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| **NG-CDF**  | **National Government Constituencies Development Fund** **Laikipia West Constituency****NG-CDF BUILDING****NEXT TO D.C.C NYAHURURU OFFICE****P.O Box 2084-20300****Nyahururu.****Tel: -** **Email: cdflaikipiawest@ngcdf.go.ke** |

**MINUTES OF LAIKIPIA WEST NG-CDFCMEETING HELD ON 9/09/2021 AT THE NGCDF OFFICE BOARDROOM AT 10:00AM.**

**MEMBERS PRESENT**

1. Patrick Muriithi…………………………………………………………......Chairman.
2. PriscahNjeri…………………………………………………………….…...Secretary.
3. Erik Gitonga…………………………………………………………………Member.
4. Lucy Njeri……………………………………………………………………Member.
5. Paul Kiptarus ………………………………………………………………...Member.
6. Francis Njega………………………………………………………………...Member.
7. Winnie Wanjiku……………….………………………………….………...Member.
8. Samuel Mwangi…………….….…………………………….………….…...F.A.M.
9. Benedict Munyoki…………………….………………………….……...…. D.C.C.

**AGENDA**

1. Prayers
2. Reading and confirmation of previous minutes
3. Matters arising
4. Projects proposal financial year 2020/2021
5. A.O.B

**MIN 1/NGCDFC 9/09/2021: PRAYERS**

The chairman called the meeting to order at 10:35 Am and requested PriscahNjeri to open the meeting with a word of prayer. He welcomed all members and thanked them for being punctual, and he urged members to give priorities to the needy cases in the constituency when considering the projects to be forwarded to the NGCDF Board. He thanked the members sincerely for their commitment during the year 2020-2021 and the way they have paid impromptu visits to the projects and how valuable were the feedback towards improving the quality of works.

**MIN 2/NGCDFC 9/09/2021: READING AND CONFRIMATION OF PREVIOUS MINUTES**

The Secretary read through the minutes of the previous meeting. The minutes were confirmed to be the true copy of the deliberations by Erik Gitonga who was seconded by Winnie Wanjiku.

**MIN 3/NGCDFC 9/09/2021: MATTERS ARISING**

There were no matters arising from the previous minutes.

**MIN 4/NGCDFC 9/09/2021: PROJECTS PROPOSAL FINANCIAL YEAR 2020/2021**

In line with the Ward reports, Strategic plan and the NG-CDF Board circular referenced NG-CDFB/CEO/BOARD CIRCULARS VOL.II(030) dated 26th august,2021, the committee discussed the projects and this the final approved list as tabulated below:

**SUMMARY PER VOTES:**

|  |  |  |
| --- | --- | --- |
| **Serial**  | **Name of project** | **Amount allocated** |
| 163/AP1 | Administration/recurrent | 7,875,332.74 |
| 163/AP2 | Monitoring and evaluation/capacity building | 3,412,666.37 |
| 163/2640200 | Emergency reserve | 7,192,206.90 |
| 163/2640100 | Bursary  | 35,110,000.89 |
| 163/2630204 | Primary School projects | 37,027,922.00 |
| 163/2630205 | Secondary School projects | 34,960,750.00 |
| 163/2640509 | Sports activities | 500,000.00 |
| 163/2640507 | Security projects | 8,170,000.00 |
| 163/3110504 | Environment activities | 2,150,000.00 |
| 163/3111403 | Other projects | 650,000.00 |
| **Total** | **137,088,878.9** |

1. The committee noted that the initial estimated cost of Rumuruti police station changed because some activities were changed. Septic tank, exhibit store and waiting bay were removed.
2. The initial estimated cost for the motor bike was less than the government circular. Hence it was not enough. The committee therefore recommended additional funds to the same.

