

Minutes of the Kesses National Government Constituency Development Fund

Committee meeting held on 9th September 2020 at 10.00am

Venue: NG-CDF OFFICE.

Present

- | | |
|----------------------|-------------|
| 1. Mary Kogo | Chairperson |
| 2. John Busienei | Secretary |
| 3. Taari Rwaria | DCC |
| 4. Joseph Rop | Member |
| 5. Emmanuel Rop | Member |
| 6. Phylis Warigi | Member |
| 7. Stephen Gatuo | Member |
| 8. Ursulla Jepwambok | Member |
| 9. Philip Murei | Member |
| 10. Gloria Mwasi | FAM |

Agenda

1. Opening remarks
2. Confirmation of previous minutes
3. Matters arising
4. NG-CDFC and staff training report
5. NG-CDF Board IPSAS and PC signing and evaluation report
6. Projects re-allocation
7. Projects proposal 2020/2021
8. AOB

Kesses NG-CDFC/18/9th September 2020: Opening remarks

The Chairperson called the meeting to order at 10am with a word of prayer from Bishop Gathuo. She thereafter welcomed members for the meeting.

Kesses NG-CDFC/19/9th September 2020: Confirmation of previous minutes

The committee went through previous minutes dated 30th July 2020 and approved them as a true and accurate report. The minutes were proposed by Philip Murei and seconded by Joseph Rop.

Kesses NG-CDFC/20/9th September 2020: Matters arising

Trainings

Members resolved to have the PMC training in October and not September as earlier planned

Kesses NG-CDFC/21/9th September 2020: NG-CDFC and staff training report

The committee appreciated the training that was done at Queens garden and noted that they learnt a lot especially the new members. They requested for another training to help them understand the government laws and regulations more. The committee also acknowledged payment of Kshs. 146,080 to Queens Garden Hotel.

Kesses NG-CDFC/22/9th September 2020: NG-CDF Board IPSAS and PC signing and evaluation report

The Chairperson informed members that she together with the Sub county Accountant and Fund Manager attended a work shop at Starbucks hotel. Members were informed that 7copies of financial statements were presented to the NG-CDF Board and Performance contract for 2020/2021 was signed. Self evaluation of performance for 2018/19 and 2019/20 was also done.

The Chairperson took members through the performance contract signed and stressed on the need of achieving the set targets 100%. Members unanimously agreed working towards the same.

Kesses NG-CDFC/23/9th September 2020: Projects re-allocation

The committee received request for re-allocation of funds from complete projects as highlighted below:

Project name	f/year and amount allocated	New project activity	Amount to be re-allocated	Reason for re-allocation
Chepkoiyo secondary school-completion of administration block	1,000,000 2018/2019	Purchase of furniture;2executive &10 tables(360,000)2executive &9chairs(255,000)5filing cabinets(85,000)	700,000	The project is complete
Chuiyat chief office-completion of chief office	800,000 2019/2020	Purchase of office furniture; 2tables(30,000)and 4chairs(20,000)	50,000	The project is complete

Action: Fund Manager to request for approval from NG-CDF Board

Kesses NG-CDFC/24/9th September 2020: Project proposal 2020/2021

The Fund Manager presented to the committee NG-CDF Board circular dated 10th August 2020 on call for submission of constituency projects proposals for the 2020/2021 financial year. The committee went through the circular item by item and further went through the ward report and noted that institutions within the constituency have so many needs. Finally the committee proposed and approved the following projects for funding 2020/2021 financial year considering:

1. On-going projects
2. Projects geared towards combating covid 19
3. Best projects under performance contract.
4. Purchase of school buses is one off payment and excludes insurance premiums and recurrent costs which are to be catered for by the respective schools.

