

Minutes of the Kesses National Government Constituency Development Fund

Committee meeting held on 6th December 2018 at 11.00am

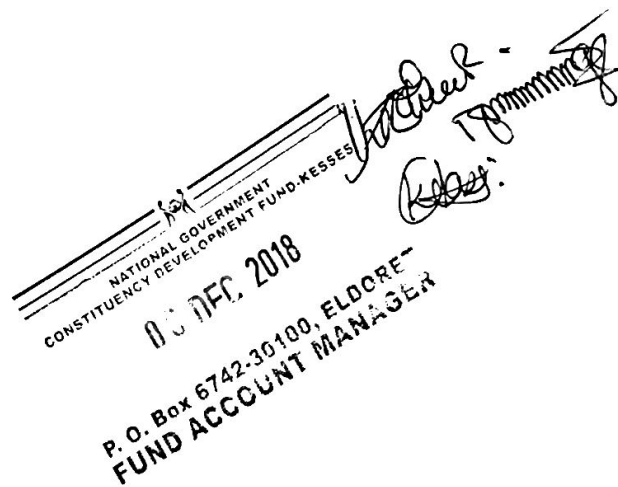
Venue: NG-CDF Office Boardroom.

Present

- | | |
|---------------------|-----------|
| 1. Joseph Rop | Chairman |
| 2. Mary Kogo | Member |
| 3. Taari Rwaria | DCC |
| 4. Sammy King'ara | Member |
| 5. Irene Some | Member |
| 6. Stephen Kosgei | Secretary |
| 7. Philip Murei | Member |
| 8. John Busienei | Member |
| 9. Eileen Cherotich | Member |
| 10. Gloria Mwasi | FAM |

Agenda

1. Opening remarks
2. Confirmation of previous minutes
3. Matters arising
4. Projects proposals 2018/19
5. Re-allocation of funds
6. Bursary disbursement
7. NG-CDF Office Constituency vehicle
8. A.O.B

A collection of handwritten signatures and stamps. One stamp reads 'NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND-KESSES' with a date stamp '06 DEC. 2018'. Another stamp reads 'P. O. Box 6742-30100, ELDORET FUND ACCOUNT MANAGER'. There are several illegible handwritten signatures and initials.

Kesses NG-CDFC/88/6th December 2018: Opening remarks

The Chairman called the meeting to order at 10.00am with a word of prayer from Eileen.

Kesses NG-CDFC/89/6th December 2018: Confirmation of previous minutes

The committee went through previous minutes dated 9th November 2018 and confirmed them to be a true and accurate report. The minutes were confirmed by Murei and seconded by Irene.

Kesses NG-CDFC/90/6th December 2018: Matters arising.

There were no matters arising.

Kesses NG-CDFC/91/6th December 2018: Projects Proposals 2018/19.

The committee went through the ward report noting the requirements as per the circular from NG-CDF Board dated 30th October 2018 on the preparation of project proposals for the 2018/19 financial year. Further, the Fund Manager presented to the committee a report of on-

going projects as at 30th June 2018 which have to be given priority in allocation. Total allocation to the constituency was Kshs. 109,040,875.52. The committee made the following decisions pertaining prioritization of projects:

- 1) No project under Big Four agenda was identified in the ward report hence no funding for the same could be proposed.
- 2) Only one on-going project will be prioritized for institutions with more than one on-going projects, the rest to be prioritized in 2019/2020 financial year.
- 3) Due to limited funds, on-going projects will be funded in two phases 2018/19 and 2019/20.

Under (2) above:

F /year	Project name	Pending activities	Estimated cost (Kshs)	Amount disbursed (Kshs)	Remarks
2015/16	Tumoge secondary school	Completion of laboratory; Floor works, ceiling, tiling of work service, fume chamber, 3 permanent tables and 30 stools.	3,400,000	1,900,000	800,000 allocated 2018/19
2015/16	Tumoge secondary school	Construction of admin block; plaster, ceiling, floor, windows, doors, painting	3,200,000	2,200,000	Balance To be allocated 2019/20
2013/14	St. Michael Tulwopngetu secondary school	Construction of laboratory; construction of gas chamber	2,000,000	1,000,000	400,000 allocated 2018/19
2014/15	St. Michael Tulwopngetu secondary school	Construction of admin block; plaster, ceiling, floor, windows, doors, painting	2,600,000	1,100,000	Balance To be allocated 2019/20
2013/14	Bindura secondary school	Construction of laboratory; doors, windows, plaster, ceiling, wiring, plumbing, floor, painting, equipping	2,800,000	1,300,000	1,000,000 allocated 2018/19 balance in 2019/20

2014/15	Bindura secondary school	Construction of admin block;plaster,ceiling,floor,windows ,doors, painting	3,200,000	1,100,000	Balance To be allocated 2019/20
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The committee therefore approved the following projects as priority for 2018/19 financial year.