**Below is the codelist for the agreed projects for the financial year 2021-2022 as to be forwarded to the Board:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Project** | **Original cost** | **Cumulative cost** | **Activity** | **Amount allocated (ksh)** | **Status** |
| Employees’ salaries | 4,200,000.00 | - | Payment of staff salaries Ksh 3,484,495 and Gratuity ksh 715,505. | 4,200,000.00 | On- going |
| Goods and services | 2,432,303.74 | - | Purchase of fuel, repairs and maintenance, printing, office equipment, computers, furniture, stationery, telephone, travel and subsistence, office tea. | 2,432,303.74 | On- going |
| NSSF | 100,000.00 | - | Payment of NSSF deductions | 100,000.00 | On- going |
| Committee allowances | 1,143,029.00 | - | Payment of committee sitting allowances | 1,143,029.00 | On- going |
| **Monitoring and Evaluation** |  |  |  |  |  |
| Goods and services | 600,000.00 |  | Purchase of fuel, repairs and maintenance, printing, stationery, airtime, travel and subsistence. | 600,000.00 | On- going |
| Committee allowances | 1,500,000.00 | - | Payment of committee sitting allowances | 1,500,000.00 | On- going |
| Cdfc/pmc capacity building | 1,312,666.37 | - | Undertake training of the PMCS/CDFCS ON NG-CDF related issues | 1,312,666.37 | On- going |
| **Emergency** | 7,192,207.00 | - | To cater for any unforeseen occurrences in the constituency during the financial year | 7,192,207.00 | On- going |
|
| **Bursary** |  |  |  |  |  |
| Secondary Schools | 22,000,000.89 | - | Payment of bursary to needy students in secondary schools. | 22,000,000.89 | On- going |
| Special Schools | 1,500,000.00 |  | Payment of bursary to needy students in special schools. | 1,500,000.00 | On- going |
| Bursary tertiary Institutions | 11,650,000.00 | - | Payment of bursary to needy students to university and tertiary institutions. | 11,650,000.00 | On- going |
| **Environment** |  |  |  |  |  |
| Marura primary | 750,000.00 | - | Construction to completion of five unit door pit latrine with one door PWD compliant | 750,000.00 | New |
| munyu primary school | 600,000.00 | - | Construction to completion of five unit door pit latrine with one door PWD compliant | 600,000.00 | New |
| Bustani primary school | 600,000.00 | - | Construction to completion of five unit door pit latrine with one door PWD compliant | 600,000.00 | New |
| Mahianyo police post | 200,000.00 | - | Purchase of a 10,000 lts plastic water tank appr. 90,000 base 60,000 and guttering for water harvesting appr 50,000. | 200,000.00 | New |
| **Sports** |  |  |  |  |  |
| Sports | 500,000.00 | - | Carry out constituency sports tournament and the winning teams/schools to be awarded with trophies, balls and games kits. | 500,000.00 | Ongoing |
| **Others** |  |  |  |  |  |
| NGCDF Office Purchase of a motor cycle | 350,000.00 | 150,000.00 | Purchase of a 150 cc motorcycle | 200,000.00 | on-going |
| Ministry of education -Rumuruti | 450,000.00 | - | 10,000 litres plastic water tank @ksh 90,000 with a concrete base @ksh 60,000, entire office block wiring @ksh 150,000 and Kenya power connection cost @100,000 & verandah 50,000 | 450,000.00 | New |
| **Primary schools** |  |  |  |  |  |
| Shamanei Primary School | 4,500,000.00 | 1,000,000.00 | Completion of renovation to five classrooms (plastering, roofing , flooring, doors, windows, guttering and painting) | 3,500,000.00 | Ongoing |
| Nyahururu D.E.B Primary School | 7,450,000.00 | 7,000,000.00 | Completion of multipurpose hall block holding 350 pupils. (ramp, safety grillage, floor tiling)Capacity | 450,000.00 | Ongoing |
| Munanda Primary School | 1,280,000.00 | 1,150,000.00 | Completions of a classroom block (internal & external finishes & painting). | 130,000.00 | Ongoing |
| Milimani Primary School | 3,200,000.00 | 1,500,000.00 | Completion of renovation to five classrooms (plastering, roofing , flooring, doors, windows, guttering and painting) | 1,700,000.00 | Ongoing |
| Manyatta Primary School | 1,000,000.00 | 500,000.00 | Completions of ten units in one number latrine block (roofing, doors, internal finishes, external finishes & painting). | 500,000.00 | Ongoing |
| Maina Primary School | 4,500,000.00 | 2,650,000.00 | Completion of renovation to six classrooms (plastering, roofing , flooring, doors, windows, guttering and painting) | 1,850,000.00 | Ongoing |
| Kundarilla Primary School | 3,400,000.00 | 1,500,000.00 | Completion of renovation to four classrooms (plastering, roofing , flooring, doors, windows, guttering and painting) | 1,900,000.00 | Ongoing |
