Members present

1. Caren Jeruto-----------FAM
2. Dr. Phillip Chumo-----Chair
3. Paul Sang-------------Secretary
4. Sandra J.Sego---------Member
5. charity Biwott--------Member
6. Agnes kiplagat ------Member
7. Harrison Kipng’oswa-Member
8. Jonathan Barkutwo--Member
9. Jeremiah Kiplagat----Member
10. Esther Mwamure ----DCC

Agenda

1. Preliminaries.
2. Preparation of Handing over report.
3. Audit

**MIN 01/28/08/2017 PRELIMINARIES.**

The NG-CDF chairman welcomed the NG- CDF members, and then followed by prayer led by Agnes Kiplagat . The meeting started at 10.30am.The previous minutes were read by the secretary and proposed by Jonathan Barkutwo seconded charity Biwott as through minutes of 3th July 2017.

**Matters Arising**

Biwott Primary School -Completion of Toilet a follow up to be made since the PMC has not implemented the project.

**MIN 02/28/08/2017 PREPARATION OF HANDING OVER REPORT**

Members agreed that the preparation of handing over report should be done. Members resolved that the planning committee to sit for three days and prepare the report. Members agreed that the report should include all the projects done since 2013/2014 f/y to 2016/2017 f/y. The report should highlight on the achievements, Challenges and recommendations.

**MIN 04/28/08/2017 AUDIT DRAFT REPORT FOR 2015/2016 F/Y**

FAM reported that the Audit Management letter from Auditor General has been received. She highlighted on the issues raised as follows;

* Bank Balances may not portray the true bank balance because the amount include stale Cheques of Ksh.1,153,050
* Bursaries - omission of representative from ministry of Education
* Water Projects- delay of implementation of Kipkoro water projects
* Roads Projects - Procurement method used and expenditure returns
* Budget Performance -under performance
* Unimplemented projects

FAM highlighted on the responses she provided.

The meeting with word of prayer by Agnes Kiplagat

**Minutes approved for circulation by;**

**Secretary..........................................................Sign.............................................Date............................**

**Approved by;**

**Chairman.........................................................Sign.............................................Date.........................**

**Fund Manager.................................................Sign...........................................Date.............................**