**MEETING NO.36**

**MINUTES OF EMUHAYA NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND COMMITTEE SPECIAL MEETING HELD ON 28THSEPTEMBER, 2021 AT THE NG-CDFC OFFICE’S BOARDROOM.**

PRESENT

1. MR. GIDEON OYALO- SECRETARY/AG. CHAIRMAN
2. MRS. MIRIAM EKAMBI - MEMBER
3. MR.BENJAMIN OPANDE - MEMBER
4. MRS. ROSELINE AKISO OCHONYA -MEMBER
5. MR. JOEL AKAKI ATIELI -MEMBER
6. MS.FRIDAH AYOTI -MEMBER
7. MR. KELVIN ONGAYA - MEMBER
8. PAUL CHARLES MOGENDI - FAM(Ex-official)
9. MR. CHUCK MASUA - DCC(Ex-Official)

INATENDANCE.

1. ALFRED MBATI - STAFF
2. AYUB EBOLE - STAFF
3. The meeting was called to order by the acting chairman Mr. Gedion Oyaloand opened with a word of prayer by Mrs. Roselyne Akisoat2:00 PM.
4. **CONFIRMATION OF THE QUORUM**

Members noted that the meeting was quorate to transact the business of the committee.

1. **ADOPTION OF THE AGENDA.**

The agenda for the meeting was adopted as follows.

1. Opening prayer
2. Attendance
3. Adoption of the Agenda.
4. Budget Proposal 2021/2022 financial year
5. Request for Reallocation of Funds/Change of Project Activity.
6. Renewal of NG-CDFC staff employees contracts
7. Emuhaya NG-CDF sporting activities 2021
8. Emuhaya Constituency web Content management system
9. Closing Prayer.
   1. **MIN. 36: EMU/NG-CDFC/MIN.36/001-BUDGET PROPOSAL 2021/2022 FINANCIAL YEAR**

