



**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND
KAJIADO EAST NG-CONSTITUENCY**

DO's COMPOUND

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MINUTES OF NG-CDFC MEETING HELD ON FRIDAY 30TH JUNE 2023 AT NG-CDF BOARDROOM- KITENGELA AT 11:00AM.

Members Present

- | | |
|------------------------|---------------------|
| 1. Mark Parkironka | - NG-CDFC Chairman |
| 2. Mirriam Naserian | - NG-CDFC Secretary |
| 3. Justus Musau- | - D.C.C Isinya |
| 4. Jenaide Wangechi | -FAM |
| 5. Monica Yula Peter | - Member |
| 6. Josiah Loosikira | -Member |
| 7. Simon Tirirkiso | - Member |
| 8. Kisampej Parmeres | - Member |
| 9. George Likam Magilu | - Member |
| 10. Margaret W. Soita | - Member |

AGENDA.

1. Preliminaries
2. Reading and confirmation of previous meeting minutes
3. Matters arising
4. Additional AIE Funding for 2022/2023FY
5. Payment of Office Supplies
6. Payment of Office Electricity/Internet
7. Reallocation of Emergency funds for various Financial Years
8. Change of Project beneficiary 2022/2023 FY
9. AOB
10. Adjournment

MIN: 1/30/06/2023: PRELIMINARIES

The meeting officially opened at 11.30am with a word of prayer said by Mr. Josiah Loosikira.

In his opening remarks, the NG-CDFC chairman welcomed members to the meeting and expressed his gratitude for their solidarity that have enabled the constituency to lay down strategies for effective implementation of projects and community service to our constituents.

He also urged members to bring their input and ideas that will enable the constituency to grow in term of economic activities, infrastructure development and reduction of poverty level.

MIN: 2/30/06/2023: READING AND CONFIRMATION OF PREVIOUS MEETING MINUTES

The minutes of the last NG-CDFC Meeting held on Friday 26th May 2023 were read by the NG-CDFC secretary and were confirmed as true deliberations on the material day by being proposed by Mr. Simon Tirirkiso and seconded by M/s Margaret W. Soita.

MIN: 3/30/06/2023: MATTERS ARISING

On Min: 5/26/05/2023 regarding Bursary report, the Fund Account manager informed members that the bursary cheques have been issued to respective beneficiaries and so far very few are remaining in the office uncollected.

MIN: 4/30/06/2023: ADDITIONAL AIE FUNDING FOR 2022/2023 FY

The Fund Account Manager informed members that we have received two (2) additional AIE's of *Kshs, 15,000,000* each thus totaling to Kshs,30,000,000(Thirty million). Members deliberated and allocated the AIE's to the following proposed activities;

		DISBURSED TO		
AIE NO	AMOUNT	ITEM	ACTIVITY	AMOUNT
B207512	15,000,000	Nemasi Pry.School	Construction to completion of 1 standard classroom	1,200,000
		Kunchu Pry.School	Construction of 40 bed capacity dormitory	4,400,000
		Eselenkei Pry.School	Construction to completion of 1 standard classroom	1,200,000
		Arroi Pry.School	Construction of 40 bed capacity dormitory	4,400,000
		Olturoto Pry.School	Construction to completion of 1 standard classroom	1,200,000
		Olturoto Pry.School	Construction to completion of 4door pit latrines	800,000
		Isinya Day and Boarding Pry.Sch	Construction to completion of 2 standard classroom	1,800,000
		TOTAL		15,000,000

B207875	15,000,000	Isinya Day and Boarding Pry.Sch	Construction to completion of 2 standard classroom	600,000
		Isinya Day and Boarding Pry.Sch	Electrical Power Installation and wiring of 6classrooms	500,000
		Inkoirienito Pry.School	Construction to completion of 2 standard classroom	2,400,000
		Imbuko Primary School	Fencing to completion of the school compound	2,000,000
		Embuya Primary School	Construction to completion of 2 standard classroom	2,400,000
		Noompopong Primary	Construction to completion of 2 standard classroom	2,400,000
		Kitengela Mixed Day and Boarding Primary	Construction to completion of 2 standard classroom	2,400,000
		Merrueshi Girls High School	Construction to completion of 3 standard classroom	2,300,000
		TOTAL		15,000,000

MIN: 5/30/06/2023: PAYMENT OF OFFICE SUPPLIES

The Fund Account Manager informed the committee members that the suppliers for office furnitures and Fixtures i.e Office chairs,boardroom chairs, four seater linked reception chairs etc and office electronics i.e HP Laptops, photocopier machine, printers. She also presented their invoices as follows;

No.	Activity	Supplier Name	Cost(Kshs)
1.	Supply of Orthopaedic chairs,office/boardroom chairs,4 drawer cabinet,reception metallic seats, microwave and water dispensers	Denvin Solutions and Investments Ltd P.o Box 56868-00200 NRB	921,200
2.	Supply of photocopier, laptops and printers	Bevina Investments Limited P.o Box 52158-00100 Nairobi	1,048,100

Members approved their payment as per the invoices and mandated the Fund Account Manager to process the suppliers' cheques.

