**MINUTES OF NG-CDFC MEETING HELD ON 22ND SEPTEMBER 2020 AT NG- CDF BOARD ROOM.**

**MEMBERS PRESENT**

1. Gilbert Rono Chairman
2. DivinaTuwei Secretary
3. Elias Kimaiyo F.A.M
4. ElcanaTello Member
5. OrbaChepchirchir Member
6. PrecxidiesJerop Member
7. Philip Koech Member
8. CleophasKorir Member
9. Mohamed Maow DCC

**AGENDA**

1. Preliminaries

2. Reading and confirmation of previous minutes

3. Matters Arising

4. Kabisaga Secondary Bus Handing over

5. Disbursement of funds

6. Re-allocations

7. Boda Boda riders Training

**MINI/22/9/2020 PRELIMINARIES**

The meetingstarted at 10. 30 am with a word of prayer from Rev. Tellow. Thereafter the chairman welcomed members to the meeting.

**MIN 2/22/9/2020 READING AND CONFIRMATION OF PREVIOUS MINUTES**

The secretary read the previous minutes that were confirmed as true records of the meeting through a proposal from Cleophas Korir seconded by Orba Chepchirchir.

**MIN 3/22/9/2020 MATTERS ARISING**

The NG-CDF car is still in garage under maintenance.

**MIN 4/22/9/2020 HANDING OVER OF KABISAGA SECONDARY BUS**

The meeting was informed that the handover ceremony for Kabisaga school bus has been planned for 25th September 2020. The ceremony will be presided over by the Eldoret diocese catholic bishop. All the members of NGCDF were encourage to attend.

**MIN 5/22/9/2020 DISBURSEMENT OF PROJECT FUNDS**

FAM informed the meeting that kshs 28,000,000 and a further 17,000,000 have been received from NG-CDF Board. Members agreed that the funds to be disbursed to identified projects as follows;

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| ACK HOLY TRINITY PRIMARY | CONSTRUCTION OF A CLASSROOM | 800,000.00 |
| AIC KAPKATET PRIMARY SCHOOL- KIMOGOCH | CONSTRUCTION OF TWO CLASSROOMS | 800,000.00 |
| AIC LABORET GIRLS PRIMARY | PLASTERING, FLOOR REPAIRS AND PAINTING OF 5 CLASSROOMS | 500,000.00 |
| BISHOP MUGE KAMOGOIWO PRIMARY SCHOOL | FIXING OF FLOOR SLAB,DOORS, WINDOWS AND PLASTERING AND PAINTING OF TWO CLASSROOMS | 600,000.00 |
| ELITE KIPTANGUS PRIMARY SCHOOL | CONSTRUCTION OF A CLASSROOM | 800,000.00 |
| FATHERS TOROR & LELEI PRIMARY SCH. | FIXING OF DOORS AND WINDOWS, PLASTERING AND PAINTING OF AN ADMINISTRATION BLOCK | 800,000.00 |
| KIPSAMOITE ADVENTIST PRIMARY | CONSTRUCTION OF ONE CLASSROOM | 800,000.00 |
| LABORET DAY PRIMARY | FIXING OF FLOOR, WINDOW PANES AND ROOF PAINTING 6 CASSROOOM | 800,000.00 |
| NDALAT JOB'S OUTREACH SCHOOL | PURCHASE OF ONE ACRE LAND | 1,000,000.00 |
| NGENYILEL PRIMARY | PAINTING, FIXING OF WINDOW PAINES AND FLOOR REPAIRS OF SEVEN CLASSROOMS | 500,000.00 |
| SDA KIMOLWET PRIMARY SCHOOL | CONSTRUCTION OF TWO CLASSROOMS | 800,000.00 |
| ST ANDREWS KAPNO PRIMARY SCHOOL | FIXING OF 6 WINDOWS AND FOUR DOORS. PLASTERING AND PAINTING OF SIX CLASSROOMS | 700,000.00 |
| ST FRANCIS KATANIN PRIMARY SCHOOL | CONSTRUCTION OF ONE CLASSROOMS | 800,000.00 |
| ST JOHN SOKYOT PRIMARY | REROOFING , FIXING OF STEEL DOORS AND FLOOR REPAIRS OF SIX CLASSROOMS | 800,000.00 |
| TEGEIYAT PRIMARY SCHOOL | CONSTRUCTION OF ONE CLASSROOM | 800,000.00 |
| ACK ST LUKE KAPNGOMBE SECONDARY SCHOOL | CONSTRUCTION OF A GIRLS DORMITORY | 1,000,000.00 |
| AIC CHEPTONON SECONDARY | CONSTRUCTION OF A DORMITORY | 2,000,000.00 |
| AIC KAIGAT SECONDARY SCHOOL | CONSTRUCTION OF LABORATORY | 1,000,000.00 |
| CHEPKEMEL SECONDARY | CONSTRUCTION OF LABORATORY CO FUNDED WITH RMI FUNDS | 2,000,000.00 |
| KAMWEGA SECONDARY SCHOOL | CONSTRUCTION OF A LABORATORY | 3,000,000.00 |
| KAPKOIMUR SECONDARY | CONSRUCTION OF SEPTIC TANK | 600,000.00 |
| OLMARORI SECONDARY | CONSTRUCTION OF A LIBRARY | 1,000,000.00 |
| ST PETERS EISERO GIRLS SEc | CONSTRUCTION OF FOUR CLASSROOMS | 3,200,000.00 |
| ST PETERS SEC NGENYILEL | CONSTRUCTION OF TWO CLASSROOMS | 1,600,000.00 |
| STEPHEN KOSITANY GIRLS | WALLING, FLOORING, PLASTERING, FIXING OF DOORS AND WINDOWS AND PAINTING OF A DINNING HALL | 1,300,000.00 |
|  | | **28,000,000.00** |

