**FULL NG - CDFC MEETING HELD ON 11THJANUARY, 2018 AT NG-CDF BOARDROOM**

**MEMBERS PRESENT.**

1. HARON KIPKOCHOI - CHAIRMAN

2. MICHAEL KONES - FUND MANAGER

3. ERASTUS K. KIPLAGAT - MEMBER

4. KIMUNYAN MEJA - MEMBER

5. LUCY LEAKWARA - MEMBER

6. PERIS KOMEN - MEMBER

7. GEORGE LEKUMBE - MEMBER

8. ROSALINE KIBET - SECRETARY

9. PETER MWANGI - DCC

**AGENDAS.**

1. PRAYER

2. REVIEW OF PROJECTS PROPOSAL 2017/2018 AFTER REDUCTION OF ALLOCATIONS FROM KSHS 101,416,090.34 TO KSHS 86,810,344.82

3. A.O.B

**PREAMBLE**

The chairman welcomed the members to the meeting. He appreciated the members for keeping time.

**MIN 1/11/01/2018: PRAYER.**

The meeting started at 11.50am with a word of prayer conducted by Rosaline Kibet

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**MIN 2/11/01/2018:** REVIEW OF PROJECTS PROPOSAL 2017/2018 AFTER REDUCTION OF ALLOCATIONS FROM KSHS 101,416,090.34 TO KSHS 86,810,344.82

After review of the project proposal at length the members unanimously approved funds to various vote heads as follows:

* Emergency = Kshs 4,568,965.52
* Office Administrations = Kshs 5,208,621.00
* Sports Activities = Kshs 1,200,000.00
* Environmental Projects = Kshs 1,000,000.00
* Monitoring & evaluation = Kshs 2,604,311.00
* Bursary/Cats/Mocks = Kshs 21,751,420.10
* Constituency Innovation Hub Project = Kshs 4,677,027.20
* Primary schools projects = Kshs 25,350,000.00
* Secondary schools projects = Kshs 12,650,000.00
* Security = Kshs 2,300,000.00
* NG- CDF Offices = Kshs 2,000,000.00
* Strategic plan = Kshs 3,500,000.00

**TOTAL**  **Kshs 86,810,344.82**

After a length of discussion the members allocated and approved the projects as follows;

**Statutory allocation**

**Office Administration/Recurrent**

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| --- | --- | --- | --- |
| Project Name | Activity | Amount | Status |
| Employees’ salaries | Payment of staff salaries and salary gratuity | 1,728,240.00 | Ongoing |
| Goods and services | Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea, etc | 2,192,181.00 | Ongoing |
| NSSF | Payment of NSSF deductions | 9,600.00 | Ongoing |
| NHIF | Payment of NHIF deductions | 30,600.00 | Ongoing |
| Committee expenses | Payment of committee sitting allowance, transport and conferences | 1,248,000.00 | Ongoing |
| TOTAL |  | **5,208,621.00** |  |

**Emergency**

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| --- | --- | --- | --- |
| **Project Name** | **Activity** | **Amount** | **Status** |
| Emergency (5% of the Fund) | The amount allocated will cater for emergencies in the constituency (unforeseen disasters within the financial year). | **4,568,965.52** | **Ongoing** |
| Total |  | **4,568,965.52** |  |

**Monitoring and evaluation**

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| --- | --- | --- | --- |
| Project Name | Activity | Amount | Status |
| Goods and services | Purchase of fuel, repair and maintenance, printing, stationeries, airtime, travel and subsistence etc | 896,511.00 | Ongoing |
| Committee expenses | Payment of committee sitting allowance, transport, conferences etc | 853,900.00 | Ongoing |
| NG-CDFC/PMC capacity Building | Undertake training of the PMCs/NG-CDFCc on NG-CDF related issues | 853,900.00 | Ongoing |
| TOTAL |  | **2,604,311.00** |  |
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**Sports**

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| --- | --- | --- | --- |
| Project Name | Activity | Amount | Status |
| Sports Activities | Sponsoring Marathon and ball games tournaments. | **1,200,000.00** | Ongoing |
| **TOTAL** |  | **1,200,000.00** |  |

