**WEBUYE EAST NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND**

P.O BOX 404-50205, WEBUYE

**FULL NG-CDFC MEETING HELD ON 23RD NOVEMBER, 2023.**

**MEMBERS PRESENT**

**No. NAME POSITION**

1. Mutali Fredrick Murunga Chairman
2. Mourine Nasimiyu Lusenaka Secretary
3. Victor Maruti Watua Member
4. Vitalis Wandela Soita Member
5. Pascalia Makhakha Member
6. Patrick Walutila Wekesa Member
7. Nancy Muronji Wanyonyi Member
8. Phaustine Nafuna Wanyama Member
9. Peter Yegon Member
10. Kodii K. Duncan Member

**IN ATTENDANCE POSITION**

1. Ben Kakalukha Constituency Office Manager
2. Erick Namusasi COC Member
3. Metrine Sitati COC Member

**AGENDA**

1. Preliminaries.
2. Previous minutes and matters arising.
3. Conditional Approval and Re-submission.
4. Procurement Activities.
5. Driver Retirement/Payment of Service Gratuity.
6. Hiring/Replacement of Driver.
7. Staff Leave.
8. Final Project Proposal Deliberation.
9. Outstanding Payments.
10. Adjournment.

**MIN. NG-CDFC: 040/11/2023 - PRELIMINARIES**

The meeting started at 10.00 a.m. with a prayer by Patrick Walutila.

The chairman called the meeting to order and admonished members for failing to keep time. He however thanked members for availing themselves.

**MIN. NG-CDFC: 041/11/2023 – PREVIOUS MINUTES AND MATTERS ARISING**

The secretary read the previous minutes which were confirmed to be a true representation by Phaustine Wanyama and seconded by Patrick Walutila.

**MIN. NG-CDFC: 042/11/2023 – CONDITIONAL APPROVAL AND RE-SUBMISSION**

St. John’s RC Savannah Secondary School project proposal for 2022/2023 financial year on request of addition KSHS.800,000 for purchase of land was conditionally approving pending submission of mandatory requirements such as: Land valuation report, copy of searches and original title deeds, land sale agreement between the sellers and the school.

The members discussed and agreed to follow up on the matters so that the required documents are acquired and forwarded to Board for the funds to be released. The Deputy County Commissioner and the Fund Accounts Manager were specifically tasked enhance that process.

**MIN. NG-CDFC: 043/11/2023 – PROCUREMENT ACTIVITIES**

The FAM presented to the members on status of procurement proceedings. He informed the members that all projects for 2022/2023 were already being implemented with the exception of the 3 mega projects which had the procurement process terminated due to major issues noted especially on inadequacy of funding. The BQs had been redone to factor in the changes in structures and also in costs due to very high inflation at the current time. The projects which had been projected initially to be completed at KSHS.15,000,000 have now been revised upwards to KSHS.18,500,000 for Friends Secondary School Muji and Bakisa Girls High School(Construction of Administration and tuition block, and KSHS.16,000,000 for Sinoko Secondary School (Construction of Administration block cum Library).

The three projects BQs have been approved by Board’s Quantity surveyor hence the projects will now be re-advertised.

Musa FYM Primary School and Misemwa FYM Primary School projects which were approval of re-allocation for construction of two blocks of exhaustible pit latrines had been advertised but no responsive bidder was found for both. The two projects will be re-advertised.

**MIN. NG-CDFC: 044/11/2023 – DRIVER RETIREMENT/PAYMENT OF SERVICE GRATUITY**

Maurice Khasabuli Ngosia, the NG-CDFC Driver is due for retirement the month of December. The members discussed and resolved that he will be relieved of his duties come the end of the month and the FAM to facilitate payment of his service gratuity.

**MIN. NG-CDFC: 045/11/2023 – HIRING/REPLACEMENT OF DRIVER**

Owing to the retirement of the current driver, it is the task now of the committee to look for a new driver to replace Maurice Ngosia. The recruitment sub-committee was tasked to convene a meeting immediately to deliberate on the recruitment procedures; also to make amendments to their initial resolution having sought to employ a driver on casual basis.

**MIN. NG-CDFC: 046/11/2023 – STAFF LEAVE**

All staffs are eligible for a 30 day annual leave with a commensurate leave allowance. However, both the leave and the leave allowance will be available upon application by the staff. Two staff: Joel Mulama and Maurice Ngosia had been approved for leave the month of November and will thus be eligible to be paid Leave allowance of Kshs.4000 each.