| Kiriko Primary School | 1,300,000.00 | 1,150,000.00 | Completions of a classroom block (internal & external finishes & painting). | 140,000.00 | Ongoing |
| Kiamariga Primary School | 1,150,000.00 | 1,150,000.00 | Completions of a classroom block (internal & external finishes & painting). | 140,000.00 | Ongoing |
| Karaba Primary School | 2,950,000.00 | 2,900,000.00 | Variations to completion of administration block (lavatory mechanicals, tiling , external rendering & painting) | 450,000.00 | Ongoing |
| GG kinamba Primary School | 4,900,000.00 | 2,500,000.00 | Completion of renovation to six classrooms (plastering, roofing , flooring, doors, windows and painting) | 2,400,000.00 | Ongoing |
| DEB Rumuruti Primary School | 5,000,000.00 | 2,500,000.00 | Completion of administration block (seven roomed and a lobby) that include internal plastering, doors and windows, ceiling, external finishes and painting. | 2,467,922.00 | Ongoing |
| Thama Primary School | 300,000.00 | - | Renovation of floor to three roomed administration block ( Casting slab & floor finish) | 300,000.00 | New |
| Ol ngarua special Primary School | 1,200,000.00 | - | Construction of one classroom to completion. | 1,200,000.00 | New |
| Ngarachi Primary School | 2,300,000.00 | - | Renovation of three classrooms (Roof change, fixing windows, internal plastering, external finishes, partially casting floor slab & floor finishes) KSH 1,500,000.00 and construction of a two wall co-joined classroom block to completion.KSH 800,000.00 | 2,300,000.00 | New |
| Ndaragwiti Primary School | 1,200,000.00 | - | Construction of one classroom to completion. | 1,200,000.00 | New |
| Mutara primary | 1,200,000.00 | - | Construction of one classroom to completion. | 1,200,000.00 | New |
| Murichu Primary School | 4,500,000.00 | - | Construction of administration block comprising of head teachers, deputy head teacher, bursar, staffroom, secretary’s office and a store i.e. Foundation, walling and roof covering excluding both internal and external finishes ,windows and doors is to completion | 2,000,000.00 | New |
| Mungetho Primary School | 1,200,000.00 | - | Construction of one classroom to completion. | 1,200,000.00 | New |
| Miteta Primary School | 1,200,000.00 | - | Construction of one classroom to completion. | 1,200,000.00 | New |
| Matigari boarding Primary School | 1,200,000.00 | - | Construction of one classroom to completion. | 1,200,000.00 | New |
| Makutano Primary School | 1,200,000.00 | - | Construction of one classroom to completion. | 1,200,000.00 | New |
| Mairo Primary School | 1,200,000.00 | - | Construction of one classroom to completion. | 1,200,000.00 | New |
| Kinguka Primary School | 1,200,000.00 | - | Construction of one classroom to completion. | 1,200,000.00 | New |
| Kiheo Primary School | 1,200,000.00 | - | Construction of one classroom to completion. | 1,200,000.00 | New |
| Kaharati Primary School | 1,200,000.00 | - | Construction of one classroom to completion. | 1,200,000.00 | New |
| Kagaa Primary School | 1,200,000.00 | - | Construction of one classroom to completion. | 1,200,000.00 | New |
| Gatirima Primary School | 1,200,000.00 | - | Construction of one classroom to completion. | 1,200,000.00 | New |
| Gatami Primary School | 1,200,000.00 | - | Construction of one classroom to completion. | 1,200,000.00 | New |
| **Secondary schools** |  |  |  |  |  |
| Thigio Secondary School. | 1,300,000.00 | 500,000.00 | Completion of six roomed administration block (internal doors, internal finishes, external finishes & painting) | 800,000.00 | On-going |
| Muhotetu Girls Secondary School | 5,000,000.00 | 3,980,075.00 | Completion of 8 roomed administration block of principals and deputy principal’s office , staffroom, secretary’s office and a store to roofing level excluding windows , doors and finishes | 1,480,750.00 | On-going |
| Munyaka Day Secondary School | 1,300,000.00 | 1,150,000.00 | Completions of a classroom block (flooring, external finishes & painting). | 150,000.00 | On-going |
| Kiwanja Secondary School | 4,800,000.00 | 1,000,000.00 | Completion of seven roomed administration block that include superstructure walling, doors and windows, internal & external finishes and painting. | 3,800,000.00 | On-going |
| Gatero Secondary School | 2,200,000.00 | 1,000,000.00 | Completion of administration block to eight rooms that include first floor internal plastering, doors and windows. | 1,200,000.00 | On-going |
| Ndururi secondary school | 2,905,000.00 | 2,775,000.00 | Completion of the laboratory structure measuring 8.5 x 11.5 holding 40 students. (keying, painting, provision of elevated ramp)Indicate the varied works | 130,000.00 | On-going |
