

MINUTES OF NG-CFDC HELD ON 23rd NOVEMBER 2021 AT MABANDA CDF BOARDROOM STARTING AT 11.00 AM

MEMBERS PRESENT

1. Evanson Muiyoro	CDFC Chairman
2. Naomi Wairimu	CDFC Secretary
3. David Rotich	Deputy County Commissioner
4. Petronilah Kalimi	CDFC Member
5. Joseph Wainaina	CDFC Member
6. Joseph Kanini	CDFC Member
7. Peter Mutune	CDFC Member
8. Jane Kiingati	CDFC Member

ABSENT WITH APOLOGY.

- Dinah Wanja	Fund Account Manager
- Naomi Wairimu Ndarua	Secretary

AGENDA.

1. Preliminaries
2. Reading & Confirmation of Previous Minutes
3. Matters Arising
4. Reallocation
5. Prioritization of Funds Received from the Board
6. Emergency Projects
7. Adoption of Sub-Committee's Report
8. Bursary Awards
9. AOB

MIN 01/23/11/2021 : PRELIMINARIES

The chairman called the meeting to order around 11am and requested Madam Petronillah to lead with opening prayers.

MIN 02/23/11/2021: READING & CONFIRMATION OF PREVIOUS MINUTES

Members were taken through the previous minutes which were proposed by Joseph Kanini and seconded by Jane Kiingati.

MIN 03/23/11/20: MATTERS ARISING.

There were no matters arising.



MIN 04/23/11/2021: REALLOCATION OF FUNDS.

The chairman brought the members to the attention of projects whose implementation required an application to the national board for reallocation. These included the projects tabulated below;

	INITIAL PROJECT	FY	PROPOSED PROJECT	PROJECT ACTIVITY	AMOUNT	REASON FOR REALLOCATION
1	Thungururu AP Post (Construction of an administration police house)	2017/2018	Thungururu Primary School	Construction of 4No. Door Pit Latrine for PWDs	404,869.34	Police Post not Gazetted
2	Mwagu Primary School (Construction of 1no classroom)	2019/2020	Mwagu Primary School	Construction of 8No. Door Ablution Block (One Block of Toilet for PWDs & the Other Block with a Urinal)	1,000,000.00	Classroom already constructed by the parents through the PTA
3	Gatunyu Cultural Centre (Rejected its devolved)	2021/2022	Rwaitira Primary School	Construction of 8No. Door Ablution Block (One Block of Toilet for PWDs & the Other Block with a Urinal)	1,000,000.00	Project not approved by the board

After further deliberations, members requested the FAM to apply for change of project activities so that the proposed projects can start soonest possible.

On the same note the FAM was requested to consult with the Chomo Boys Secondary school's BOM on the availability of funds on their side to maintain the school bus to be bought by the CDF office, Get a Valuer for the CDF Land within the constituency and the KERRA advisory on the purchase of access road to Gatura Primary School at Kiandiu.

MIN 05/23/11/21.PRIORITIZATION OF MONEY RECEIVED FROM THE BOARD

The chairman informed the members that the constituency had received Kshs. 44 Million and invited members to deliberate on the prioritization of the funds. After further deliberations, members settled on the following prioritization;



	Vote	Total Allocation (Kshs)	Amount Prioritized (Kshs)		Amount Remaining (Kshs)
1	Administration	8,225,332.74	5,800,000.00	5,800,000.00	2,425,332.74
2	Monitoring & Evaluation	4,112,666.37	1,000,000.00	1,000,000.00	3,112,666.37
3	Bursary	34,275,117.30	19,000,000.00	19,000,000.00	15,275,117.73
4	Sports	2,741,777.58	2,000,000.00	2,000,000.00	741,777.58
5	Primary Schools Projects	24,650,000.00	2,800,000.00		21,850,000.00
			GIATUTU PRIMARY SCHOOL	2,800,000.00	
6	Security	18,650,000.00	9,300,000.00		9,350,000.00
			GATANGA COURT	5,200,000.00	
			ITHANGA DCC'S OFFICE	3,850,000.00	
			THUTHUA CHIEF'S OFFICE	250,000.00	
7	Emergency	7,192,207.00	4,100,000.00	4,100,000.00	1,552,206.90
	TOTAL			44,000,000.00	

MIN 06/23/11/2021: EMERGENCY

The following emergency projects were approved;

	PROJECT	PROJECT ACTIVITY	AMOUNT
1	Gichumbu Primary School	4No. Door Ablution Block With Urinal	500,000.00
2	Kihumbuini Primary School	4No. Door Ablution Block With Urinal	500,000.00
3	Gatunguru Kariara Primary School	4No. Door Ablution Block With Urinal	500,000.00
4	Gatunguru Kariara Secondary School	4No. Door Ablution Block With Urinal	500,000.00
5	Ngelelya Primary School	4No. Door Ablution Block With Urinal	500,000.00
6	Kirwara Primary School	Reinforcement of a Classroom Block	1,600,000.00

Stamp: GATANGA E.G. - C.D.E. FUND ACCOUNT MANAGER
 Date: 09 DEC 2021
 Signature: [Handwritten Signature]

TOTAL	4,100,000.00
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Members also agreed that the balance on the Emergency votehead for 2020/2021FY be used to do a 4No. door Ablution block with a urinal at Gichumbu Primary School.

MIN 07/23/11/2021: ADOPTION OF SUB-COMMITTEE MEETING

Members approved and adopted the new payroll as per the sub-committee's meeting held on 16th November 2021. The new salaries schedule is as follows;-

NAME	ID NO	GROSS SALARY
Juliah Nyokabi Ngugi	12759723	Kshs 39,265.00
Simon Njoroge Kungu	30814246	Kshs 38,500.00
Kellen Nyambura Irungu	34646721	Kshs 33,000.00
Laban Ngugi Mbugua	25134897	Kshs 27,830.00
Stephen Mwangi Gitau	26496235	Kshs 21,780.00
Jane Wangui Gathagu	22011722	Kshs 17,545.00
Boniface Kaluku	9018212	Kshs 15,730.00
Jane Wangui Kamande	11750147	Kshs 15,000.00

FAM to communicate through a letter to the staff. Members were for the opinion the FAM and the Chairman to have a meeting with the staff.

MIN 08/23/11/2021 – BURSARY

The FAM was given a go ahead to invite the vetting committee to vet the bursary applications for the upcoming bursary awards. Members also agreed that going forward, the commitment letters will be issued only by the FAM.

MIN 09/23/11/2021 AOB

FAM was to confirm for STEHAS letter for contract termination.

The Chairman reported to members that there will be a caravan, coming to Gatanga Constituency on 27/11/2021 with NG-CDF Board members sensitizing Gatanga residents about the work done by CDF. The caravan will start at Gatunyu, Mabanda and Ndunyu Chege. The Chairman requested the members to accompany the Board on that day. There being no AOB, the meeting ended with a word of prayer from Mrs. Jane Kiingati.

MINUTES PREPARED & CONFIRMED BY;

1. EVANSON MUTYURO KARANJA- NGCDFC CHAIRMAN 

2. NAOMI WAIRIMU NDARUA - NGCDFC SECRETARY 

