**MBOONI NG-CDFC MEETING HELD ON 7/2/2018 AT NG-CDF OFFICE BOARDROOM - MBUMBUNI.**

**MEMBERS PRESENT.**

1. Joshua Mbondo Chairman
2. Paul Kimilu­­­­­­­ FAM
3. Benson Mutuku Secretary
4. Peter Ole Matunge DCC
5. Virginia Munyao Member
6. Winfred Mutungi Member
7. Rabecca Muli Member
8. Samson Mulinge Member
9. Peter Maingi Member

**AGENDA.**

1. Preliminaries
2. Remarks from the chair
3. Remarks from the DCC
4. Remarks from the FAM
5. Project Proposal FY: 2017/18
6. Public Participation Report
7. Monitoring & Evaluation Programme
8. A.O.B

**MIN. 27/7/2/2018: PRELIMINARIES.**

Chairman called the meeting to order at **10.30 am.** The meeting was started with a word of prayer by Rabecca Muli.

**MIN. 28/7/2/2018: REMARKS FROM THE CHAIRMAN.**

Chairman welcomed the members to the meeting and commended on the issue of bursary forms where in some places the chiefs were not distributing them fairly to the constituents. He called upon the members to participate in the days meeting and deliberations. Chairman also thanked the Kerrah sub-committee for a good representation during the first Kerrah meeting.

**MIN. 29/7/2/2018: REMARKS FROM THE FUND MANAGER.**

Fund Manager thanked members for turning up for the urgent meeting. He explained the reason for the short notice for the meeting as the need to meet the deadline for the submission of project proposals. Members appreciated the efforts and agreed to undertake their mandate.

**MIN. 30/7/2/2018: REMARKS FROM THE DCC.**

The DCC apologized for coming late. He informed members that he had to reschedule a security meeting inorder to attend the NG-CDF meeting. He commented the members on the good progress and thanked everyone for the start on a right footing. He also asked members to stay focused and deliberate on development of the constituency.

**MIN. 31/7/2/2018:PROJECT PROPOSAL FY: 2017/18.**

Fund manager informed members that they were supposed to discuss project proposals and approve them for onward submission to the NG-CDF Board. The total allocation for Mbooni constituency FY: 2017/18 is Ksh. 86,810,344.82.

He reminded members that the proposals are derived from the projects given by the people during public participation. He also explained the provisions of the Act and guidelines for allocation of funds to the projects. Members discussed on different scenarios they could use to get maximum and best way to allocate funds to different sectors as follows:-

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **S/NO** | **SECTOR** | **SCENARIO A** | **SCENARIO B** | **SCENARIO C** |
| 1. | Emergency 5% | 4,568,965.52 | 4,568,965.52 | 4,568,965.52 |
| 2. | Administration & Recurrent 6% | 4,908,620,.68 | 4,908,620,.68 | 4,908,620,.68 |
| 3. | Monitoring & Evaluation 3% | 2,454,310.30 | 2,454,310.30 | 2,454,310.30 |
| 4. | Bursary 35% | 28,633,620.68 | 20,454,586.2025% | 20,454,586.2025% |
| 5. | Primary Schools  |  - |  - |  - |
| 6. | Secondary Schools | 23,000,000.00 | 23,000,000.00 | 23,000,000.00 |
| 7. | Security |  - |  - |  - |
| 8. | ICT | 4,677,027.20 | 1,169,256.80 | 1,169,256.80 |
| 9. | Strategic Plan | 3,000,000.00 | 3,000,000.00 | 3,000,000.00 |
| 10. | Sports 2% | 1,636,206.80 | 1,636,206.80 | 0% |
| 11. | Environment 2% | 1,636,206.80 | 1,636,206.80 | 0% |
| 12. | Social Hall |  - |  - |  - |
|  **TOTAL** | 74,514,957.98 | 62,828,153.10 | 59,555,739.82 |
|  **BALANCE** | 12,514,957.54 | 22,982,191.72 | 27,204,605.00 |

Members agreed to work using scenario C. They also agreed to do one (1) project in Education Sector in every Location and one (1) security project in each ward.

Fund manager guided members in coming up with a way of allocating the available funds of Ksh. 27,204.605.00 to the new projects.

