



KITUI SOUTH NG-CONSTITUENCY DEVELOPMENT FUND  
P.O BOX 155-90201  
MUTOMO

MINUTES FOR KITUI SOUTH NG-CDFC MEETING HELD AT NG-CDF OFFICE-MUTOMO  
ON 22/09/2020

PRESENT

- |                       |             |
|-----------------------|-------------|
| 1. Florence Martin    | Chairperson |
| 2. Dennis Matundura   | FAM         |
| 3. Kenneth Kitonyo    | Secretary   |
| 4. Ronald Enyakasi    | DCC         |
| 5. MuthamaKieti       | Member      |
| 6. Evelyn Mutua       | Member      |
| 7. Christopher Ngumbi | Member      |
| 8. Jonathan Muthangya | Member      |
| 9. Mary Mulwa         | Member      |
| 10. Peter Mwangangi   | Member      |

ITEMS OF AGENDA

1. Preliminaries
2. Reading of previous minutes
3. Matters arising
4. Resubmission of project FY 2019/20
5. Project proposal for FY 2020-2021
6. AOB



**NG-CDFC KS/MIN 01/22/09/2020 PRELIMINARIES**

The meeting was called to order by the chairperson at 10:30am and a word of prayer was said by Mary Mulwa. The Chairperson then welcomed members into the meeting.

The FAM reported that he has observed covid 19 contained measures in the office as guided by the Ministry of Health. He reminded the members to continue being ambassadors of the covid measures in their wards.

**NG-CDFC KS/MIN 02/22/09/2020 READING OF PREVIOUS MEETING MINUTES**

The secretary, read the minutes of the previous minutes and they all confirmed them as a true record. They were proposed by Jonathan Muthanya and seconded by Evelyn Mutua as a true record.

NG-CDFC KS/MIN 03/22/09/2020 MATTERS ARISING

There was no matter arising.

NG-CDFC KS/MIN 04/22/09/2020 RESUBMISSION OF PROJECT FY 2019/20

The FAM reported that the NG-CDF Board approved ksh 2,822,000 for Kisayani school bus and not the entire amount of ksh 3,680,765 as was proposed in FY 2019/20. The NG-CDF Board therefore required the NG-CDFC to resubmit a project for the balance. Members deliberated and agreed to fund Ngwate Primary School for renovation as follows:

Project Name	Project Number	Amount approved	Project Balance	New project	Activity	Amount
Kisayani Secondary School	4-430-074-2630205-104-2019-2020-3	2,822,000	858,765	Ngwate Primary School	Renovation of 3 classrooms: Reroofing, repairs of cracks, shutters & painting to completion	858,765

The FAM was tasked to write to the NG-CDF board for approval.

NG-CDFC KS/MIN 05/22/09/2020 PROJECT PROPOSAL FOR FY 2020-2021

The FAM read a circular on project proposal preparation from the NG-CDF Board which outlined guidelines. The FAM reported that the constituency allocation was ksh 137,367,724.14 and that emergency was a constant figure allocated ksh 7,198,241.38.

Members agreed on statutory figures as follows:

Administration	6%	8,131,701.45
Emergency	5%	7,192,206.90
Sports(to spend)	2%	1,000,000.00
Environment(to spend)	2%	1,000,000.00
M&E	3%	4,115,870.96
Bursary(to spend)	35%	24,156,100.00



Included in the total is ksh 107,000 being the AIA that was raised in the previous year. Members went through the ward report from all the wards and prioritised, observing regional balance. The following are the projects for FY 2020/21:

PROJECT NAME	ORIGINAL COST	CUMMULATIVE COST	PROJECT ACTIVITY	AMOUNT ALLOCATED	STATUS
Administration					
Employees Salaries	3,200,000.00	-	Payment of staff salaries, PAYE (Kshs.2,450,000) and gratuity	3,200,000.00	New