Two more staff have applied to go on leave the month of December. Aristacus Wanyonyi and Joyce Nasambu.

**MIN. NG- CDFC: 047/11/2023 – FINAL PROJECT PROPOSAL FOR 2023-2024 FYR**

As per Board’s circular on preparation and Submission of 2023/24 project proposals, Constituencies which had done public participation in the previous financial year 2022/23 can continue to use the ward reports to deliberate on the current project proposals. The ward reports as put together previously are as below:

**WARD FORUM REPORTS**

**MIHUU WARD PROJECT PRIOTIES.**

|  |  |  |  |
| --- | --- | --- | --- |
| **S/N** | **PROJECT NAME** | **ACTIVITY** | **STATUS** |
| 1 | Murumba RC Primary School | Construction of classrooms | New |
| 2 | Sipala FYM Primary School | Construction of classrooms | New |
| 3 | Mikuva FYM Primary School | Construction of classrooms | New |
| 4 | Mihuu FYM Primary School | Construction of Classrooms, toilets multipurpose hall. | New |
| 5 | Siyilila Primary School | Construction of classrooms, purchase of land | New |
| 6 | Nabuyole FYM Primary School | Construction of classrooms | New |
| 7 | Mihuu Secondary School | Construction of classrooms, multipurpose hall, dormitory and toilets. | New |
| 8 | Sipala Secondary School | Construction of dormitory | New |
| 9 | Friends Secondary School Mikuva | Construction of dining hall, laboratory, purchase land. | New |
| 10 | Bakisa Girls Secondary School | Construction of classrooms, laboratory, adminblock, toilets & Afforestation | New |
| 11 | Mitukuyu FYM Primary School | Construction of classrooms and fencing | New |
| 12 | Mitukuyu Friends Secondary School | Construction of a laboratory and dining hall | New |
| 13 | Mulachi SA Primary School | Construction of classrooms, admin block, toilets, land | New |
| 14 | Lugulu Mixed Day and Boarding Primary School | Construction of twin library, ICT laboratory, administration block, fencing and toilets. | New |
| 14 | Lugulu PAG Primary School | Complete Construction of 6 classrooms, toilets and administration block. | New |
| 15 | Sirende SA Primary School | Construction of classrooms, Administration Block and Afforestation | New |
| 16 | St. John’s Savana Secondary School | Construction of classroom, laboratory, administration block and purchase of land ,desks | New |
| 17 | Magemo FYM Primary School | Renovation of classrooms, construction of administration block, toilets and purchase of desks. | New |
| 18 | Magemo Friends Secondary School | Construction of laboratory, dinning hall and dormitory. | New |
| 19 | Froi DEB Primary School | Construction of classrooms, administration block, toilets. | New |
| 20 | Lwile Sambu Primary School | Purchase of land and supply of water. | New |
| 20 | Bakisa SA Primary School | Construction of classrooms, Admin Block, Laboratory, Library, D/Hall, Staff Houses, Dormitories,Afforestation | New |
| 21 | Masindu FYM Primary School | Construction/renovation of classrooms,toilets,water | New |
| 22 | Masindu Friends Secondary School | Construction of admin block, library, laboratory, classrooms, purchase of bus. | New |
| 23 | Lugusi Secondary School | Construction/renovation of classrooms, laboratory, land | New |
| 24 | Lugusi Primary School | Construction/renovation of classrooms  | New |
| 25 | Mabele Baptist Primary School | Construction of classrooms, administration block, toilets and purchase of land and documentation. | New |
| 26 | Misimo FYM Primary School | Construction of classrooms, administration block and purchase of land. | New |
| 27 | Misimo Mixed Secondary School | Construction of classrooms, dormitory, administration block and purchase of land | New |
| 28 | Mihuu Police Post | Construction of Office and Purchase of land | New |
| 29 | Mihuu Technical Training Institute | Purchase of land and construction. | New |
| 30 | Mahanga PEFA Primary School | Construction of classrooms, Adm block and Land | New |