1. Primary schools Ksh. 20,500,000.00
2. Security Ksh. 4,704,605.00
3. Social Hall Ksh. 2,000,000.00

 Total **Ksh. 27,204,605.00**

**PRIMARY SCHOOLS PROJECTS:**

|  |  |  |
| --- | --- | --- |
| **Project Name** | **Activity**  | **Amount** |
| Nthilani Primary School  | Renovation/completion 8 no. classrooms |  600,000.00 |
| Thwake primary School | Construction of 1 classrooms foundation,walling | 600,000.00 |
| Syongungi Primary School | Renovation of5 classrooms floor, roof, plaster | 600,000.00 |
| Kaketi Primary School | Renovation of 5 classroom floor,roof plaster | 600,000.00 |
| Ndauni primary School  | Renovation of 5 classrooms floor,roof ,plaster | 600,000.00 |
| Ngungi primary School | Renovation of 5 classrooms floor,roof ,plaster | 600,000.00 |
| Maviani primary School | Renovation of 5 classrooms floor,roof ,plaster | 600,000.00 |
| Kako special School  | Construction of Dormitory foundation,walling | 700,000.00 |
| Kikuswi primary School | Renovation of 5 classrooms floor,roof ,plaster | 600,000.00 |
| Nduluku Primary School | Renovation of 5 classrooms floor,roof ,plaster | 600,000.00 |
| Sakai primary School | Renovation of 5 classrooms floor,roof ,plaster | 600,000.00 |
| Kilungu primary School | Renovation of 5 classrooms floor,roof ,plaster | 500,000.00 |
| Lungu primary School | Renovation of 5 classrooms floor,roof ,plaster | 600,000.00 |
| Syumbe primary School | Renovation of 5 classrooms floor,roof ,plaster | 600,000.00 |
| Mwau primary School  | Renovation of 5 classrooms floor,roof ,plaster | 600,000.00 |
| Muluti primary School | Renovation of 5 classrooms floor,roof ,plaster | 600,000.00 |
| Kiatineni primary School  | Renovation of 5 classrooms floor,roof ,plaster | 600,000.00 |
| Manzuvi primary School | Construction of 1 classrooms foundation,walling | 600,000.00 |
| Kakima primary School | Renovation of 5 classrooms floor,roof ,plaster | 600,000.00 |
| Wanzauni primary School | Renovation of 5 classrooms floor,roof ,plaster | 500,000.00 |
| Mavindu primary School | Renovation of 5 classrooms floor,roof ,plaster | 600,000.00 |
| Mulooni primary School | Renovation of 5 classrooms floor,roof ,plaster | 600,000.00 |
| Tututha primary School  | Renovation of 5 classrooms floor,roof ,plaster | 600,000.00 |
| Nzeveni primary school | Renovation of 5 classrooms floor,roof ,plaster | 600,000.00 |
| Mbooni county primary School | Renovation of 5 classrooms floor,roof ,plaster | 600,000.00 |
| Kusyethuku primary School | Renovation of 5 classrooms floor,roof ,plaster | 600,000.00 |
| T.A.C Hall | Renovation of 5 classrooms floor,roof ,plaster | 600,000.00 |
| Kilyungi primary School | Renovation of 5 classrooms floor,roof ,plaster | 600,000.00 |
| Itulu primary School (Mataa) | Renovation of 5 classrooms floor,roof ,plaster | 600,000.00 |
| Kyandote primary School | Renovation of 5 classrooms floor,roof ,plaster | 600,000.00 |
| Muvuti primary School | Renovation of 5 classrooms floor,roof ,plaster | 600,000.00 |
| Ngai primary School | Renovation of 5 classrooms floor,roof ,plaster | 600,000.00 |
| Uma Primary School | Renovation of 5 classrooms floor,roof ,plaster | 800,000.00 |
| Matithini primary School | Renovation of 5 classrooms floor,roof ,plaster | 600,000.00 |
|  **TOTAL** | **20,500,000.00** |
|  **SECURITY PROJECTS:** |
| Kathulumbi ACCs Office | Construction of Office foundation,walling | 1,000,000.00 |
| Nthangathini Assistant Chiefs Office | Construction of Office foundation,walling | 700,000.00 |
| Kako ACCs House | Construction of Toilet and fencing | 304,605.23 |
| Ndituni Assistant chiefs Office | Construction of Office foundation,walling | 700,000.00 |
| Wanzauni Chiefs Office | Construction of Office foundation,walling | 1,000,000.00 |
| Kyuu chiefs Office | Construction of Office foundation,walling | 1,000,000.00 |
|  **TOTAL** | **4,704,605.00** |
| **SOCIAL HALLS:** |
| Tulimani Social Hall | Construction of Social Hall foundation,walling | 1,000,000.00 |
| Kithungo Social Hall | Construction of Social Hall foundation,walling | 1,000,000.00 |
|  **TOTAL** | **2,000,000.00** |

Fund manager also guided members on other expenditures:-

1. **ADMIN & RECURRENT:**
2. Employees salaries & gratuity – upto 2,700,000.00
3. Goods & services - 1,115,020.68
4. Statutory deductions : NSSF - 33,600.00
5. NHIF - 60,000.00
6. Committee sitting allowances 1,000,000.00

 **Ksh. 4,908,620.68**

1. **MONITORING & EVALUATION (M&E)**
2. Goods & services 454,310.30
3. Committee Expenses 1,000,000.00
4. CDFC,Staff,PMC,Capacity building 1,000,000.00

 **Ksh. 2,454,310.40**

Members agreed , approved the proposal and mandated the fund manager to prepare the necessary schedules and supporting documents for onward submission to the NG-CDF board.

 **MIN. 32/7/2/2018:PUBLIC PARTICIPATION REPORT.**

Mr. Peter Maingi noted that in Tulimani ward, community turned out in large numbers for the exercise.

Winfred Mutungi also commented on the good attendance seen in the forums.

Rabecca Muli thanked the committee members for separating Kithungo/Kitundu and Mbooni wards. She requested on an improvement on information dissemination.

Virginia Munyao observed that the exercise was well organized.

Fund manager noted that the objective for the exercise was met and the participation turnup was good.

The DCC observed that the programme was well attended. He informed members that National Government and County government participation almost came in at the same time.

**MIN. 33/7/2/2018:MONITORING & EVALUATION PROGRAMME.**

Members deliberated on the M&E programme for the third quarter. They agreed that M&E exercise shall be carried out as from 19th February 2018 to 23rd February 2018.

Fund manager advised members that the projects to visit will be prioritized on the ongoing projects that were handed over by the previous committee.

**MIN. 34/7/2/2018: AOB.**

There being no other business the meeting ended at 1**.30 pm** with a word of prayer by **Virginia Munyao**

Minutes prepared by:

**Benson Mutuku:……………………………………….Date…………………………..**

**MBOONI NG-CDFC SECRETARY.**

Minutes Confirmed by:

**Joshua Mbondo:…………………………………….Date……………………………**

**MBOONI NG-CDFC CHAIRMAN.**