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PROJECT NAME	ORIGINAL COST	CUMMULATIVE COST	PROJECT ACTIVITY	AMOUNT ALLOCATED	STATUS
			(Kshs.750,000)		
Goods and Services	2,000,000.45	-	Purchase of fuel, insurance, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea, office furniture	2,000,000.45	New
NSSF	164,000.00	-	Payment of NSSF Deductions	164,000.00	New
NHIF	70,000.00	-	Payment of NHIF Deductions	70,000.00	New
Committee Expenses	2,697,701.00	-	Payment of Committee sitting allowances, transport, conferences	2,697,701.00	New
				<b>8,131,701.45</b>	
<b>Monitoring &amp; Evaluation</b>					
Goods and Services	615,870.96	-	Purchase of fuel, camera, printing, stationery, photocopying, airtime, travel and subsistence.	615,870.96	New
Committee Expenses	1,500,000.00	-	Payment of Committee monitoring facilitations, transport, conferences	1,500,000.00	New
NG-CDFC/PMC Capacity Building	2,000,000.00	-	Undertake Training of the PMCs/NG-CDFCs/staff on NG-CDF Related issues	2,000,000.00	New
				<b>4,115,870.96</b>	
<b>Emergency Reserve</b>					
Emergency Reserve	7,192,206.90	-	To cater for any unforeseen occurrences in the constituency during the financial year	7,192,206.90	New
				<b>7,192,206.90</b>	
Sports					



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PROJECT NAME	ORIGINAL COST	CUMMULATIVE COST	PROJECT ACTIVITY	AMOUNT ALLOCATED	STATUS
Constituency Sports Activities	1,000,000	-	Purchase and distribution of Sports equipment 200 footballs, 6 goal posts, 6 football nets to existing football clubs that include: Muvuko, Kwa Toma, Nguuni, Ngulungu, Syumani, Kakunio, Enzou, Mutha United Mathima Heroes, Kilawa, Makongo, Mutomo Mission, Uae, Kawelu, Maluma, Mbooni, Uiyini, Hongkong, Ndindini, Simba, Ithumula, Imelu, Mukwakwani, Mitalani, Kisengya, Nzaini, Kituti, Mutonya, Masengo Heroes, Yumbu, Ivukuvuku, Kasaala, Ikanga, Nzalani, Kooma, Makueni the Heroes, Syunguni, Muti, Kenze United, Kasyelia, Kaindu, Kasula, Katangini, Mung'aluni, Teka United, Yamutava, Semea, Thome United, Ndovoini, Makosi, Kisayani, Mutini, Ilaani, Kavuuuni, Kiange, Itumba, Wingololi, Makele, Imwange, Kalambani, Kyeni and Tutu	1,000,000	New
				1,000,000	
<b>Environment</b>					
Kasundu Sand Dam	1,000,000.00	-	Construction of sand dam along Kasundu river to conserve the river through retaining of sand which can also be used by the community  Submit BoQs	1,000,000.00	New
				1,000,000.00	
<b>Bursary</b>					
Bursary Secondary Schools	14,156,100.00	-	Payment of bursary to needy students in Secondary schools	14,156,100.00	On-going
Bursary Tertiary Institutions	10,000,000.00	-	Payment of bursary to needy students at tertiary institutions	10,000,000.00	On-going
<b>TOTAL</b>				<b>24,156,100.00</b>	
<b>Primary Schools</b>					

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PROJECT NAME	ORIGINAL COST	CUMMULATIVE COST	PROJECT ACTIVITY	AMOUNT ALLOCATED	STATUS
Ekani primary school	1,500,000	-	Renovation of four classrooms to completion: reroofing, plastering, shutters, flooring and painting	1,500,000	New
Ileri primary school	500,000	-	Renovation of two classrooms to completion: Roofing, wall cracks repairs and painting	500,000	New
Imiwa primary school	500,000	-	Renovation of two classrooms to completion: Roofing, wall cracks repairs and painting	500,000	New
Imwange primary school	1,100,000	-	Construction of one classroom to completion	1,100,000	New
Ivukuvuku primary school	1,500,000	-	Renovation of four classrooms to completion: reroofing, plastering, shutters, flooring and painting	1,500,000	New
Kaangwa primary	500,000	-	Construction of one classroom in partnership with parents - NG-CDF to undertake construction of foundation, walling & partial roofing. Parents to complete roofing, plastering, shutters and painting	500,000	New
Kaivisi primary school	1,500,000	-	Renovation of four classrooms to completion: reroofing, plastering, shutters, flooring and painting	1,500,000	New
Kalambani primary school	500,000	-	Renovation of two classrooms to completion: Roofing, wall cracks repairs and painting	500,000	New
Kaliluni primary school	500,000	-	Construction of one classroom in partnership with parents - NG-CDF to undertake construction of foundation, walling & partial roofing. Parents to complete roofing, plastering, shutters and painting	500,000	New
Kaluluini primary school	1,500,000	-	Renovation of four classrooms to completion: reroofing, plastering, shutters, flooring and painting	1,500,000	New