The meeting was informed that Emuhaya NG-CDFC had been allocated Kshs.137, 088,879.00 for the 2021/2022 financial year. The committee having held ward stakeholders meetings on 8th, 9th and 10th of September 2021 as directed by the NG-CDF Board, it came up with the following list of projects to be undertaken for financial year as 1st July 2021 to 30th June, 2022.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **NO.** | **PROJECT NAME** | **PROJECT NUMBER** | **ORIGINAL COST** | **CUMMULATIVE ALLOCATION** | **PROJECT ACTIVITY** | **AMOUNT ALLOCATED** | **CURRENT STATUS** |
|  | **ADMINISTRATION/RECURRENT** |  |  |  |  |  |  |
| 1 | Staff Salaries | 4-038-215-2110000-100-2021/22-001 | 2,588,040.00 | 2,588,040.00 | Payment of staff salaries | 2,588,040.00 | Ongoing |
| 2 | Staff gratuity | 4-038-215-2110000-100-2021/22-002 | 775,434.00 | 775,434.00 | Payment of staff gratuity | 775,434.00 | Ongoing |
| 3 | Goods & Services | 4-038-215-2110000-100-2021/22-003 | 2,980,000.00 | 2,980,000.00 | Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea. | 2,980,000.00 | Ongoing |
| 4 | National Social Security Fund | 4-038-215-2110000-100-2021/22-004 | 255,715.20 | 255,715.20 | Payment of NSSF deductions. | 255,715.20 | Ongoing |
| 5 | Committee Expenses | 4-038-215-2110000-100-2021/22-005 | 1,626,143.54 | 1,626,143.54 | Payment of committee expenses. | 1,626,143.54 | Ongoing |
|  |  |  |  |  |  | **8,225,332.74** |  |
|  |  |  |  |  |  |  |  |
|  | **MONITORING & EVALUATION/ CAPACITY BUILDING** |  |  |  |  |  |  |
| 6 | Goods and Services | 4-038-215-2210000-111-2021/22-001 | 1,200,000.00 | 1,200,000.00 | Purchase of fuel, repairs and maintenance, printing, stationery, airtime, travel and subsistence | 1,200,000.00 | Ongoing |
| 7 | Committee Expenses | 4-038-215-2210000-111-2021/22-002 | 1,277,665.66 | 1,277,665.66 | Payment of Committee allowances, transport, conferences | 1,277,665.66 | Ongoing |
| 8 | NG-CDFC/PMC Capacity Building | 4-038-215-2210000-111-2021/22-003 | 1,635,000.71 | 1,635,000.71 | Undertake training of the PMCs/NG-CDFCs on NG-CDF related issues | 1,635,000.71 | Ongoing |
|  |  |  |  |  |  | **4,112,666.37** |  |
|  |  |  |  |  |  |  |  |
|  | **BURSARY/SOCIAL SECURITY** |  |  |  |  |  |  |
| 9 | Bursary for Secondary Schools | 4-038-215-2640101-103-2021/22/001 | 25,000,000.00 | 25,000,000.00 | Payment of bursary to needy students in secondary schools | 25,000,000.00 | Ongoing |
| 10 | Bursary for Tertiary Institutions | 4-038-215-2640102-103-2021/22/002 | 12,400,000.00 | 12,400,000.00 | Payment of bursary to needy students in Tertiary Institutions | 12,400,000.00 | Ongoing |
| 11 | Bursary for special school | 4-038-215-2640102-103-2021/22/003 | Bursary for special school | 1,000,000.00 | Payment of bursary to needy students in special schools | 1,000,000.00 | Ongoing |
|  |  |  |  |  |  | **38,400,000.00** |  |
|  | **PRIMARY SCHOOLS PROJECTS** |  |  |  |  |  |  |
| 12 | Eluyeka Primary school | 4-038-215-2630204-104-2021/22-001 | 1,350,000.00 | 800,000.00 | Additional funds for purchase 0.4 Ha. Landinclusive of processing of title deed (Final payment) | 550,000.00 | Ongoing |
| 13 | Eluyeka Primary school | 4-038-215-2630204-104-2021/22-002 | 1,500,000.00 | - | Construction of 2 classrooms to completion | 1,500,000.00 | New |
| 14 | Eluyeka Primary school | 4-038-215-2630204-104-2021/22-003 | 600,000.00 | - | Construction of 8 doors Pit Latrine (one disability friendly) to completion | 600,000.00 | New |
| 15 | Ebukoolo Primary school | 4-038-215-2630204-104-2021/22-004 | 1,000,000.00 | - | Renovation of 4 classrooms;Re-roofing, fitting of steel doors & windows, wall repairs,re-flooring, glazing & re-painting to completion | 1,000,000.00 | New |
| 16 | Ebusioya Primary school | 4-038-215-2630204-104-2021/22-005 | 700,000.00 | - | Purchase of Land approx. 0.2 Ha. | 700,000.00 | New |
