



LAISAMIS CONSTITUENCY

IEBC NUMBER 048

**NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT
FUND**

PROJECT PROPOSAL

2019/2020 FINANCIAL YEAR

SUBMITTED

OCTOBER 2019

**MINUTES OF LAISAMIS NG-CDF COMMITTEE MEETING HELD ON 18TH OCTOBER, 2019
AT MARSABIT SATELLITE BOARD ROOM FROM 10.00AM**

Present

- | | |
|--------------------------|----------------------|
| 1. Alice Hawo Lesepe | NGCDFC-Chairperson |
| 2. Edward Lesukat | NGCDFC-Secretary |
| 3. Salim H. Hussein | Fund Account Manager |
| 4. Isaiah Ogorjebo | NG-CDFC Member |
| 5. Golbowa Sori | NG-CDFC Member |
| 6. Simon Kakuche | NG-CDFC Member |
| 7. Jamila Susan Lemadada | NG-CDFC Member |
| 8. Josephine Kulate | NG-CDFC Member |
| 9. Dickson Mutua | DCC_NG-CDFC Member |



Agenda

1. Preamble
2. Confirmation Of Previous Meeting Minutes
3. NG-CDF Projects Proposal For Financial Year 2019/2020
4. A.O.B

**NG-CDF LAISAMIS
CHAIRPERSON
P. O. Box 71 - 60500,
MARSABIT**

MIN 01: 18/10/2019: PREAMBLE

The Chairperson called the meeting to order at 10.00am with Simon Mr. Kakuche saying a word of prayer. She welcomed and thanked members for attending the meeting.

MIN 02: 18/10/2019. CONFIRMATION OF PREVIOUS MEETING MINUTES:

The Chairlady welcomed all members and thanked them for being punctual, she urged members to contribute to the meeting agendas. The secretary read through the minutes of the previous meeting. The minutes were confirmed to be the true copy of the deliberations held who was seconded by Mr. Isaiah Ogorjebo

MIN 03: 18/10/2019: NG-CDF PROJECTS PROPOSAL FOR FINANCIAL YEAR 2019/2020

The Chairlady briefed members that the committee is required to submit project proposals for the financial year 2019/2020 in time to get funds. She also informed members the project proposal submitted by every ward during open consultative forum conducted across the constituency from 14th to 18th October 2019.

The fund account manager told members that the NG- CDF Committee is supposed to submit projects proposals to the NG - CDF Board by the 31st October 2019 as per letter dated 24th September, 2019 REF: NG-CDFB/CEO/BOARD CIRCULARS Vol. II (014)

The Fund Account Manager informed members that the constituency had been allocated a total of **Kshs. 137,367,724.14**

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The Fund account manager briefed members on the guidelines for project proposal presentation. He also informed members on the eligible projects. The manager informed members that all devolved functions are no longer eligible under the new NG-CDF act.

After lengthy deliberations the NGCDF committee agreed on the following projects to be funded in the Financial Year 2019 – 2020 in all the five wards in the Constituency:-

| S/No | Project Name | Project Activity | Amount Allocated | Current Status |
|---|-------------------------------|---|------------------|----------------|
| Administration and Recurrent Expenditure AP1 | | | | |
| 1 | Employees Salaries | Payment of staff salaries@2.4M and gratuity @0.5m | 2,900,000.00 | On-going |
| 2 | Goods and Services | Purchase of fuel, repairs and maintenance, printing, stationery, office rent, telephone, travel and subsistence, office tea, ICT accessories etc. | 2,402,063.45 | On-going |
| 3 | NSSF | Payment of NSSF Deductions | 90,000.00 | On-going |
| 4 | NHIF | Payment of NHIF Deductions | 50,000.00 | On-going |
| 5 | Committee Expenses | Payment of Committee sitting allowances, transport, airtime conferences | 2,800,000.00 | On-going |
| Monitoring and Evaluation AP2 | | | | |
| 6 | Goods and Services | Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence, etc | 1,300,000.00 | On-going |
| 7 | Committee Expenses | Payment of NGCDFCs M&E allowances, transport allowance, conferences | 1,321,031.72 | On-going |
| 8 | NG-CDFC/PMC Capacity Building | Undertake Training of the PMCs/NG-CDFCs on NG-CDF Related issues | 1,500,000.00 | On-going |
| Education Bursary and Social security programs | | | | |
| 9 | Bursary Secondary Schools | Payment of bursary to needy students in secondary schools | 20,026,685.34 | On-going |
| 10 | Bursary Tertiary Schools | Payment of bursary to needy students in tertiary schools | 14,341,931.04 | On-going |
| Emergency Reserve | | | | |
| 11 | Emergency Reserve | To cater for any unforeseen occurrences in the constituency during the financial year | 7,198,241.38 | New |
| Sport Activities | | | | |

