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**NG-CDF BOARD**

**KINANGO CONSTITUENCY**

**IEBC NUMBER 010**

**NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND**

**PROJECT PROPOSAL BUDGET**

**2020/2021 FINANCIAL YEAR**

**SUBMITTED:**

**SEPTEMBER 2020**

|  |  |  |
| --- | --- | --- |
| National Government Constituency Development Fund | Kinango Constituency  2020 | |
| **Minutes of the Meeting held on Thursday, September 10th, 2020 at Kinango NG-CDF Office Boardroom.** | | Kinango NG-CDF Committee |

**Present:**

1. Fredrick Ndegwa **– Chairman**
2. Lilian Nyanje **- Secretary**
3. Abdalla Chiwaya– Member
4. Amina Hussein – Member
5. Kimani Lemna – Member
6. Rukia Mshenga – Member
7. Rebecca Mwaka – Member
8. Adhiban Mugandi Munyika - Member
9. Beatrice Kulaphira Tembe - (FAM) - Member
10. Peter Gicheha - DCC Member

**In attendance:**

1. Richard Itambo - Constituency Manager

**Agenda:**

1. Opening remarks by Chairman
2. Reading and Confirmation of minutes of previous meeting
3. FY 2020/2021 - Project Proposal Budget
4. Any Other Business (A.O.B).

**Preliminaries:**

Meeting begun at 1130 hours with a word of prayer by Beatrice Tembe.

The chairman begun by thanking members for attending the session in time and their devotion to serve selflessly

He recognized the presence of the sub-county works officer and thanked him for finding time to attend the sitting.

He urged all to remain focused in the day's agenda as it was long and loaded with weighty matters.

**Min.01/10/09/2020 – Reading and confirmation of Minutes of previous meetings**

Minutes of the previous meeting were read and confirmed by Lemna Kimani seconded by Rebecca Mwaka.

All minutes were unanimously adopted by the committee as a true record of those sittings’ deliberations.

**Min.02/10/09/2020 – FY 2020/2021 - Project Proposal Budget**

The chairman tabled the guidelines from the NG-CDF Board on the preparation of project proposal budget for the FY 2020/2021.

Members agreed to have all the projects which were underfunded to be given the priority to complete the projects. This was in reference to construction of classrooms whose engineer's estimate cost per classroom was at 1.2M.

The Fund manager tabled the Third schedule indicating the balance available for allocation to projects after charging the statutory deductions as follows;

907

***2015*** *National Government Constituencies Development Fund No. 30*

THIRD SCHEDULE *(s. 15)*

CONSTITUENCY PROJECTS SUBMISSION FORM

Constituency No 010 Constituency Name KINANGO CONSTITUENCY Financial Year 2020/2021