| 17 | Esibakala Primary school | 4-038-215-2630204-104-2021/22-006 | 750,000.00 | - | Renovation of 3 classrooms ; Re-roofing, fitting of steel doors & windows, wall repairs,re-flooring, glazing & re-painting to completion | 750,000.00 | New |
| 18 | Mwiyala Primary school | 4-038-215-2630204-104-2021/22-007 | 1,750,000.00 | 900,000.00 | Additional funds for purchase 0.19 Ha. Land (Final payment) | 850,000.00 | Ongoing |
| 19 | Mwiyala Primary school | 4-038-215-2630204-104-2021/22-008 | 1,500,000.00 | - | Construction of 2 classrooms to completion | 1,500,000.00 | New |
| 20 | Emwatsi Primary school | 4-038-215-2630204-104-2021/22-009 | 750,000.00 | - | Renovation of 3 classrooms;Re-roofing, fitting of steel doors & windows, wall repairs, re-flooring, glazing & re-painting to completion | 750,000.00 | New |
| 21 | Ebumbuya Primary school | 4-038-215-2630204-104-2021/22-010 | 1,500,000.00 | - | Construction of 2 classrooms to completion | 1,500,000.00 | New |
| 22 | Ebukanga Primary school | 4-038-215-2630204-104-2021/22-011 | 750,000.00 | - | Renovation of 3 classrooms;Re-roofing, fitting of steel doors & windows, wall repairs,re-flooring, glazing & re-painting to completion | 750,000.00 | New |
| 23 | Essaba Primary school | 4-038-215-2630204-104-2021/22-012 | 750,000.00 | - | Renovation of 3 classrooms;Re-roofing, fitting of steel doors & windows, wall repairs,re-flooring, glazing & re-painting to completion | 750,000.00 | New |
| 24 | Muchula Primary school | 4-038-215-2630204-104-2021/22-013 | 900,000.00 | - | Construction of Administration block, containing 4 offices to completion. | 900,000.00 | New |
| 25 | Ebulamba Primary school | 4-038-215-2630204-104-2021/22-014 | 900,000.00 | - | Construction of Administration block, containing 4 offices to completion. | 900,000.00 | New |
| 26 | Emanyinya Primary school | 4-038-215-2630204-104-2021/22-015 | 750,000.00 | - | Renovation of 3 classrooms;Re-roofing, fitting of steel doors & windows, wall repairs,re-flooring, glazing & re-painting to completion | 750,000.00 | New |
| 27 | Esirulo Primary school | 4-038-215-2630204-104-2021/22-016 | 750,000.00 | - | Renovation of 3 classrooms;Re-roofing, fitting of steel doors & windows, wall repairs,re-flooring, glazing & re-painting to completion | 750,000.00 | New |
| 28 | Mundichiri primary school | 4-038-215-2630204-104-2021/22-017 | 750,000.00 | - | Renovation of 3 classrooms;Re-flooring, fitting of steel doors & windows, wall repairs,re-roofing, glazing & re-painting to completion | 750,000.00 | New |
| 29 | Mwitukho Primary school | 4-038-215-2630204-104-2021/22-018 | 750,000.00 | - | Construction of 1 no. classrooms to completion | 750,000.00 | New |
| 30 | Emmukunzi Primary school | 4-038-215-2630204-104-2021/22-019 | 750,000.00 | - | Construction of 1 classroom to completion | 750,000.00 | New |
| 31 | Esibuye Primary school | 4-038-215-2630204-104-2021/22-020 | 750,000.00 | - | Renovation of 3 classrooms;Re-roofing, fitting of steel doors & windows, wall repairs,re-flooring, glazing & re-painting to completion | 750,000.00 | New |
| 32 | Eluhobe Primary school | 4-038-215-2630204-104-2021/22-021 | 750,000.00 | - | Renovation of 3 classrooms;re-roofing, fitting of steel doors & windows, wall repairs,re-flooring, glazing & re-painting to completion | 750,000.00 | New |
| 33 | Ebunangwe Primary school | 4-038-215-2630204-104-2021/22-022 | 750,000.00 | - | Construction of 1 classroom to completion | 750,000.00 | New |
| 34 | Ikumu Primary school | 4-038-215-2630204-104-2021/22-023 | 750,000.00 | - | Construction of 1 classrooms to completion | 750,000.00 | New |
| 35 | Ebbitsi Primary school | 4-038-215-2630204-104-2021/22-024 | 750,000.00 | - | Renovation of 3 classrooms ;Re-roofing, fitting of steel doors & windows, wall repairs,re-flooring, glazing & re-painting to completion | 750,000.00 | New |