**NDIVISI WARD PROJECT PRIOTIES**

|  |  |  |  |
| --- | --- | --- | --- |
| **S/No.** | **PROJECT ACTIVITY** | **ACTIVITY** | **STATUS** |
| 1 | Friends Secondary School Wabukhonyi | Construction of classrooms and administration block. | New |
| 2 | Wabukhonyi FYM Primary School | Construction of classrooms | New |
| 3 | Sinoko PCU Primary School | Construction of classrooms, toilets and afforestation | New |
| 4 | Sinoko FYM Primary School | Construction of administration block and classrooms | New |
| 5 | Sinoko Secondary School | Construction of classrooms, administration block, Library, purchase of land and bus. | New |
| 6 | Musa Primary School | Construction of classrooms, toilets and purchase of land | New |
| 7 | Njata DEB Primary School | Construction of classrooms, administration block, toilets, purchase of land and Afforestation | New |
| 8 | Misemwa FYM Primary School | Construction of classrooms, admin block and toilets. | New |
| 9 | Friends Secondary School Misemwa | Construction of laboratory | New |
| 10 | Misemwa Police Post | Construction of office and purchase of land | New |
| 11 | Ondoti Primary School | Construction of classrooms | New |
| 12 | Kwena Secondary School | Construction of classrooms and purchase of land | New |
| 13 | Ndivisi Police Post | Purchase of land and construction of offices | New |
| 14 | Katumi CEB Primary School | Construction of classrooms, Toilets, Administration block and Afforestation | New |
| 15 | Silungai FYM Primary School | Construction of classrooms, toilets and renovation of classrooms, Toilets. | New |
| 16 | Friends Secondary School Silungai | Construction of classrooms, administration block, dormitory | New |
| 17 | St. Francis Girls Secondary School Makemo  | Construction of administration block and dormitory | New |
| 18 | Makemo RC Primary School | Construction of classrooms, admin block and toilets | New |
| 19 | Namarambi FYM Primary School | Construction of classrooms and toilets | New |
| 20 | Friends Secondary School Namarambi | Purchase of land | New |
| 21 | St. Paul's Kibisi RC Primary School | Construction of toilets | New |
| 22 | Holy Family Primary School Misikhu | Construction of classrooms and teachers toilets | New |
| 23 | Sambu PAG Primary School | Construction of admin block and purchase of land | New |
| 24 | Masibayi Primary School | Construction of classrooms and purchase of desks | New |
| 25 | Makuselwa Primary School | Purchase of school bus | New |
| 26 | Makuselwa Secondary School | Purchase of school bus, Construction of classrooms | New |
| 27 | Lutacho Mixed Day & Boarding Primary School | Construction of classrooms | New |
| 28 | Marinda Assistant Chiefs Office | Purchase of land and construction of office | New |
| 29 | Namarambi ACC Office | Construction of office | New |
| 30  | Manafwa Primary School | Construction of classrooms and purchase of land | New |
| 31 | Manafwa Secondary School(proposed) | Purchase of land and construction of classrooms | New |
| 32 | Wandabwa Primary School | Construction of classrooms and toilets | New |
| 33 | Malomonye Primary School | Construction of classrooms | New |
| 34 | Wabukhonyi Wandabwa Police Post | Construction of police post | New |
| 35 | Misemwa Police Post | Construction of police post | New |
| 36 | Sinoko Police Post | Construction of police post | New |
| 37 | Misikhu Police Station | Construction of administration block with holding cells | New |

**MARAKA WARD PROJECT PRIORITIES**

|  |  |  |  |
| --- | --- | --- | --- |
| **S/NO** | **PROJECT NAME** | **ACTIVITY** | **STATUS** |
| 1. | Nzoia PEFA Primary School  | Construction of classrooms | New |
| 2. | Nzoia RC Classrooms | Construction of classrooms | New |
| 3. | St. Pauls RC Secondary School | Construction of classrooms and administration block | New |
| 4 | Kakimanyi SDA Primary | Construction of classrooms, toilets, special unit classrooms and administration block | New |
| 5. | Khamoto FYM Primary School | Construction of classrooms | New |
| 6. | Friends Secondary School Khamoto | Construction of classrooms, administration block, Afforestation and toilets | New |
| 7. | Friends Secondary School Muji | Construction of classrooms | New |
| 8. | Muji FYM Primary School | Construction of classrooms | New |
| 9. | Lufwindiri DEB Primary School  | Construction of classrooms and toilets | New |
| 10. | Sambu Central Primary School | Purchase of land | New |
| 11 | Sango DEB Primary School | Construction of classrooms | New |
| 12. | Maraka PEFA Primary School | Construction of classrooms and purchase of land | New |
| 13 | St. Mathews ACK Secondary School | Construction of administration block | New |
| 14.  | Nabuyole PEFA Primary School | Completion of toilets and storey building and landscaping. Construction of classrooms. | On Going |
| 15 | Technical Training Institute | Construction of college | New |
| 16 | Muji ACC Office | Construction of office | New |
| 17 | Nangeni Assistant Chiefs Office | Construction of office | New |
| 18 | Nzoia Police Post | Construction of police post | New |