| Uaso Narok Secondary School | 1,500,000.00 | - | Construction of one classroom to completion. | 1,200,000.00 | New |
| Thiru Secondary School | 1,000,000.00 | - | Co funding a 51 seater school bus project with the PTA & NG-CDF. | 1,000,000.00 | New |
| Tandare Secondary School | 1,200,000.00 | - | Construction of one classroom to completion. | 1,200,000.00 | New |
| Shamanei Day Secondary School | 1,200,000.00 | - | Construction of one classroom to completion. | 1,200,000.00 | New |
| Pesi Day Secondary School | 2,900,000.00 | - | Construction of a hall holding 80 students measuring 8.3 m by 20m. | 2,900,000.00 | New |
| Ol Ngarua Secondary School | 1,200,000.00 | - | Construction of one classroom to completion. | 1,200,000.00 | New |
| Ol arinyiro Secondary School | 1,200,000.00 | - | Construction of one classroom to completion. | 1,200,000.00 | New |
| Njorua High School | 1,200,000.00 | - | Construction of one classroom to completion. | 1,200,000.00 | New |
| Ngarachi Secondary School | 4,000,000.00 | - | Construction to completion of laboratory structure measuring 8.5 x 11.5 holding 40 students. (Foundation, walling, roofing, internal and external finishes, rainwater harvesting, painting and decoration). | 4,000,000.00 | New |
| Ndindika Day Secondary School | 1,200,000.00 | - | Construction of one classroom to completion. | 1,200,000.00 | New |
| Naiborom Secondary School | 1,200,000.00 | - | Construction of one classroom to completion. | 1,200,000.00 | New |
| Millimani Secondary School | 1,200,000.00 | - | Construction of one classroom to completion. | 1,200,000.00 | New |
| Lariak Secondary School | 1,200,000.00 | - | Construction of administration block comprising of head teachers, deputy head teacher, bursar, staffroom, secretary’ office and a store i.e. roof covering, windows&doors,plastering, floor and painting. Co funded by the P.T.A. | 1,200,000.00 | New |
| Huhoini Secondary School | 1,200,000.00 | - | Construction of one classroom to completion. | 1,200,000.00 | New |
| Gituamba Secondary School | 2,300,000.00 | - | Construction of two classrooms to completion. | 2,300,000.00 | New |
| Emgwen Secondary School | 2,800,000.00 | - | Construction of laboratory structure measuring 8.5 x 11.5 holding 40 students. I.e. Foundation, walling and roof covering excluding both internal and external finishes windows and doors Co funded by P.T.A. | 2,800,000.00 | New |
| Chereta Day Secondary School | 1,200,000.00 | - | Construction of one classroom to completion. | 1,200,000.00 | New |
| **Security** |  |  |  |  |  |
| Sipili chief’s office block | 1,240,000.00 | 1,100,000.00 | Completion of a three roomed chief's office block (internal finishes, external finishes & painting) | 140,000.00 | Ongoing |
| DCC Rumuruti | 280,000.00 | - | Purchase of two executive tables @ ksh 80,000 and four executive chairs @30,000. | 280,000.00 |  |
| Rumuruti police station | 7,200,000.00 | 1,700,000.00 | Completion of administration block comprising of male, female & juvenile cells, O.B. Amory, OCS, OCPD, secretary, D/ OCPD offices and other three general offices (roofing, shuttering to cells &armory, internal and external finishes, doors & windows, painting). | 5,200,000.00 | Ongoing |
| Losogwa police station | 200,000.00 | - | Purchase of a 10,000 lts plastic water tank appr. 90,000 base 60,000 and guttering for water harvesting appr 50,000. | 200,000.00 | New |
| Silale Patrol Base | 200,000.00 | - | Purchase of a 10,000 lts plastic water tank appr. 90,000 base 60,000 and guttering for water harvesting appr 50,000. | 200,000.00 |  |
| Mithiga chief office | 1,100,000.00 | - | Construction of a three roomed chief’s office to completion. | 1,100,000.00 | New |
| Matuiku assistant chief office | 1,300,000.00 | 500,000.00 | Completion of a three roomed assistant chief's office block (roofing, doors, internal finishes, external finishes & painting). | 800,000.00 | Ongoing |
| Kinamba chief's office | 650,000.00 | 400,000.00 | Renovation of a three roomed chief’s office to completion. (floor tiling, ceiling, external rendering and painting) | 250,000.00 | Ongoing |
| **Total** |  |  |  | **137,088,879.00** |  |

**MIN 5/NGCDFC/9/09/2021: A.O.B**

There being no other business the meeting was adjourned at 4:30 P.M with a word of prayer from Mrs. Lucy Kanyira.

**MINUTES CONFIRMED BY:**

Chairman: NGCDFC: Patrick Muriithi Signature …………………………….

Secretary: NGCDFC: PriscahNjeri Signature ……………………………