Project Name	Project activity	Amount Allocated	Current Status	Ward
Employees Salaries	Payment of staff salaries and gratuity	3,239,212.00	On-going	Constituency
Goods and Services	Purchase of fuel, repairs and maintenance, office rent, printing, stationery, telephone, travel and subsistence, office tea.	1,609,380.07	On-going	Constituency
NSSF	Payment of NSSF Deductions	155,520.00	On-going	Constituency
NHIF	Payment of NHIF Deductions	66,000.00	On-going	Constituency
Committee Expenses	Payment of Committee sitting allowances	1,128,000.00	On-going	Constituency
Committee Expenses	Payment of Committee sitting allowances, Purchase of fuel, Airtime, interconstituency visits, travel and subsistence.	2,010,056.00	On-going	Constituency
NG-CDFC/PMC Capacity Building	Undertake Training of the PMCs/NG-CDFCs on NG-CDF Related issues	1,089,000.00	On-going	Constituency
Emergency	To cater for any unforeseen occurrences in the constituency during the financial year	5,738,993.45	On-going	Constituency

Constituency sports tournament	Purchase of trophies, games kits for volleyball, basketball, football, Carry out Constituency Sports tournament and the winning teams/schools to be awarded with trophies, balls, and games kits	2,066,038.00	On-going	Constituency
Hill school primary	Purchase of 5000litres water tank, gutters, tap and construction of tank resting place to harvest rain water.	71,000.00	On-going	Racecourse
Oasis primary school	Purchase of 5000litres water tank, gutters, tap and construction of tank resting place to harvest rain water.	71,000.00	On-going	Racecourse
Mogobich primary school	Purchase of 5000litres water tank, gutters, tap and construction of tank resting place to harvest rain water.	71,000.00	On-going	Cheptiret
Koitebes primary school	Purchase of 5000litres water tank, gutters, tap and construction of tank resting place to harvest rain water.	71,000.00	On-going	Cheptiret
Kaptumo primary school	Purchase of 5000litres water tank, gutters, tap and construction of tank resting place to harvest rain water.	71,000.00	On-going	Cheptiret
Cheptiret primary school	Purchase of 5000litres water tank, gutters, tap and construction of tank resting place to harvest rain water.	71,000.00	On-going	Cheptiret
Lengut primary school	Purchase of 5000litres water tank, gutters, tap and construction of tank resting place to harvest rain water.	71,000.00	On-going	Cheptiret

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Chuchuniat primary school	Purchase of 5000litres water tank, gutters, tap and construction of tank resting place to harvest rain water.	71,000.00	On-going	Cheptiret
St. Mathews central primary school	Purchase of 5000litres water tank, gutters, tap and construction of tank resting place to harvest rain water.	71,000.00	On-going	Cheptiret
Ngeny primary school	Purchase of 5000litres water tank, gutters, tap and construction of tank resting place to harvest rain water.	71,000.00	On-going	Cheptiret
AIC Rev Mesis primary school	Purchase of 5000litres water tank, gutters, tap and construction of tank resting place to harvest rain water.	71,000.00	On-going	Tulwet/Chiuyat
Lelmwoko primary school	Purchase of 5000litres water tank, gutters, tap and construction of tank resting place to harvest rain water.	71,000.00	On-going	Tulwet/Chiuyat
Asururiet primary school	Purchase of 5000litres water tank, gutters, tap and construction of tank resting place to harvest rain water.	71,000.00	On-going	Tulwet/Chiuyat
AIC Ruman Chebuywo primary school	Purchase of 5000litres water tank, gutters, tap and construction of tank resting place to harvest rain water.	71,000.00	On-going	Tulwet/Chiuyat
Chesunet primary school	Purchase of 5000litres water tank, gutters, tap and construction of tank resting place to harvest rain water.	71,000.00	On-going	Tulwet/Chiuyat