In addition, to come up with the budget for 2023/24 project proposals, the ongoing projects which need additional funding for completion ought to be given preference. The ongoing project report is as below:

**ONGOING PROJECTS**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Project Name** | **Activity** | **Project cost estimate** | **Year of Funding**  | **Pending Activities** | **Amount Balance to complete** |
| 1 | Bakisa Girls Secondary | Completion of construction of 4 classrooms and Admin block | 18,500,000 | 2022/23 – 10,000,000 | First floor finishes: Walling, roofing, terrazzo floor screed, External keys, electrical wiring and fitting, glazing of windows, fascia board and branding works | 8,500,000 |
| 2 | Friends Secondary School Muji | Completion of construction of 4 classrooms and Admin block | 18,500,000 | 2022/23 – 10,000,000 | First floor finishes: Walling, roofing, terrazzo floor screed, External keys, electrical wiring and fitting, glazing of windows, fascia board and branding works | 8,500,000 |
| 3 | Sinoko Secondary School | Completion of Construction of Administration block with 4 offices, staffroom, 4 ablution blocks on ground floor and Modern Library on first floor | 16,000,000 | 2022/23 – 10,000,000 | First floor finishes: Walling, roofing, terrazzo floor screed, External keys, electrical wiring and fitting, glazing of windows, fascia board, pavement slab and branding works | 6,000,000 |

Having considered all the above, members deliberated the ward report, put consideration to the ongoing projects, and then came up with the following budget:

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| **PROJECT PROPOSALS FOR WEBUYE EAST NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND** |
| **FINANCIAL YEAR 2023/2024** |
| **Project Number** | **Project Name** | **Project Activity**  |  **Original Cost**  |  **Cumulative Allocation**  |  **Amount Allocated**  | **Current Status**  |
| **ADMINISTRATION AND RECURRENT EXPENDITURE (6%)** |   |   |   |   |
| 4-039-221-2210504-100-2023-2024-1 | Advertising, Awareness and Publicity Campaigns | Payment of Advertising, Awareness and Publicity Campaigns | 50,000 |   | 50,000 | New |
| 4-039-221-2211301-100-2023-2024-2 | Bank service commission and charges | Payment of Bank service commission and charges | 50,000 |   | 50,000 | New |
| 4-039-221-2110202-100-2023-2024-3 |  Casual labor and Internship | Payment of three staff Basic Wages (Casuals and Interns) | 540,000 |   | 405,000 | New |
| 4-039-221-2110201-100-2023-2024-4 |  Contractual employees | Payment of ten staff Basic salaries for 12 months.  | 2,684,040 |   | 2,684,040 | New |
| 4-039-221-2210801-100-2023-2024-5 | Catering Services (receptions), Accommodation, Gifts, Food and Drinks | Payment of catering Services (receptions), Accommodation, Gifts, Food and Drinks | 2,500,000 |   | 250,000 | New |
| 4-039-221-2210303-100-2023-2024-6 | Daily Subsistence Allowance | Payment of Daily Subsistence Allowance | 700,000 |   | 700,000 | New |
| 4-039-221-2210101-100-2023-2024-7 | Electricity | Payment of Electricity charges | 50,000 |   | 50,000 | New |
| 4-039-221-2211101-100-2023-2024-8 | General Office Supplies | Purchase of General Office Supplies (papers, pencils, forms, small office equipment) | 300,000 |   | 300,000 | New |
| 4-039-221-2710102-100-2023-2024-9 | Gratuity-contractual employees | Payment of gratuity to ten NGCDFC staff for twelve months.  | 832,052 |   | 832,052 | New |
| 4-039-221-2110301-100-2023-2024-10 |  House allowance | Payment of House allowances to ten NGCDFC staff | 482,400 |   | 482,400 | New |
| 4-039-221-2110320-100-2023-2024-11 |  Leave allowance | Payment of Leave allowances to ten NGCDFC staff | 40,000 |   | 40,000 | New |
| 4-039-221-2110302-100-2023-2024-12 | Employer contribution to Affordable Housing | Employer contribution to Affordable Housing: Payment of Affordable housing deductions for ten members of staff each @1.5% of Gross salary. | 54,408 |   | 54,408 | New |
| 4-039-221-2220101-100-2023-2024-13 | Maintenance Expenses - Motor Vehicles | Payment of Maintenance Expenses - NGCDFC Motor Vehicles | 220,000 |   | 220,000 | New |
| 4-039-221-2220202-100-2023-2024-14 | Maintenance of Office Furniture and Equipment | Payment of Maintenance of Office Furniture and Equipment | 50,000 |   | 50,000 | New |
| 4-039-221-2210904-100-2023-2024-15 | Motor Vehicle Insurance | Payment of Motor Vehicle Insurance | 100,000 |   | 100,000 | New |
| 4-039-221-2210811-100-2023-2024-16 | NGCDFC allowance | Payment of NGCDFC allowance charges | 832,000 |   | 832,000 | New |
| 4-039-221-2120201-100-2023-2024-17 | Employer contribution to NSSF | Employer contribution to NSSF: Payment of NSSF deductions for ten members of staff each @Kshs.12,960 per annum | 129,600 |   | 129,600 | New |
| 4-039-221-2210802-100-2023-2024-18 | Other committee expenses | Payment of Other committee expenses  | 366,000 |   | 366,000 | New |
| 4-039-221-2211204-100-2023-2024-19 | Other Fuels (wood, charcoal, cooking gas | Payment of other fuels (wood, charcoal, cooking gas expenses | 30,000 |   | 30,000 | New |
| 4-039-221-2210502-100-2023-2024-20 | Publishing and Printing Services | Payment of Publishing and Printing Services | 102,898 |   | 102,898 | New |
| 4-039-221-2211016-100-2023-2024-21 | Purchase of Uniforms and Clothing - Staff | Purchase of Uniforms and Clothing for NGCDFC Office | 30,000 |   | 30,000 | New |
| 4-039-221-2211201-100-2023-2024-22 | Refined Fuels and Lubricants for Transport | Purchase of Refined Fuels and Lubricants for Transport of GK vehicles | 200,000 |   | 200,000 | New |
| 4-039-221-2211203-100-2023-2024-23 | Refined Fuels and Lubricants-Other | Purchase of Refined Fuels and Lubricants- Other | 70,000 |   | 70,000 | New |
| 4-039-221-2211103-100-2023-2024-24 | Sanitary and Cleaning Materials, Supplies and Services | Purchase of Sanitary and Cleaning Materials, Supplies and Services | 30,000 |   | 30,000 | New |
| 4-039-221-2210604-100-2023-2024-25 | Hire of Transport | Payment of Hire of Transport | 100,000 |   | 100,000 | New |
| 4-039-221-2226304-100-2023-2024-26 | Sundry Items (airport tax, taxis, ) | Payment of sundry items ( airport tax, taxis, expenses) | 80,000 |   | 80,000 | New |
| 4-039-221-2211102-100-2023-2024-27 | Supplies and Accessories for Computers and Printers | Purchase of Supplies and Accessories for Computers and Printers | 150,000 |   | 150,000 | New |
| 4-039-221-2210201-100-2023-2024-28 | Telephone, Telex, Facsimile and Mobile Phone Service | Payment of Telephone expenses | 125,000 |   | 125,000 | New |