| 36 | Ebusiloli Primary school | 4-038-215-2630204-104-2021/22-025 | 750,000.00 | - | Renovation of 3 classrooms;Re-roofing, fitting of steel doors & windows, wall repairs,re-flooring, glazing & re-painting to completion | 750,000.00 | New |
| 37 | Mukhombe Primary school | 4-038-215-2630204-104-2021/22-026 | 750,000.00 | - | Renovation of 3 classrooms;Re-roofing, fitting of steel doors & windows, wall repairs,re-flooring, glazing & re-painting to completion | 750,000.00 | New |
| 38 | Ilungu Primary school | 4-038-215-2630204-104-2021/22-027 | 750,000.00 | - | Renovation of 3classrooms;Re-roofing, fitting of steel doors & windows, wall repairs, re-flooring, glazing & re-painting to completion | 750,000.00 | New |
| 39 | Essunza Primary school | 4-038-215-2630204-104-2021/22-028 | 750,000.00 | - | Renovation of 3 classrooms; re-flooring, fitting of doors & windows, glazing, wall repairs & re-painting to completion | 750,000.00 | New |
| 40 | Emusire Primary school | 4-038-215-2630204-104-2021/22-029 | 750,000.00 | - | Renovation of 3 classroom; re-flooring, fitting of doors & windows, glazing, wall repairs & re-painting to completion | 750,000.00 | New |
| 41 | Kilingili Primary school | 4-038-215-2630204-104-2021/22-030 | 750,000.00 | - | Renovation of 3 classrooms ;re-flooring, fitting of doors & windows,glazing,wall repairs & re-painting to completion | 750,000.00 | New |
| 42 | Ebusiratsi C.O.G Primary school | 4-038-215-2630204-104-2021/22-031 | 1,500,000.00 | - | Renovation of 5 classrooms ;Casting of the ring beam,re-roofing,fitting of doors & windows, glazing,re-flooring & re-painting to completion | 1,500,000.00 | New |
| 43 | Mwituha Primary school | 4-038-215-2630204-104-2021/22-032 | 900,000.00 | - | Renovation of 3 classrooms;Casting of the ring beam,re-roofing,fitting of doors & windows, glazing,re-flooring & re-painting to completion | 900,000.00 | New |
| 44 | Emusutswi Primary school | 4-038-215-2630204-104-2021/22-033 | 900,000.00 | - | Renovation of 3 classrooms;Casting of the ring beam,re-roofing,fitting of doors & windows, glazing,re-flooring & re-painting to completion | 900,000.00 | New |
| 45 | Ebuyalu Primary school | 4-038-215-2630204-104-2021/22-034 | 450,000.00 | - | Construction of 6 doors Pit Latrine (one disability friendly) to completion | 450,000.00 | New |
|  |  |  |  |  |  | **28,750,000.00** |  |
|  |  |  |  |  |  |  |  |
|  | **SECONDARY SCHOOLS PROJECTS** |  |  |  |  |  |  |
| 46 | Esibila Secondary School | 4-038-215-2630204-104-2021/22-001 | 7,544,000.00 | 3,000,000.00 | Completion; Purchase of 51 seater School Bus | 4,544,000.00 | Ongoing |
| 47 | Mungoye Secondary school  **THE PROJECT SHOULD BE FUNDED TO COMPLETION..IT HAS SURPASSED THE REQUIRED TIMELINE AS PER THE ACT.** | 4-038-215-2630204-104-2021/22-002 | 18,100,000.00 | 9,100,000.00 | Construction of two storey building containing 12 classrooms & a 4 room’s administration office up to the completion of 1st floor. | 5,000,000.00 | Ongoing |
| 48 | Esirulo Secondary school | 4-038-215-2630204-104-2021/22-003 | 1,600,000.00 | 1,000,000.00 | Completion of 80 students capacity laboratory: Plaster/external render, flooring, construction of worktops, glazing, electrification & painting | 600,000.00 | Ongoing |
| 49 | Ebukhaya secondary school | 4-038-215-2630204-104-2021/22-004 | 4,500,000.00 | 2,500,000.00 | Completion of 150 students capacity Dining Hall with Kitchen; fitting of doors & windows, plaster/external render, flooring, glazing, wiring & painting | 2,000,000.00 | Ongoing |
