**MINUTES OF NG-CDFC MEETING HELD ON 6th JANUARY, 2024 AT CDF HALL FUNYULA.**

**MEMBERS PRESENT**

1. Andrew Oduory Obada Chairman
2. Joyce Onguso DCC
3. Grace Naiti Makokha Member
4. Gregory Keya Otaalo FAM
5. Constant Apopo Okumu Member
6. Victorine Naburi Anyango Member
7. Kelvine Bwire Ochieng Member
8. Shakina Sophy Ousman Member
9. Josephine Violate Akello Member
10. Nathan Obilo Mbunga Member

**IN ATTENDANCE**

1. Dominic Opee SCDE

2.Justine Wandera NG-CDFC Secretary

**AGENDA**

1. Opening remarks
2. Reading and confirmation of previous meeting minutes
3. Matters arising
4. Brief about the circulars on submission of the projects
5. Consideration of ongoing projects
6. Summary of of Ward report.
7. Emergency Fund Re-Allocation
8. Reports
   1. Monitoring and evaluation
   2. Bursary Report
   3. Sports
9. Project Proposal
10. Project Change of Activities
11. Busijo Primary School
12. Buloma Primary School
13. Sifuyo Primary School
14. NHIF
15. Presentation of Budget for Administration and M&E
16. Talent.
17. AOB

**MIN.1 FYL NGCDFC/8/05/01/24 – OPENING REMARKS**

The chairman called the meeting to order at 2:30 P.M with a word of prayer from Mr. Constant Apopo, he welcomed members present and thanked them for sparing time to attend the meeting. There was then self-introduction because of Madam Joyce Onguso (incoming DCC) who replaces Madam Estherina Kung’u (the outgoing DCC).

The Sub County Director of Education was also present to guide the committee on the grant from the ministry of education in relation to CBC classrooms with the sub county.

**MIN.2 FYL NGCDFC/8/05/01/24 – READING AND CONFIRMATION OF PREVIOUS MEETING MINUTES.**

The secretary took the committee through the minutes of previous meeting, which were proposed by Mr. Constant Apopo and seconded by Mr. Kelvin Bwire as a true copy of the previous meeting deliberations.

**MIN.3 FYL NGCDFC/8/05/01/24 – MATTERS ARISING**

There were no matters arising.

**MIN.4 FYL NGCDFC/8/05/01/24- BRIEF ABOUT THE CIRCULARS ON SUBMISSION OF PROJECTS**

The Fund Account Manager informed members of the circulars from the board on projects submission and requirements. Members were therefore advised to adhere to the three circulars in projects proposals for 2023/2024

**MIN.5 FYL NGCDFC/8/05/01/24- CONSIDERATION OF ONGOING PROJECTS**

Members were informed of all the ongoing projects and resolved to fund the following projects as per the ongoing report

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **FY** | **Project name** | **Scope** | **Approved Activities** | **Pending Activities** | **Contract sum** | **Cumulative allocation** | **Balance to completion** |  |  |
| 2021/2022 | Nyakhobi Sec Sch | Completion of ground floor for two storey tuition block | Completion of ground floor for two storey tuition block | Walling, Ring bims, Suspended slab, Fitting windows and doors, Walls and Floor plastering & Painting | 10,350,730 | 4,600,000 | 5,750,730 |  |  |  |
| 2021/2022 | Buloma Primary School | Construction of administration block to completion | Construction of administration block to completion | Floor Finishes, Wall finishes, Doors and windows fittings, Painting, Roofing & branding. | 1,999,800 | 1,100,000 | 899,800 |  |  |  |
| 2021/2022 | St. Stephens Bujwanga Mixed Day Secondary School | Construction of a storey tuition block comprising of 8 classrooms | Construction of a storey tuition block comprising of 8 classrooms. | Reinforcement and concreting for Second floor slab, Flooring, fixing of doors and windows on the First floor wall Finishes.  Second Floor Finishes.  Roofing and Rain water Goods. | 17,999,994 | 9,500,000.00 | 8,499,994 |  |  |  |
| 2021/2022 | Moody Awori Primary. | Construction of a storey tuition block comprising of 16 classrooms (co-funded) | Construction of a storey tuition block comprising of 16 classrooms | 1st floor, walling, roofing, plastering, terrazzo floor finishes, painting | 24,500,000 | 3,000,000 | 21,500,000 |  |  |
|  |  |  |  |  |  |  |  |  |  |

**MIN.6 FYL NG-CDFC/8/27/01/2023 SUMMARY OF PROJECTS DISTRIBUTED PER WARD.**

|  |  |
| --- | --- |
| **WARD** | **PROJECTS** |
| Bwiri | 1. Electricity supply to Bumbe A Village, Busembe Sub-Location 2. Bumbe Primary School 3. Busijo Integrated Primary School 4. Namuduru Primary School 5. Nabuganda Primary School 6. Namunyweda Secondary School 7. Namuduru Girls Secondary School 8. Ganga Police Station 9. Namuduru Police Post 10. Hakati Primary School 11. Namuduru Girls Secondary School 12. St. Chrispine Samia Girls Secondary |
| Agenga Nanguba | 1. Bukiri Primary School 2. Buburi Primary School 3. Bukeko Primary School 4. Bujwang’a Primary School 5. Sigalame High School 6. Sio-Port Divisional H/Qs 7. Bukiri Police Post 8. Bujwang’a Asst. Chief’s Office 9. Electricity supply to Budenge and Sibinga 10. Electricity supply to Bubango and Dahiro Nakhainja villages |
| Nambuku Namboboto | 1. Lugala Primary school 2. Sibinga Primary School 3. Sifuyo Primary School 4. Moody Awori Primary School 5. Mudoma Primary School 6. Nyakhobi Primary School 7. Nyakhobi Secondary School 8. Namboboto Secondary School 9. Namboboto Chief’s Office 10. St. Peter’s Busibi Girls Sec. School 11. Electricity supply to Nangoga village |
| Nangina | 1. Bukhulungu Primary School 2. Nangina Mixed Primary School 3. Wakhungu Primary School 4. Sijowa Secondary School 5. Burudu Primary School |
|  |  |

**MIN.7 FYL NGCDFC/8/05/01/24 – EMERGENCY FUND RE-ALLOCATION**

The emergency fund that was not disbursed from the board Fy 2020/2021 was disbursed. The money was re-allocated to aid the university and colleges vote that had no enough funds.

**MIN.8 FYL NGCDFC/8/05/01/24: REPORTS**

**BURSARY**

The chairperson reported to the main committee that they are still in the process of universities and colleges vetting and allocation of funds to students in various higher learning institutions. The total number of applicants stands at 1563. FAM informed the committee that the available fund of Kshs.4.3m which is a balance from the emergency vote of 2020/2021 is not enough for current universities and colleges.

**FUNDS ALLOCATION - KSH.3,700,000**

The committee was informed of a disbursement by the board of Ksh.3,700,000 meant for construction of a science laboratory at Namunyweda Secondary School. The committee hence authorized the Fund account Manager to transfer the funds to the PMC for project for them to implement the project.