| 4-039-221-2110314-100-2023-2024-29 | Transport allowance | Payment of Transport allowances to NGCDFC staff | 456,000 |   | 456,000 | New |
| 4-039-221-2210301-100-2023-2024-30 | Travel Costs (airlines, bus, railway, mileage allowances) | Payment of Transport Expenses | 300,000 |   | 300,000 | New |
| 4-039-221-2210102-100-2023-2024-31 | Water & sewerage charges | Payment of Water & sewerage charges | 30,000 |   | 30,000 | New |
| 4-039-221-2210203-100-2023-2024-32 | Courier and Postal Services | Payment of Courier and Postal Services | 150,000 |   | 150,000 | New |
| **CONSTITUENCY OVERSIGHT COMMITTEE EXPENSES (1%)** |   |   |   |   |
| 4-039-221-2210811-100-2023-2024-1 | Constituency Oversight Committee Sitting allowance | Payment of Constituency Oversight Committee Sitting allowance | 324,000 |   | 324,000 | New |
| 4-039-221-2211201-100-2023-2024-2 | Refined Fuels and Lubricants for Transport | Purchase of Refined Fuels and Lubricants for Transport of GK vehicles | 150,000 |   | 150,000 | New |
| 4-039-221-2210303-100-2023-2024-3 | Daily Subsistence Allowance | Payment of Daily Subsistence Allowance | 300,000 |   | 300,000 | New |
| 4-039-221-2210801-100-2023-2024-4 | Catering Services (receptions), Accommodation, Gifts, Food and Drinks | Payment of catering Services (receptions), Accommodation, Gifts, Food and Drinks | 232,000 |   | 232,000 | New |
| 4-039-221-2210802-100-2023-2024-5 | Other committee expenses | Payment of Other committee expenses  | 225,000 |   | 225,000 | New |
| 4-039-221-2210201-100-2023-2024-6 | Telephone, Telex, Facsmile and Mobile Phone Service | Payment of Telephone expenses | 50,000 |   | 50,000 | New |
| 4-039-221-2210701-100-2023-2024-7 | Travel Allowance on training | Payment of Travel Allowance | 300,000 |   | 300,000 | New |
| **MONITORING, EVALUATION AND CAPACITY BUILDING (3%)**  |  |  |  |  |  |  |
| 4-039-221-2210710-111-2023-2024-1 |  Accommodation Allowance | Payment of Accommodation Allowance of NGCDFC, National Government officers and PMC - Regional training. | 400,000 |   | 400,000 | New |
| 4-039-221-2210302-111-2023-2024-2 | Accommodation - Domestic Travel | Payment of accommodation on domestic travel | 900,000 |   | 900,000 | New |
| 4-039-221-2210801-111-2023-2024-3 | Catering Services (receptions), Accommodation, Gifts, Food and Drinks | Payment of catering Services (receptions), Accommodation, Gifts, Food and Drinks | 200,000 |   | 200,000 | New |
| 4-039-221-2210303-111-2023-2024-4 | Daily Subsistence Allowance | Payment of Daily Subsistence Allowance | 900,000 |   | 900,000 | New |
| 4-039-221-2210704-111-2023-2024-5 | Hire of Training Facilities and Equipment | Hire of Training Facilities and Equipment - Regional Training, PMC and NG-CDFC Staff training. | 400,000 |   | 400,000 | New |
| 4-039-221-2220101-111-2023-2024-6 | Maintenance Expenses - Motor Vehicles | Payment of Maintenance Expenses - NGCDFC Motor Vehicles | 164,699 |   | 164,699 | New |
| 4-039-221-2210811-111-2023-2024-7 | NGCDFC allowance | Payment of NGCDFC allowance | 520,000 |   | 520,000 | New |
| 4-039-221-2210802-111-2023-2024-8 | Other committee expenses | Payment of Other committee expenses  | 560,000 |   | 560,000 | New |
| 4-039-221-2211201-111-2023-2024-9 | Refined Fuels and Lubricants for Transport | Purchase of Refined Fuels and Lubricants for Transport of GK vehicles | 400,000 |   | 400,000 | New |
| 4-039-221-2210701-111-2023-2024-10 | Travel Allowance on training | Payment of Travel Allowance of NGCDFC, National Government officers and PMC - Regional and others. | 300,000 |   | 300,000 | New |
| **EDUCATION BURSARY AND SOCIAL SECURITY PROGRAMS (RECOMMENDED 35%)** |  |  |  |  |  |  |
| 4-039-221-2640101-103-2023/2024-1 | Bursary Secondary Schools | Payment of bursary to needy students in secondary schools | 30,000,000 |   | 30,000,000 | New |
| 4-039-221-2640102-103-2023/2024-2 | Bursary Tertiary Institutions | Payment of bursary to needy students in tertiary institutions | 17,000,000 |   | 17,000,000 | New |
| 4-039-221-2640106-103-2023-2024-3 | Bursary Special Institutions | Payment of bursary to needy students in special Institutions | 2,000,000 |   | 2,000,000 | New |
| 4-039-221-2640107-103-2023-2024-4 | Education Day | To cater for celebration of Constituency Education Day | 1,000,000 |   | 1,000,000 | New |
| **EMERGENCY RESERVE** |   |   |   |   |
| 4-039-221-2640200-101-2023-2024-1 | Emergency Reserve | To cater for any unforeseen occurrences in the constituency during the financial year | 8,306,612 |   | 8,306,612 | New |
| **ENVIRONMENT PROJECTS (2%)** |   |   |   |   |
| 4-039-221-2640510-110-2023-2024-1 | St. Joseph’s RC Primary School | Construction to completion of 2 blocks of exhaustible pit latrines (3 doors per block) with one door each to accommodate persons with disability @Kshs.1,020,000 purchase and installation of two 2000litres water tank for each block @Kshs.80,000 and construction to completion of a urinal for boys @Kshs.100,000 | 1,200,000 |   | 1,200,000 | New |