**Information Communication Technology (Constituency Innovative Hub)**

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| --- | --- | --- | --- |
| Project Name | Activity | Amount | Status |
| Constituency Innovation Hub Project(CIH) | Partner with ministry of ICT in procuring ICT system software for NG- CDF office site - kshs 1,169,256.80, Marigat Ward Administrator Office- Koriema site Kshs 1,169,256.80, Mochongoi TTI site – Kshs 1,169,256.8, Ilchamus chiefs Office site – Kshs 1,169,256.8 | **4,677,027.20** | New |
| **TOTAL** |  | **4,677,027.20** |  |

**Bursary**

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| --- | --- | --- | --- |
| Project Name | Activity | Amount | Status |
| Bursary secondary schools | Payment of bursary to needy students | 15,751,420.10 | Ongoing |
| Bursary tertiary Institutions | Payment of bursary to needy students | 5,000,000.00 | Ongoing |
| Mocks/CATs | Printing and distribution of Mocks and CATs | 1,000,000.00 | Ongoing |
| TOTAL |  | **21,751,420.10** |  |

**Primary schools projects**

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| --- | --- | --- | --- |
| Project Name | Activity | Amount | Status |
| Kailer Primary School | Completion of dining hall(plastering, cementing the floor, keying, painting and fixing of ceiling board) | 700,000.00 | ongoing |
| Ntepes primary school | Construction of 1 classroom to roofing ( pending fund for plastering, fixing of doors and windows, painting, keying and cementing the floor) | 700,000.00 | New |
| Ngambo primary school | Completion of fencing of school compound(purchase of chain-link, barbed wire and fencing posts) | 700,000.00 | ongoing |
| Meisori Primary school | Completion of 1 classroom ( Roofing, plastering, fixing of doors & windows, keying and painting) | 300,000.00 | ongoing |
| Ilchurai Primary school | Construction of 2 toilets(digging of the pit, raising of walls to lintel, roofing, plastering, fixing of doors, keying & painting) to completion | 200,000.00 | New |
| Endao primary school | Completion of girls dormitory(raising of walls, lintel fixing, roofing, fixing of doors and windows, plastering, cementing floor, keying and painting | 1,000,000.00 | Ongoing |
| Sitewonin primary school | Completion of 1 classroom(plastering, cementing of floor, fixing of door and windows and painting) | 700,000.00 | Ongoing |
| Maoi primary school | Completion of boys dormitory(plastering, floor cementing, keying and painting) | 600,000.00 | Ongoing |
| Parkarin primary school | Completion of 2 classroom( plastering, Fixing of doors & windows, keying and painting) | 300,000.00 | Ongoing |
| Kimorok primary school | Completion of Girls dormitory (plastering, keying, fixing of doors & window, ceiling board & painting). | 500,000.00 | Ongoing |
| Kapkoibai primary school | Completion of 2 classroom (Roofing, plastering cementing of floor, fixing of doors and windows and painting) | 700,000.00 | Ongoing |
| Kapkatit primary school | Completion of 1 classroom( Fixing of door and windows, plastering, keying, cementing the floor and painting | 400,000.00 | ongoing |
| Ngolbelon primary school | Construction of 1 classroom to roofing ( pending fund for plastering, fixing of doors and windows, painting, keying and cementing the floor) | 700,000.00 | New |
| Loberer primary school | Construction of 1 classroom to roofing ( pending fund for plastering, fixing of doors and windows, painting, keying and cementing the floor) | 700,000.00 | New |
| Tebei primary school | Completion of Administration block(Roofing, plastering, fixing of doors & windows, keying, floor cementing and painting | 800,000.00 | Ongoing |
| Illiagat primary school | Completion of 1 classroom(roofing, plastering, fixing of doors & window, keying and painting | 500,000.00 | Ongoing |
| Sereton primary school | Completion of 1 classroom(roofing, plastering, fixing of doors & window, keying and painting | 500,000.00 | Ongoing |
| Sogon Primary school | Completion of 5 classrooms(plastering, fixing of doors & windows, keying & painting) | 700,000.00 | Ongoing |
