



**NG-CDF MWEA**

**National Government Constituencies Development Fund**

Mwea East DCC's Ground

P.O BOX 99 -10303

Wang'uru

Cellphone: 0721552292

Email: cdfmwea@ngcdf.go.ke

## FULLBOARD MEETING HELD ON 20.09.2021 AT NGCDF BOARDROOM

### MEMBERS PRESENT

- |                     |                 |
|---------------------|-----------------|
| 1. Isaac Wamugunda  | F.A.M           |
| 2. Josphat Muthike  | Chairman        |
| 3. Mary Munene      | Secretary       |
| 4. Leila Osman      | Member          |
| 5. Teresiah Njeri   | Member          |
| 6. Alice Wangui     | Member          |
| 7. Charles Gichobi  | Member          |
| 8. Harrison Mburu   | Member          |
| 9. Teresiah Nyokabi | Member          |
| 10. Fred Ayieko     | D.C.C Mwea East |

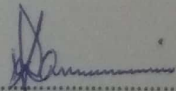


### IN-ATTEDANCE

- |                      |                      |
|----------------------|----------------------|
| 1. Henry Gatuba      | Sign Interpreter     |
| 2. Geoffrey Ndirangu | Assistant Accountant |
| 3. Teresa Macharia   | D.A                  |

### AGENDAS

1. Prayers
2. Reading and confirmation of minutes
3. Chairman's Report

Page 1 of 13

F.A.M. <u>ISAC WAMUGUNDA I.K</u>	SIGNATURE 	DATE <u>20/09/2021</u>
CHAIRPERSON <u>JOSPCHAT MUTHIKE</u>	SIGNATURE 	DATE <u>20/09/2021</u>
SECRETARY <u>MARY MUNENE</u>	SIGNATURE 	DATE <u>20/09/2021</u>

4. Ongoing Projects Report
5. NGCDF Project Proposal for Financial Year 2021/2022
6. A.O.B

**MIN 27/20/09/2021: PRAYERS**

The meeting started at 09:20 a.m. with a word of prayer from Teresiah Njeri. She welcomed the chairman to introduce the agenda of the day.

**MIN 28/20/09/2021: READING AND CONFIRMATION OF THE PREVIOUS MINUTES**

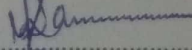


The previous minutes were read by Mary Munene, proposed by Teresiah Nyokabi, seconded by Leila Osman and confirmed by Alice Wangui.

**MIN 29/20/09/2021: CHAIRMAN'S REPORT**

The chairman reported to the members that although the labour-based contracting method was economical, the renovation projects had insufficient funds to complete the project. These projects had been indicated that the funds allocated in the last financial year would complete the project but the funds were insufficient due to the following reasons;

- i. The rate at which floor tiles had been estimated increased.
- ii. The number of bags of cement increased
- iii. The total cost of paint increased than the estimated cost.
- iv. The quantities of bulky Materials (sand, ballast, hardcore) increased.
- v. The quantities of timber estimated were low than the actual quantities used.
- vi. The rate at which glass panes were estimated increased.
- vii. The amount quoted for doors and windows increased
- viii. The estimates for the assorted hardware materials increased due to the change in prices from the hardware.

From these disparities, the NGCDFC unanimously resolved to allocate more funds which would be sufficient to complete the projects.

F.A.M. <u>KIAMUNGUHA I.K</u>	SIGNATURE		DATE <u>20/09/2021</u>
CHAIRPERSON <u>JOSPHAT MUTHIGA</u>	SIGNATURE		DATE <u>20/09/2021</u>
SECRETARY <u>MARY MUNENE</u>	SIGNATURE		DATE <u>20/09/2021</u>

**MIN 30/20/09/2021: ONGOING PROJECTS REPORT**

The Fund Account Manager reported that there were 2 ongoing projects that had been submitted to the Board. The two projects were Construction of Laboratories at Kiamanyeki Secondary School and Ng'othi Secondary Schools.

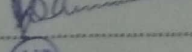

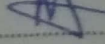
He notified the members that these two projects would not appear in the project proposal for the financial year 2021/2022 because they have sufficient funds to completion. He further notified the members that he had not included other projects which were ongoing but they needed to be included as ongoing projects.