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PROJECT NAME	ORIGINAL COST	CUMMULATIVE COST	PROJECT ACTIVITY	AMOUNT ALLOCATED	STATUS
Kamina primary school	300,000	-	Renovation of two classrooms to completion: Flooring, plastering and painting	300,000	New
Kangima primary school	500,000	-	Construction of one classroom in partnership with parents - NG-CDF to undertake construction of foundation, walling & partial roofing. Parents to complete roofing, plastering, shutters and painting	500,000	New
Kanguli primary school	1,500,000	-	Renovation of four classrooms to completion: reroofing, plastering, shutters, flooring and painting	1,500,000	New
Kanthe primary school	500,000	-	Construction of one classroom in partnership with parents - NG-CDF to undertake construction of foundation, walling & partial roofing. Parents to complete roofing, plastering, shutters and painting	500,000	New
Kanziko Curriculum Support Office	1,500,000	-	Construction of one office block with two rooms and boardroom to completion	1,500,000	New
Kanziko township primary school	1,000,000	-	Construction of administration block with two rooms and staffroom to completion	1,000,000	New
Kasivuni primary school	1,500,000	-	Renovation of four classrooms to completion: reroofing, plastering, shutters, flooring and painting	1,500,000	New
Kasoyani primary school	1,000,000	-	Construction of administration block with two rooms and staffroom to completion	1,000,000	New
Kathingu primary school	500,000	-	Construction of one classroom in partnership with parents - NG-CDF to undertake construction of foundation, walling & partial roofing. Parents to complete roofing, plastering, shutters and	500,000	New



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PROJECT NAME	ORIGINAL COST	CUMMULATIVE COST	PROJECT ACTIVITY	AMOUNT ALLOCATED	STATUS
			painting		
Katilini primary school	1,500,000	-	Renovation of four classrooms to completion: reroofing, plastering, shutters, flooring and painting	1,500,000	New
Kavwee primary school	500,000	-	Construction of one classroom in partnership with parents - NG-CDF to undertake construction of foundation, walling & partial roofing. Parents to complete roofing, plastering, shutters and painting	500,000	New
Kiangu primary school	1,500,000	-	Renovation of four classrooms to completion: reroofing, plastering, shutters, flooring and painting	1,500,000	New
Kiati primary school	1,500,000	-	Renovation of four classrooms to completion: reroofing, plastering, shutters, flooring and painting	1,500,000	New
Kiluya primary school	500,000	-	Construction of one classroom in partnership with parents - NG-CDF to undertake construction of foundation, walling & partial roofing. Parents to complete roofing, plastering, shutters and painting	500,000	New
Kisayani primary school	500,000	-	Renovation of two classrooms to completion: Roofing, wall cracks repairs and painting	500,000	New
Kithae primary school	3,000,000	-	Establishment of access road to the new school; bush clearing, culverts, drainage works, grading and gravelling, 3km	3,000,000	New

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PROJECT NAME	ORIGINAL COST	CUMMULATIVE COST	PROJECT ACTIVITY	AMOUNT ALLOCATED	STATUS
Kituvwi primary school	1,500,000	-	Renovation of four classrooms to completion: reroofing, plastering, shutters, flooring and painting	1,500,000	New
Kasundu primary school	1,500,000	-	Renovation of four classrooms to completion: reroofing, plastering, shutters, flooring and painting	1,500,000	New
Kongo primary school	200,000	-	Renovation of one class to completion: floor, plaster and painting	200,000	New
Kwa songe primary school	1,500,000	-	Renovation of four classrooms to completion: reroofing, plastering, shutters, flooring and painting	1,500,000	New
Kyamuthwa primary school	1,500,000	-	Renovation of four classrooms to completion: reroofing, plastering, shutters, flooring and painting	1,500,000	New
Kyangoto primary school	1,500,000	-	Renovation of four classrooms to completion: reroofing, plastering, shutters, flooring and painting	1,500,000	New
Kyawangu primary school	500,000	-	Renovation of two classrooms to completion: Roofing, wall cracks repairs and painting	500,000	New
Kyuasini primary school	1,500,000	-	Renovation of four classrooms to completion: reroofing, plastering, shutters, flooring and painting	1,500,000	New
Makele primary school	500,000	-	Renovation of two classrooms to completion: Roofing, wall cracks repairs and painting	500,000	New
Malatani primary school	500,000	-	Construction of one classroom in partnership with parents - NG-CDF to undertake construction of foundation, walling & partial roofing. Parents to complete roofing, plastering, shutters and painting	500,000	New
Malili primary school	1,000,000	-	Construction of administration block with two rooms and staffroom	1,000,000	New