**FUNDS ALLOCATION- KSH. 8,400,000**

The committee was also informed of a disbursement of Ksh.8,400,000 from the board. The committee mandated the Fund Manager to transfer the funds to the following PMCs as per the codelist.

1. Bujwanga Primary School Ksh.3,000,000.00
2. Sigalame High School Ksh.4,000,000.00
3. Sio Port Divisional Hqs. Ksh.1,400,000.00

**BURSARY EDUCATION DAY RESUBMISSION**

The committee was informed that there is need to re-allocate Kshs.1, 216,180 which was meant for education day in 2022/2023FY to Bursary for universities. This was necessitated by the huge number of university applicants in need of bursary support. The re-allocation was proposed by Grace Makokha and seconded by Nathan Mbunga.

**MONITORING AND EVALUATION**

The chairperson reported that the committee visited 23 projects from 27/7/2023 to 2/8/2023. The projects visited are all on going and tree planted in various secondary and primary schools.

Tree seedlings planted

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of project** | **Activity** | **Status** | **Remarks** |
| Nakhasiko primary,  Ganjala primary school, Nyakhobi secondary, Bwangangi primary, Wakhungu secondary,  Sijowa secondary secondary,  St. Mark Bukiri secondary,  Buburi primary  Nabalaki primary  Fr. Martin Ryke primary  Hakati primary  Bumayenga primary  Bumbe primary  Bujwang’a primary  Bujwang’a secondary  Buloma primary  Buduta primary  Namuduru Girls secondary  Nambale RC secondary | Tree planting | The tree seedlings planted in these schools has not been taken care off. Very few seedlings could be seen but were neglected. | Compel the school heads to nurture the remaining few. |
| Nabalaki primary | Tree planting | Empty holes were seen |  |
| Namboboto Boys primary  Bukhwamba primary  Nyakhobi primary school  Nabutuki primary  St. Clare’s Nanderema secondary school  Bunandi primary  Buduta primary | Tree planting | The seedlings are generally doing well  They need weeding | Good work |
| Bumbe primary | Tree planting | Well nurtured tree seedlings, well taken care off | Good work |
| Buloma primary | Administration block | Work on administration block stalled. |  |

**FINDINGS AND GENERAL RECOMMENDATIONS**

The Monitoring and Evaluation committee found out that there is negligence on the side of institutions. Tree seedlings distributed to institutions were not nurtured and were left for the termites to destroy, this calls for proper institutional engagement between the NGCDF and the institutions.

The unfenced institutions are at conflict with the community because domestic animals graze in the school compounds hence hurting the tree seedlings planted. A solution should be found to this issue. Schools should be fenced to protect the property of the institutions.

**MIN.9 FYL NGCDFC 06/01/24 – PROJECT PROPOSAL for JSS**

The committee was informed of the Budget ceiling for the FY 2023/2024 of ksh.**166,593,720.00** by the NGCDF. Members deliberated on the allocation and proposed to fund the following projects. The list of ongoing projects was also presented for prioritisation before considering new projects. Public participation report was also presented to for guidance on priority areas in the constituency and ward balancing. This was proposed by Kelvin Bwire and seconded by Josephine Akello.

The committee was also informed of a grant of ksh.11, 002,783 from the Ministry of Education to fund CBC classrooms within the constituency as a matching fund to the NGCDF allocation. The SCDE guided members through circular from the MOE and the number of projects were proposed separately from the NGCDF Boards’s allocation to reduce the pressure brought by the CBC to schools. This allocation was proposed by Constant Apopo and seconded by Shakina Sophy Ousman.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Project Name** | **Project Activity** | **Original Cost** | **Cummulative Allocation** | **Amount Allocated** | **Current Status** |
| **FUNDING BY NG-CDF COMMITTEE** | | | | | |
| Father Martin Ryke Primary School | Construction to completionof 1No. Classroom. | 1,400,000.00 | - | 1,400,000.00 | New |
| Wakhungu Primary School | Construction to completionof 1No. Classroom. | 1,400,000.00 | - | 1,400,000.00 | New |
| Eugene Masombo Primary School | Construction to completionof 1No. Classroom. | 1,400,000.00 | - | 1,400,000.00 | New |
| Buloma Primary School | Construction to completionof 1No. Classroom. | 1,400,000.00 | - | 1,400,000.00 | New |
| Bunandi Primary School | Construction to completionof 1No. Classroom. | 1,400,000.00 | - | 1,400,000.00 | New |
| Munyanja Primary School | Construction to completionof 1No. Classroom. | 1,400,000.00 | - | 1,400,000.00 | New |
| Buradi Primary School | Construction to completionof 1No. Classroom. | 1,400,000.00 | - | 1,400,000.00 | New |
| Bukeko Primary School | Construction to completionof 1No. Classroom. | 1,400,000.00 | - | 1,400,000.00 | New |
| **Total** |  | **11,200,000.00** |  | **11,200,000.00** |  |
| **FUNDING BY THE MINISTRY OF EDUCATION** | | | | | |
| Busulere Primary School | Construction to completionof 2 No classrooms | 2,800,000.00 | - | 2,800,000.00 |  |
| Wakhungu Primary School | Construction to completionof 1No. Classroom and installation of 10,000 litres water tank. | 1,400,000.00 | - | 1,400,000.00 |  |
| Nyakwaka Primary School | Construction to completionof 2No. classrooms | 2,800,000.00 | - | 2,602,783.00 |  |
| Nambale RC Primary School | Construction to completion of 3No. classrooms | 4,200,000.00 | - | 4,200,000.00 |  |
|  |  | **11,002,783.00** |  | **11,002,783.00** |  |

The committee wishes to clarify the following:

* + - 1. Moody Awori Primary School (Additional funds for the construction to completion of 1 storey building comprising of 16No. classrooms). This was erroneously omitted from the ongoing report.
      2. Buloma Primary School- Funds for implementing the project were received after the end of the financial year and disbursed to the PMC but the PMC had requested for change of design (administration block comprising of 5no. spacious Offices - headteacher’s office, deputy head teacher’s office, secretary, store and a staffroom). This will hence lead to change in cost to Ksh.2,100,000.
      3. Ganjala Primary School approx. cost ksh.22, 000,000- Construction of a 2storey building comprising of an administration block (Principal’s office, Secretary’s office and Bursar's office) and 6no. Classrooms up to erection of ground floor pillars: site clearance, excavation works, foundation works, substructure works, laying of ground floor slab and erection of pillars. The NGCDFC commits to allocate the balance of ksh.15, 000,000 in the next 2 financial i.e Kshs.7, 500,000 in 2024/25 and 7,500,000 in 2025/26.
      4. Nyakhobi Secondary school- The school was allocated Kshs.2,000,000 in 2021/22 financial year for the construction of two classrooms. The Committee will reallocate the funds to construction of the tuition block once the request is approved by the Board.
      5. NGCDFC further commits itself to pay the entire balance of the project Kshs.2,350,730 in 2024/2025 financial year. The committee wishes to clarify that the project has so far received ksh.2, 600,000 to date.
      6. Sifuyo Primary school **(Kshs. 1,800,000)** - The CDFC deliberated on the request from Sifuyo primary school PMC on the need for demolition of the proposed renovation of 4No classrooms since it would be uneconomic to renovate as it was very dilapidated beyond repair hence would require more funds to renovate. After deliberations, the committee allowed the management to halt the implementation of the renovation as it seeks authority for change of activity from renovation of 4No classrooms to construction of 3No classrooms by committing to allocate additional Kshs.2, 400,000 in the 2023/2024FY budget proposal for completion.
      7. Bujwanga Primary school (Kshs. 5,500,000)- The CDFC wishes to clarify that Bujwanga primary School ( Construction to completion of one storey tuition block comprising of 8 classrooms was fully funded by NG-CDF Funyula whose BQ did not factor in ramp and terrazzo floor finishes. Due to need to cater for PWDs, the committee deliberated and agreed to budget for a ramp and also terrazzo floor finish for durability of the floors as a new and independent project.
      8. Samia Resource Centre- The Committee noted the economic importance of this project as it is aligned with the President’s agenda on providing employment to the many unemployed youth and business development to the community. It commits to fund the balance of the project cost in the next two financial years 2024/3025 and 2025/2026 allocating Kshs.25,522,892 in each financial year. Once the project is complete a management committee will be formed to assist in the operation of the day today activities.
      9. St. Stephens Bujwanga Mixed Day Secondary School – The Chairman brought to the attention of the committee that the above-mentioned project was first funded Kshs.9,500,000 in 2021/22 financial year. Disbursement of the funds from the Board delayed and therefore the committee did not budget for the project in 2022/23 financial year. The NG-CDFC has allocated Kshs.7, 000,000 in this financial year leaving a balance of Kshs.1,499,994. The committee will allocate that balance in 2024/25 financial year to ensure completion.