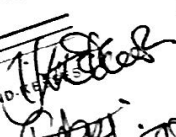


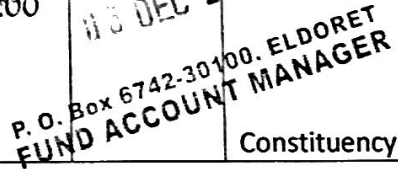


 NATIONAL GOVERNMENT FINANCIAL SERVICES
 CONSTITUENCY DEVELOPMENT FUND KESSES
 118 DEC 2018
 P. O. Box 6742-30100, ELDORET
 FUND ACCOUNT MANAGER

Sigilai primary school	Purchase of 5000litres water tank, gutters, tap and construction of tank resting place to harvest rain water.	71,000.00	On-going	Tulwet/Chiuyat
Kapserton primary school	Purchase of 5000litres water tank, gutters, tap and construction of tank resting place to harvest rain water.	71,000.00	On-going	Tulwet/Chiuyat
Kaplamai primary school	Purchase of 5000litres water tank, gutters, tap and construction of tank resting place to harvest rain water.	71,000.00	On-going	Tulwet/Chiuyat
Subukia primary school	Purchase of 5000litres water tank, gutters, tap and construction of tank resting place to harvest rain water.	71,000.00	On-going	Tarakwa
Nabkoi boys boarding primary school	Purchase of 5000litres water tank, gutters, tap and construction of tank resting place to harvest rain water.	71,000.00	On-going	Tarakwa
St. Cornelius Tilwolo primary school	Purchase of 5000litres water tank, gutters, tap and construction of tank resting place to harvest rain water.	71,000.00	On-going	Tarakwa
Timboroa primary school	Purchase of 5000litres water tank, gutters, tap and construction of tank resting place to harvest rain water.	71,000.00	On-going	Tarakwa
Hill school Secondary	Purchase of 5000litres water tank, gutters, tap and construction of tank resting place to harvest rain water.	72,000.00	On-going	Racecourse
AIC Isaac Kosgei secondary school	Purchase of 5000litres water tank, gutters, tap and construction of tank resting place to harvest rain water.	72,000.00	On-going	Cheptiret

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Keringet Secondary school	Purchase of 5000litres water tank, gutters, tap and construction of tank resting place to harvest rain water.	72,000.00	On-going	Cheptiret
Lainguse Secondary school	Purchase of 5000litres water tank, gutters, tap and construction of tank resting place to harvest rain water.	72,000.00	On-going	Tarakwa
Matharu Secondary school	Purchase of 5000litres water tank, gutters, tap and construction of tank resting place to harvest rain water.	72,000.00	On-going	Tarakwa
Koiwouarusen Secondary school	Purchase of 5000litres water tank, gutters, tap and construction of tank resting place to harvest rain water.	72,000.00	On-going	Tarakwa
Chagaiya Secondary school	Purchase of 5000litres water tank, gutters, tap and construction of tank resting place to harvest rain water.	72,038.00	On-going	Tarakwa
Bursary Secondary Schools	Payment of bursary to needy students	15,826,000.00	On-going	Constituency
Bursary Tertiary Schools	Payment of bursary to needy students in tertiary institutions.	10,000,000.00	On-going	Constituency
NG-CDF Office Constituency motorcycle	Purchase of motorcycle to be used by clerk of works to assist in supervision of projects	350,000.00	New	Constituency
NG-CDF Office furniture and equipment	Purchase of office furniture; executive conference table, 16 executive chairs, 1 executive table, 3 office tables, 3 office chairs, wooden cabinets(1,000,000). Purchase of 4 desktop computers(250,000), 40' TV(50,000) Office telephone networking(50,000)	1,350,000.00	New	Constituency