| 4-039-221-2640510-110-2023-2024-2 | Mahanga PEFA Primary School | Construction to completion of 2 blocks of exhaustible pit latrines (3 doors per block) with one door each to accommodate persons with disability @Kshs.1,020,000 purchase and installation of two 2000litres water tank for each block @Kshs.80,000 and construction to completion of a urinal for boys @Kshs.100,000 | 1,200,000 |   | 1,200,000 | New |
| **SPORTS PROJECT (2%)** |   |   |   |   |
| 4-039-221-2640509-112-2023-2024-1 | Constituency Sports Tournament | Purchase sports equipment, Carry out Constituency Sports tournament (Kshs.1,569,133) and the winning teams to be awarded with trophies, balls, goal nets and games kits(Kshs.1,554,000). Pay FKF affiliation fee (Kshs. 40,000). | 2,831,853 |  | 2,831,853 | New |
| 4-039-221-2640509-112-2023-2024-2 | Regional Sports Tournament | Facilitate regional sport tournament in partnership with other Constituencies within the Region | 300,000 |  | 300,000 | New |
| **PRIMARY SCHOOL PROJECTS** |   |   |   |   |
| 4-039-221-2630209-263-2023-2024-1 | Lugulu Boarding Primary School | Completion of a Tuition block initiated by parents. | 5,000,000 |   | 5,000,000 | New |
| 4-039-221-2630209-263-2023-2024-2 | Siyilila Primary School | Purchase of 1 acre of land @Ksh.1,200,000 and documentation @Kshs.100,000 | 1,300,000 |   | 1,300,000 | New |
| 4-039-221-2630209-263-2023-2024-3 | Investor Masai Primary School | Purchase of 1 and half acre of land @Ksh.1,800,000 and documentation @Kshs.100,000 | 1,900,000 |  | 1,900,000 | New |
| **JUNIOR SECONDARY SCHOOL PROJECTS** |   |   |   |   |
| 4-039-221-2630209-263-2023-2024-1 | Mukhuyu FYM Primary School | Construction to completion and full equiping of a science Laboratory-Gas fittings, plumbing works and furnishing | 6,000,000 |   | 6,000,000 | New |
| 4-039-221-2630209-263-2023-2024-2 | Mihuu FYM Primary School | Construction to completion and full equiping of a science Laboratory-Gas fittings, plumbing works and furnishing | 6,000,000 |   | 6,000,000 | Ongoing |
| 4-039-221-2630209-263-2023-2024-3 | Manafwa FYM Primary School | Construction to completion and full equiping of a science Laboratory-Gas fittings, plumbing works and furnishing | 6,000,000 |   | 6,000,000 | New |
| 4-039-221-2630209-263-2023-2024-5 | Malomonye FYM Primary School | Renovation of 8 Number classrooms | 3,400,000 |   | 3,400,000 | New |
| 4-039-221-2630209-263-2023-2024-6 | Sipala FYM Primary School | Renovation of 9 Number classrooms | 3,450,000 |   | 3,450,000 | New |
| **SECONDARY SCHOOL PROJECTS** |  |  |   |   |
| 4-039-221-2630210-263-2023-2024-1 | Bakisa Girls Secondary School | Completion of a tuition block comprising of 4 classrooms and administartion block having 4 offices and a staffroom- (Phase 2) First floor pillars, walling, roofing, terrazo floor screed and other finishes | 18,500,000 | 10,000,000 | 8,500,000 | Ongoing |
| 4-039-221-2630210-263-2023-2024-2 | Friends Secondary School Muji | Completion of a tuition block comprising of 4 classrooms and administartion block having 4 offices and a staffroom- (Phase 2) First floor pillars, walling, plastering, roofing, terrazo floor screed and other finishes | 18,500,000 | 10,000,000 | 8,500,000 | Ongoing |
| 4-039-221-2630210-263-2023-2024-3 | Sinoko Secondary School | Completion of a storey tuition block comprising of administaration block and a library (Phase 2)-All finishes on the first floor icluding walling, roofing, terrazo floor screed, plastering, painting etc. | 16,000,000 | 10,000,000 | 6,000,000 | Ongoing |
| 4-039-221-2630210-263-2023-2024-4 | Ndivisi Girls High School | Installation of a Septic tank | 3,500,000 |   | 3,500,000 | New |
| 4-039-221-2630210-263-2023-2024-5 | St. Paul's Nzoia RC Secondary School | Purchase of a school bus | 9,000,000 |   | 9,000,000 | New |
| **TERTIARY PROJECTS- COMMITMENT TO TVET** |   |   |   |   |   |   |
| 4-039-221-2630211-263-2023-2024-1 | Makemo TVC/TTI | A commitment to fund the construction of a Vocational Training Colledge in the constituency- Proposed to be Constructed at Makemo area | 10,000,000 |   | 10,000,000 | New |
| **SECURITY PROJECTS** |   |   |   |   |   |   |
| 4-039-221-2640507-113-2023-2024-1 | Namarambi Divisional Headquarters | Construction to completion of a 4 roomed office, armoury and 4 cells for adult Male and Juvenile, adult Female and juvenile with each cell having an in-build toilet and bathroom which will accommodate PWDs. Purchase a 5,000 litres water tank @ Kshs. 50,000 and a concrete slab @ Kshs. 30,000. | 8,000,000 |   | 8,000,000 | New |
| **OTHER PROJECT** |  |  |   |   |   |   |
| 4-039-221-2211310-108-2022/2023-001 | Marching Fund to Rural Electrification and Renewable Energy Corporation | To enable the Corporation provide power supply to the following areas in Webuye East Constituency: | 5,000,000 |   | 5,000,000 | New |
| **TOTAL ALLOCATION** | **201,217,962** |  | **171,082,962** |   |