Thereafter, following the liberations and taking into account the constituency allocation and the needs of the community, the committee members approved the budget presented by the manager as outlined below:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Funyula National Government Constituency Development Fund** | | | | | | | |
| **Projects Proposal 2023/2024 Financial Year** | | | | | | | |
| **S/NO** | **PROJECT NAME** | **PROJECT NUMBER** | **ORIGINAL AMOUNT** | **CUMMULATIVE ALLOCATION** | **ACTIVITY** | **AMOUNT ALLOCATED** | **STATUS** |
| **ADMINISTRATION** | | | | | | | |
| **1** | Contractual Employees | 4-040-230-2110201-100-2023/2024-001 | 3,363,960 | \_ | Payment of staff salary for 10 Contractual Employees. | 3,363,960.00 | New |
| **2** | NSSF | 4-040-230-2110201-100-2023/2024-002 | 259,200.00 | \_ | Payment of NSSF Deductions for 10 Contractual Employees. | 259,200.00 | New |
| **3** | NHIF | 4-040-230-2110201-100-2023/2024-003 | 103,200.00 | \_ | Payment of NHIF Deductions for 10 Contractual Employees. | 103,200.00 | New |
| **4** | Gratuity -Contractual Employees | 4-040-230-2110201-100-2023/2024-004 | 1,075,080.00 | \_ | Payment of gratuity to 10 No contractual NGCDFC staff. | 1,075,080.00 | New |
| **5** | Casual Labour and Internship | 4-040-230-2110202-100-2023/2024-005 | 180,000.00 | - | Payment of staff basic wages for 3 Interns. | 180,000.00 | New |
| **6** | Housing Levy | 4-040-230-2110201-100-2023/2024-006 | 104,040.00 | - | Payment of monthly housing levy deduction | 104,040.00 |  |
|  | **SUB-TOTAL** |  |  |  |  | **5,085,480.00** |  |
|  | | | | | | | |
| **NG-CDF COMMITTEE EXPENSES** | | |  |  |  |  |  |
| **1** | Committee Expenses | 4-040-230-2210811-100-2023/2024-001 | 624,000.00 | \_ | Payment of NG-CDFC sitting allowances, transport and conferences. | 624,000.00 | New |
| **2** | Other Committee Expenses | 4-040-230-2210811-100-2023/2024-001 | 112,500.00 | \_ | Payment of other NG-CDFC committee allowances | 112,500.00 | New |
| **SUB-TOTAL** | |  |  |  |  | **736,500.00** |  |
| **ADMIN GOODS AND SERVICES** | | |  |  |  |  |  |
| **1** | Courier and postal services | 4-040-230-2210203-100-2023/2024-001 | 80,000.00 | \_ | Payment of courier and postal services | 80,000.00 | New |
| **2** | Electricity | 4-040-230-2210101-100-2023/2024-002 | 120,000.00 | \_ | Payment of Electricity charges | 120,000.00 | New |
| **3** | General Office Supply and Stationery | 4-040-230-2211101-100-2023/2024-003 | 639,028.00 | \_ | Purchase of General Office Supplies(papers, pencils, forms and small office equipment) | 639,028.00 | New |
| **4** | Motor Vehicle Maintenance Expenses | 4-040-230-2212101-100-2023/2024-004 | 400,000.00 | \_ | Payment of Maintenance expenses for the NGCDF motor vehicle GKA 351S | 400,000.00 | New |
| **5** | Maintenance for Office Equipment | 4-040-230-2220202-100-2023/2024-005 | 50,000.00 | \_ | Payment of maintenance expenses for NGCDF Office Furniture. | 50,000.00 | New |
| **6** | Motor Vehicle Insurance | 4-040-230-2210904-100-2023/2024-006 | 150,000.00 | \_ | Payment of Insurance cover for NGCDF vehicle GKA 351S | 150,000.00 | New |
| **7** | Production and printing of Training Materials | 4-040-230-2210703-100-2023/2024-007 | 57,000.00 | \_ | Payment of Production and Printing of Training Materials | 57,000.00 | New |
| **8** | Publishing and Printing Services | 4-040-230-2210502-100-2023/2024-008 | 50,000.00 | \_ | Payment of Publishing and Printing Services | 50,000.00 | New |
| **9** | Refined Fuels and Lubricants | 4-040-230-2211201-100-2023/2024-009 | 505,300.00 | \_ | Purchase of Refined Fuels and Lubricants for GK vehicle | 505,300.00 | New |
| **10** | Sanitary and Cleaning Materials, Supplies and Services | 4-040-230-2211103-100-2023/2024-010 | 50,000.00 | \_ | Purchase of Sanitary and Cleaning Materials, supplies and Services | 50,000.00 | New |
| **11** | Subscriptions to Newspapers, Magazines and Periodicals | 4-040-230-2210503-100-2023/2024-011 | 30,000.00 | \_ | Payment of subscriptions to Newspapers, Magazines and Periodicals | 30,000.00 | New |
| **12** | Supplies and Accessories for Computer and Printers | 4-040-230-2211102-100-2023/2024-012 | 100,000.00 | \_ | Purchase of supplies and accessories for computers and printers | 100,000.00 | New |
| **13** | Telephone ,telex, facsimile andmobile phone services | 4-040-230-2210201-100-2023/2024-013 | 480,000.00 | \_ | Payment of telephone expenses | 480,000.00 | New |
| **14** | Water and sewerage charges | 4-040-230-2210201-100-2023/2024-014 | 26,230.00 | \_ | Payment of water and sewerage charges | 26,230.00 | New |
| **15** | Catering services | 4-040-230-2110801-100-2023/2024-015 | 100,000.00 | \_ | Payment of catering services (reception) accommodation, gifts, food and drinks and office tea | 100,000.00 | New |
| **16** | Bank Service Commission and Charges | 4-040-230-2211301-100-2023/2024-016 | 120,000.00 |  | payment of Bank Service commission and Charges | 120,000.00 | New |
| **SUB – TOTAL** | | | | | | **2,957,558.00** |  |
| **TRAVELLING AND ACCOMMODATION EXPENSES** | | | | | | | |
| **1** | Daily subsistence Allowances | 4-040-230-2210303-100-2023/2024-01 | 300,000.00 | \_ | Payment of Daily Subsistence | 300,000.00 | New |
| **2** | Travelling Allowances on training | 4-040-230-2210303-100-2023/2024-02 | 340,000.00 | \_ | Payment of transport allowances. | 340,000.00 | New |
| **3** | Hire of transport | 4-040-230-2210303-100-2023/2024-03 | 50,000.00 | \_ | Payment of hire of transport expenses | 50,000.00 | New |
|  | **SUB-TOTAL** |  |  |  |  | **690,000.00** |  |
|  | **SUB-TOTAL ADMNISTRATION** | |  |  |  | **9,469,538.00** |  |
| **MONITORING AND EVALUATION GOODS ANA SERVICES** | | | | | | | |
| **1** | Telephone, telex fascmile and mobile phone services | 4-040-230-2210201-111-2023/2024-01 | 30,000.00 | \_ | Payment of telephone expenses | 30,000.00 | New |
| **2** | Advertising, awareness and publicity Campaigns | 4-040-230-2210504-111-2023/2024-02 | 75,000.00 |  | Payment for advertising, publicity and awareness campaigns | 75,000.00 | New |
| **3** | Remuneration of instructors and contract-based training services | 4-040-230-2210702-111-2023/2024-03 | 90,000.00 | \_ | Payment of instructors and contract-based training services | 90,000.00 | New |
| **4** | Production and Printing of Training materials | 4-040-230-2210703-111-2023/2024-04 | 50,000.00 |  | payment of production and printing of training materials | 50,000.00 | New |
| **5** | Hire of training facilities and equipment | 4-040-230-2210704-111-2023/2024-05 | 50,000.00 | \_ | Hire of training facilities and equipment | 50,000.00 | New |
| **6** | Catering services | 4-040-230-2110801-111-2023/2024-06 | 120,000.00 | \_ | Payment of catering services (reception) accommodation, gifts, food and drinks and office tea | 120,000.00 | New |
| **7** | NGCDFC allowances | 4-040-230-2210811-111-2023/2024-07 | 600,000.00 | \_ | Payment of NGCDFC sitting allowances. | 600,000.00 | New |
| **8** | General office supplies | 4-040-230-2211101-111-2023/2024-08 | 1,129,769.00 | \_ | Purchase of general office supplies ( papers, pencils, forms, small office equipment) | 1,129,769.00 | New |
| **9** | Refined fuel and lubricants for transport | 4-040-230-2211201-111-2023/2024-09 | 300,000.00 | \_ | Purchase of Refined fuel and lubricants for NGCDFC motor vehicle | 300,000.00 | New |
| **10** | Maintenance expenses –motor vehicle | 4-040-230-2220101-111-2023/2024-10 | 480,000.00 | \_ | Payment of maintenance expenses for NGCDFC motor vehicle. | 480,000.00 | New |
|  | **SUB-TOTAL** |  |  |  |  | **2,924,769.00** |  |
|  | **MONITORING AND EVALUATION TRAINING /CAPACITY BUILDING** | | | | | | |
| **1** | Travelling cost (airline, bus, railway, mileage allowances) | 4-040-230-2210310-111-2023/2024-01 | 50,000.00 |  | Payment of travelling expenses | 50,000.00 | New |
| **2** | Accommodation –domestic travel | 4-040-230-2210302-111-2023/2024-02 | 100,000.00 | \_ | Payment of accommodation on domestic travel | 100,000.00 | New |
| **3** | Daily subsistence allowances | 4-040-230-2210403-111-2023/2024-03 | 360,000.00 | \_ | Payment of daily subsistence allowances | 360,000.00 | New |
| **4** | Hire of transport | 4-040-230-2210604-111-2023/2024-04 | 50,000.00 | \_ | Payment of hire of transport | 50,000.00 | New |
| **5** | Travelling allowances on training | 4-040-230-2210701-111-2023/2024-05 | 650,000.00 | \_ | Payment of travelling allowances. | 650,000.00 | New |
| **6** | Accommodation Allowances | 4-040-230-2210710-111-2023/2024-06 | 300,000.00 | \_ | Payment of Accommodation Allowances of NGCDFC, national government officers and PMC.. | 500,000.00 | New |
|  | **SUB-TOTAL TRAINING /CAPACITY BUILDING** | | | |  | **1,710,000.00** |  |
|  | **SUB-TOTAL M&E** | | | |  | **4,634,769.00** |  |
| **TALENT DEVELOPMENT ACTIVITIES/** | | **.** | | |  |  |  |
| **2** | Funyula NG-CDF Talent Development | 4-040-230-2640509-112-2023/2024-001 | 3,156,513.000 | **-** | Carry out grass root sensitization of sports education within 4 wards; hire of tents, chairs, public address, hall, purchase of refreshments and payment of allowances | 3,156,513.00 | New |
| **SUB – TALENT DEVELOPMENT ACTIVITIES** | |  |  | \_ |  | **3,156,513.00** |  |
| **BURSARY** | |  |  |  |  |  |  |
| **1** | Bursary Secondary Schools | 4-040-230-2640101-103-2023/2024-001 | 40,038,970.00 |  | Payment of bursary to needy students in secondary schools | 40,038,970.00 | New |
| **2** | Bursary Tertiary Institutions | 4-040-230-2640102-103-2023/2024-002 | 9,100,000.00 | \_ | Payment of bursary to needy students in Tertiary Institutions | 9,100,000.00 | New |
| **3** | Education Day | 4-040-230-2640101-103-2023/2024-003 | 2,500,000.00 |  | Organizing and facilitating Education Day in the Sub-County, hire of tents, chairs, public address, printing of 1,000 educational performance booklets, refreshments, hire of transport for both teachers and students, purchase of 100 trophies, gifts and printing of certificates, and lunch for participants (SCDE, head teachers, principals, teachers, parents, CDFC members & staff, students and pupils) | 2,500,000.00 | New |
| **4** | Social Security-NHIF | 4-040-230-2710203-103-2023/2024-006 | 3,600,000.00 |  | Provision of annual medical insurance cover for 600 people from vulnerable families including Orphans and Vulnerable Children (OVCs), poor older persons, Persons with Disabilities (PWDs) and destitute families in partnership with NHIF as shall be identified within the Constituency. | 3,600,000.00 | New |