Sosiani primary school	Renovation of 6 classrooms; floor repair, plaster, ceiling, windows & doors repair, painting.	2,500,000.00	New	Racecourse
Oasis primary School	Completion of library: Roofing, Plaster, floor, windows, doors, painting - 1,000,000 purchase of tables, chairs and book shelves - 700,000	1,700,000.00	On-going	Racecourse
Oasis primary School	Construction of modern toilets for pupils with septic tank.	1,680,000.00	New	Racecourse
Oasis primary School	Electrical wiring of 7 classrooms	294,000.00	New	Racecourse
Racecourse primary School	Completion of 1 classroom: plaster, floor, verandah, windows, doors, painting	400,000.00	On-going	Racecourse
Hill school primary	Completion of 2 classrooms: plaster, terrazo floor, ceiling, verandah, windows, doors, painting	800,000.00	On-going	Racecourse
Nabkoi Boys Boarding primary School	Completion of dormitory: Walling, roofing, plaster, floor, doors and windows.	1,000,000.00	On-going	Tarakwa
Kapkoi primary School	Completion of 1 classroom: floor, windows, doors, painting	150,000.00	On-going	Tarakwa
St. Mark Teldet primary School	Completion of 5 classrooms: Plaster, windows, doors, painting	500,000.00	On-going	Tarakwa
Koiluget primary School	Completion of dormitory: plaster, ceiling, plumbing, electrical works, floor, doors, windows, painting	1,000,000.00	On-going	Tarakwa
Asururiet primary School	Construction of one classroom to completion.	800,000.00	New	Tarakwa
Murgor primary School	Construction of one classroom to completion.	800,000.00	New	Tulwet/Chiuyat
AIC Rev. Mesis primary School	Construction of one classroom to completion.	800,000.00	New	Tulwet/Chiuyat

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AIC Ruman Chebaiywo primary School	Construction of one classroom to completion.	800,000.00	New	Tulwet/Chiuyat
Kondoo farm nine primary School	Construction of one classroom to completion.	800,000.00	New	Tulwet/Chiuyat
Boror primary School	Construction of dormitory: foundation, walling, roofing	800,000.00	New	Tulwet/Chiuyat
Tumoge primary School	Completion of administration block: plastering, windows, doors, floor, ceiling, electrical works painting.	800,000.00	On-going	Tulwet/Chiuyat
Moi chuiyat primary School	Completion of administration block: plastering, windows, doors, floor, ceiling, electrical works painting.	1,100,000.00	On-going	Tulwet/Chiuyat
Chesunet primary School	Completion of administration block: plastering, floor, ceiling, electrical works painting.	600,000.00	On-going	Tulwet/Chiuyat
Chepkoiyo primary School	Completion of 2classrooms; plaster, floor, windows, doors, painting	400,000.00	On-going	Tulwet/Chiuyat
Lingwai primary School	Completion of 1 classroom; plaster, floor, windows, door, paintin g	200,000.00	On-going	Tulwet/Chiuyat
Chuchuniat primary School	Construction of one classroom to completion.	800,000.00	New	Tulwet/Chiuyat
Emkwen koitebes B primary School	Construction of one classroom to completion.	800,000.00	New	Cheptiret
Kerita Tulwet primary School	Construction of one classroom to completion.	800,000.00	New	Cheptiret
Rehema primary School	Construction of one classroom to completion.	800,000.00	New	Cheptiret
Saroiyot primary School	Construction of one classroom to completion.	800,000.00	New	Cheptiret
Kerita primary School	Renovation of 5classrooms; floor repair, plaster, ceiling, windows & doors repair, painting.	500,000.00	New	Cheptiret

NATIONAL GOVERNMENT
CONSTITUENCY DEVELOPMENT FUND-KENYA

11 DEC 2018

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Kaptumo primary School	Construction of modern 5door toilets	500,000.00	New	Cheptiret
Chesegem primary School	Completion of administration block: floor tiling and purchase of tables and chairs.	300,000.00	On-going	Cheptiret
Kerita Kosyin primary School	Completion of dormitory;roofing, plaster, ceiling, plumbing, electrical works, floor, doors, windows, painting	1,500,000.00	On-going	Cheptiret
Chemenei primary School	Renovation of 5classrooms;floor repair,plaster,ceiling,windows& doors repair, painting.	500,000.00	New	Cheptiret
Keringet primary School	Completion of 1classroom; verandah, plaster,floor,windows,door,painting	200,000.00	On-going	Cheptiret
Tarakwa primary school	Completion of dormitory;floor, plaster, wiring, painting	450,000	On-going	Tarakwa
Cheboror primary school	Completion of administration block; conies and painting	150,000	On-going	Tarakwa
Racecourse secondary School	Construction of storey administration block; walling, plaster, floor, windows, doors, electrical and plumbing works	7,000,000.00	On-going	Racecourse
Barekeiwo Secondary school	Completion of administration block; roofing, plaster, windows, doors, ceiling, electrical works	1,450,000.00	On-going	Tarakwa
Bishop Muge Secondary school	Completion of administration block; roofing, plaster, windows, doors, ceiling, electrical works	2,600,000.00	On-going	Tarakwa