|  |  |  |
| --- | --- | --- |
| Serial | Name of Project | Amount Allocated |
| 010/AP1 | Administration & Recurrent (6%) | 8,225,332.76 |
| 010/AP2 | Monitoring & Evaluation and Capacity Building (3%) | 4,112,666.38 |
| 010/2640100 | Social Security Programs, Education Bursary, Mocks and Continuous Assessment Tests (35%) | 34,308,673.27 |
| 010/2630204 | Education - Primary School Projects | 83,250,000.00 |
| 010/2630205 | Education - Secondary School Projects |
| 010/2640507 | Security Projects |
| 010/2640509 | Sports (2%) |
| 010/2640505 | Environment (2%) |
| 010/2640200 | Emergency Reserve (5%) | 7,192,206.90 |
| Total | | 137,088,879.31 |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **CODELIST FINANCIAL YEAR 2020/2021** | | | | | | |
|  | | | | | | |
| **NAME OF PROJECT** | **PROJECT NUMBER** | **ORIGINAL COST ESTIMATE** | **CUMMALATIVE ALLOCATION** | **ACTIVITY** | **AMOUNT** | **STATUS** |
| **ADMINISTRATION/RECURRENT** |  |  |  |  |  |  |
| Employees’ Salaries | 4-002-010-2110000-100-2020/2021-001 | 2,000,000.00 | 0.00 | Payment of staff salaries Kshs. 1,450,000 and gratuity Kshs. 550,000 | 2,000,000.00 | New |
| Goods and Services | 4-001-010-2210000-100-2020/2021-002 | 3,072,532.76 | 0.00 | Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea | 3,072,532.76 | New |
| NSSF | 4-002-010-2120101-100-2020/2021-003 | 292,800.00 | 0.00 | Payment of NSSF Deductions | 292,800.00 | New |
| NHIF | 4-002-010-2120201-100-2020/2021-004 | 60,000.00 | 0.00 | Payment of NHIF Deductions | 60,000.00 | New |
| Committee Expenses | 4-002-010-2210802-100-2020/2021-005 | 2,800,000.00 | 0.00 | Payment of Committee sitting allowances, transport, conferences | 2,800,000.00 | New |
| **MONITORING & EVALUATION** |  |  |  |  |  |  |
| Committee Expenses | 4-002-010-2210802-111-2020/2021-001 | 2,650,000.00 | 0.00 | Payment of Committee sitting allowances, transport, conferences | 2,650,000.00 | New |
| NG-CDFC, PMC & Staff Capacity Building | 4-002-010-2210700-111-2020/2021-002 | 1,462,666.38 | 0.00 | Undertake Training of the PMCs, NG- CDFCs and Office Staff on NG-CDF Related issues | 1,462,666.38 | New |
| **EMERGENCY** |  |  |  |  |  |  |
| Emergency | 4-002-010-2640200-101-2020/2021-001 | 7,192,206.90 | 0.00 | To cater for any unfore-seen occurrences in the constituency during the financial year | 7,192,206.90 | New |
| **BURSARY** |  |  |  |  |  |  |
| Secondary Schools Bursary | 4-002-010-2640101-103-2020/2021-001 | 16,000,673.27 | 0.00 | Cater for bright and needy students in secondary schools | 16,000,673.27 | New |
| Tertiary Institutions Bursary | 4-002-010-2640102-103-2020/2021-002 | 14,000,000.00 | 0.00 | Cater for bright and needy students in tertiary institutions | 14,000,000.00 | New |
| Social Security Program | 4-002-010-2640102-103-2020/2021-003 | 4,308,000.00 | 0.00 | Payment of NHIF to 718 needy constituents | 4,308,000.00 | New |
| **PRIMARY SCHOOL PROJECTS** |  |  |  |  |  |  |
| Dzimanya Primary School | 4-002-010-2630204-104-2020/2021-001 | 2,400,000.00 | 0.00 | Construction of 2no. classroom to completion | 2,400,000.00 | New |
| Matumbi Primary School | 4-002-010-2630204-104-2020/2021-002 | 2,400,000.00 | 0.00 | Construction of 2no. classroom to completion | 2,400,000.00 | New |
| Bonje Primary School | 4-002-010-2630204-104-2020/2021-003 | 2,400,000.00 | 0.00 | Construction of 2no. classroom to completion | 2,400,000.00 | New |
| Boyani Primary School | 4-002-010-2630204-104-2020/2021-004 | 2,400,000.00 | 0.00 | Construction of 2no. classroom to completion | 2,400,000.00 | New |
| Moyeni Primary School | 4-002-010-2630204-104-2020/2021-005 | 3,600,000.00 | 0.00 | Construction of 3no. classroom to completion | 3,600,000.00 | New |
| Chengoni Primary School | 4-002-010-2630204-104-2020/2021-006 | 4,400,000.00 | 0.00 | Construction of 2no. classroom @ Kshs. 2,400,000  and 8no. door pit latrine to completion @ Kshs. 2,000,000 **(find attached BQ)** | 4,400,000.00 | New |
| Mabamani Primary School | 4-002-010-2630204-104-2020/2021-007 | 4,000,000.00 | 0.00 | Construction of 2no. classroom @ Kshs. 2,400,000 and staffroom to completion @ Kshs. 1,600,000 | 4,000,000.00 | New |
| Tsunza Primary School | 4/002/010/2630204/2020/2021/018 | 5,500,000.00 | 0.00 | Renovation of 10no. classrooms to completion  - re-roofing  - plastering  - flooring | 5,500,000.00 | New |
| **SECONDARY SCHOOL PROJECTS** |  |  |  |  |  |  |