Project Name	Project activity	Original cost estimate	Cumulative Allocation	Amount Allocated	Current Status	Ward
ADMINISTRATION AND RECURRENT						
Employees' Salaries	Payment of staff salaries and gratuity	2,643,979.00	~	2,643,979.00	New	Constituency
Goods and Services	Purchase of fuel, repairs and maintenance, office rent, printing, stationery, telephone, internet, travel and subsistence, office tea.	3,610,940.41	~	3,610,940.41	New	Constituency
NSSF	Payment of NSSF Deductions	187,680.00	~	187,680.00	New	Constituency
NHIF	Payment of NHIF Deductions	103,200.00	~	103,200.00	New	Constituency
Committee Expenses	Payment of Committee sitting allowances	1,248,000.00	~	1,248,000.00	New	Constituency
AIA	Purchase of office stationeries	69,000.00	~	69,000.00	New	Constituency
MONITORING, EVALUATION AND CAPACITY BUILDING						
Committee Expenses	Payment of Committee allowances, conference and transport costs.	1,632,000.00	~	1,632,000.00	New	Constituency
Goods and services	Purchase of fuel, Airtime, travel and subsistence	940,000.00	~	940,000.00	New	Constituency
NG-CDFC/PMC Capacity Building	Undertake Training of the PMCs/NG-CDFCs/staff on NG-CDF Related issues	1,324,899.00	~	1,324,899.00	New	Constituency
Emergency	To cater for any unforeseen occurrences in the constituency during the financial year	7,192,206.90		7,192,206.90	New	Constituency
						New
Constituency sports tournament	Carry out Constituency Sports tournament, and winning teams to be awarded with games kits, trophies and balls	2,000,000.00		2,097,933.00	New	Constituency
ENVIRONMENT						
Sosiani primary school	Purchase and installation of 5,000 litres water tank to harvest rain water.	100,000.00		100,000.00	New	Racecourse

Project Name	Project activity	Original cost estimate	Cumulative Allocation	Amount Allocated	Current Status	Ward
Mugundoi primary school	Purchase and installation of 5000litres water tank to harvest rain water.	100,000.00	-	100,000.00	New	Cheptiret/ki pchamo
Chebii primary school	Purchase and installation of 5000litres water tank to harvest rain water.	100,000.00	-	100,000.00	New	Cheptiret/ki pchamo
Chemenei primary school	Purchase and installation of 5000litres water tank to harvest rain water.	100,000.00	-	100,000.00	New	Cheptiret/ki pchamo
Bindura primary school	Purchase and installation of 5000litres water tank to harvest rain water.	100,000.00	-	100,000.00	New	Tulwet/chui yat
Chuiyat primary school	Purchase and installation of 5000litres water tank to harvest rain water.	100,000.00	-	100,000.00	New	Tulwet/chui yat
Lelmolok primary school	Purchase and installation of 5000litres water tank to harvest rain water.	100,000.00	-	100,000.00	New	Tulwet/chui yat
Rukuine primary school	Purchase and installation of 5000litres water tank to harvest rain water.	100,000.00	-	100,000.00	New	Tulwet/chui yat
Kipkorosyo primary school	Purchase and installation of 5000litres water tank to harvest rain water.	100,000.00	-	100,000.00	New	Tarakwa
Kapyemit primary school	Purchase and installation of 5000litres water tank to harvest rain water.	100,000.00	-	100,000.00	New	Tarakwa
Koiluget primary school	Purchase and installation of 5000litres water tank to harvest rain water.	100,000.00	-	100,000.00	New	Tarakwa
Ndungulu primary school	Purchase and installation of 5000litres water tank to harvest rain water.	100,000.00	-	100,000.00	New	Tarakwa
ACK St. Lukes Cheptiret Secondary school	Purchase and installation of 5000litres water tank to harvest rain water.	100,000.00	-	100,000.00	New	Cheptiret/ki pchamo
Kapkoiga girls Secondary	Purchase and installation of 5000litres water tank	100,000.00	-	100,000.00	New	Cheptiret/ki pchamo