| 50 | Itumbu Secondary school  **THE SCHOOL HAS SUBMITTED A LETTER PLUS PHOTO EVIDENCE STATING THEY CONSTRUCTED THE GROUND FLOOR COMPRISING OF 4 CLASSROOMS (THAT IS COMPLETE AND IN USE) AND ARE CURRENTLY CONSTRUCTING TWO CLASSROOMS ON THE FIRST FLOOR. THE SUSUPENDED SLAB HAS BEEN DONE HALFWAY. THE GROUND FLOOR CLASSROOMS THAT THE SUSPENDED SLAB HASN’T COVERD IS ROOFED. ONCE THE WORKSSTART THE ROOF WILL BEREMOVED TO PAVE WAY FOR THE SUSUPENDED SLAB.** | 4-038-215-2630204-104-2021/22-005 | 3,000,000.00 | - | Completion casting of 1st floor slab & erection of 2 no. classrooms to completion  **N/B** The school enrolment has increased to 562 students and the school lack sufficient land for expansion. There’s ongoing one floor storey consisting of 8 classrooms; 4 classrooms at ground floor which are complete and in use. There are 2 classrooms at the first are under construction and school is committed to complete them. The school is requesting NG-CDF to cast the remaining slab at 1st floor and erecting remaining 2 classrooms to completion. | 3,000,000.00 | New |
| 51 | Esikhuyu secondary school | 4-038-215-2630204-104-2021/22-006 | 1,500,000.00 | - | Construction of 2 classrooms to completion | 1,500,000.00 | New |
| 52 | Esikhuyu secondary school | 4-038-215-2630204-104-2021/22-007 | 600,000.00 | - | Construction of 8 doors Pit Latrine (one disability friendly) to completion | 600,000.00 | New |
| 53 | Emanyinya Secondary school  **NG-CDFC HAS SUBMITTED AN AGREEMENT BETWEEN THE SCHOOL AND RYCE EAST AFRICA SHOWING THE BUS PRICE AS KSHS.6,650,000 AND THAT THE CURRENT BAL. IS KSHS.1,150,000.** | 4-038-215-2630204-104-2021/22-008 | 6,650,000.00 | 5,500,000.00 | Completion; Purchase of 51 seater Bus  **N/B** This was co-funded project where NG-CDFC released 3,000,000.00 and the school was to cater for the balance. The Bus was tendered at Kshs. 6,650,000.00 and the school was able to raise Kshs. 2,500,000.00.This leaves school with a deficit of Kshs.1, 150,000.00 and due to un avoidance circumstance, the school has depleted all its avenue of securing the balance and therefore requested the NG-CDF for consideration in order to acquire the bus. | 1,150,000.00 | Ongoing |
|  |  |  |  |  |  | **18,394,000.00** |  |
|  |  |  |  |  |  |  |  |
|  | **TERTIARY INSTITUTIONS PROJECTS** |  |  |  |  |  |  |
| 54 | Bunyore Teachers Training College | 4-038-215-2630206-104-2021/22-001 | 2,400,000.00 | - | Construction of Kitchen consisting of 3 rooms to completion | 2,400,000.00 | New |
|  |  |  |  |  |  |  |  |
|  | **SECURITY**  **PROJECTS** |  |  |  |  |  |  |
| 55 | Emuhaya Sub-county Police service | 4-038-215-2640507-109-2021/22-001 | 8,467,300.00 | 5,500,000.00 | Completion of administration block comprising of 10 offices, 3 cells, store & armoury | 2,967,300.00 | Ongoing |
| 56 | Emuhaya Sub-county Police service | 4-038-215-2640507-109-2021/22-002 | 300,000.00 | - | Construction of 4 doors Pit Latrine(one disability friendly) to completion | 300,000.00 | New |
| 57 | Emuhaya Deputy county commissioner offices' compound | 4-038-215-2640507-109-2021/22-003 | 1,000,000.00 | ­­- | Fencing of the compound measuring 0.96 Ha. using chain link & concrete posts ( Kshs.900,000.00) & Installation of a gate (kshs.100,000.00 ) to completion | 1,000,000.00 | New |
| 58 | Duka moja police Post | 4-038-215-2640507-109-2021/22-004 | 1,200,000.00 | 700,000.00 | Additional fund for purchase of.0.4 Ha. Land (Final Payment) | 500,000.00 | Ongoing |
| 59 | Emuhaya magistrate court  **NG-CDFC TO SUBMIT THE BOQ AND DESIGNS OF THE STRUCTURE.** | 4-038-215-2640507-109-2021/22-005 | 30,000,000.00 | 5,800,000.00 | Construction of one floor storey court ;Construction at ground floor;Sub-substructure,erection of columns, casting of 1st floor slab, walling at ground floor,fitting of doors ,plaster & external render  **N/B** The project is yet to commence, this was occasioned by change of architectural plans by Judiciary, prompting also changes on the estimates. We intend to start construction this financial year. | 7,000,000.00 | Ongoing |
| 60 | Ipali AP Camp/Assistant chief office | 4-038-215-2640507-109-2021/22-006 | 200,000.00 | - | Fencing of the compound measuring 0.15 Ha. Using chain link & concrete posts to completion | 200,000.00 | New |