| **SUB-TOTAL BURSARY** | |  |  |  |  | **55,238,970.00** |  |
|  | | | | | | | |
| **EMERGENCY** | |  |  |  |  |  |  |
| **1** | Emergency | 4-040-230-2640204-101-2023/2024-001 | 8,768,091.00 |  | To cater for any unforeseen occurrences in the constituency during the financial year | 8,768,091.00 | New |
| **SUB – TOTAL EMERGENCY** | |  |  |  |  | **8,768,091.00** |  |
| **EDUCATION (2630209)** | |  |  |  |  |  |  |
| **1** | Moody Awori Primary School | 4-040-230-2630209-104-2023/2024-001 | 36,000,000.00 | 8,000,000.00. | Additional funds for the completion of construction of a storey building comprising of 16No. classrooms (RC frame\_ columns and beams, walling of 1st floor and Roofing) | 7,822,371.00 | On-going |
| **2** | Moody Awori Primary School | 4-040-230-2630209-104-2023/2024-002 | 6,000,000.00 |  | Drilling of borehole @Kshs.2,500,000, Equipping it with hybrid solar pumping system Kshs.2,189,000, Purchase and installation of 2No 10,000 litres water tank at Kshs. 200,000,fencing of 0.25 acres with treated cider pole and barbed wire @Kshs.300,000 and pipping extension @Ksh.811,000 | 6,000,000.00 | New |
| **3** | Buloma Primary School | 4-040-230-2630209-104-2023/2024-003 | 2,200,000.00 | 1,100,000.00 | Additional funds for the completion of construction of a modern administration block comprising of 5no. Offices (headteacher’s office, deputy head teacher’s office, secretary, store and a staffroom): Fitting of windows and doors, plastering, tiling and painting. | 1,100,000.00 | On-going |
| **4** | Ganjala Primary School | 4-040-230-2630209-104-2023/2024-004 | 22,000,000.00 | - | Construction of a 1 NO storey building comprising of an administration block (Principal’s office, Secretary’s office and Bursar's office) and 6no. Classrooms up to erection of ground floor pillars: site clearance, excavation works, foundation works, substructure works, laying of ground floor slab and erection of pillars. | 7,000,000.00 | New |
| **5** | Busembe Primary School | 4-040-230-2630209-104-2023/2024-005 | 3,500,000.00 | - | Drilling of borehole @Kshs.1,200,000, Equipping it with hybrid solar pumping system Kshs.1,589,000, Purchase and installation of a 10,000 litres water tank at Kshs. 100,000,fencing of 0.25 acres with treated cider pole and barbed wire @Kshs.300,000 and pipping extension @Ksh.311,000 | 3,500,000.00 | New |
| **6** | Busijo Integrated Primary School | 4-040-230-2630209-104-2023/2024-006 | 2,979,870.00 |  | Renovation to completion of 5No. Classrooms: Re-roofing, fitting of doors and windows, flooring using terrazzo, plastering and painting. | 2,979,870.00 | New |
| **7** | Bunjwan'ga primary School | 4-040-230-2630209-104-2023/2024-007 | 5,500,000.00 |  | Construction to completion of RC ramp and flooring using terrazzo to the 8No. classrooms (storey building) | 5,500,000.00 | New |
| **8** | Nandereka Primary School | 4-040-230-2630209-104-2023/2024-011 | 3,060,000.00 | - | Renovation of 5No. Classrooms to completion; Re-roofing with 28-gauge pre-painted iron sheets, fitting of doors and windows, plastering and painting of the walls, RC ring beam, walling above the ring beam and flooring with terrazzo finish. | 3,060,000.00 | New |
| **9** | St. Catherine Nangina Girls Boarding Primary School | 4-040-230-2630209-104-2023/2024-012 | 1,760,000.00 | - | Renovation to completion of 8No. Classrooms: flooring using terrazzo and painting. | 1,760,000.00 | New |
| **10** | Mukonjo Primary School | 4-040-230-2630209-104-2023/2024-014 | 1,982,783.00 | - | Renovation to completion of 5No. Classrooms and an Administration block. Re-roofing with 28 gauges pre-painted iron sheets, fitting of doors and windows, plastering and painting of the walls, walling above the ring beam, flooring with terrazzo finish. | 1,982,783.00 | New |
| **11** | Sifuyo Primary School | 4-040-230-2630209-104-2023/2024-010 | 2,400,000.00 | - | Construction to completion of 3No. classrooms | 2,400,000.00 | New |
| **12** | Nyakhobi Primary School | 4-040-230-2630209-104-2023/2024-012 | 509,800.00 | - | Renovation to completion of 2No. classrooms: re-painting and flooring using terrazzo  **.** | 509,800.00 | New |
| **13** | Sibinga Primary School | 4-040-230-2630209-104-2023/2024-013 | 509,800.00 | - | Renovation to completion of 2No. classrooms: re-painting and flooring using terrazzo | 509,800.00 | New |
| **14** | Nabuganda Primary School | 4-040-230-2630209-104-2023/2024-014 | 247,000.00 | - | .  Renovation to completion of 1No. classroom: re-painting and flooring using terrazzo | 247,000.00 | New |
| **SUB – TOTAL PRIMARY PROJECTS** | | |  |  |  | **44,371,624.00** |  |
| **EDUCATION SECONDARY (2630210)** | | |  |  |  |  |  |
| **1** | Nyakhobi Secondary School | 4-040-230-2630210-104-2023/2024/001 | 10,350,730.00 | 2,600,000.00 | Additional funds for the completion of construction of a tuition block ground floor comprising of 4no. Classrooms and ablution block (Co-funding with BOM): walling, doors and window fittings and plastering. | 3,400,000.00 | On-going |
| **2** | St. Cecilia Nangina Girls High School  . | 4-040-230-2640510-110-2023/2024-001 | 2,000,000.00 |  | Construction to completion of a 10 door Ablution Block with 2 chambers to accommodate Persons with Disabilities: Substructure, walling, ring beam, roof construction with pre-painted 28g iron sheets, plastering, painting and mechanical works. | 2,000,000.00 |  |
| **3** | St. Mark Bukiri Secondary School | 4-040-230-2630210-104-2023/2024/002 | **8,000,000.00** | - | Funds for Construction to completion of 240 Capacity Dormitory co-funding with BOM; Foundation, walling and roofing started by the school/BOM. Remaining activities by CDF: doors and windows fitting, plastering and terrazzo floor finish. | 3,000,000.00 | New |
| **4** | St. Stephens Bujwanga Mixed Day Secondary School | 4-040-230-2630210-104-2023/2024/003 | 17,999,994.00 | 9,500,000.00 | Additional funds for the  construction of a storey tuition block comprising of 8No classrooms. 1st floor Walling, roofing, fitting of doors and windows, electrical works and plastering. | 7,000,000.00  . | On-going |
| **SUB-TOTAL SEC. PROJECTS** | |  |  |  |  | **15,400,000.00** |  |
| **SECURITY** | |  |  |  |  |  |  |
| **1** | Samia ICT Hub | 4-040-230-2640507-113-2023/2024-001 | 65,000,000.00 | **-** | Construction of a one-storey multi-purpose building incorporating Jitume Centre, reception, creative hub, learning center, server room, board room, 3No. ablution block, **(phase 1); Substructure** works, excavations, foundation walling, column base, column, hardcore filling, casting at ground slab, superstructure walling and erection of columns | 13,954,215.00 | **New** |
| **SUB-TOTAL ICT HUB** | | |  |  |  | **13,954,215.00** |  |
|  | | |  |  |  |  |  |
| **CLIMATE CHANGE MITIGATION PROJECTS** | | | | | |  |  |
| **1** | Mugasa Primary School | 4-040-230-2640510-110-2023/2024-001 | 100,000.00 | - | Purchase, delivery and planting of assorted 400 tree seedlings @ Kshs.200 and Transport cost at Kshs.20,000 | 100,000.00 | **New** |
| **2** | Bukhulungu Primary School | 4-040-230-2640510-110-2023/2024-002 | 100,000.00 | - | Purchase, delivery and planting of assorted 400 tree seedlings @ Kshs.200 and Transport cost at Kshs.20,000 | 100,000.00 | **New** |
| **3** | Busembe Primary School | 4-040-230-2640510-110-2023/2024-003 | 100,000.00 | - | Purchase, delivery and planting of assorted 400 tree seedlings @ Kshs.200 and Transport cost at Kshs.20,000 | 100,000.00 | **New** |
| **4** | Hakati Primary School | 4-040-230-2640510-110-2023/2024-004 | 100,000.00 | - | Purchase, delivery and planting of assorted 400 tree seedlings @ Kshs.200 and Transport cost at Kshs.20,000 | 100,000.00 | **New** |
| **SUB-TOTAL CLIMATE CHANGE** | | |  |  |  | **400,000.00** |  |
| **MINISTRY OF EDUCATION JUNIOR SEC.SCHOOL CLASSROOMS** | | |  | | |  |  |
| **1** | Nambale RC Junior Secondary School | 4-040-230-2630209-104-2023/2024-017 | 4,200,000.00 | - | Construction to completion of 3No. classrooms. | 4,200,000.00 | New |
| **2** | Busulere Junior Secondary School | 4-040-230-2630209-104-2023/2024-008 | 2,800,000.00 | - | Construction to completion of 2 No classrooms | 2,800,000.00 | New |
| **3** | Wakhungu Junior Secondary School | 4-040-230-2630209-104-2023/2024-009 | 1,400,000.00 | - | Construction to completion of 1No. Classroom. | 1,400,000.00 | New |
| **4** | Nyakwaka Junior Secondary School | 4-040-230-2630209-104-2023/2024-011 | 2,602,783.00 | - | Construction to completion of 2No. classrooms | 2,602,783.00 | New |
| **SUB – TOTAL JUNIOR SECONDARY- MOE** | | |  |  |  | **11,002,783.00** |  |
| **JUNIOR SECONDARY CLASSROOMS-FUNYULA NG-CDF** | | |  | | |  |  |
| **1** | Father Martin Ryke Junior Sec. School | 4-040-230-2630210-104-2023/2024-019 | 1,400,000.00 |  | Construction to completion of 1No. Classroom. | 1,400,000.00 | New |
| **2** | Wakhungu Junior Sec. School | 4-040-230-2630210-104-2023/2024-020 | 1,400,000.00 |  | Construction to completion of 1No. Classroom. | 1,400,000.00 | New |
| **3** | Eugene Masombo Junior Sec. School | 4-040-230-2630210-104-2023/2024-021 | 1,400,000.00 |  | Construction to completion of 1No. Classroom. | 1,400,000.00 | New |
| **4** | Buloma Junior Sec. School | 4-040-230-2630210-104-2023/2024-022 | 1,400,000.00 |  | Construction to completion of 1No. Classroom. | 1,400,000.00 | New |
| **5** | Bunandi Junior Sec. School | 4-040-230-2630210-104-2023/2024-023 | 1,400,000.00 |  | Construction to completion of 1No. Classroom. | 1,400,000.00 | New |
| **6** | Munyanja Junior Sec. School | 4-040-230-2630210-104-2023/2024-024 | 1,400,000.00 |  | Construction to completion of 1No. Classroom. | 1,400,000.00 | New |
| **7** | Buradi Junior Sec. School | 4-040-230-2630210-104-2023/2024-025 | 1,400,000.00 |  | Construction to completion of 1No. Classroom. | 1,400,000.00 | New |
| **8** | Bukeko Junior Sec. School | 4-040-230-2630210-104-2023/2024-026 | 1,400,000.00 |  | Construction to completion of 1No. Classroom. | 1,400,000.00 | New |
| **SUB – TOTAL JUNIOR SEC. SCHOOL CLASSES-FUNYULA NG- CDF** | | | | | | **11,200,000.00** |  |
| **GRAND TOTAL** | | |  |  |  | **166,593,720.00** |  |
| **FINAL BUDGET INCLUSIVE OF M.O.E** | | | | |  | **177,596,503.00** |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  | **Summary** |  |  |
|  |  |  |  |  | Original Budget | 166,593,720.00 |  |
|  |  |  |  |  | M.O.E Budget | 11,002,783.00 |  |
|  |  |  |  |  | Final Budget | **177,596,503.00** |  |