Project Name	Project activity	Original cost estimate	Cumulative Allocation	Amount Allocated	Current Status	Ward
school	to harvest rain water.					
St. Catherine Girls Kesses Secondary school	Purchase and installation of 5000litres water tank to harvest rain water.	100,000.00	-	100,000.00	New	Tulwet/chuiyat
St. Mark Teldet Secondary school	Purchase and installation of 5000litres water tank to harvest rain water.	100,000.00	-	100,000.00	New	Tarakwa
Kiptega Secondary school	Purchase and installation of 5000litres water tank to harvest rain water.	100,000.00	-	100,000.00	New	Tarakwa
Racecourse Secondary school	Purchase and installation of 5000litres water tank to harvest rain water.	100,000.00	-	100,000.00	New	Racecourse
Chuiyat Chief Office	Purchase and installation of 5000litres water tank to harvest rain water.	100,000.00	-	100,000.00	New	Tulwet/chuiyat
Kipchamo Chief Office	Purchase and installation of 5000litres water tank to harvest rain water.	100,000.00	-	100,000.00	New	Cheptiret/kipchamo
BURSARY						
Bursary Secondary Schools	Payment of bursary to needy students	20,000,000.00	-	20,000,000.00	New	Constituency
Bursary Tertiary Schools	Payment of bursary to needy students in tertiary institutions	12,600,000.00	-	12,600,000.00	New	Constituency
Social security program	Payment of medical insurance cover (NHIF) for 400 vulnerable families within the constituency	2,400,000.00	-	2,400,000.00	New	Constituency
PRIMARY SCHOOLS						
Sosiani primary School	Renovation of 14 classrooms to completion; floor repair, plastering, ceiling, electrical works, fixing windows & doors repair and painting.	2,800,000.00	-	2,800,000.00	New	Racecourse

Project Name	Project activity	Original cost estimate	Cumulative Allocation	Amount Allocated	Current Status	Ward
Hill school primary	Construction of one ablution block to be connected to existing sewer line (flush toilet) to completion consisting of 10 doors for girls	1,000,000.00	~	1,000,000.00	New	Racecourse
Rongai primary school	Purchase of one acre land including title deed processing to completion	1,200,000.00	~	1,200,000.00	New	Tarakwa
Muchorwe primary School	Construction of one classroom to completion	800,000.00	~	800,000.00	New	Tarakwa
Lainguse primary School	Renovation of 8 classrooms to completion; Roof replacement, fixing windows and doors, floor works, plaster and painting	2,500,000.00	~	2,500,000.00	New	Tarakwa
Chagaiya primary School	Renovation of 4 classrooms to completion; fixing windows and doors, floor works, plastering and painting	800,000.00	~	800,000.00	New	Tarakwa
Kapilat primary School	Construction of two classrooms to completion	1,600,000.00	~	1,600,000.00	New	Tarakwa
Chemare primary School	Construction of one classroom to completion	800,000.00	~	800,000.00	New	Tarakwa
Chepkitiny primary School	Construction of one classroom to completion	800,000.00	~	800,000.00	New	Tarakwa
Kapyemit primary School	Construction of two classrooms to completion	1,600,000.00	~	1,600,000.00	New	Tarakwa
Kapchorua primary School	Renovation of 4 classrooms to completion; fixing windows and doors, floor works, plaster and painting	800,000.00	~	800,000.00	New	Tarakwa
Kiptega primary School	Construction of 5 door pit latrine to completion.	500,000.00	~	500,000.00	New	Tarakwa

Project Name	Project activity	Original cost estimate	Cumulative Allocation	Amount Allocated	Current Status	Ward
Silaga primary School	Construction of administration block comprising of 4roomed offices and staffroom to completion	2,000,000.00	~	2,000,000.00	New	Tarakwa
Chirchir primary School	Renovation of 6 classrooms to completion; fixing windows and doors, floor works, plaster and painting	1,000,000.00	~	1,000,000.00	New	Tarakwa
Kipkorosyo primary School	Renovation of 4 classrooms to completion; fixing windows and doors, floor works, plaster and painting	800,000.00	~	800,000.00	New	Tarakwa
Cheboror primary School	Purchase of 100 pupils desks	250,000.00	~	250,000.00	New	Tarakwa
St. cornellious tilolwo primary School	Construction of one classroom to completion	800,000.00	~	800,000.00	New	Tarakwa
Barekeiwo primary School	Renovation of 4 classrooms to completion; fixing windows and doors, floor works, plastering and painting	800,000.00	~	800,000.00	New	Tarakwa
Koiwoarusen primary School	Renovation of 5 classrooms to completion; fixing windows and doors, floor works, plaster and painting	1,000,000.00	~	1,000,000.00	New	Tarakwa
Timboroa primary School	Renovation of 5 classrooms to completion; roof replacement, fixing windows and doors, floor works, plaster and painting	1,500,000.00	~	1,500,000.00	New	Tarakwa
St. mathew central primary School	Purchase of 100 pupils desks	250,000.00	~	250,000.00	New	Cheptiret/ki pchamo
Rehema primary School	Construction of two classrooms to completion	1,600,000.00	~	1,600,000.00	New	Cheptiret/ki pchamo