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PROJECT NAME	ORIGINAL COST	CUMMULATIVE COST	PROJECT ACTIVITY	AMOUNT ALLOCATED	STATUS
			to completion		
Matua primary school	500,000	-	Renovation of two classrooms to completion: Roofing, wall cracks repairs and painting	500,000	New
Maungu primary school	1,000,000	-	Construction of administration block with two rooms and staffroom to completion	1,000,000	New
Mavia primary school	1,500,000	-	Renovation of four classrooms to completion: reroofing, plastering, shutters, flooring and painting	1,500,000	New
Mbakoni primary school	1,500,000	-	Renovation of four classrooms to completion: reroofing, plastering, shutters, flooring and painting	1,500,000	New
Memboo primary school	1,500,000	-	Renovation of four classrooms to completion: reroofing, plastering, shutters, flooring and painting	1,500,000	New
Mesilya primary school	500,000	-	Renovation of two classrooms to completion: Roofing, wall cracks repairs and painting	500,000	New
Mikomani primary school	1,100,000	-	Construction of one classroom to completion	1,100,000	New
mitalani primary school	1,500,000	-	Renovation of four classrooms to completion: reroofing, plastering, shutters, flooring and painting	1,500,000	New
Muamba primary school	1,500,000	-	Renovation of four classrooms to completion: reroofing, plastering, shutters, flooring and painting	1,500,000	New
Mukuanima primary school	2,200,000	-	Construction of two twin classrooms to completion	2,200,000	New
Musenge primary school	500,000	-	Completion of one classroom started by parents in 2019: NG-CDFC to undertake roofing, plastering, shutters & painting	500,000	New

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PROJECT NAME	ORIGINAL COST	CUMMULATIVE COST	PROJECT ACTIVITY	AMOUNT ALLOCATED	STATUS
Musikio primary school	500,000	-	Renovation of two classrooms to completion: Roofing, wall cracks repairs and painting	500,000	New
Muthue Primary school	500,000	-	Renovation of two classrooms to completion: Roofing, wall cracks repairs and painting	500,000	New
Mutomo primary school	2,000,000	1,500,000	Additional funds for renovation of 4 classrooms; construction of paving slabs around a block of 4 classes to completion	500,000	On-going
Mutonya primary school	1,500,000	-	Renovation of four classrooms to completion: reroofing, plastering, shutters, flooring and painting	1,500,000	New
Muvuko primary school	500,000	-	Renovation of two classrooms to completion: Roofing, wall cracks repairs and painting	500,000	New
Mwala primary school	1,500,000	-	Renovation of four classrooms to completion: reroofing, plastering, shutters, flooring and painting	1,500,000	New
Ndiini primary school	1,500,000	-	Renovation of four classrooms to completion: reroofing, plastering, shutters, flooring and painting	1,500,000	New
Ndili primary school	1,500,000	-	Renovation of four classrooms to completion: reroofing, plastering, shutters, flooring and painting	1,500,000	New
Ndithini primary school	500,000	-	Construction of one classroom in partnership with parents - NG-CDF to undertake construction of foundation, walling & partial roofing. Parents to complete roofing, plastering, shutters and painting	500,000	New
Ngaani primary school	1,500,000	-	Renovation of four classrooms to completion: reroofing, plastering, shutters, flooring and painting	1,500,000	New



PROJECT NAME	ORIGINAL COST	CUMMULATIVE COST	PROJECT ACTIVITY	AMOUNT ALLOCATED	STATUS
Ngangani primary school	500,000	-	Construction of one classroom in partnership with parents - NG-CDF to undertake construction of foundation, walling & partial roofing. Parents to complete roofing, plastering, shutters and painting	500,000	New
Ngiluni Primary School	500,000	-	Renovation of two classrooms to completion: Roofing, wall cracks repairs and painting	500,000	New
Ngoseni primary school	500,000	-	Construction of one classroom in partnership with parents - NG-CDF to undertake construction of foundation, walling & partial roofing. Parents to complete roofing, plastering, shutters and painting	500,000	New
Nzalani primary school	500,000	-	Renovation of two classrooms to completion: Roofing, wall cracks repairs and painting	500,000	New
Semea primary school	1,500,000	-	Renovation of four classrooms to completion: reroofing, plastering, shutters, flooring and painting	1,500,000	New
St. Josephs Kaindu primary school	1,000,000	-	Construction of administration block with two rooms and staffroom to completion	1,000,000	New
Tsavo primary school	1,500,000	-	Renovation of four classrooms to completion: reroofing, plastering, shutters, flooring and painting	1,500,000	New
Winduma primary school	1,000,000	-	Renovation of three classrooms to completion: plastering, shutters, flooring and painting	1,000,000	New
Yaathi primary school	1,500,000	-	Renovation of four classrooms to completion: reroofing, plastering, shutters, flooring and painting	1,500,000	New