**MIN.10 FYL NGCDFC/8/05/01/24 – PROJECT CHANGE OF ACTIVITIES**

Buloma Primary School (Construction of Administration Block **2021/2022FY-Kshs.1, 100,000**): The committee discussed the request from school management on the design previously approved. It was noted that it was too small and not spacious for use by both teachers and administration. The committee agreed to the change of design and cost estimate from public works for a modern Administration block for and decided to increase the capacity from three offices (Head teacher, Deputy and reception) to a capacity of 5 spacious offices (head teacher, deputy head teacher, senior teacher, receptionist and staffroom) hence raising the cost from Kshs.1, 100,000 previous approved to Kshs.2, 100,000. This necessitated an additional Kshs.1, 000,000 in the 2023/2024FY budget.

Sifuyo Primary School **(2022/2023FY- Kshs.1, 800,000)**. The school management requested for construction of 3No classrooms after the proposed block for renovation was found to be very dilapidated beyond repair hence would require more funds to renovate. After deliberations, the committee allowed the management to demolish the block and start constructing 3No classrooms by utilising the Kshs.1, 800,000 on the PMC account and committed to allocate Kshs.2, 400,000 in the 2023/2024FY budget proposal for completion.

Busijo Integrated Primary School (Construction of 1No classroom 2022/2023FY- Kshs.1, 400,000. The committee was informed of a request by the school management of the need for renovation of 7No classroom block instead of construction of 1No classroom previously approved as it would provide more learning space. It was therefore agreed that the PMC proceeds with the renovation by utilising the Kshs.1, 400,000 on the account as the balance of Kshs.4, 379,870 would be factored in the 2023/2024FY budget proposal.

