

**MATHIOYA NG CDF**

**MINUTES OF NG-CDF COMMITTEE MEETING HELD ON 2<sup>ND</sup> JULY 2021 AT THE CDF  
OFFICE**

**MEMBERS PRESENT**

- |                      |              |                 |        |
|----------------------|--------------|-----------------|--------|
| 1. Peter Itegi       | Chair person | 6. Mary Kyengo  | FAM    |
| 2. Lucy Njoroge      | Secretary    | 7. Serah Muhia  | Member |
| 3. Nicholus Kanyingi | Member       | 8. Mary Muchiri | Member |
| 4. Harryson Waimonde | Member       |                 |        |
| 5. Stella Ndiema     | DCC-rep.     |                 |        |

**IN ATTENDANCE**

- |                      |           |
|----------------------|-----------|
| 1. Hon. Peter Kimari | Patron    |
| 2. Joseph Mutero     | Oversight |
| 3. Eliud Karobia     | Oversight |
| 4. Washington Mwangi | Oversight |
| 5. Joseph Kagunu     | SCA       |

**ABSENT WITH APOLOGY**

- |                  |        |
|------------------|--------|
| 1. Reuben maina  | Member |
| 2. Yvonne Njoki  | Member |
| 3. Erastus Kamau | Member |

**AGENDA**

- ✓ Preliminaries
- ✓ Funds Disbursement FY 2020/2021
- ✓ Bursary
- ✓ Project status
- ✓ Emergency
- ✓ Reallocation
- ✓ AOB

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**Min. 1 of 02/7/2021 Preliminaries**

The meeting started at 11.49 a.m. with a word of prayer led by Lucy Njoroge. The chairman welcomed all members to the meeting.

**Min. 2 of 02/7/2021 Reading/Confirmation of previous minutes**

The secretary took members through the minutes of the last meeting. The minutes were confirmed by Nicholus Kanyingi seconded by Mary Muchiri as a true copy of the proceedings of the last meeting.

**Min. 3 of 02/7/2021– Funds Disbursement FY 2020/2021**

Members were informed that the board had released ksh. 12,000,000 under AIE No. B 140655. Members agreed to disburse these funds to the following approved projects:

Project Name	Project activity	AMT (KSH.)
Administration	Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea etc	1,000,000
M/E	Purchase of fuel, repairs and maintenance, printing, stationery, Airtime, travel and subsistence, project Monitoring & evaluation/capacity building	750,000
Emergency	To cater for any unforeseen occurrences in the constituency during the financial year	2,250,000
Muthangari primary school	Fencing/gate 1,000 metres (chainlink/concrete poles) to completion	2,000,000
Thuita Primary School	Renovation of 5 classes- reroofing/plastering/flooring/painting 5 classes to completion	2,000,000
Gikoe secondary school	Construction of a new Dining hall to completion -500 sitting capacity	4,000,000
		<b><u>12,000,000</u></b>

**Min.4 of 07/6/2021 Bursary**

Members agreed that the selection process for the form one model selection program should begin immediately. Members directed the bursary committee to meet and work on the selection. They agreed that the bursary committee should work to ensure that the selection is finalised and cheques

are ready for issue on 23<sup>rd</sup> July 2021. Members approved a budget of ksh. 160,000 as allowances for the sublocational bursary committee meeting during the model form evaluations.

Members also approved ksh.479,750 for secondary and ksh.439,000 for tertiary students from very needy applicants as per attached list. Members also approved ksh. 15,000 for one student, John chege wanjiru, in maseno university who has been unable to sit exams due to fee balances. Members agreed that his cheque be prepared immediately to allow him sit for exams.

**Min.5 of 02/7/2021 Project Status**

Members were informed that Kamacharia sec. School had, through a letter, requested for change of activity from kitchen to purchase of furniture for the dining hall. Members agreed with this request but directed that tendering for the furniture be done. Members also affirmed that the use of ksh. 1,500,000 disbursed to this school shall be as approved.

At the same time, members noted that kangongi primary school had received more desks from the government therefore did not require to purchase desks from the 500,000 disbursed to the school. Members therefore agreed to their proposal of water harvesting with the ksh. 240,000 funds earlier approved for lockers/chairs.

**Min.6 of 02/7/2021 Emergency**

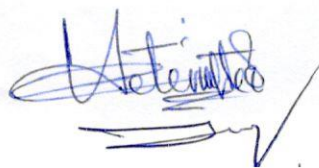
Members agreed to release funds for the following emergencies:

1. Nyangiti primary school- ksh. 500,000 for construction of rental. This school had received ksh. 1,000,000 for renovation but the renovation works cannot be done since the classes are old and were constructed without a rental.
2. Warugara primary school – ksh. 1,250,000 for construction of two toilet blocks for boys and girls. The existing toilets are in a very pathetic condition which is pausing a health risk.
3. Kiru boys high school- ksh. 500,000 for renovating dormitory. The dormitory had burnt down and the school is in dire need of this facility due the 100% transition.

**Min.7 of 02/7/2021 Reallocation**

Members approved the following reallocation

<b><u>REALLOCATION FROM</u></b>	<b><u>REALLOCATION TO</u></b>	<b><u>REASON</u></b>
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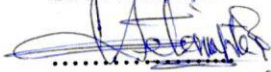
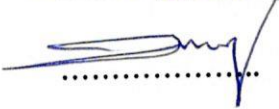


Kairo primary school Ksh. 1,000,000 for FY 2019/2020 for fencing (chainlink/ concrete poles) of 700M school compound to completion	Kairo primary school - ksh. 650,000 for Construction of 6 cubicle boys pit latrine/urinal and ksh. 350,000 for construction of 3 cubicle teachers pit latrine/urinal. The pit latrines shall cater for needs of persons living with disability.	The existing toilets are very wanting and are posing a health risk to the pupils and teachers.
Kangongi primary school ksh. 240,000 for FY 2020/2021 for purchase of 60 lockers with chairs @ ksh.4,000	Kangongi primary school for Murraming parade ground- 450 SM - to completion- ksh.240,000	The school received 70 lockers/chairs from government recently therefore they are now not in need of any more lockers/chairs.

**Min.8 of 07/6/2021 AOB**

- Members agreed that the clerk of works visit kirimiga foot bridge to prepare cost estimates for emergency funding to avoid the fatalities being experienced in this place.
- Members were informed that the DA, Mr Kagunu will be retiring as from 5<sup>th</sup> July 2021. Members will privately organise for some lunch with him.

Having no other business, the meeting ended at 1.20 p.m. with a word of grace from Lucy Njoroge.

NAME	SIGNATURE	DATE
PETER ITEGI		2/7/2021
Lucy Njoroge		2/7/21