| 61 | Rural Electrification and Renewable Energy Corporation  Mmbihilo-Musiabala  **SUBMIT LETTER FROM REREC CONFIRMING THEY WILL MATCH THE ALLOCATION. SPECIFY THE AREAS** | 4-038-215-2640507-109-2021/22-007 | 3,000,000.00 | - | Establishment of 1\*50KV11/0.433kv TRANSFORMERS, CONSTRUCTION OF APPROX.0.8 KM of KV three phase and 3.56KM single phase lines and connect approx. 58 no. households customers in single phase and 1no. Customer in 3 phases. | 3,000,000.00 | New |
| 62 | Rural Electrification and Renewable Energy Corporation-Wamachese-Wamwila  **SUBMIT LETTER FROM REREC CONFIRMING THEY WILL MATCH THE ALLOCATION. SPECIFY THE AREAS** | 4-038-215-2640507-109-2021/22-008 | 3,000,000.00 | - | Establishment of 1\*50KV11/0.433kv TRANSFORMERS, CONSTRUCTION OF APPROX.0.8 KM of KV three phase and 3.56KM single phase lines and connect approx. 52 no. households customers in single phase and 1no. Customer in 3 phases. | 3,000,000.00 | New |
|  |  |  |  |  |  | **17,967,300.00** |  |
|  |  |  |  |  |  |  |  |
|  | **ROADS** |  |  |  |  |  |  |
| 63 | Ikalikha Primary school-Ekalabala road  **NG-CDFC TO SUBMIT A LETTER FROM KERRA CONFIRMING THAT THE ROADS ARE NATIONAL GOVERNMENT ROADS AND THAT THEY ARE NOT IN KERRA’S ANNUAL WORK PROGRAMME.NG-CDF BOARD MANAGEMENT TO CARRY OUT VERIFICATION VISIT OF THE ROADS** | 4-038-215-2640508-108-2021/22-001 | 2,690,094.39 | - | Bush clearance, grading, gravelling & compaction of 2 Km road & Installation of 30 meter culverts of diameter 600mm to completion | 2,690,094.39 | New |
| 64 | Emalindi –Isanda road  **NG-CDFC TO SUBMIT A LETTER FROM KERRA CONFIRMING THAT THE ROADS ARE NATIONAL GOVERNMENT ROADS AND THAT THEY ARE NOT IN KERRA’S ANNUAL WORK PROGRAMME.NG-CDF BOARDMANAGEMENT TO CARRY OUT VERIFICATION VISIT OF THE ROADS** | 4-038-215-2640508-108-2021/22-002 | 1,907,132.85 | - | Bush clearance, grading, gravelling & compaction of 1.5 Km road & Installation of 12 meter culverts of diameter 600mm to completion | 1,907,132.85 | New |
| 65 | Muluchele Bridge  **NG-CDFC AHS SUBMITTED A LETTRER FROM KeRRA CONFIRMING THAT THE PROPOSED WORKS ARE NOT PART OF THEIR FINANCIAL YEAR WORK PLAN.**  **THE LETTER FROM KeRRA FUTHER STAES THAT THE ROAD DOES NOT FALL UNDERCLASS C WHICH FALLS UNDER ITS MANDATE. THIS MEANS THE ROAD FALLS UNDER THE COUNTY FUNCTIONS. NG-CDFC IS ADVISED BY KeRRA TO CONFIRM FROM THE COUNTY GOVERNMENT OF VIHIGA WETHER THE PROPOSED WORKS FALL UNDER THEIR 2021-22 FINANCIAL YEAR WORK PLAN.** | 4-038-215-2640508-108-2021/22-003 | 4,173,011.17 | - | Construction of Box culvert to completion-size 4000mm by 2000mm | 4,173,011.17 | New |
|  |  |  |  |  |  | **8,770,238.41** |  |
|  |  |  |  |  |  |  |  |
|  | **SPORTS** |  |  |  |  |  |  |
| 66 | Constituency Sports Tournament | 4-038-215-2640509-112-2021/22-001 | 2,727,134.38 | 2,727,134.38 | To carry out a constituency sports tournament where the winning teams will be awarded with balls, uniforms and trophies where facilitation of the tournament @ Kshs. 1,841,777.58 and purchase of balls, uniforms and equipments @ Kshs. 885,356.80 | 2,727,134.38 | Ongoing |
|  |  |  |  |  |  | **2,727,134.48** |  |
|  |  |  |  |  |  |  |  |
|  | **ENVIRONMENTAL PROJECT** |  |  |  |  |  |  |
| 67 | Emuhaya Deputy county commissioner offices' compound | 4--038-113-2210502-110-2021/22-001 | 150,000.00 | - | Planting of trees; 1500 stems approximate size of Land 0.96 Ha. | 150,000.00 | New |
|  |  |  |  |  |  | **150,000.00** |  |
|  |  |  |  |  |  |  |  |
| 68 | **EMERGENCY** | 4-038-215-2640200-101-2021/22-001 | 7,192,207.00 | 7,192,207.00 | To cater for any unforeseen occurrences in the Constituency during the financial year | **7,192,207.00** | Ongoing |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  | **137,088,879.00** |  |