Bujwanga Primary School

The committee noted the concern from the NGCDF Board of excess allocation Kshs. 157,600.00 which was added as a variance in the floor finishes of the ground floor yet the quantities and subsequent cost of measured works were exactly the same as those priced in the BQ. The committee therefore committed to omit this amountfrom the final sum and payments to the contractor. The same will be debited back to the main NGCDFC, Funyula main account after closure of the project and request for reallocation made to the NGCDF Board.

**MIN.11 FYL NGCDFC/8/05/01/24– NHIF**

The committee approved Kshs.3, 600,000/= million for the 600 elderly beneficiaries of the social security (NHIF cover).

**MIN.12 FYL NGCDFC/8/05/01/24: PRESENTATION OF THE BUDGET FOR ADMINISTRATION AND MONITORING & EVALUATION**

The Fund Account Manager informed members of the various statutory ceilings as provided for in the act and as guided by the Board.

**ADMINISTRATION/RECURRENT**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **EXPENDITURE ITEMS** |  |  |  |  |  |
| **Item** | **Description** | **Scale** | **Number** | **Rate** | **Total Amount pm** | **Total Amount pa** |
|  | **Contractual Employees** |  |  |  |  |  |
|  | Accounts Assistant | CSG 11 | 1 | 38,500 | 38,500 | 462,000 |
|  | Project cordinator | CSG 12 | 1 | 42,000 | 42,000 | 504,000 |
|  | Clerk of Works | CSG 11 | 1 | 36,000 | 36,000 | 432,000 |
|  | Secretary | CSG 13 | 1 | 30,000 | 30,000 | 360,000 |
|  | Security Personell | CSG 14 | 1 | 20,000 | 20,000 | 240,000 |
|  | Procurement/Records | CSG 13 | 1 | 30,000 | 30,000 | 360,000 |
|  | Social Welfare | CSG 13 | 1 | 30,000 | 30,000 | 360,000 |
|  | Driver | CSG 14 | 1 | 22,500 | 22,500 | 270,000 |
|  | Cleaner | CSG 14 | 1 | 20,000 | 20,000 | 240,000 |
|  | Cleaner | CSG 14 | 1 | 20,000 | 20,000 | 240,000 |
| **Sub Total** | | | **10** | **289,000** | **289,000** | **3,468,000** |
|  | Casual Labour and Internship |  | 3 | 10,000 | 30,000 | 180,000 |
| **Sub Total** | | | **3** | **10,000** | **30,000** | **180,000** |
|  | **NHIF** |  |  |  |  |  |
|  | Accounts Assistant | CSG 11 | 1 | 950 | 950 | 11,400 |
|  | Project cordinator | CSG 12 | 1 | 1,000 | 1,000 | 12,000 |
|  | Clerk of Works | CSG 11 | 1 | 950 | 950 | 11,400 |
|  | Secretary | CSG 13 | 1 | 900 | 900 | 10,800 |
|  | Security Personell | CSG 14 | 1 | 750 | 750 | 9,000 |
|  | Procurement/Records | CSG 13 | 1 | 900 | 900 | 10,800 |
|  | Social Welfare | CSG 13 | 1 | 900 | 900 | 10,800 |
|  | Driver | CSG 14 | 1 | 750 | 750 | 9,000 |
|  | Cleaner | CSG 14 | 1 | 750 | 750 | 9,000 |
|  | Cleaner | CSG 14 | 1 | 750 | 750 | 9,000 |
| **Sub Total** | | | **10** | **8600** | **8600** | **103,200** |
|  | **Gratuity-Contractual Employees** | | |  |  |  |
|  | Accounts Assistant | CSG 11 | 1 | 11,935 | 11,935 | 143,220 |
|  | Project cordinator | CSG 12 | 1 | 13,020 | 13,020 | 156,240 |
|  | Clerk of Works | CSG 11 | 1 | 11,160 | 11,160 | 133,920 |
|  | Secretary | CSG 13 | 1 | 9,300 | 9,300 | 111,600 |
|  | Security Personell | CSG 14 | 1 | 6,200 | 6,200 | 74,400 |
|  | Procurement/Records | CSG 13 | 1 | 9,300 | 9,300 | 111,600 |
|  | Social Welfare | CSG 13 | 1 | 9,300 | 9,300 | 111,600 |
|  | Driver | CSG 14 | 1 | 6,975 | 6,975 | 83,700 |
|  | Cleaner | CSG 14 | 1 | 6,200 | 6,200 | 74,400 |
|  | Cleaner | CSG 14 | 1 | 6,200 | 6,200 | 74,400 |
| **Sub Total** | | | **10** | **89,590** | **89,590** | **1,075,080** |
|  | **Employer Contribution to NSSF** | |  |  |  |  |
|  | Accounts Assistant | CSG 11 | 1 | 1,080 | 1,080 | 12,960 |
|  | Project cordinator | CSG 12 | 1 | 1,080 | 1,080 | 12,960 |
|  | Clerk of Works | CSG 11 | 1 | 1,080 | 1,080 | 12,960 |
|  | Secretary | CSG 13 | 1 | 1,080 | 1,080 | 12,960 |
|  | Security Personell | CSG 14 | 1 | 1,080 | 1,080 | 12,960 |
|  | Procurement/Records | CSG 13 | 1 | 1,080 | 1,080 | 12,960 |
|  | Social Welfare | CSG 13 | 1 | 1,080 | 1,080 | 12,960 |
|  | Driver | CSG 14 | 1 | 1,080 | 1,080 | 12,960 |
|  | Cleaner | CSG 14 | 1 | 1,080 | 1,080 | 12,960 |
|  | Cleaner | CSG 14 | 1 | 1,080 | 1,080 | 12,960 |
| **Sub Total** | | | **10** | **10,800** | **10,800** | **129,600** |
|  | **Employer Contribution to Housing levy** | | | | |  |
|  | Accounts Assistant | CSG 11 | 1 | 578 | 578 | 6,930 |
|  | Project cordinator | CSG 12 | 1 | 630 | 630 | 7,560 |
|  | Clerk of Works | CSG 11 | 1 | 540 | 540 | 6,480 |
|  | Secretary | CSG 13 | 1 | 450 | 450 | 5,400 |
|  | Security Personell | CSG 14 | 1 | 300 | 300 | 3,600 |
|  | Procurement/Records | CSG 13 | 1 | 450 | 450 | 5,400 |
|  | Social Welfare | CSG 13 | 1 | 450 | 450 | 5,400 |
|  | Driver | CSG 14 | 1 | 338 | 338 | 4,050 |
|  | Cleaner | CSG 14 | 1 | 300 | 300 | 3,600 |
|  | Cleaner | CSG 14 | 1 | 300 | 300 | 3,600 |
| **Sub Total** | | | 10 | **4,335** | **4,335** | **52,020** |
|  | **USE OF GOODS AND SERVICES** | | |  |  |  |
|  | **Utilities, Supplies and Services** | |  |  |  |  |
|  | Electricity |  | 12 | 10,000 | 10,000 | 120,000 |
|  | Water & Sewerage Charges |  | 12 |  | 2,186.00 | 26,230 |
|  | **Communication, Supplies and Services** | |  |  |  |  |
|  | Telephone, Telex, Facsmile and Mobile Phone Service |  | 8 | 5,000 | 40,000 | 480,000 |
|  | Courier and Postal Services |  | 8 | 1,000 | 8,000 | 80,000 |
|  | **Domestic Travel and Subsistence & Other Transport Costs** | |  |  |  |  |
|  | Travel Costs (Airlines, Bus, Railway, Mileage Allowances, etc.) | Persons | 10 | 17,000 | 170,000 | 340,000 |
|  | Daily Subsistence Allowance | Persons | 12 | 2,500 | 30,000 | 300,000 |
|  | **Printing, Advertising and Information Supplies & Services** | | |  |  |  |
|  | Publishing and Printing Services |  | 1 | 107,000 | 107,000 | 107,000 |
|  | Subscriptions to Newspapers, Magazines and Periodicals |  | 10 | 300 | 3,000 | 30,000 |
|  | Hire of Transport |  |  |  |  | 50,000 |
|  | **Hospitality Supplies and Services** | |  |  |  |  |
|  | Catering Services (Receptions), Accommodation, Gifts, Food and Drinks |  | 10 | 1,000.00 | 10,000.00 | 100,000 |
| **Sub Total** | | |  |  |  |  |
|  | **Commitee Expenses** |  |  |  |  |  |
|  | Other Commitee Expenses | Members | 9 | 2,500 | 22,500 | 112,500 |
| Chair | 1 |  |  |  |
|  | NGCDFC Allowance | Members | 9 | 5,000 | 45,000 | 540,000 |
| Chair | 1 | 7,000 | 7,000 | 84,000 |
| **Sub Total** | | |  |  |  |  |
|  | General Office Supplies (Papers, Pencils, Forms, Small Office Equipment etc.) |  | 12 | 59,717 | 59,717 | 639,028 |
|  | Supplies and Accessories for Computers and Printers |  | 10 | 1,000 | 10,000 | 100,000 |
|  | Sanitary and Cleaning Materials, Supplies and Services |  | 10 | 500 | 5,000 | 50,000 |
|  | **Fuel , Oil & Lubricants** | |  |  |  |  |
|  | Refined Fuels and Lubricants for Transport |  | 4 | 126,325 | 126,325 | 505,300 |
|  | **Other Operating Expenses** | |  |  |  |  |
|  | Bank Service Commission and Charges |  | 12 | 500 | 10,000 | 120,000 |
|  | **Routine Maintenance - Vehicles and Other Transport Equipment** | | |  |  |  |
|  | Maintenance Expenses - Motor Vehicles |  | 10 | 40,000 | 40,000 | 400,000 |
|  | **Routine Maintenance - Other Assets** | | |  |  |  |
|  | Maintenance of Office Furniture and Equipment |  | 10 | 500 | 5,000 | 50,000 |
|  | Motor Vehicle Insurance |  | 1 | 150,000 | 150,000 | 150,000 |
| **Sub Total** | | |  |  |  | **4,461,638** |
| **TOTAL** | | |  |  |  | **9,469,538** |