| Kamungei Primary school | Construction of 1 classroom to roofing and fixing of doors and windows( pending funds for plastering, keying , cementing of floor and painting) | 800,000.00 | New |
| Sabor primary school | Construction of 3 toilets(digging of the pit, raising of walls to lintel, roofing, plastering, fixing of doors, keying & painting) to completion | 700,000.00 | New |
| Patkawanin primary school | Renovation of 5 classrooms( plastering the walls, cementing the floor, keying & painting) | 1,000,000.00 | New |
| Kimao primary school | Completion of classroom (plastering, fixing of door and windows, keying, cementing the floor and painting) | 400,000.00 | ongoing |
| Bargelech primary school | Construction of 1 classroom to roofing ( pending fund for plastering, fixing of doors and windows, painting, keying and cementing the floor) | 700,000.00 | New |
| Kabirmet primary school | Completion of 8 classrooms(floor cementing, plastering, keying & painting) | 700,000.00 | Ongoing |
| Tuiyotich primary school | Completion of 8 toilets (plastering, fixing of 8 doors, keying & painting ) | 200,000.00 | Ongoing |
| Mbechot Primary school | Completion of 1 classroom(plastering, cementing the floor and fixing of doors and windows) | 200,000.00 | Ongoing |
| Kaptombes primary school | Completion of 2 classrooms (Roofing, plastering, cementing the floor, fixing of doors and window and painting) | 700,000.00 | Ongoing |
| Sinoni primary school | Completion of 2 classrooms (Roofing, plastering, cementing the floor, fixing of doors and window and painting) | 600,000.00 | Ongoing |
| Tembererwe primary school | Construction of 1 classroom to roofing ( pending fund for plastering, fixing of doors and windows, painting, keying and cementing the floor) | 700,000.00 | New |
| Sinendet primary school | Construction of 1 classroom to roofing ( pending fund for plastering, fixing of doors and windows, painting, keying and cementing the floor) Kshs 800,000.00 and Kshs 200,000.00 for completion of Toilets( fixing if doors, plastering, keying and painting) | 1000,000.00 | New |
| Chepkotoyan primary school | Completion of 3 classrooms(plastering, fixing of doors & windows, keying and painting) | 300,000.00 | Ongoing |
| Kasiela primary school | Completion of 1 classroom(fixing of door & windows, plastering, keying, cementing the floor & painting) | 500,000.00 | Ongoing |
| Kibagenge primary school | Completion of 2 classrooms ( painting) | 50,000.00 | Ongoing |
| Losampurpur Primary school | Construction of 1 classroom to roofing ( pending fund for plastering, fixing of doors and windows, painting, keying and cementing the floor) | 700,000.00 | NEW |
| Chemorogion primary school | Construction of 1 classroom to roofing and fixing of door & windows ( pending fund for plastering, painting, keying and cementing the floor) | 800,000.00 | New |
| Kiserian primary school | Construction of 4 toilets to completion | 400,000.00 | On-going |
| Arabal primary school | Fencing of the school compound to completion | 500,000.00 | New |
| Kongasis Primary school | Construction of 1 classroom to roofing ( pending fund for plastering, fixing of doors and windows, painting, keying and cementing the floor) | 700,000.00 | New |
| Tulwopsoo Primary school | Construction of 1 classroom to roofing ( pending fund for plastering, fixing of doors and windows, painting, keying and cementing the floor) | 700,000.00 | New |
| Labos Primary school | Completion of 2 classroom ( plastering, fixing of doors & windows, keying and painting) | 600,000.00 | Ongoing |
| Marigat boarding & day primary school | Renovation of 4 classrooms  ( plastering the walls, keying, cementing the floor & painting) | 600,000.00 | New |
| Sukutek primary school | Construction of 1 classroom to roofing ( pending fund for plastering, fixing of doors and windows, painting, keying and cementing the floor) | 700,000.00 | New |
| Tendenbei primary school | Completion of classroom( plastering, keying, cementing the floor, ceiling fixing and painting | 200,000.00 | Ongoing |
| Siginwo Primary school | Completion of classroom( plastering, keying, cementing the floor, ceiling fixing and painting | 200,000.00 | Ongoing |
| **TOTAL** |  | **25,350,000.00** |  |