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| STEPHEN KOSITANY GIRLS | CONSTRUCTION OF TWO CLASS ROOMS | 300,000.00 |
| AIC NDULELE SECONDARY | FIXING OF DOORS AND WINDOWS, PLASTERING, DRAINAGE, GAS SYSTEM AND PAINTING OF A LABORATORY | 921,400.00 |
| CHEPNYOGOSON PRIMARY SCHOOL | FIXING OF DOORS, PLASTERING AND PAINTING OF TWO CLASSROOMS | 240,000.00 |
| ST THOMAS SECONDARY KAIBOI | CONSTRUCTION OF WORK TOPS, PLUMBING, GAS SYSTEM AND ELECTRICAL INSTALATION OF A LABORATORY | 800,000.00 |
| ST. MONICA KAPKOROS SECONDARY | PLASTERING, SCREEDING, FIXING OF WINDOW PANES, ELETRICAL AND PAINTING OF DINNING HALL | 1,000,000.00 |
| SDA KAPKERINGON PRIMARY | CONSTRUCTION OF 1 NO 4 DOOR PIT LATRINE | 200,000.00 |
| ACK KAPKERINGON PRIMARY SCHOOL | COMPLETION OF 2 NO CLASSROOMS | 200,000.00 |
| SDA TIRIIN PRIMARY SCHOOL | PURCHASE AND INSTALATION OF LIGHTNING ARRESTORS | 50,000.00 |
| Bursary Tertiary institution |  | 4,277,695.00 |
| Sports |  | 1,100,000 |
| ST PETERS EISERO GIRLS SECSCHOOL | Construction of a dormitory | 600,000 |
| St Thomas Secondary School Kaiboi | Drilling and installation of water pump | 1,500,000.00 |

**MIN 6/22/9/2020 REALLOCATION OF UNSPENT FUNDS**

The meeting approved for reallocation of unspent funds as follows;

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **From** | **Amount Unspent** | **To** |  | **Activities** | **Reason for reallocations** |
| Deputy County commissioner project | 600,000 | Magistrate court- Kabiyet | 600,000 | Renovations and partitioning into offices;Reroofing,paving slab, internal and external wall painting, fixing of four doors, electrical installation, glazing and water goods | The project has already been funded through funds from the ministry of interior and coordination |
| Ndalat police post. | 1,600,000 | Magistrate court- Kabiyet | **1,600,000** | Construction of administration office. | Lack of proper land ownership on the proposed site. |
| Kabiyet Secondary School | 1,050,000 | Magistrate court- Kabiyet | **1,050,000** | Renovations and partitioning into offices;Reroofing,paving slab, internal and external wall painting, fixing of four doors, electrical installation, glazing and water goods | A big project funded by world bank is been implemented in the area and ones completed, the school will be able to receive reliable water. |
| Kebulwet Primary School | 100,000 | Nandi North Sub-county Treasury | **100,000** | Fixing of floor tiles of four offices, lockable shelves and curtain roads. | Project completed at a cost of kshs 400,000. |
| Constituency innovation hubs | 222,027 | Nandi North Sub-county Treasury | **222,027** | Fixing of floor tiles of four offices, lockable shelves and curtain rods. | The sites for establishing the hubs not available and the project not community priority. |
| Kwindich Primary School | 1,600,000 | ADC Tolilet Primary School |  | Purchase of one acre of land | School not registered by ministry and operating as private |

**MIN 7/22/9/2020 BODA BODA RIDERS TRAINING**

Training of Motor byke riders that had been identified during public participation is planned to start in two weeks’ time. Members resolved that all the 241 riders be trained at Kaiboi TTI. This will enable the committee to monitor the programme easily. The cost of the training is approximately kshs 9,700 as per kaiboi fee statement. FAM and bursary chairman were mandated to liaise with the principal, kaiboi TTI and also look into other logistical requirement’s. Each ward representative will be expected to play a key role in mobilizing beneficiaries from their area.

**MIN 7/22/9/2020 MONITORING AND EVALUATION**

The meeting was informed that arising from the field visit, the following projects were noted not have been completed or workmanship wanting;

1. Birei Primary School
2. Chepyewet Primary School
3. Kebulwet Primary School
4. Ketam Primary School
5. St. Benedict KIpsamoite
6. Kapkures Primary School
7. Sangalo Central
8. Kapkenyeloi Secondary School
9. Kapkatet Secondary School
10. Chepkemel Chief Office
11. Kemeliet Primary School

The Chairman, FAM, Clerk of Works and Public works officer were mandated to organize for site meeting with all project stakeholders. A report to be prepared on the measures taken so as to correct the anomalies and future occurrence’s.

**MIN 8 /22/9/2020 AOB**

1. PMCs training to be organized by the FAM. It was recommended that the participants to be grouped into two.
2. Staff salaries review to be tabled in the next meeting.

The meeting ended with a word of prayer from Philiph Koech at 2.45 pm

Mr. Gilbert Rono SIGN:……………….………………… DATE:…………………………..

**CHAIRPERSON**

DivinahTuwei SIGN:…………………………………… DATE:…………………………..

**SECRETARY**