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| | | | | |
|-------------------------------|---|---|---------------|----------|
| 12 | Laisamis Sports activities | Purchase of sports kits i.e. balls, uniforms, shoes for the following schools-inter class competition: 1)Laisamis primary School, 2)Laisamis secondary School, 3)Merile primary school, 4)Loglogo primary School, 5)Loglogo Muslim Primary School, 6)Loglogo girls Secondary School, 7)Kamboye primary school, 8)Ilbarok primary school, 9)Korr primary school, 10)Ngurunit primary School, 11)Ballah primary school, 12)Kargi primary school, 13)Gangeisa primary school, 14)Korolle boys secondary school, 15)Loiyangalani primary school, 16)Titus Ngoyoni Primary School, 17)Kulal Girls Secondary School @129,411.77 for each school | 2,200,000.00 | New |
| Environment Activities | | | | |
| 13 | Kargi primary school | Purchase of two water tank 10,000 Litre @Ksh.240,000 and construction of concrete water tank base @Ksh.60,000 | 300,000.00 | New |
| 14 | Amalio primary school | Construction of one double door pit latrines to completion | 500,000.00 | New |
| 15 | Jiija primary school | Construction of one double door pit latrines to completion | 500,000.00 | New |
| 16 | Korr Day Mixed Secondary School | Construction of one double door pit latrines to completion | 500,000.00 | New |
| Other Project | | | | |
| 17 | NG-CDFC office | Phase II: Construction of one storey Laisamis NG-CDFC/Constituency office block to completion | 22,450,000.00 | On-going |
| 18 | Laisamis NG-CDFC -Marsabit Satellite office | Purchase of office furniture and general Equipments: 10 Boardroom chairs, one Boardroom Table, one Executive table, one Executive chair, Two guest mini executive chair, 3 reception office chair and wooden cabinet @327,000. Material for office partition (MDF, Timber, Flash door, Door frame, Door lock...) @232,385/= | 559,385.00 | On-going |
| Primary School Project | | | | |
| 19 | Ndikir Primary School | Construction of generator house@0.8m ,water storage tank 10,000L and water pipping system to school@2.2m | 3,000,000.00 | New |

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|----|--------------------------------|---|--------------|-----|
| 20 | Lbaarok Primary School | Purchase of 20 metal frame desks | 160,000.00 | New |
| 21 | Logologo Muslim Primary School | Construction of one classroom to completion @1.4m and fencing of 1,200 metres length with metallic poles, barbed wires and gate @2.0m and Purchase of 20 metallic frame desk 160k | 3,560,000.00 | New |
| 22 | Burri Aramia Primary School | construction of one classroom to completion @1.4m and Purchase of 20 Metal Frame Desk @160,000 | 1,560,000.00 | New |
| 23 | Amalio Primary school | construction of one classroom to completion @1.4m and Purchase of 20 Metal Frame Desk @160,000 | 1,560,000.00 | New |
| 24 | Ngurunit Primary school | Supply of 3 solar batteries 12V200AH/ 10HR, 3 solar panel 200Watt,solar charger, 20 bulb, installation system, wiring and inverters@400,000ksh | 400,000.00 | New |
| 25 | Guuram Primary School | construction of one administration block to completion | 1,550,000.00 | New |
| 26 | Farakoren Primary School | Hydrogeological Survey @Ksh.500,000 Bore hole Drilling and equipping with solar water pump system@5m | 5,500,000.00 | New |
| 27 | Lmoti Primary School | construction of one classroom to completion @1.4m and Purchase of 20 Metal Frame Desk @160,000 | 1,560,000.00 | New |
| 28 | Lekuchula Primary school | Purchase of 20 metal frame desks | 160,000.00 | New |
| 29 | Titus Ngoyoni Primary school | Purchase of 40 Metal Frame Desk @320,000 and 10 dining hall table @180,000 | 500,000.00 | New |
| 30 | Ngororoi Primary School | Purchase of 20 metal frame desks | 160,000.00 | |
| 31 | Arapal Primary School | Construction of one dining hall (20m x 8m),kitchen and store @Ksh.5,628,386.21 and equipping with 15 tables and 50 chairs @900,0000 | 6,528,386.21 | New |
| 32 | Gatab Primary School | Purchase of 4 table with drawers@200,000 and 10 chairs @100,000 | 300,000.00 | New |
| 33 | Urweino Primary School | construction of one classroom to completion @1.4m and Purchase of 20 Metal Frame Desk @160,000 | 1,560,000.00 | New |