**Secondary schools projects**

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| --- | --- | --- | --- | --- |
| **Project Name** | **Project Number** | **Activity** | **Amount** | **status** |
|  |  |  |  |  |
| Ngambo Secondary school | 4 -030-160-2630205-104-2017/2018-007 | Purchase of 51 seater school bus Kshs 1,000,000.00 in partnership with PTA. A top up of 2016/2017allocation of 4m. PTA to contribute 1.5m and 500,000 .00 for completion of administration block(Raising of walls to lintel, roofing, fixing of doors & windows, plastering & painting) | 1,500,000.00 | Ongoing |
| Salabani Secondary School | 4 -030-160-2630205-104-2017/2018-003 | Completion of Library ( plastering, keying, fixing of doors, windows ,cementing the floor & painting) | 600,000.00 | Ongoing |
| Eldume secondary school | 4 -030-160-2630205-104-2017/2018-00 | Purchase of furniture(77 students chairs & lockers @4500,10 staff chairs @2500.00,10 staff desk @7500.00, 1 secretary chair @3500.00 | 450,000.00 | New |
| Kibingor secondary school | 4 -030-160-2630205-104-2017/2018-010 | Completion of two classroom(plastering, cementing the floor , fixing of doors and windows and keying) | 600,000.00 | Ongoing |
| Kimalel secondary school | 4 -030-160-2630205-104-2017/2018-009 | Completion of administration block(Raising of walls to lintel, roofing, fixing of doors & windows, plastering, keying & painting) | 1,000,000.00 | ongoing |
| Marigat integrated secondary school | 4 -030-160-2630205-104-2017/2018-002 | Completion of laboratory(plastering, cementing the floor, fixing of doors & windows, keying & painting) | 1,000,000.00 | Ongoing |
| Sabor Secondary School | 4 -030-160-2630205-104-2017/2018-004 | Purchase of 51 seater school bus in partnership with PTA. A top up of 2016/2017allocation of 4m. PTA to contribute 1.5m | 1,000,000.00 | Ongoing |
| Sangarau Secondary School | 4 -030-160-2630205-104-2017/2018-005 | Purchase of 51 seater school bus in partnership with PTA. A top up of 2016/2017allocation of 4m. PTA to contribute 1.5m | 1,000,000.00 | Ongoing |
| Tuiyotich secondary school | 4 -030-160-2630205-104-2017/2018-013 | Completion of administration block(  cementing , painting and equipping with furniture) | 500,000.00 | Ongoing |
| Sandai secondary school | 4 -030-160-2630205-104- 2017/2018-011 | Completion of laboratory( fixing of doors & windows, plastering, keying, taping of gases & painting | 700,000.00 | Ongoing |
| Mwenge Secondary School | 4 -030-160-2630205-104-2017/2018-006 | Purchase of 51 seater school bus in partnership with PTA. A top up of 2016/2017allocation of 4m. PTA to contribute 1.5m- Kshs 1000,000.00 and completion of laboratory ( gas fitting& system, water taps and drainage system) – Kshs 200,000.00 | 1,200,000.00 | Ongoing |
| Lake Bogoria Rochdale Secondary School | 4 -030-160-2630205-104-2017/2018-008 | Purchase of 51 seater school bus in partnership with PTA. A top up of 2016/2017allocation of 4m. PTA to contribute 1.5m | 1,000,000.00 | Ongoing |
| Ngenyilel secondary school | 4 -030-160-2630205-104-2017/2018-012 | Completion of 1 classroom (cementing the floor, keying and painting.00 | 300,000.00 | Ongoing |
| Ngarie secondary school | 4 -030-160-2630205-104-2017/2018-014 | Completion of administration block(plastering, fixing of doors & windows, keying & painting) | 500,000.00 | Ongoing |
| Loberer Secondary school | 4 -030-160-2630205-104-2017/2018-017 | Completion of 1 classroom (roofing , Fixing of doors and windows, plastering,  keying and painting) | 600,000.00 | ongoing |
| Cheboruswo secondary school | 4 -030-160-2630205-104-2017/2018-017 | Completion of administration block(plastering, keying and painting) | 400,000.00 | Ongoing |
| Kiserian Secondary school | 4 -030-160-2630205-104-2017/2018-017 | Renovation of Laboratory (water taps and drainage systems, Gas fitting & systems) | 300,000.00 | ongoing |
| **Total** |  |  | **12,650,000.00** |  |