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **MONITORING EVALUATION AND CAPACITY BUILDING** | | | | | | | | | |
| **Item** | **Description** | **Scale** | **Number** | | **Rate** | | **Total Amount pm** | | **Total Amount pa** |
|  | **Communication, Supplies and Services** | |  | |  | |  | |  |
|  | Telephone, Telex, Facsmile and Mobile Phone Service |  |  | |  | |  | | 30,000 |
|  | **Domestic Travel and Subsistence & Other Transport Costs** | |  | |  | |  | |  |
|  | Travel Costs (Airlines, Bus, Railway, Mileage Allowances, etc.) | Persons | 10 | | 5,000 | | 50,000 | | 50,000 |
|  | Accommodation - Domestic Travel | Persons | 10 | | 10,000 | | 100,000 | | 100,000 |
|  | Daily Subsistence Allowance | Persons | 12 | | 3,000 | | 36,000 | | 360,000 |
|  | Refined fuel and lubricants |  |  | |  | |  | | 300,000 |
|  | **Printing, Advertising and Information Supplies & Services** | |  | |  | |  | |  |
|  | Publishing and Printing Services |  |  | |  | |  | |  |
|  | Advertising, Awareness and Publicity Campaigns |  |  | |  | |  | |  |
|  | **Training Expenses** | |  | |  | |  | |  |
|  | Travel Allowance | Persons | 26 | | 5,000 | | 130,000 | | 650,000 |
|  | Remuneration of Instructors and Contract Based Training Services | Persons | 9 | | 10,000 | | 90,000 | | 90,000 |
|  | Production and Printing of Training Materials |  | 1 | | 50,000 | | 50,000 | | 50,000 |
|  | Hire of Training Facilities and Equipment |  | 1 | | 50,000 | | 50,000 | | 50,000 |
|  | Inspection Public Works |  |  | |  | |  | | 375,000 |
|  | Hire of Transport |  |  | |  | |  | | 50,000 |
|  | Accomodation Allowance |  |  | |  | |  | | 300,000 |
|  | **Hospitality Supplies and Services** | |  | |  | |  | |  |
|  | Catering Services (Receptions), Accommodation, Gifts, Food and Drinks |  | 10 | | 1,200 | | 12,000 | | 120,000 |
|  | **Committee Expenses** | |  | |  | |  | |  |
|  | Other Committee Expenses | Members | 11 | | 5,000 | | 55,000 | | 550,000 |
| Chair | 1 | | 5,000 | | 5,000 | | 50,000 |
|  | NGCDFC Allowance | Members |  | |  | |  | |  |
| Chair |  | |  | |  | |  |
|  | **Office and General Supplies and Service** | | | |  | |  | |  |
|  | General Office Supplies (Papers, Pencils, Forms, Small Office Equipment etc.) | | |  | | 12 | 37,659 | 94,147 | 1,129,769 |
|  | Maintenance Expenses Motor vehicle | | |  | |  |  |  | 480,000 |
| **TOTAL** |  | | |  | |  |  |  | **4,734,769** |

**MIN.13 FYL NGCDFC 08/09/01/24– Talent Development**

In the meeting the committee agreed to carry out grassroots sensitization of sports across the constituency. The exercise will be carried out in each of the 4 wards. This exercise will be of great importance to the youths since it will help in talent development. -This is not provided for hence should be submitted to another eligible project

**MIN.14 FYL NGCDFC 09/09/01/24**

The chairman reminded members to oversight on-going projects in their areas of jurisdiction.

There being no other business the meeting was adjourned at 4.05 PM with a word of prayer from Shakina Ousman.

Chairman:……………………………Sign:………………………….Date:…………………

Secretary:……………………………….Sign:…………………………Date:…………………