CDF logo 4 MsWord

NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND

TURKANA NORTH CONSTITUENCY

P.O. BOX 1 – 30504, LOKITAUNG

HANDING OVER REPORT

11TH DECEMBER, 2017

PREPARED BY: JAMES EMURIA ECHWA

HANDED OVER TO: PETER OKOCHOLO

1. **CDF OFFICE**
2. The office as at the time of handing over **CDF-Turkana North Constituency’s** office is located at the **DDO's office in Lodwar**. **CDF-Turkana North** was given an office by the **Turkana County Council** which was renovated in Lokitaung.
3. **POSTAL ADDRESS**

CDF Turkana North postal address is P.O Box 1 Lokitaung.

C) **OFFICE STAMP**

Is hereby enclosed

D) **OFFICE FILES**

The list of office files is attached.

E) **KEYS OF FILING CABINETS, MOTORBIKE & OFFICE**

Handed over to new Manager

1. **CDF COMMITTEE MEMBERS**

The following are the CDF Turkana North Committee member’s gazzeted on 8th Dec 2017.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **NO** | **NAME** | **CATEGORY** | **NOMINATING WARD** | **POSITION** |
| 1 | Deputy County Commissioner | National Govt Rep | Turkana North | Member |
| 2 | Michael Egelan Ekwar | Men Representative | Lakezone | Chairman |
| 3 | Peter Abwel Loono | Co-opted member | Lakezone | Member |
| 4 | Celina Auren Joseph | Female Representative | Nakalale | Member |
| 5 | Mary Ebei Ekai | Co-opted member | Nakalale | Member |
| 6 | Consolata Agnes Aree | Female Representative | Kaeris | Member |
| 7 | Albert Mio Rhiaman | Person with disability | Kaaleng/Kaikor | Member |
| 8 | Maxwell Liwan Machu | Male youth | Kibish | Member |
| 9 | Dr. John Ekitela Namoru | Co-opted Member of the Board | Turkana North | Member |
| 10 | FAM | Officer of the board |  |  |

1. **ASSET REGISTER**

Please see attached file for more details.

**4. ACCOUNTABLE DOCUMENTS**

a) local Service Order - 0979151 - 0979500

b) Local Puechase Order - 0819051 - 0819100

c) Detail Order - 2347201 - 2347250

**5. PROJECT IMPLIMENTATION STATUS**

As attached.

6. **LIABILITIES SCHEDULE**

As per schedule attached

**7. PROJECT FILES**

As per list attached

**8. STAFF ESTABLISHMENT**

As per list attached

Prepared by:

Name: **James Emuria Echwa**

Signature………………………….. Date……………………………………....

**FUND ACCOUNT MANAGER**

|  |  |
| --- | --- |
| **Incoming Fund Manager** | **Witnessed By** |
| Name : **Peter O. Ochokolo** | Name : **Michael Egelan Ekwar** |
| Constituency : Turkana North | Designation: **CHAIRMAN, Turkana North** |
| Signature | Signature: |
| Date | Date: |
| Name | Name : George Okaaro |
| Constituency: | Designation: Regional Co-ordinator, North Rift |
| Signature | Signature: |
| Date | Date: |

**COPIED TO**:

Chief Executive Officer/Secretary

Constituencies Development Fund Board