**Newly NG-CDF Office**

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| **Project Name** | **Activity** | **Amount** | **status** |
| NG-CDF Office | Completion of plumbing works(pvc pipes, setting of gutters – 1,740,000.00, Two tanks @50,000.00, 6 fire extinguishers@10,000.00, 2 motors@50,000.00) | **2,000,000.00** | new |
| **Total** | | **2,000,000.00** |  |

**Environmental projects**

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| --- | --- | --- | --- | --- | --- |
| **Project Name** | **Activity** | **Amount** | | **Status** | |
| Ilchamus ward | Planting of trees Ntepes primary school, iti primary school,Latacha primary school kailer primary school, ngambo secondary and salabani secondary school, salabani primary school, oldepe osinya primary school, lamalok primary school, lomayana primary school,loropil primary school, longewan primary school and sintaan primary school | 250,000.00 | | new | |
| Marigat ward | planting of trees in Senetwo primary school, Barsemoi secondary school Marigat day secondary school, Tuluongoi Secondary school, sabor secondary,Kamungei primary school, perkerra primary school and Koriema primary school | 250,000.00 | | new | |
| Mochongoi ward | Planting of trees Tuiyobei secondary school, Tuiyobei primary school Tuiyotich Primary school,kimoriot primary school, kongasis primary school, Tulwopsoo Primary school, Mutitu Primary schoolNgarie secondary school and kamailel primary school | 250,000.00 | | new | |
| Mukutani ward | Planting of trees in kiserian secondary school, Kiserian primary school chemorogion primary school,Sokotei Secondary school, Sokotei Primary school, losampupur primary school loitip primary school, | 250,000.00 | | new | |
| **Total** | | **1,000,000.00** |  | | |
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**Security**

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| --- | --- | --- | --- |
| **Project Name** | **Activity** | **Amount** | **Status** |
| **ILCHAMUS WARD** |  |  |  |
| Ilchamus chiefs office | Completion of chiefs office(raising of walls to lintel, roofing, fixing of doors & windows, plastering, keying & painting) | 800,000.00 | ongoing |
| Salabani chiefs office | Completion of offices (roofing, fixing of windows & door, plastering, keying, cementing the floor & painting) | 600,000.00 | ongoing |
| **MOCHONGOI WARD** |  |  |  |
| Kamailel chiefs office | Completion of chiefs office & store(plastering, fixing of 2 doors and 4 windows, keying, cementing & painting) | 500,000.00 | ongoing |
| **MARIGAT WARD** |  |  |  |
| Kibingor chiefs office | Completion of chiefs office & store(fixing of 5 windows & 4 doors, plastering, keying, cementing the floor & keying) | 400,000.00 | ongoing |
|  | Total | **2,300,000.00** |  |

**Strategic plan**

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| **Project Name** | **Activity** | **Amount** | **Status** |
| Strategic plan | Development of constituency strategic plan | **3,500,000.00** | New |

**MIN 3/11/01/2018: A.O. B**

Being no other business the meeting ended with a word of prayer led by Haron Kipkochoi at 2.50pM

**Secretary**: ROSALINE KIBET Sign ……………………………...Date ………………

**CONFIRMED BY:**

**Chairman**: HARON KIPKOCHOI Sign…………………………….Date ………..…………..