Project Name	Project activity	Original cost estimate	Cumulative Allocation	Amount Allocated	Current Status	Ward
Mogochoret primary School	Purchase of 100 pupils desks	250,000.00	~	250,000.00	New	Cheptiret/ki pchamo
Seiyo primary School	Construction of 6 door flush toilet with septic tank to completion.	1,700,000.00	~	1,700,000.00	New	Cheptiret/ki pchamo
Seiyo West primary School	Construction of two classrooms to completion	1,600,000.00	~	1,600,000.00	New	Cheptiret/ki pchamo
Seiyo West primary School	Purchase of 80 pupils desks	200,000.00	~	200,000.00	New	Cheptiret/ki pchamo
Koitebes primary School	Construction of 5 door pit latrine to completion.	500,000.00	~	500,000.00	New	Cheptiret/ki pchamo
Cheptiret primary School	Construction of 2 classrooms to completion	1,600,000.00	~	1,600,000.00	New	Cheptiret/ki pchamo
Keringet primary school	Construction of administration block comprising of 4roomed offices and staffroom to completion.	2,000,000.00	~	2,000,000.00	New	Cheptiret/ki pchamo
Lengut primary School	Construction of 4 door pit latrine for pupils to completion	400,000.00	~	400,000.00	New	Cheptiret/ki pchamo
Emkwen koitebes B primary School	Construction of 3 door pit latrine for pupils to completion	300,000.00	~	300,000.00	New	Cheptiret/ki pchamo
Kerita Kosyin primary School	Construction of 2 classrooms to completion	1,600,000.00	~	1,600,000.00	New	Cheptiret/ki pchamo
Tulwopngetu ny primary School	Renovation of 5 classrooms to completion; floor repair, plastering, fixing window panes and painting	1,000,000.00	~	1,000,000.00	New	Tulwet/chui yat
Chepkoiya primary School	Construction of 2 door pit latrine for special pupils to completion	300,000.00	~	300,000.00	New	Tulwet/chui yat
Murgor primary School	Construction of 5 door pit latrine to completion	500,000.00	~	500,000.00	New	Tulwet/chui yat
Koisolia primary School	Construction of 2 classrooms to completion	1,600,000.00	~	1,600,000.00	New	Tulwet/chui yat

Project Name	Project activity	Original cost estimate	Cumulative Allocation	Amount Allocated	Current Status	Ward
Asururiet primary School	Construction of 2door pit latrine to completion	200,000.00	~	200,000.00	New	Tulwet/chui yat
Ngeny primary School	Construction of administration block comprising of 4roomed offices and staffroom (Phase 1): foundation, walling, roofing, windows and doors.	2,000,000.00	~	1,000,000.00	New	Tulwet/chui yat
AIC Rev. Mesis primary School	Construction of one classroom to completion	800,000.00	~	800,000.00	New	Tulwet/chui yat
Tuiyobei gaa primary school	Construction of one classroom to completion	800,000.00	~	800,000.00	New	Tulwet/chui yat
AIC Ruman chebuiwo primary school	Construction of 2 classrooms to completion	1,600,000.00	~	1,600,000.00	New	Tulwet/chui yat
Kondoo farm nine primary school	Construction of one classroom to completion	800,000.00	~	800,000.00	New	Tulwet/chui yat
Lelmwokwo primary school	Renovation of 5 classrooms to completion; floor repair, plastering, fixing window panes and painting	1,000,000.00	~	1,000,000.00	New	Tulwet/chui yat
Kaplamai primary school	Construction of 2 door pit latrine to completion	200,000.00	~	200,000.00	New	Tulwet/chui yat
Lingway primary school	Construction of 5 door pit latrine to completion	500,000.00	~	500,000.00	New	Tulwet/chui yat
Chepkoiyo primary school	Renovation of 5 classrooms to completion; floor repair, plastering, fixing window panes and painting	1,000,000.00	~	1,000,000.00	New	Tulwet/chui yat
Koisagat primary school	Renovation of 5 classrooms to completion; floor repair, plastering, fixing window panes and painting	1,000,000.00	~	1,000,000.00	New	Tulwet/chui yat

