



NG-CDF KANGUNDO

Kangundo National Government Constituency Development Fund
Behind Kangundo Sub County Offices
P.O Box 1035-90115
Kangundo, Kenya
Cell: 0724-781-421
Email: cdfkangundo@ngcdf.go.ke

MINUTES OF KANGUNDO NG-CDF COMMITTEE MEETING HELD ON 28TH MAY 2021 AT THE NGCDFC BOARDROOM

Members Present:

1. John Nzuki Kituku- Chairperson
2. Catherine Mary Ngila- Secretary
3. Willis Mwenda- Fund account manager
4. Cosmas Kinguyu Kalavi- Member
5. Belita M. Mutie - Member
6. Cecilia Ndunge- Member
7. Stephen Mutunga- Member
8. James Kilonzo Kivondo- Member
9. Stephen Mutua- Member
10. Agnes N. Keempua - ACC .

Agenda

1. Confirmation of previous minutes
2. 7.1M & 10M AIE
3. Bursary
4. Payment to former office contractor
5. Site Handover
6. AOB

KANG- CDFC MIN 01:28/5/2021 CONFIRMATION OF PREVIOUS MINUTES

The Chairperson called the meeting to order at 11.30 am and the chair invited Mary Ngila to lead in a word of prayer. The FAM then read the minutes of the previous meeting which were confirmed as a true copy. Belita Mutie proposed and she was seconded by Agnes Keempua.

KANG-CDFC MIN 02: 28/5/2021 10M & 7.1M AIE

The FAM informed the committee that the office had received more allocations for 2020/2021 Kshs 7.1M through AIE 126132 and Kshs 10M through AIE 126422 The committee resolved to allocate the funds to the following votes:

1. Kangundo DEB Secondary School- Construction of 2 classrooms to completion- Kshs 2,400,000
2. Kamutonga Primary School- Construction of 2 classrooms to completion- Kshs 2,400,000
3. Kangundo AIC Primary School- Renovation of 4 classrooms- Kshs 1,600,000



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4. Kitongi Primary School- Construction of 3 classrooms to completion- Kshs 3,600,000
5. Kithini Primary School- Construction of 2 classrooms to completion- Kshs 2,400,000
6. Kyai Primary School- Renovation of 4 classrooms- Kshs 1,600,000
7. Miu Assistant Chief's Office- Construction of office (Two-roomed with a boardroom)& 2door pit latrine to completion- Kshs 1,650,000
8. Emergency- Kshs 1,260,000 to the following schools: Ngomani Primary School, construction of a 4-door pit latrine Kshs 480,000; Kambai Primary School, construction of a 4-door pit latrine Kshs 480,000; Kinyungu Primary School, construction of a 2-door pit latrine Kshs 300,000
9. Committee Allowances(M&E)- Kshs 190,000

The committee also approved transfer of funds to the PMC accounts for the above projects.

KANG- CDFC MIN 03:28/5/2021 BURSARY

The committee deliberated and resolved to give bursary to 293 students in boarding secondary schools at the rate of Kshs 3,000 per student. To this end the committee approved payment of Kshs 879,000 for disbursement as bursary secondary.

The committee also approved issuance of bursary to 156 students in tertiary institutions. 133 students will get Kshs 5,500 each while 23 students at the Serein Mediation Centre with get Kshs 15,000 each. To this end the committee approved disbursement of Kshs 1,076,500 for tertiary bursary.

KANG- CDFC MIN 04:28/5/2021 PAYMENT TO FORMER OFFICE CONTRACTOR

The FAM informed the committee that he had received a letter from the board in which the contractor, Samtech Contractors, who built the Kangundo NGCDF Office block had requested for mediation over a debt he said was due to him. The debt arose due to a variation in the construction that was approved by the former committee on 4th November 2016, Kshs 1,211,950. In 2017, the office had already paid him Kshs 676,055.00 and had declined to pay him the balance for reasons unknown. The committee deliberated and approved the payment of the remainder of his balance Kshs 535,895.00 from the balance of emergency funds 2019/2020 (Kshs 491,895) and emergency funds 2020/2021(Kshs 44,000). The FAM is to write to the board to seek approval for the reallocation of the funds to payment of the contractor.



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KANG- CDFC MIN 05:28/5/2021 SITE HANDOVER

The committee approved payment of allowances for the site handover activity that took place on 19th May 2021 at Kawauni Secondary School and Manyatta Primary School. The budget for the activity is as follows:

Site Handover(1 day)	Kshs
Allowance for 1 chair @ Kshs 7000	7,000
Allowance for 9 members @Kshs 5000 each	45,000
Allowance for 3 staff for two days	5,500
Lunch for 13 persons	13,000
Total	70,500

KANG- CDFC MIN 6:28/5/2021 AOB

The committee approved payment of the following funds:

1. Kshs 62,000 for the allowances of the day's meeting and lunch:
 - 9 members @ Kshs 5,000 each- Kshs 45,000
 - 1 chair @ Kshs 7000- Kshs 7,000
 - Lunch and refreshments for 10 members- Kshs 10,000
2. Fare for the Chairperson and Secretary when they come to sign minutes @ Kshs 3000 each- Kshs 6,000

There being no other business, the meeting closed with a word of prayer from Mary Ngila at 1pm.



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Minutes complied by:


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Catherine Mary Ngila

Secretary

Minutes approved by


.....

John Nzuki Kituku

Chairperson

Minutes confirmed by


.....

Willis Mwenda Mbabu

Fund Account Manager