**MINUTES OF NG-CDFC OF SOUTH MUGIRANGO CONSTITUENCY ON 22ND JANUARY 2018 AT THE CDF HALL, NYAMARAMBE**

**PRESENT**

1. Teresa Bochere Mose Chairperson
2. J.M. Wambua DCC
3. Ezekiel OmbasoMogere Secretary
4. Francis O. Onyango FAM
5. Denis Moinde Member
6. Isaac Maisori Member
7. Jackline Morara Member
8. Jackline Manyura Member
9. Job Ochari Member

**In Attendance**

* 1. Benard BarongoConstituency Office Manager

**Preliminaries**

The chairlady confirmed the quorum and Mr. Job Ochari volunteered to offer an opening prayer at 9.00 am

**Agenda**

1. Reading and confirmation of previous minutes
2. Matters arising
3. Ward reports ,preparation and Submission of Proposals
4. Outstanding payments
5. Any other business

**Min 01/01/2018 Reading and confirmation of previous minutes**

The secretary read though the minutes to members which was proposed by Madam Jackline and seconded by Isaac.

**Min 02/01/2018Matters arising from previous minutes.**

The committee noted that the public participation venues for Tabaka and Bogetenga wards were changed from the previous suggested venues of which the chairperson informed the members that the changes were done with consultation by the area chiefs and assistant chiefs who felt that the previously proposed venues were not central for the intended Participants.

**Min 05/10/2018Ward Reports, Preparation and submission of project proposals**

The members discussed the proposal from each ward and being guided by the Fund Account Manager they agreed to give priority to ongoing projects.

They discussed and agreed that the environment vote shall be used to protect water springs within the constituency. The Fund Manager presented to the committee the annual allocation to the constituency which he told them was equal across all 290 constituencies as follows

**STATUTORY DEDUCTIONS FROM THE TOTAL ANNUAL ALLOCATION FINANCIAL YEAR 2017/2018**

|  |  |  |
| --- | --- | --- |
| **Projects** | **Amount**  | **Amount**  |
| **Total allocation** |  | **86,810,344.82** |
| Emergency(5% of the fund) | 4,568,965.52 |  |
| (Less ) Statutory deductions |  |  |
| Recurrent & Admin 6% | 5,208,620.69 |  |
| Monitoring ,evaluation &capacity building 3% | 2,604,310.34 |  |
| Environment not more than 2% | 1,736,206.98 |  |
| Sports not more than 2% | 1,736,206.98 |  |
| Bursary not more than 25% | 21,702,586.21 |  |
| Ict hubs | 4,677,024.00 |  |
| Strategic plan | 3,500,000.00 |  |
| **Available fund for allocation** |  | **41,076,424.10** |

The committee agreed to allocate the statutory as above and rest of the funds as follows giving priorities to ongoing projects.