(Signature)

Ndungulu Secondary school	Completion of administration block; windows, doors, floor, electrical works, plumbing works, painting	500,000.00	On-going	Tarakwa
Cengalo Secondary school	Completion of dining hall; doors, windows, ceiling, electrical works, plumbing works, painting	686,661.00	On-going	Tarakwa
Tarakwa Secondary school	Completion of dormitory; roofing, plaster, ceiling, windows, doors, electrical works.	2,200,000.00	On-going	Tarakwa
Chirchir Secondary school	Completion of laboratory; gas system, sinks, electrical works, tiling of work service	500,000.00	On-going	Tarakwa
Lainguse Secondary school	Construction of 2classrooms to completion.	1,600,000.00	New	Tarakwa
Matharu Secondary school	Construction of 1classroom to completion.	800,000.00	New	Tarakwa
Chagaiya Secondary school	Completion of laboratory; plumbing works, gas piping, construction of working tables and sink	1,000,000.00	On-going	Tarakwa
St. Mark Teldet Secondary school	Completion of twin laboratory; plaster, plumbing, ceiling, electrical works, painting	1,000,000.00	On-going	Tulwet/Chiuyat
Lingway Secondary school	Completion of laboratory; plaster, ceiling, plumbing works, gas piping, construction of working tables, painting	1,386,659.00	On-going	Tulwet/Chiuyat
Queen of peace high school Rukuini	Completion of payment for school bus loan.	1,300,000.00	On-going	Tulwet/Chiuyat
Tumoge Secondary school	Installation of laboratory apparatus.	800,000.00	On-going	Tulwet/Chiuyat
AIC Tulwet Secondary school	Completion of laboratory; plaster, ceiling, plumbing works, gas piping, construction of working tables, painting	1,000,000.00	On-going	Tulwet/Chiuyat

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NATIONAL GOVERNMENT FUND KESSES
CONSTITUENCY DEVELOPMENT FUND KESSES

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FUND ACCOUNT MANAGER

Bindura Secondary school	Completion of laboratory; plaster, ceiling, plumbing works, gas piping, painting	1,000,000.00	On-going	Tulwet/Chiuyat
Chepkoiyo Secondary school	Completion of administration block; plaster, floor, ceiling, doors, windows, electrical works, painting	1,000,000.00	On-going	Tulwet/Chiuyat
Koisagat Gaa Secondary school	Completion of 1classroom; plaster,floor,windows,door,paintin g	200,000.00	On-going	Tulwet/Chiuyat
Koisagat Gaa Secondary school	Purchase of 80 school lockers and chairs.	400,000.00	New	Tulwet/Chiuyat
AIC Kaptumo Secondary School	Completion of laboratory; ceiling, purchase of apparatus.	1,000,000.00	On-going	Cheptiret
Kerita Day Secondary School	Completion of library:Roofing, Plaster,floor, windows, doors, painting	1,000,000.00	On-going	Cheptiret
Saroiyot Secondary School	Construction of laboratory; foundation and walling to lintel level	1,000,000.00	New	Cheptiret
AIC Isaac Kosgei Secondary School	Construction of dormitory and ablution block; foundation of ablution block, walling, roofing, plaster, electrical, plumbing works	1,000,000.00	On-going	Cheptiret
Cheplasgei Secondary School	Construction of dormitory; walling, roofing, plaster, electrical works	800,000.00	On-going	Cheptiret
R.C.E.A Seiyo Secondary School	Construction of storey administration block; walling, plaster, floor, windows, doors, electrical and plumbing works	3,012,659.00	On-going	Cheptiret
Rehema Secondary school	Construction of laboratory; walling, roofing, plaster, doors, windows	1,086,659.00	On-going	Cheptiret

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All saints chepkigen secondary school	Completion of laboratory; Gas system, 16 tables, 50 stools	400,000	On-going	Cheptiret
Mkombozi Secondary school	Completion of administration block; ceiling and painting	200,000	On-going	Tulwet/chuiyat
St. Michael Tulwopngetuny Secondary school	Completion of laboratory; construction of Gas chamber	400,000	On-going	Tulwet/chuiyat
		109,040,875.52		

Action: Fund Manager to forward the proposal to NG-CDF Board

The cost for completion works at Barekeiwo secondary school was underestimated hence allocation was increased.

