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| CDF logo 4 MsWord**IJARA NG-CDF**  | **National Government Constituencies Development Fund** **IJARA** P.O Box 92 -70105MasalaniKenya**Tel:**0720020647| **Cell**: 0720020647**Email**: cdfijara@cdf.go.ke| **Website:**[www.cdf.go.ke](file:///C%3A%5CUsers%5CHP%20430%5CPC2%5CAppData%5CLocal%5CTemp%5Cwww.cdf.go.ke) |

**MINUTES OF THE MEETINGS OF IJARA CONSTITUENCY DEVELOPMENT FUND COMMITTEE HELD ON 8TH APRIL 2021 AT CDF OFFICE MASALANI AT 9.00AM.**

**MEMBERS PRESENT:**

1. Nasri Bare Dabar Chairman
2. Hussein M.Abdullahi Fund Account Manager
3. Hassan Daud Mohamed Member
4. Shair Abdi Muhumed Member
5. Isnino Mathobe Abdi Member
6. Halima Hussein Bulle Member
7. Abdi Ahmed Hassan Member
8. Abdi Hassan Mohamed Member

**Agenda:**

1. Chairman’s Opening Remarks.
2. Reading and confirmation of the previous minutes.
3. NG-CDF Board SCR Project
4. AOB.

**MIN: CDFC.053/04/2021. Chairman’s Opening Remarks.**

The chairman welcomed the members and thanked them for attending the meeting and being punctual. He led the opening prayer and the meeting started at 9.30am. .

**MIN: CDFC.054/04/2021. Reading and confirmation of the previous minutes**

The secretary read the minutes of the previous meeting and they were confirmed to be a true deliberation of the day. The minutes were proposed by Halima Bulle and seconded by Isnino

**MIN: CDFC. 055/04/2021. NG-CDF Board SCR Project**

The committee deliberated on letter dated ref NG-CDF/CEO/CSR/VOL 11(08) dated 11TH January 2021 on call for community proposal under NG-CDF BOARD Corporate social responsibility program for financial year 2020-2021.The committee members in consultation with Education stakeholders identified Kotile Girls secondary school as priority need .The project also itemized as need in Masalani ward forum reports 2019-2020

The committee also agreed to undertake monitoring and evaluation of NG-CDF Board CSR Project identified which is construction of 4classrooms at Kotile Girls Srecondary School. The members further agreed to facilitate sub-county works officer for supervision of project

**MIN: CDFC. 056/04/2021.re-submission for Hulugho Deputy county commisner –supply of office furniture FY 2020/2021**

The fund Account Manager informed the committee that the project above was conditionally approved for the fact that some proposed activities were recurrent in nature. The committee therefore after deliberation, agreed to change the activities to read as below.

1. OFFICE TABLE EXECUTIVE 1.6 Mb 3 PCS@64,995 total 194,985.00
2. OFFICE CHAIR HB 3 NO.@ 27,995 total 83,995.00
3. OFFICE SOFA SET 5 PAX 2 SET@153,230 total 306,460.00
4. SAFIRE 1 PC@180,000 total 180,000.00
5. VISITORS CHAIR(F57) 2 PCS@ 9,895.5 total 19,791.00
6. OFFICE TABLE 1.8 MTS 3 SET@110,995 total 332,985.00
7. OFFICE CHAIR HB 1 PC@8,795.00 total 8,795.00
8. STEEL FILLING CABINATE 4DRW 7 PCS@13,999 total 97,993.00
9. SECRETARIAL CHAIR WITH ARMS 6 PCS@4,377 total 26,262.00
10. LINK CHAIRS 2PAX/TAB 2 PCS@13,945.5 total 27,891.00
11. VISITORS CHAIR PU 20 PCS@2,560.7 Total 51,214.00
12. OFFICE TABLE 1.2 MTS 7 PCS@ 19,852 total 138,965.00
13. VISITORS CHAIR WITH ARM 2 PCS@4,495.50 total 8,991.00
14. LINK CHAIRS 3 PAX 6 PCS@13,945.50 total 83,673.00
15. AIR CONDITIONER 3 PCS@130,000 total 390,000.00
16. RED FLOOR MAT 100 MTS@3,500 total 350,000.00
17. COFFEE TABLE 4 NOS@33,250 total 133,000.00
18. DISPENSER 4 NO.@ 10,000 total 40,000.00
19. TRAY THREE IN ONE TABLE 5 NO.@ 5,000 total 25,000.00

GRAND TOTAL 2,500,000.00

**AOB**

There being no other business the meeting ended at 12.30PM with a word of prayer led by Abdi Mohamed

Minutes taken by Confirmed by

 **ISNINO MATHOBE NASRI BARE DABAR**

**SECRETARY NG-CDFC CHAIRMAN**