**GEM NG-CDFC MEETING HELD ON 18THDECEMBER 2017 AT NG-CDF BOARD ROOM OFFICE WAGAI.**

**MEMBERS PRESENT:**

|  |  |  |
| --- | --- | --- |
| No | **NAME** | **POSITION** |
| 1. | Mr Daniel W. Onyango | Chairman |
| 2. | Mrs Judith Otieno Wajewa | Secretary |
| 3. | Mr Stephen Okoth Angaya | Member |
| 4. | Maureen Anyango Omoro | Member |
| 5. | Mr Benard Otieno Ogutu  | Member |
| 6. | Winnie Tuju Oyieng | Member |
| 7. | Dorick Obero Akaka | Member |
| 8. | Mr Geoffrey Mayama | Deputy County Commissioner |
| 9. | Judith Ochoro | F.A.M |

**AGENDA**

1. Preliminaries
2. Confirmation Of Previous Meeting Minutes
3. NG-CDF Projects Proposal For Financial Year 2017/2018
4. A.O.B

**MIN 01/18/12/2017: PRIMARIES**

The meeting was started with a word of prayer from Mrs. Judith Wajewa.

**MIN 02/18/12/2017. CONFIRMATION OF PREVIOUS MEETING MINUTES:**

The Chairman welcomed all members and thanked them for being punctual, he urged members to contribute to the meeting agendas. The secretary read through the minutes of the previous meeting. The minutes were confirmed to be true records of the deliberations as was proposed by Benard Ogutu and was seconded by Winnie Tuju.

**MIN 03/18/12/2017: NG-CDF PROJECTS PROPOSAL BUDGET FOR FINANCIAL YEAR 2017/2018**

The Chairman briefed members that the committee is required to submit project proposals for the financial year 2017/2018 in time to get funds, the Fund Account Manager told members that the NG-CDF Committee is supposed to submit projects proposals to the NG-CDF Board by the 15thDECEMBER 2017.

The Fund Account Manager informed members that the constituency had been allocated a total of **Kshs.86,810,344.82**

The Fund account manager briefed members on the guidelines for project proposal presentation. She also informed members on the eligible projects. The manager informed members that all devolved functions are no longer eligible under the new NG-CDF Act.

After lengthy deliberations the NG-CDF committee agreed on the following projects to be funded in the Financial Year 2017 – 2018 in all the six wards in the Constituency.