These projects are as follows;

Financial Year	Project Name	Approved Activities	Estimated Cost	Allocation /Approved Amounts	Amount Distributed	Balance to complete	Implementation Status	% level of completion	Remarks
2021	CIAGIINI PRIMARY SCHOOL	Additional funds for School facelift: Replacing of worn-out roof, windows, doors, flooring and painting of fifteen (15) classrooms both internally and externally to completion	7,620,000	4,620,000	4,620,000	3,000,000	Ongoing	60	Project to be completed as per timeline
2021	MUTITHI PRIMARY SCHOOL	Additional funds for School facelift: Replacing of worn-out roof, windows, doors, flooring, plastering and painting of Twenty two (22) classrooms both internally and externally to completion	7,750,000	5,600,000	5,600,000	2,150,000	Ongoing	70	Project to be completed as per timeline

F.A.M. KAMUKUNDA I.K. SIGNATURE [Signature] DATE 20/09/2021  
 CHAIRPERSON JOSHUA MUTITHI SIGNATURE [Signature] DATE 20/09/2021  
 SECRETARY MARY MUMEME SIGNATURE [Signature] DATE 20/09/2021

20/21	NGURUBANI PRIMARY SCHOOL	School facelift: Replacing of worn-out roof, windows, doors, flooring, plastering and painting of Twenty two (22) classrooms both internally and externally.	5,930,000	4,360,000	4,360,000	1,570,000	Ongoing	80	Project to be complet ed as per timeline
20/21	KIMBIMBI PRIMARY SCHOOL	Additional funds for School facelift: Replacing of worn-out roof, windows, doors, flooring, plastering and painting of twenty three (23) classrooms both internally and externally to completion	6,357,000	4,387,000	4,387,000	1,970,000	Ongoing	80	Project to be complet ed as per timeline
20/21	KARUANGI PRIMARY SCHOOL	School facelift: Replacing of worn-out roof, windows, doors, flooring, plastering and painting of ten (10) classrooms both internally and externally to completion	4,370,000	3,400,000	3,400,000	970,000.	Ongoing	90	Project to be complet ed as per timeline
20/21	MURINDUKO PRIMARY SCHOOL	Additional funds for School facelift: Replacing of worn-out roof, windows, doors, flooring,plaste ring and painting of eighteen (18) classrooms both internally	5,813,350	4,288,350	4,288,350	1,525,000	Ongoing	90	Project to be complet ed as per timeline

F.A.M. KIAMUGURINA I.K SIGNATURE  DATE 20/09/2021  
 CHAIRPERSON JOSPHAT MURITHI SIGNATURE  DATE 20/09/2021  
 SECRETARY MARY MURITHI SIGNATURE  DATE 20/09/2021

20/21	RWANG'ONDU PRIMARY SCHOOL	Additional funds for School facelift: Replacing of worn-out roof, windows, doors, flooring, plastering and painting of thirteen (13) classrooms both internally and externally to completion	5,575,000	4,325,000	4,325,000	1,250,000	Ongoing	90	Project to be completed as per timeline
20/21	KIORUGARI PRIMARY SCHOOL	Additional funds for School facelift: Plastering and painting of eighteen (18) classrooms both internally and externally to completion	6,569,000	4,669,000	4,669,000	1,900,000	Ongoing	90	Project to be completed as per timeline
20/21	THIBA PRIMARY SCHOOL	Additional funds for school facelift: Plastering and painting of twenty-two (22) classrooms both internally and externally to completion	7,843,000	5,043,000	5,043,000	2,800,000	Ongoing	90	Project to be completed as per timeline
20/21	MIANYA PRIMARY SCHOOL	Additional funds for School facelift: Plastering and painting of twelve (12) classrooms both internally and externally to completion	6,170,000	4,760,000	4,760,000	1,410,000	Ongoing	90	Project to be completed as per timeline
20/21	KIANDEGWA PRI SCHOOL	Additional funds for School facelift: Plastering and painting of twenty four (24)	8,582,000	5,072,000	5,072,000	3,510,000	Ongoing	70	Project to be completed as per