* 1. **MIN. 36: EMU/NG-CDFC/MIN.36/002- REQUEST FOR REALLOCATION OF FUNDS/CHANGE OFPROJECT ACTIVITY**

The meeting noted that Ebunangwe technical teachers training Institute had been allocated Kshs. 4,000,000.00 in the financial year 2020/21 towards fencing & Installation of the gate. The committee found out that the existing life fence was still intact and the college needs to commence through Kaimosi Friend College as its mentoring institute. Therefore, theCommunity of Ebunangwe throughitsPMCrequested that the funds be directed as a matter of priority to the Construction of 4 no. Classrooms amounting to Kshs.3,000,000.00 and 10 no. doors Pit Latrines amounting to Kshs.1,000,000.00.( that’s 4 no. doors Larine for Gents, 4 no. doors for Ladies & 2 no. doors for lecturers). The committee tasked the Fund manager to forward the request to NG-CDF Board for approval.

* 1. **MIN. 36: EMU/NG-CDFC/MIN.36/003- RENEWAL OF NG-CDFC STAFF EMPLOYEES CONTRACTS**

The Fund Account Manager sought approval for the renewal of Staffs contracts. He also confirmed to the committee that Gratuity had been paid of kshs.1, 873,317.60. Upon the expiry of their contracts as at 3rd of September, 2021.After deliberation, the meeting requested the Fund Accounts Manager to organize for a meeting with staffs.

* 1. **MIN. 36: EMU/NG-CDFC/MIN.36/004-EMUHAYA NG-CDF SPORTING ACTIVITIES 2021**

The meeting was informed that NG-CDF sporting activities for year 2021, needs to commence, that’s foot ball, leg ball, athletics &netball. The committee recommended that the Sports sub-committees be chaired with Mr. Kevin Ongaya. It also recommended that activities related people living with disabilities be included in this sporting activities. The Fund Account Manager was requested to liaise with sub-committees for budget preparation and present it in the next meeting for approval.

* 1. **MIN. 36: EMU/NG-CDFC/MIN.36/005- EMUHAYA CONSTITUENCY WEB CONTENT MANAGEMENT SYSTEM**

The fund Account Manager informed the NG-CDFC that the NG-CDFB has requested all the Constituencies to develop a web site where all the NG-CDFC information can be uploaded or downloaded by the public. He further informed the meeting that majority of the constituencies have already developed their web content management system as per the manual provided by the Board. The meeting requested the Fund Account Manager to expedite and organize for the preparation of web site of the constituency as soon as possible.

**ADJOURNMENT**

There being no other business, theAg.Chairmandeclared the meeting at 4.10pm. Mrs. Roselyne Akiso ended the meeting with a word of prayer.

Ag.Chairman: …………………………………………….. sign:………………………………………

Secretary :…………………………………………….. …..sign: ………………………………………….

FAM:………………………………………………………….. Sign………………………………………….