MIN: 6/30/06/2023: PAYMENT OF OFFICE ELECTRICITY/INTERNET**1. Electricity**

Members approved payment of electricity bill amounting to *Kshs, 30,000* to Kenya Power and Lighting Co.Ltd for office power consumption.

2. Internet

Members approved payment of Internet Connectivity amounting to *Kshs, 24,000 payable* to Meganet Technologies Limited for a period of six months.

MIN: 7/30/06/2023: REALLOCATION OF EMERGENCY FUNDS FOR VARIOUS FINANCIAL YEARS

The Fund Account manager informed members that Emergency fund for various financial years remain unutilized as follows;

NO.	FY	ITEM	ACTIVITY	AMOUNT(Kshs)
1.	2015/2016	Emergency Fund	To cater for any unforeseen occurrences	283,510.00
2.	2017/2018	Emergency Fund	To cater for any unforeseen occurrences	3,628,225.74
3.	2020/2021	Emergency Fund	To cater for any unforeseen occurrences	7,192,206.90
4.	2022/2023	Emergency Fund	To cater for any unforeseen occurrences	7,636,190.00
		TOTAL		18,740,132.64

The FAM also informed members that the Act allows for reallocation to other deserving projects once the financial ends without fully utilization of emergency funds.

Members deliberated at lengthy and agreed to reallocate the emergency funds to the following projects;

FY	ITEM	AMOUNT	REALLOCATED TO	ACTIVITY	AMOUNT	STATUS
2015/16 2017/18 2020/21 2022/23	EMERGENCY	18,740,132.64	Dr. likimani primary school	Additional funds for Construction to completion of 2 standard classrooms with two storey foundation.	1,800,000	Ongoing
			Olosinya chyulu primary school	Additional funds for Construction to completion of an administration block comprising of 3 rooms, staff room and reception area	500,000	Ongoing
			Nemasi primary school	Additional funds for Construction to completion of one standard classroom	300,000	Ongoing

			Kunchu primary school	Additional funds for construction to completion of a 40-bed dormitory.	400,000	Ongoing
			Eselenkei primary school	Additional Funds for construction to completion of one standard classroom.	300,000	Ongoing
			Arroi primary school	Additional funds for Construction to completion of a 40-bed dormitory.	200,000	Ongoing
			Olturoto primary school	Additional Funds for Construction to completion of one standard classroom	400,000	Ongoing
			Olturoto primary school	Additional funds for Construction to completion of 4 door pit latrines with one chamber to cater for Persons with Disability.	100,000	Ongoing
			Isinya day and boarding primary school	Additional Funds for Construction to completion of 2 standard classrooms.	1,000,000	Ongoing
			Inkoirienito primary school	Additional Funds for Construction to completion of 2 standard classrooms.	600,000	Ongoing
			Imbuko primary school	Additional funding for Fencing to completion of the school compound approx 3 acres with chain link and angle line posts to completion.	2,500,000	Ongoing
			Embuya primary school	Additional funding for Construction to completion of two standard classrooms.	600,000	Ongoing
			Noompopong primary school	Additional funding for Construction to completion of Two standard classrooms.	600,000	Ongoing
			Kitengela mixed day and boarding primary school	Additional funding for Construction to completion of two standard classrooms.	600,000	Ongoing
			Merrueshi Girls High school	Additional funds for Construction to completion of three standard classrooms.	1,000,000	Ongoing

			Emaroro Secondary School	Additional funds for Construction to completion of three standard classrooms.	900,000	Ongoing
			Korrompoi Secondary School	Additional funds for Construction to completion of Three standard classrooms.	900,000	Ongoing
			Isinya Chief Office	Renovations of existing chief office(2), floor repairs, painting both internally and externally, replacement of ceiling and facial boards	500,000	New
			Sameri Park Police Post	-Construction of septic tank, demolishing of one wall and expansion of office to accommodate 2cells(male and female) and construction of armoury, -Demolishing of existing roof, extending of walling of 2staff quarters and re-roofing, installation of windows,painting works	4,000,000	New
			Dr.Likimani primary school	Construction of water tower and piping	1,540,132.64	New
		TOTAL			18,740,132.64	

MIN: 8/30/06/2023: CHANGE OF PROJECT BENEFICIARY 2022/2023 FY

The Fund Account manager informed members that one of the beneficiary institution for environment project namely **Esarunoto Primary School** have informed the office that they have received donations of two tanks from other sources. Members deliberated at length and unanimously agreed to carry out the same activity of purchase of 10,000lts water tank, construction of tank base and installation of gutters at Dr.Likimani Primary School instead.

The NG-CDFC Committee mandated the FAM to liaise with the NG-CDF board and request change of Project beneficiary.

MIN: 9/30/06/2023: ADJOURNMENT

Having no other business, the meeting ended with a word of prayer said by M/s Margaret Soita at 3.30 PM.

Prepared by:

Naserian

Miriam Naserian
NG-CDFC Secretary

Date: *30/06/23*.....

Confirmed by



Mark Parkironka
NG-CDFC Chairman

Date: *30/06/23*.....