000
2210702	Remuneration of Instructors and Contract-Based Training Services					200,000
2210703	Production and Printing of Training Materials					100,000
2210704	Hire of Training Facilities and Equipment					100,000
2210710	Accommodation Allowance					550,000
<b>Hospitality Supplies and Services</b>						
2210801	Catering Services (Receptions), Accommodation, Gifts, Food and Drinks					200,000
<b>Committee Expenses</b>						
2210802	Other Committee Expenses – Capacity building					1,500,000
2210811	NGCDFC Allowance	Members	9	10,000	90,000	560,000
		Chair	1	14,000	14,000	100,000
<b>Office and General Supplies and Services</b>						
2211101	General Office Supplies (Papers, Pencils, Forms, Small Office Equipment etc.)					523,258.29
2211102	Supplies and Accessories for Computers and Printers					100,000
<b>Fuel, Oil &amp; Lubricants</b>						
2211201	Refined Fuels and Lubricants for Transport					400,000
<b>TOTAL</b>						<b>5,383,258.00</b>

**MIN 10/C. I NG-CDFC - 14/11/2024; APPROVAL OF OTHER PAYMENTS**

- Pay Ksh. 52,000 as NG-CDFC allowance for meetings held.
- Pay Kshs. 250,000 for site visits and preparation of Bill of Quantities for Projects for Financial Year 2024/2025 to accompany the proposal submission to the Board.
- Pay officer of the board and Chairperson 3-Night Outs while attending proposal consultative meetings in Nairobi with the Member of parliament.
- The committee approved change of activity for Chuka Township Primary School project for financial year 2023/24 Kshs. 3,000,000 from Construction to completion of two classrooms with a slab to construction to completion of an administration block @ Kshs. 2,000,000 and purchase of locker and desks @ Kshs. 1,000,000.
- Payment and commencing of environmental activities

**MIN 11/C. I NG-CDFC - 14/11/2024; A.O.B**

- The FAM informed the members that she had received a letter from the office of the auditor general informing her that external auditors would visit the office in the coming weeks.
- The committee approved facilitation of the external auditors i.e. hospitality, car hire and payment of fuel for the auditors in the case they are to visit the physical projects

There being no any other business, the meeting ended at 2.37 P.M. with a word of prayer from Mr. Humphrey Gitonga.

**Minutes Compiled By;**

PROTASIO MUTEMA NJERU,

SECRETARY

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Date; ----14<sup>th</sup> November, 2024-----

**Minutes Approved By,**

SECONDINA CIANGAI RUGENDO,

CHAIRPERSON

Date; ----14<sup>th</sup> November, 2024-----

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