**MINUTES OF THE CDFC MEETING HELD ON 24/01/2018 AT 10.30 AM AT CDFC BOARDROOM**

**MEMBERS PRESENT**

Collins Oduor - Chairman

Judy Wairimu - Secretary

Hawa Abdul - Fund Account Manager

KisiluMutua - D.C.C Bahati

JuliahKamau - Member

Sammy Gitau - Member

Lydia Wairimu - Member

Stephen Kirunga - Member

Daniel Ngatia - Member

Jane Kihura - Member

**ITEMS OF AGENDA**

1. Confirmation of previous minutes.

2. Project proposal 2017\18.

3. A.O.B

**PRELIMINARIES**

It was at 10.30AM when the chairman called the meeting to order and asked Judy Wairimu to open with a word of prayer.

The secretary read the previous minutes which were then proposed by Jane Kihura and seconded by Sammy Gitau as correct proceeding of the previous meeting.

**MIN 1/ BAHATI CDFC/17/15-PROJECT PROPOSAL 2017/18.**

The chairman told the members that Bahati NGCDF was allocated Ksh.**86,810,344.82** where he asked members to allocate the monies per ward and ensure that all ongoing projects are funded to completion and that the ward reports be adhered toand the new projects to be allocated on priority basis. After lengthy deliberation, the following projects were agreed upon:-