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|---------------------------------|--|--|---|----------|
| 34 | Dakhane Primary school | Purchase of 20 metal frame desks | 160,000.00 | New |
| 35 | Dadab Timalab Primary school | Purchase of 20 metal frame desks | 160,000.00 | New |
| 36 | Jiija Primary school | Purchase of 40 metal frame desks | 350,000.00 | New |
| Secondary School Project | | | | |
| 37 | Kulal Girls Secondary School | Construction of Three unit staff quarters to completion- each unit with sitting room, one bedroom, kitchen, bathroom and Veranda @7,880,000 and Purchase of 90 lockers/chairs@730,000 for two classrooms | 8,610,000.00 | New |
| 38 | Korolle Boys Secondary School | construction of two classroom to completion | 2,600,000.00 | New |
| 39 | Merile Day Mixed Secondary School | Construction of modern Administration block @4.5m to completion, supply of 40 lockers/chairs @320,000 | 4,820,000.00 | New |
| 40 | Korr Day Mixed Secondary School | completion of administration block : internal and external finishes, sub-division: Principal office, Deputy Principal office, Secretary/Accounts office and staff room @2.0m and supply of 40 lockers/chairs @320,000 and school fence of 1500 metres length with metallic poles and barbed wires, wide steel gate on a concrete posts to completion @2.5m | 4,820,000.00   | On-going |
| Security Project | | | | |
| 41 | Kargi AP Line | Fencing of 900 metres length with metallic poles and barbed wires, wide steel gate on a concrete post to completion | 1,500,000.00 | New |
| 42 | Korr AP Line | Fencing of 900 metres length with metallic poles and barbed wires, wide steel gate on a concrete post to completion | 1,500,000.00 | New |
| 43 | Oltorot AP Line | Construction of one unit with 3-rooms staff house at Oltorot to completion | 1,550,000.00 | New |
| 44 | Loglogo Assistant County Commissioner (ACC) Resident | Supply and installation of Solar batteries 12V200AH/ 10HR,Solar panel 200watts poly crystalline all weather and lighting system | 200,000.00 | New |

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|-------------------------|--|---|-----------------------|-----|
| 45 | Loiyangalani Deputy County Commissioner (DCC) Office | Renovation of DCC office. New Ceiling board, roofing repair and painting to completion | 600,000.00 | New |
| 46 | Kargi Assistant County Commissioner (ACC) office | Fencing of 900 metres length with metallic poles and barbed wires, wide steel gate on a concrete post to completion | 1,500,000.00 | New |
| Total Allocation | | | 137,367,724.14 | |

Laisamis Sub County headquarter lack financial institution (bank) to handle NG-CDF transaction (the committee use KCB Marsabit branch). The last thirteen years Laisamis NG-CDF operated from Marsabit national treasury office where the committee was given one office. Currently all office are occupied by National treasury personal.

The committee rented satellite office at Marsabit town where most of our operation happen and easily access by Laisamis constituent being the County HQ. New furniture and material for office partition (Reception, Boardroom & FAM office) is needed urgently.

The office will handle all Laisamis NG-CDF operations with main office to be constructed at Laisamis Sub County HQ. The committee allocated Laisamis NG-CDF office block Phase I FY: 2018/2019 8M, Phase II FY: 2019/2020 22.4M (**BQs attached**) with Phase III FY: 2020/2021 to handle fencing and equipping of the block as per engineer estimate.

MIN 04: 18/10/2019 A.O.B.

Committee members agreed on the following;

There being no other business the Chairlady thanked all members for their contributions and called off the meeting at 2.40PM.

Minutes taken by:

Minutes confirmed by:

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 Date: 19/10/2019

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 Date: 19/10/2019

Mr. Edward Lesukat

Ms. Alice Hawo Lesepe

NG-CDFC Secretary

NG-CDFC Chairperson

**THE SECRETARY
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MATERIALS FOR PARTITION OF CDF OFFICE

| Decription | Qty | Unit | Rate | Amount |
|-------------------------------------|-----|--------|---------|-------------------|
| MDF | 24 | Pcs | 6,500 | 156,000.00 |
| Timbers | 77 | Metres | 180 | 13,860.00 |
| Timbers Planning | 1 | No | 15,000 | 15,000.00 |
| Screw | 4 | Pkts | 350 | 1,400.00 |
| Flash door | 2 | No | 6,500 | 13,000.00 |
| Door Frame | 2 | No | 3,500 | 7,000.00 |
| Door Locks | 2 | No | 4,200 | 8,400.00 |
| Hedges 4" | 6 | No | 350 | 2,100.00 |
| Moon locks | 4 | Pieces | 150 | 600.00 |
| Handles | 4 | Pcs | 250 | 1,000.00 |
| Steel Nails | 2 | Pkts | 450 | 900.00 |
| Special nuts | 1 | Kg | 200 | 200.00 |
| Ripping | 30 | Metres | 120 | 3,600.00 |
| Counter Blue | 1.5 | Litres | 750 | 1,125.00 |
| Undecoat | 20 | Litres | 160 | 3,200.00 |
| Emulsion | 20 | Litres | 250 | 5,000.00 |
| Board room chairs | 10 | Pcs | 4,200 | 42,000.00 |
| Table (Board room) | 1 | No | 20,000 | 20,000.00 |
| Executive table | 1 | No | 150,000 | 150,000.00 |
| Executive chair | 1 | No | 25,000 | 25,000.00 |
| Guest Chair | 2 | No | 17,000 | 34,000.00 |
| Reception office chair (3 seaters) | 1 | No | 16,000 | 16,000.00 |
| Labour | 1 | | 40,000 | 40,000.00 |
| TOTAL | | | | 559,385.00 |