Kesses NG-CDFC/92/6th December 2018: Re-allocation of funds.

The committee noted that there were some schools that have been funded but have not been initiated. One school actually has not started and had been allocated funds to purchase land. The committee therefore resolved to re-allocate the funds to other needy institutions as highlighted below.

Project from	Amount	Project to	Reason for re-allocation
Tabarin primary – purchase of 1acre land 2016/17	500,000	Chereber primary –completion of administration block; ceiling, floor, electrical works, painting.	The school has not started.
Sugunanga primary – construction of 1classroom and toilets 2017/18	1,000,000	Hill school secondary – construction of perimeter wall.	The school has not been initiated.
Koitebes secondary – construction of 1classroom 2017/18	600,000	Koitebes primary – completion of administration block; plaster, ceiling, doors, windows, electrical works, floor, painting	The school has not been initiated.
Emergency 2017/18	800,000	Ngeny primary – construction of 1classroom to completion.	2017/18 financial year has elapsed

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 NATIONAL GOVERNMENT KESSES
 CONSTITUENCY DEVELOPMENT UNIT
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 FUND ACCOUNT MANAGER

Emergency 2017/18	1,207,931	DCC's office –renovations; ceiling, floor repair, windows, painting	2017/18 financial year has elapsed
Emergency 2017/18 Sambul cattle dip 2015/16	1,000,000 200,000	DEO's office- renovations; partitioning, ceiling, floor repair, painting	2017/18 financial year has elapsed The project was devolved
Emergency 2017/18	300,000	Timboroa primary- construction of 3door toilet	2017/18 financial year has elapsed

Action: Fund Manager to forward the re-allocation to NG-CDF Board

Kesses NG-CDFC/93/6th December 2018: Bursary disbursement.

The committee agreed to start public bursary vetting exercise for 5days from 17th December to 21st December 2018 to identify needy students in the various wards. The exercise will be done together with the constituency office staff and proper announcement and publicity for the exercise was to be done next week.

The committee approved expenditure of Kshs. 336,000 from monitoring vote to facilitate members and staff during the vetting exercise.

Kesses NG-CDFC/94/6th December 2018: NG-CDF Office Constituency vehicle.

Fund Manager informed the committee that she had advised the driver to tow the vehicle from the garage to the DCC's office, but the garage owner refused to release the vehicle. The committee discussed the matter at length and resolved as follows;

- a) The former FAM to handover soonest and provide a detailed report of the vehicle since it was purchased.
- b) Mechanical engineer to inspect the vehicle and give a report on its current status.
- c) DCC to assist in having the vehicle towed to his parking yard for security purposes of the vehicle as it had stayed for over one year at the garage.
- d) A report on the status of the vehicle to be sent to the NG-CDF Board.

A.O.B

There being no other business for discussion the meeting adjourned at 3.30pm with a word of prayer from Kosgei.

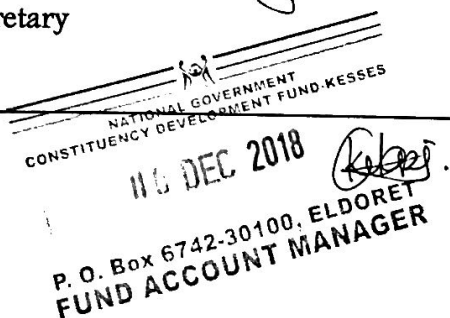
Confirmed:

 Date: 6/12/2018

Chairperson

 Date: 6/12/2018

Secretary


 NATIONAL GOVERNMENT
 CONSTITUENCY DEVELOPMENT FUND - KESSES
 11 DEC 2018
 P. O. Box 6742-30100, ELDORET
 FUND ACCOUNT MANAGER