Project Name	Project activity	Original cost estimate	Cumulative Allocation	Amount Allocated	Current Status	Ward
Rukuine primary school	Renovation of 5 classrooms to completion; floor repair, plastering, fixing window panes and painting	1,000,000.00	~	1,000,000.00	New	Tulwet/chuiyat
Sigilai primary school	Purchase of 100 pupils desks	250,000.00	~	250,000.00	New	Tulwet/chuiyat
Moi university primary school	Purchase of 200 pupils desks	500,000.00	~	500,000.00	New	Tulwet/chuiyat
SECONDARY SCHOOLS						
Sosiani Secondary school	Construction of 2 classrooms to completion	1,600,000.00	~	1,600,000.00	New	Racecourse
Kamuyu Secondary school	Completion of a kitchen (phase two): walling, roofing, fixing windows and doors plastering	2,500,000.00	500,000.00	1,000,000.00	On-going	Tarakwa
Chagaiya Secondary school	Construction of 5 door pit latrine to completion.	500,000.00	~	500,000.00	New	Tarakwa
Kiptega Secondary school	Construction of 40 students capacity single laboratory (Phase 1); foundation, walling, roofing, plastering, fixing of windows and doors and floor works	5,100,000.00	~	2,000,000.00	New	Tarakwa
Matharu Secondary school	Construction of 40 students capacity single laboratory (Phase 1); foundation, walling, roofing, plastering, fixing of windows and doors and floor works	5,100,000.00	~	2,000,000.00	New	Tarakwa
Lainguse Secondary school	Construction of 40 students capacity single laboratory (Phase 1); foundation, walling, roofing, plastering, fixing of windows and doors and floor works	5,100,000.00	~	2,000,000.00	New	Tarakwa

Project Name	Project activity	Original cost estimate	Cumulative Allocation	Amount Allocated	Current Status	Ward
Rehema Secondary school	Completion of 40 students capacity single laboratory; working tables ,terrazzo floor, and painting fume chamber	4,786,659.00	2,786,659.00	2,000,000.00	On-going	Cheptiret/ki pchamo
All Saints Chepkigen secondary School	Purchase of 51 seater school bus The allocated amount will ensure one off payment and excludes insurance cost	7,000,000.00	~	7,000,000.00	New	Cheptiret/ki pchamo
Isaac Kosgei secondary school	Completion of ablution block; 10door (pit latrine); tiling and painting work Project was started in 2018/19 1m included cost of dormitory	1,300,000	1,000,000.00	300,000.00	On-going	Cheptiret/ki pchamo
Keringet Secondary school	Construction of 5 door pit latrine to completion.	500,000.00	~	500,000.00	New	Cheptiret/ki pchamo
Queen of Peace Rukuine Secondary school	Construction of 200 students capacity dining and multipurpose hall (Phase 1); foundation, walling to lintel level.	4,500,000.00	~	1,000,000.00	New	Tulwet/chui yat
Bindura Secondary school	Construction of 4 door pit latrine with urinal to completion.	500,000.00	~	500,000.00	New	Tulwet/chui yat
Koisagat Gaa Secondary school	Construction of 40 students capacity single laboratory (Phase 1); foundation, walling and roofing	5,100,000.00	~	1,000,000.00	New	Tulwet/chui yat
Moi university Secondary school	Purchase of 51 seater school bus The allocated amount will ensure one off payment and excludes insurance cost	7,000,000.00	~	7,000,000.00	New	Tulwet/chui yat
SECURITY						

Project Name	Project activity	Original cost estimate	Cumulative Allocation	Amount Allocated	Current Status	Ward
Kondoo police station	Fencing of 3.5 acres land with concrete poles, barbed wire and wiremesh(1,230,000) and erection of gate(Kshs.78,041)			1,308,041.00	New	Tarakwa
				137,157,879.31		

Members noted the pending bill for the repair of motor vehicle GKB501F and reiterated that the same cannot be paid since LSO and re-inspection report from the mechanical engineer were not available to facilitate the payment.

Action: Fund Manager to submit the proposals immediately

A.O.B

The DCC reminded members to continue observing the Ministry of Health protocols towards combating corona virus.

There being no other business for discussion the meeting adjourned at 6.30pm with a word of prayer from Bishop Gathuo.

Confirmed:

..... Date:
Chairperson

..... Date:
Secretary