|  |  |  |
| --- | --- | --- |
| **PROJECT NAME** | **ACTIVITY** | **AMOUNT** |
| **EMERGENCY (5%)** |  |  |
| Emergency | To cater for unforeseen emergency occurrences within the constituency during the financial year. | 4,568,965.52 |
| **Office Admin & Recurrent Exp. 6%** |   |  0 |
| Employees’ Salaries | Payment of staff salaries and gratuity | 2,133,175 |
| Goods And Services | Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea.  | 1,023,605.70 |
| Nssf | Payment of NSSF Deductions | 51,840 |
| Committee Expenses | Payment of Committee sitting allowances, transport, conferences | 2,000,000 |
| **Monitoring & Evaluation {3%}** |   |  0 |
| Goods and Services | Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence. | 342,482.71 |
| Committee Expenses | Payment of Committee sitting allowances, transport, conferences | 1,130,913.80 |
| CDFC/PMC Capacity Building | Undertake Training of the PMCS/CDFCS on CDF Related issues | 1,130,913.80 |
| **Bursary** |   |   |
| Bursary Secondary Schools | Payment of bursary to needy students | 12,600,000 |
| Bursary Tertiary Institutions | Payment of bursary to needy students | 8,048,203.02 |
| **Primary Schools** |   |   |
| Nyalunya Primary School | Floor screeding , plastering, fittings, painting and replacing parts of the roof of 2 classrooms | 1,000,000 |
| Dienya Primary School | Foundation, walling, roofing, Fitting, plastering and painting of 1 classrooms | 1,000,000 |
| Nyagondo primary school | Floor screeding , plastering, fittings, painting and replacing parts of the roof of 2 classrooms | 1,000,000 |
| Ginga Primary School | Floor screeding , plastering, fittings, painting and replacing parts of the roof of 2 classrooms | 1,000,000 |
| Rawalo Primary school | Foundation, walling, roofing, plastering, fitting and painting of STD1 classroom | 1,000,000 |
| Siriwo Primary school | Floor screeding , plastering, fittings, painting and replacing parts of the roof of 2 classrooms | 1,000,000 |
| Migosi Primary school | Floor screeding , plastering, fittings, painting and replacing parts of the roof of 2 classrooms | 1,000,000 |
| Kojuok Primary school | Foundation, walling, roofing, plastering, fitting and painting of STD1 classroom | 1,000,000 |
| Gongo Primary School |  Flooring, Plastering, fitting and painting of 1 classrooms | 767,000 |
| Obidha Primary school | Floor screeding , plastering, fittings, painting and replacing parts of the roof of 2 classrooms | 1,000,000 |
| Onding Primary School | Floor screeding , plastering, fittings, painting and replacing parts of the roof of 2 classrooms | 1,000,000 |
| Lihanda Primary school | Floor screeding , plastering, fittings, painting and replacing parts of the roof of 2 classrooms | 1,000,000 |
| Sagam primary school  | Floor screeding , plastering, fittings, painting and replacing parts of the roof of 2 classrooms | 1,000,000 |
| Anyiko Primary school | Floor screeding , plastering, fittings, painting and replacing parts of the roof of 2 classrooms | 1,000,000 |
| Rembe primary school | Foundation, walling, roofing, Fitting, plastering and painting of 1 classrooms | 1,000,000 |
| Uganga Primary school | Foundation, walling, roofing, Fitting, plastering and painting of 1 classrooms | 1,000,000 |
| Nyabeda Primary school | Foundation, walling, roofing, Fitting, plastering and painting of 2 classrooms | 2,000,000 |
| Mwadi Primary School | Floor screeding , plastering, fittings, painting and replacing parts of the roof of 2 classrooms | 1,000,000 |
| Mutumbu Primary school | Floor screeding , plastering, fittings, painting and replacing parts of the roof of 2 classrooms | 1,046,234 |
| Sirembe Primary school | Floor screeding , plastering, fittings, painting and replacing parts of the roof of 2 classrooms | 1,000,000 |
| Ndegwe Primary School | Floor screeding , plastering, fittings, painting and replacing parts of the roof of 2 classrooms | 1,000,000 |
| Malanga Primary School | Floor screeding , plastering, fittings, painting and replacing parts of the roof of 2 classrooms | 1,000,000 |
| **Sports**  | Organizing constituency tournament and awarding balls and uniforms to competing teams | 1,736,206.90 |
| **Environmental Activities** | Tree planting in Nango Gonda Primary (Kshs.100,000), Omindo Primary School( Kshs. 100,000), Tatro Primary School( Kshs.100,000), Mulare Primary Schoo ( Kshs 100,000) Kayieye Primary School ( Kshs. 100,000) ,Malele Primary School( Kshs.100,000) and Mutumbu Chief’s Camp ( Kshs. 102,383) | 702,383 |
| **Constituency Innovation Hubs( Four sites)** | Installation of 4 internet access hubs at NG-CDF office Wagai, Mutumbu Chief’s Camp, Yala Chief’s Camp and Rera KMTC | 4,677,027.20 |
| **Strategic Plan** | Development of constituency Strategic Plan 2018-2023 | 3,500,000 |
| **NG-CDF OFFICE WAGAI** | Wiring, fitting,painting, partitioning , floor tilling and ceiling board | 451,394.17 |
| **Security Projects** |   |   |
| Mutumbu Police Station |  Foundation, walling, roofing, painting, plastering, fitting of AP twin staff housing**(Kshs.2,00,000)** and Chief’s office**(Kshs.1,200,000)**and chain link fencing ( 1 acre land) **(Kshs.800,000)** | 4,000,000 |
| Ndere AP Camp | Foundation, walling, roofing, plastering, painting, fitting of 2 unit pit latrines. | 100,000 |
| Anyiko AP Camp | Floor screeding, Plastering, painting, fittings, roofing of the office. | 1,500,000 |
|  Sawagongo AP Camp | Floor screeding , plastering, fittings, painting and replacing parts of the roof of 4 unit staff houses. | 1,000,000 |
| Yala AP camp |  Foundation, walling, roofing, plastering, painting, and fittings of staff house (kshs.1,000,000) and installation of 10000 litre water tank (kshs. 100,000) | 1,100,000 |
| Mutumbu AP Camp | Installation of 10000 litre water tank | 100,000 |
| Nyabeda AP Camp | Installation of 10000 litre water tank | 100,000 |
| Nyangweso AP Camp | Installation of 10000 litre water tank | 100,000 |
| Ramula AP camp | Connection of electricity (kshs. 50,000) and installation of 10000 litre water tank (kshs. 100,000) | 150,000 |
| **Vehicle and equipment** |  |  |
| NG-CDF Vehicle | Purchase of NG-CDF Toyota Ranger vehicle | 6,750,000 |
| **Tertiary Institutions** |   |   |
| Ulumbi Resource Centre | Plastering, fitting and painting of the Resource Centre | 1,000,000 |
| **Secondary Schools Projects** |   |   |
| Kambare Secondary School | Floor screeding , plastering, fittings, painting and replacing parts of the roof of 2 classrooms | 500,000 |
| Kaudha Secondary School | Floor screeding , plastering, fittings, painting and replacing parts of the roof of 2 classrooms | 500,000 |
| Uthanya Secondary School |  Foundation, walling, roofing plastering, painting and fitting of 1 classroom | 1,000,000 |
| Dienya Secondary School | Floor screeding, plastering, painting and roofing of 2 classroom. | 500,000 |
| Kotoo secondary school | Floor screeding , plastering, fittings, painting and replacing parts of the roof of 2 classrooms | 500,000 |
| Uranga Secondary school | Foundation, walling, roofing, Fitting, plastering and painting of 1 classrooms | 1,000,000 |
| **TOTAL** |  | **86,810,344,82** |

The committee members requested the Fund Account Manager to do the necessary documentation for project proposal approval by NG-CDF board. The committee also requested the Area MP to follow up with the board for fast approval of the projects.

**MIN 04/18/12/2017 A.O.B.**

Committee members agreed on the following;

1. The Fund Account manager, chairman and secretary to be paid allowances for the period of projects proposal preparation and submission to the NG - NG-CDF Board.
2. Office stationery and other office expenses to be paid as per the receipts and invoices.
3. Yala filling station to be paid amount owed to them as per the invoices presented.

There being no other business the meeting was adjourned at 5.00p.m with a word of prayer from Moureen Anyango.

Minutes Compiled by; Minutes Confirmed by;

(The Secretary) 1. (The Chairman)

Signature…………………………………. Signature………………..........

Date…………………………………………. Date……………….................

 2. (FAM)

 Signature……………………..

 Date………………………….