**APPROPRIATION IN AID - KSHS. 331,000.**

The above funds appropriated in 2021/2022 financial year and reported to the Board and were not captured previously but have now been captured in our allocation.

The funds are prioritized for the purchase of 2 HP. Laptops and one Hp. Desktop.

An appropriation of amount Kshs. 51,000 raised in financial year 2022/2023 has not been captured in our allocation.

**RE-ALLOCATION OF FUNDS.**

The members deliberated on the emergency funds for financial year 2022/2023 that were not utilized amounting to KSHS.7,423,190 at the end of the financial year. The committee discussed and approved the funds to be re-allocated to fund construction of dormitory at St. Cecilia Misikhu Girls Secondary School.

In addition, there are funds from Projects savings of KSHS. 800,000 from previous financial years which the members discussed and agreed to re-allocate to the same project as below;-

**RE-ALLOCATION OF FUNDS FROM THE PROJECTS SAVINGS ON THE NG-CDF MAIN ACCOUNT**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **PROJECT TITLE** | **AMOUNT ALLOCATED** | **AMOUNT UTILIZED** | **UNSPENT TO BE RE ALLOCATED** |  | **PROJECT TO BE RE ALLOCATED TO** |
| 1. | Emergency | 7,636,190 | 213,000 | 7,423,190 |  | St. Cecilia Misikhu Girls High School |
| 2. | Ndivisi Girls High School | 9,000,001 | 8,200,001 | 800,000 | **8,223,190** |

The details for the project are thus as below:-

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **S/No.** | **Project Number** | **Project Name** | **Project Activity**  |  **Original Cost**  | **Cumulative Allocation**  |  **Amount Allocated**  | **Current Status**  |
| 1 | 4-039-221-2630210-263-2023-2024-1 | St. Cecilia Misikhu Girls High School | Construction to completion of 120 capacity dormitory, Ablution block with allowance to connect to an existing septic tank | 8,223,190 |  | 8,223,190 | New |

**MIN. NG- CDFC: 048/11/2023 – OUTSTANDING PAYMENTS**

The members discussed and approved the following payments to be made:

1. **Imprest for Full NG-CDFC Meeting Allowance - Kshs. 58,000**

**MIN. NG- CDFC: 049/11/2023 – ADJOURNMENT**

There being no other business, the meeting was adjourned at 13.23 hrs with a prayer from Nancy Wanyonyi.

Signed: …………………………………………… Date:……………………….

Mr. Mutali Fredrick Murunga – Chairman

Signed: ………………………………………… Date:……………………….

Miss. Mourine N. Lusenaka – Secretary

Signed: …………………………………………… Date: …………………………

Mr, Kodii K. Duncan – Fund Account Manager