|  |  |  |  |
| --- | --- | --- | --- |
| **Project**  | **Project Activity**  | **Amount**  | **Status** |
| Office furniture and fittings | purchase, fixing and fitting of office furniture  | 944,682.47 |   |
| Nyandiwa primary school | painting of 8 classrooms and administration office | 500,000.00 | Ongoing |
| Nyagichenche Primary  | Construction of administration office | 600,000.00 | New  |
| Bomonyama Primary School | plastering ,fitting, and painting of 4 classrooms  | 600,000.00 | ongoing |
| Getono Primary School | construction of 4 classrooms | 1,500,000.00 | new  |
| Makara Primary School | completion of administration office, plastering ,painting fitting and fixtures | 1,000,000.00 | ongoing |
| Bomware Primary School | Renovation –plastering ,fitting, and painting of 4 classrooms  | 500,000.00 | ongoing |
| Nyakembene Primary School | Construction of 4 classrooms | 2,000,000.00 | new  |
| Nyakorere primary School | Construction of 4 classrooms | 2,000,000.00 | new  |
| Gesonso primary School | construction of 2 classrooms | 1,000,000.00 | new  |
| Keburanchogu Primary School | construction of one classroom | 500,000.00 | new  |
| Rangeti SDA boarding Primary School | Plastering ,fitting, and painting of multipurpose hall | 500,000.00 |   |
| Eburi Primary School | Construction of classrooms | 1,000,000.00 | new  |
| Nyakembene Secondary School | construction of Dormitory | 1,500,000.00 | new |
| Manyawanda Girls Secondary School | Construction of 4 classrooms | 2,000,000.00 | new |
| Nyasasa Secondary School | Construction Of Administration block | 1,000,000.00 | new |
| Ramoya Girls Sec.school | Slabbing of 2nd floor of storey library | 1,600,000.00 | ongoing |
| Tabaka township Sec. | Construction of dormitory | 1,000,000.00 | New  |
| Esaka Sec.Primary School | Plastering, painting and glazing of 4 classrooms | 1,000,000.00 | ongoing |
| St.Fapian Makara Sec. School | Construction of 4 classrooms | 2,500,000.00 | new |
| Nyatwoni SDA Sec.school | Construction of classrooms | 2,000,000.00 |  new |
| Ikoba Sec.school | plastering ,fitting, and painting of dining hall  | 1,000,000.00 | ongoing |
| Ayora Sec.school | construction of science lab | 1,500,000.00 | new |
| Ndonyo Secondary School | plastering ,fitting, and painting of dormitory  | 1,000,000.00 | ongoing |
| Kiendege Sec.school. | roofing, plastering and fitting of science lab | 1,000,000.00 | ongoing |
| Kisii university  | screeding,plumbing and tilling of lecture hall and admin offices | 3,000,000.00 | ongoing |
| Bonyancha Administration Police Post  | construction of staff houses | 1,000,000.00 | new  |
| Bomonyara Ass.Chief's Office | plastering, and painting of admin office | 200,000.00 | ongoing |
| Nyansore Ass.Chief's Office | construction of admin office | 700,000.00 | new  |
| Omogwa ACC office | plastering, glazing and painting of admin office | 400,000.00 | ongoing |
| Chief's Office Kabiero Location | plastering, and painting of admin office | 300,000.00 | new  |
| chief's Office Nyakembene Location | plastering, and painting of admin office and construction pit latrine | 200,000.00 | ongoing |
| Ass.Chief’s Office Muma sub Location | plastering, and painting of admin office | 200,000.09 | ongoing |
| Moticho Administration police Camp | construction of staff houses | 1,476,422.02 | new  |
| Riamorori Water Spring  | protection of water spring | 144,683.91 | new |
| Omoseni Water Spring | protection of water spring | 144,683.91 | new |
| Riatembi Water Spring | protection of water spring | 144,683.91 | new |
| Riokeraka Water Spring | protection of water spring | 144,683.91 | new |
| Riakenyere Water Spring | protection of water spring | 144,683.91 | new |
| Riondabu Water Spring | protection of water spring | 144,683.91 | new |
| Riogindi Water Spring | protection of water spring | 144,683.91 | new |
| Riakeunde Water Spring | protection of water spring | 144,683.91 | new |
| Getionkio Water Spring | protection of water spring | 144,683.91 | new |
| Riokendi Water Spring | protection of water spring | 144,683.90 | new |
| Mwomwoga Water spring | protection of water spring | 144,683.90 | new |

The FAM was advised to fast track the process of project submission and approval to the board

**Min 06/10/2016 Outstanding Payments**

Members approved priority payments on the following as soon as funds shall be available from the board

* Outstanding debts and claims as per the handing over report and any other that may have occurred thereafter
* Outstanding Members allowances
* Preparation of bursary forms

**Min 08/10/2016 any other business**

Being no any other business the meeting ended with a prayer from Mrs. Francis Onyango at 4.10 pm.

Signed

NG-Cdf chairperson…………………………………….Date……………………………………..

Secretary………………………………………………………Date……………………………………..

**Confirmed by**

Fund Account Manager ……………………………….Date……………………………………..