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| **Project Name** | **Activity** | **Amount** |
| Employees Salaries | Payment of staff salaries and gratuity | 2,374,300.00 |
| Goods And Services | Purchase of fuel, repairs and maintenance, printing, stationery, telephone, travel and subsistence, office tea, etc. | 1,171,920.69 |
| Purchase of Furniture/ Equipments | Purchase of furniture, equipment and office computers | 300,000.00 |
| NHIF | Payment of NHIF Deductions | 100,000.00 |
| NSSF | Payment of NSSF deductions(Employers Contribution) | 14,400.00 |
| Committee Allowances | Payment of committee sitting allowances, transport | 1,248,000.00 |
| Goods And Services | Purchase of fuel, repairs and maintenance, printing, stationery, airtime, travel and subsistence, e.t.c | 804,310.34 |
| Committee Allowances | Payment of committee field visits allowances | 1,300,000.00 |
| CDFC/PMC Capacity Building | Undertake training of the PMCS/CDFCS on CDF related issues | 500,000.00 |
| Constituency Sports Tournament | Carry out constituency sports tournament and the winning teams/schools to be awarded with trophies, balls, and games kits | 1,500,000.00 |
| Nakuru North DCC Offices | Planting trees in public institutions | 200,000.00 |
| St. John's Secondary School | Planting trees in public institutions | 150,000.00 |
| Heroes Secondary School | Planting trees in public institutions | 150,000.00 |
| Our Lady Of Fatima Secondary School | Planting of trees | 150,000.00 |
| Tabuga Primary School | Planting trees in public institutions | 170,000.00 |
| Kimani Ngunjiri Primary School | Purchase of 1water tanks 100ltrs@80,000 each  Construction of Tank Base and guttering 50,000 | 130,000.00 |
| Kagoto primary School | Purchase of 1water tank @80,000 (100Ltrs)each  Construction of Tank Base and guttering 100,000 | 130,000.00 |
| Baraka primary School | Purchase of 1water tank @80,000 (100Ltrs)each  Construction of Tank Base and guttering 100,000 | 130,000.00 |
| St. Francis primary School | Purchase of 1water tank @80,000 (100Ltrs)each  Construction of Tank Base and guttering 100,000 | 130,000.00 |
| Lanet/ Umoja primary School | Purchase of 1water tank @80,000 (100Ltrs)each  Construction of Tank Base and guttering 100,000 | 130,000.00 |
| Mwiruti primary School | Purchase of 1water tank @80,000 (100Ltrs)each  Construction of Tank Base and guttering 100,000 | 130,000.00 |
| Bursary Secondary/Special Schools | Payment of bursary to needy students | 5,000,000.00 |
| Bursary Universities | Payment of bursary to needy students | 4,000,000.00 |
| Bursary For Tertiary Colleges | Bursary for the needy -Tertiary level courses | 14,301,421.07 |
| Bavuni Primary School | Renovation of classes 2 classes(wall plastering, tiles,painting) | 500,000.00 |
| Central Primary School | Purchase of four plot half an acre | 1,200,000.00 |
| Giachonge Primary School | Construction of a class | 800,000.00 |
| Jacaranda Primary School | Renovation of 2classes (wall plastering, tiles,painting) | 500,000.00 |
| Kamurunyu Primary School | Renovation of classes(2classes)(wall plastering, tiles,painting) | 500,000.00 |
| Kendurumu Primary School | Construction of one classroom | 800,000.00 |
| Kianda Primary School | Construction of a classroom | 800,000.00 |
| KimaniNgunjiri Primary School | Construction of 1 classroom | 800,000.00 |
| Limuko Primary School | Renovation of 2 classrooms(wall plastering, tiles,painting) | 500,000.00 |
| Mereroni Primary School | Construction of 1classroom | 800,000.00 |
| Mikeu Primary School | Completion of admin block | 800,000.00 |
| Kinari Primary School | Renovation of 2 classrooms(wall plastering, tiles,painting) | 500,000.00 |
| Nakuru Workers Primary School | Construction of a class | 800,000.00 |
| Nyathuna Primary School | Renovation of classes (3classrooms)(wall plastering, tiles,painting) | 500,000.00 |
| Our Lady Of Mercy Primary School | Renovation of 2classes(wall plastering, tiles,painting) | 500,000.00 |
| Rurii Primary School | Construction of 1 classroom | 800,000.00 |
| St. Francis Bahati Primary School | Renovation of 2classes (wall plastering, floor,painting) | 500,000.00 |
| St.PetersEngoshura Primary School | Construction of 1classroom | 800,000.00 |
| Tabuga Primary School | Construction of 2classes | 1,600,000.00 |
| Wanyororo Primary School | Construction of 1 classroom | 800,000.00 |
| Ndimu Primary School | Completion of 2classes (ceiling, plastering, flooring) | 700,000.00 |
| Menengai Hill Primary School | Construction of one classroom | 800,000.00 |
| Engoshura Primary School | Renovation of 2classrooms(wall plastering, tiles,painting) | 500,000.00 |
| BahatiPcea Girls Secondary School | COMPLETION OF Multi- purpose Hall(Flooring, roofing, partitioning kitchen area ) | 1,000,000.00 |
| Bishop Edward Donovan Secondary School | COSTRUCTION OF STOREY CLASSES( Foundation works and construction) | 1,200,000.00 |
| HeshimaSeconday School | Purchase of plot  (50 x100) | 1,600,000.00 |
| Heshima Secondary School | Completion of classroom(ceiling) | 300,000.00 |
| J.M Kariuki Memorial Secondary School | Contruction of a multipurpose hall | 1,000,000.00 |
| St.AnthonyEngoshura Secondary School | Construction of admin block | 1,200,000.00 |
| King David High School | Construction of 1classrooms | 800,000.00 |
| Menengai Hill Secondary School | COMPLETION OF LIBRARY( Partition +Tiles) | 500,000.00 |
| Mikeu Secondary School | Completion of a lab  (Construction of Staircases, Gas piping, and painting works) | 1,000,000.00 |
| Murungaru Secondary School | Classroom renovation 2classrooms  (Flooring, Walling, Ceiling and Painting) | 500,000.00 |
| Mwiruti Secondary School | Completion of lab (twin)( Walling, gas piping, plumbing, tables) | 1,000,000.00 |
| Our Lady Of Fatima Secondary School | Construction of 1classroom | 800,000.00 |
| Rurii Secondary School | Completion of storey Classes(RAISING 1ST FLOOR-Construction of wall & roofing) | 1,000,000.00 |
| Bavuni Secondary School | Completion of storey classrooms (Ground floor funded by the Ministry) | 1,200,000.00 |
| Workers High School | Completion of admin block  (Finishing works, ceiling, plastering and tiling) | 1,500,000.00 |
| St.Gerald Secondary School | Completion of storey Classes(RAISING 1ST FLOOR) | 1,000,000.00 |
| Limuko Secondary School | Completion of storey classes(raising 1st floor) | 1,200,000.00 |
| Jomo Kenyatta Girls High School | Construction of 2 Classrooms | 2,000,000.00 |
| Kiamaina Secondary School | Completion of a Library( Floor, Partitioning and painting) | 500,000.00 |
| MurunyuAss.Chief Office | COMPLETION OF ASSISTANT CHIEFS OFFICE( Plastering and floor/ painting) | 300,000.00 |
| Karunga Sub- Location Asst.Chief Office | CONSTRUCTION OF CHIEF'S OFFICE | 800,000.00 |
| MwakiMugi Assistant Chief Office | COMPLETION OF THE CHIEFS OFFICE( Plastering and floor/ painting) | 200,000.00 |
| Menengai Assistant Chiefs Office | COMPLETION OF ASS.CHIEF OFFICE( Plastering and floor/ painting) | 200,000.00 |
| Kiamunyeki Assistant Chiefs Office | COMPLETION OF ASSISTANT CHIEFS OFFICE( Plastering and floor/ painting) | 300,000.00 |
| Land Mawe Assistant Chiefs Office | PURCHASE OF 1PLOT 50X100 @750,000 EACH | 750,000.00 |
| Ndimu Assistant Chiefs Office | CONSTRUCTION OF AN ASSISTANT CHIEFS OFFICE | 800,000.00 |
| Lanet/Umoja Chiefs Office | PURCHASE OF FURNITURE FOR THE CHIEFS OFFICE( Executive Office Table, waiting area seats, Executive Chair) | 100,000.00 |
| Bahati Constituency ICT Hub | Installation of 4 ICT hubs within the constituency | 4,677,027.20 |
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| BAHATI Constituency Strategic plan | Preparation of the Constituency 5 year development plan | 3,500,000.00 |
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| BAHATI Constituency Office NGCDF Project | PURCHASE OF TENT 100 SEATER/CHAIRS | 300,000.00 |
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| Emergency | To cater for any unforeseen occurrences in the constituency during the financial year | 4,568,965.52 |

The chairman suggested that report each member to develop a progress report from each ward.

**Closing Prayers**

There being no other business the meeting ended at 3.20 pm with a word of prayer from JULIA

**SECRETARY………………………….............SIGN…………………………………….DATE……………………**

**CHAIRMAN…………………………….......SIGN…………………………………………DATE……………………**