| Kinango Boys Secondary School | 4-002-010-2630205-104-2020/2021-001 | 10,700,000.00 | 0.00 | Construction of 100bed capacity dormitory to completion | 10,700,000.00 |  |
| Mtaa Secondary School | 4-002-010-2630205-104-2020/2021-002 | 4,200,000.00 | 0.00 | Renovation of 4no. classroom @ Kshs. 2,200,000  8no. door pit latrine @ Kshs. 2,000,000 **(find attached BQ)** | 4,200,000.00 | New |
| Kinango Girls Secondary School | 4-002-010--2630205-104-2020/2021-004 | 21,250,000.00 | 0.00 | Construction of new school - storey building  4 Classrooms, Staffroom, Principal's Office, Deputy Principal's Office and 2 blocks 6no. door toilets | 21,250,000.00 | New |
| **OTHERS** | 4-002-010-2640510-108-2020/2021-004 |  |  |  |  |  |
| Kinango Sub-County Education Office | 4-002-010-2640510-108-2020/2021-005 | 20,000,000.00 | 0.00 | Construction of Education Office Complex(main ministry of education offices, sub county directors, TSC offices)**NG-CDFC submitted the BQs and drawings** | 11,000,000 | On Going |
| **SECURITY** | 4-002-010-2640510-108-2020/2021-006 |  |  |  |  |  |
| Samburu Police Post | 4-002-010-2640510-108-2020/2021-006 | 4,000,000.00 | 0.00 | Construction of Police post to completion  -Reception  - Cell  -Armory  In charge office | 4,000,000.00 | New |
| **SPORTS** | 4-002-010-2640510-108-2020/2021-006 |  |  |  |  |  |
| Sports | 4-002-010-2640510-108-2020/2021-007 | 2,600,000.00 | 0.00 | To carry out Constituency sports tournaments where the winning team will be awarded with balls, uniforms and trophies where facilitation of the tournament @ Kshs. 1,600,000 and purchase of balls, uniforms, trophies and equipments @ 1,000,000 | 2,600,000.00 | New |
| **ENVIRONMENT** | 4-002-010-2640510-108-2020/2021-008 |  |  |  |  |  |
| Mnyenzeni Secondary School | 4-002-010-2640510-108-2020/2021-009 | 300,000.00 | 0.00 | Purchase of a 10,000 litres water tank @ Kshs. 100,000 construction of tank base @ Kshs. 50,000 installation of pipes and gutters @ Kshs. 150,000 | 300,000.00 | New |
| Gandini Primary School | 4-002-010-2640510-108-2020/2021-010 | 300,000.00 | 0.00 | Purchase of a 10,000 litres water tank @ Kshs. 100,000 construction of tank base @ Kshs. 50,000 installation of pipes and gutters @ Kshs. 150,000 | 300,000.00 | New |
| Kisimani Primary School | 4-002-010-2640510-108-2020/2021-011 | 300,000.00 | 0.00 | Purchase of a 10,000 litres water tank @ Kshs. 100,000 construction of tank base @ Kshs. 50,000 installation of pipes and gutters @ Kshs. 150,000 | 300,000.00 | New |
| Shauri Moyo Primary School | 4-002-010-2640510-108-2020/2021-012 | 300,000.00 | 0.00 | Purchase of a 10,000 litres water tank @ Kshs. 100,000 construction of tank base @ Kshs. 50,000 installation of pipes and gutters @ Kshs. 150,000 | 300,000.00 | New |
| Chizini Primary School | 4-002-010-2640510-108-2020/2021-013 | 300,000.00 | 0.00 | Purchase of a 10,000 litres water tank @ Kshs. 100,000 construction of tank base @ Kshs. 50,000 installation of pipes and gutters @ Kshs. 150,000 | 300,000.00 | New |
| Yapha Primary School | 4-002-010-2640510-108-2020/2021-014 | 300,000.00 | 0.00 | Purchase of a 10,000 litres water tank @ Kshs. 100,000 construction of tank base @ Kshs. 50,000 installation of pipes and gutters @ Kshs. 150,000 | 300,000.00 | New |
| Baha Kwenu Primary School | 4-002-010-2640510-108-2020/2021-015 | 300,000.00 | 0.00 | Purchase of a 10,000 litres water tank @ Kshs. 100,000 construction of tank base @ Kshs. 50,000 installation of pipes and gutters @ Kshs. 150,000 | 300,000.00 | New |
| Mubande Primary School | 4-002-010-2640510-108-2020/2021-016 | 300,000.00 | 0.00 | Purchase of a 10,000 litres water tank @ Kshs. 100,000 construction of tank base @ Kshs. 50,000 installation of pipes and gutters @ Kshs. 150,000 | 300,000.00 | New |

Guided by the ward report and strategic plan, the committee allocated funds to projects as above.

The office was tasked to fine tune the project proposal budget as per the NG-CDF Board's standard format and submits to the NG-CDF Board as soon as possible

**Min.03/10/09/2020 – Any Other Business (A.O.B)**

There being no other business for deliberation, the meeting ended at 1523 hours with a word of prayer by Lilian Nyanje.

Minutes taken by:

Secretary ..………………………………………………. ………………………………………

Name Signature

Minutes confirmed by:

Chairperson ……..…….…………………………………… …………………………………………….

Name Signature