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PROJECT NAME	ORIGINAL COST	CUMMULATIVE COST	PROJECT ACTIVITY	AMOUNT ALLOCATED	STATUS
Yamutava primary school	500,000	-	Construction of one classroom in partnership with parents - NG-CDF to undertake construction of foundation, walling & partial roofing. Parents to complete roofing, plastering, shutters and painting	500,000	New
				70,900,000	
<b>Secondary Schools</b>					
Ikanga boys secondary school	2,200,000	-	Construction of two twin classrooms to completion	2,200,000	New
Mikongooni secondary school	1,100,000	-	Construction of one classroom to completion	1,100,000	New
Ngwate Secondary school	2,000,000	500,000	Completion of 200 capacity dining hall. Partial walling, roofing, plastering, flooring, shutters and painting	1,500,000	On-going
				4,800,000	
<b>Tertiary</b>					
Kenya Medical Training College-Mutomo Campus	3,000,000	-	Construction of two lecture halls to completion	3,000,000	New
				3,000,000	
<b>Security</b>					
Ikanga chiefs office	1,500,000	1,000,000	Completion of office comprising of 3 rooms: Plastering, flooring, shutters and painting	500,000	On-going
Ikanga police station	2,000,000	-	Construction of 5 rooms office: 2 cells, front office, Officer in charge office and armoury to completion	2,000,000	New
Ilamba assistant chiefs office	400,000	-	Construction of 2 rooms office to completion	400,000	New
Ilusya assistant chiefs office	400,000	-	Construction of 2 rooms office to completion	400,000	New
Kaatene assistant chiefs office	400,000	-	Construction of 2 rooms office to completion	400,000	New

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PROJECT NAME	ORIGINAL COST	CUMMULATIVE COST	PROJECT ACTIVITY	AMOUNT ALLOCATED	STATUS
Kalambani assistant chiefs office	400,000	-	Construction of 2 rooms office to completion	400,000	New
Kanziko chiefs office	300,000	-	Construction of 2 rooms office to completion	300,000	New
Katilini assistant chiefs office	500,000	300,000	Completion of office comprising of two rooms: roofing, plastering, shutters & painting	200,000	On-going
Kavete assistant chiefs office	400,000	-	Construction of 2 rooms office to completion	400,000	New
Kitui south DCI offices	1,500,000	-	Construction of one office block with two rooms and boardroom to completion	1,500,000	New
Kituvwi assistant chiefs office	400,000	-	Construction of 2 rooms office to completion	400,000	New
Kyoani assistant chiefs office	200,000	-	Construction of 2 door pit latrine to completion	200,000	New
Makele assistant chiefs office	400,000	-	Construction of 2 rooms office to completion	400,000	New
Maluma ACC Office	2,000,000	-	Construction of 3 rooms office (1,000,000) and one bedroom residential house to completion(1,000,000)	2,000,000	New
Maluma assistant chiefs office	400,000	-	Construction of 2 rooms office to completion	400,000	New
Muambani Assistnat chiefs office	400,000	-	Construction of 2 rooms office to completion	400,000	New
Mutha chiefs office	500,000	-	Construction of 2 rooms office to completion	500,000	New
Mwangala assistant chiefs office	400,000	-	Construction of 2 rooms office to completion	400,000	New
Ndili assistant chiefs office	400,000	-	Construction of 2 rooms office to completion	400,000	New
Ngaani assistant chiefs office	400,000	-	Construction of 2 rooms office to completion	400,000	New
Ngwani assistant chiefs office	400,000	-	Construction of 2 rooms office to completion	400,000	New
Simisi chiefs office	500,000	-	Construction of 2 rooms office to completion	500,000	New
				12,900,000	
			Grand Total	137,195,879.31	

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NG-CDFC KS/MIN 06/22/09/2020 AOB

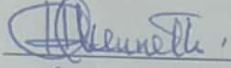
There was no AOB.

ADJOURNMENT

There being no other business the meeting ended in a word of prayer from Mary Mulwa at 5:30pm.

Minutes Taken By

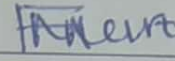
Kenneth Kitonyo

Signature 

Date 25/09/2020

Confirmed by

Florence Martin

Signature 

Date 25/09/2020