F.A.M. KIAMUGURIDA I.K SIGNATURE [Signature] DATE 20/09/2021  
CHAIRPERSON JOSPHAT MURITHI SIGNATURE [Signature] DATE 20/09/2021  
SECRETARY MARY MURITHI SIGNATURE [Signature] DATE 20/09/2021

		classrooms both internally and externally to completion							timeline
20/21	KANDONGU PRIMARY SCHOOL	Additional funds for School facelift: Plastering and painting of sixteen (16) classrooms both internally and externally to completion	5,996,000	4,026,000	4,026,000	1,970,000	Ongoing	80	Project to be completed as per timeline
20/21	MURUBARA PRIMARY SCHOOL	School facelift: Replacing of worn-out roof, windows, doors, flooring, plastering and painting of fifteen (15) classrooms both internally and externally to completion	6,400,000	3,450,000	3,450,000	2,950,000	Ongoing	60	Project to be completed as per timeline
20/21	NGANG'A SECONDARY SCHOOL	Additional funds for School facelift: Replacing of worn-out roof, windows, doors, flooring, plastering and painting of twenty four (24) classrooms both internally and externally to completion	3,997,000	2,897,000	2,897,000	1,100,000	Ongoing	90	Project to be completed as per timeline
19/20	KANGURE SECONDARY SCHOOL	Construction of 1 No classroom with storey building foundations to completion with 40 lockers.	2,200,000	1,300,000	1,300,000	900,000	Ongoing	90	Project to be completed as per timeline
17/18	PIAI AP POST	Construction of 3 units of	3,300,000	1,000,000	1,000,000	2,300,000	Ongoing	50	Project

F.A.M. KIAMUQUHOA I.K SIGNATURE [Signature] DATE 20/09/2021  
 CHAIRPERSON JOSPHAT MUTHINE SIGNATURE [Signature] DATE 20/09/2021  
 SECRETARY MARY MUTHINE SIGNATURE [Signature] DATE 20/09/2021

		1 No bedroomed residential houses with Storey foundation and roof slab to completion.								to be completed as per timeline
--	--	---	--	--	--	--	--	--	--	---------------------------------

**MIN 31/20/09/2021: NGCDF PROJECT PROPOSAL FOR FY 2021/2022**

The Chairman briefed members that the committee is required to submit project proposals for the financial year 2021/2022 in time to get funds. The Fund Account Manager told members that the NG- CDF Committee is supposed to submit projects proposals to the NG - CDF Board as per the guidelines of the National Government projects.

The Fund Account Manager reminded the members that the total allocation for this financial year was a total of **Kshs.137,088,879** and that there was no Appropriation in Aid (A.I.A). The Fund account manager reminded the members on the guidelines for project proposal presentation. He also informed members on the eligible projects as per the NG- CDF Act and reminded them that all devolved functions are still no longer eligible under the new NG-CDF act.

Based on the Public Participation forums carried out across all the 8 Wards as follows;

1. 24<sup>th</sup> August 2021- Mutithi and Kangai Wards
2. 25<sup>th</sup> August 2021- Thiba and Wamumu Wards
3. 26<sup>th</sup> August 2021- Tebere and Gathigiriri Wards
4. 27<sup>th</sup> August 2021~ Nyangati and Murinduko

The NG- CDF committee agreed on the following projects to be funded in the Financial Year 2021/2022

S/NO	NAME OF PROJECT	ACTIVITIES	AMOUNT ALLOCATED
<b>ADMINISTRATION AND RECURRENT EXPENDITURE</b>			
1	Employees' salaries	Payment of 9 staff salaries Kshs.3,020,000 and gratuity Kshs.900,000	3,920,000.00

Page 7 of 13

F.A.M. KIAMUGURUA IK SIGNATURE [Signature] DATE 20/09/2021  
 CHAIRPERSON JOSPHAT MUTHIKE SIGNATURE [Signature] DATE 20/09/2021  
 SECRETARY MARY MURITHI SIGNATURE [Signature] DATE 20/09/2021

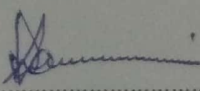


2	Goods and services	Purchase of fuel, repair and maintenance, printing, stationery, telephone, travel and subsistence, office tea	2,091,332.00
3	NSSF	Payment of NSSF deductions	155,520.00
4	NHIF	Payment of NHIF deductions	75,600.00
5	Committee expenses	Payment of committee sitting allowances, transport, conferences	1,982,880.00
			<u>8,225,332.00</u>

**MONITORING, EVALUATION AND CAPACITY BUILDING**

6	Good and services	Purchase of fuel, repair and maintenance, printing, stationery, telephone, travel and subsistence, office tea	1,112,666.00
7	Committee Expenses	Payment of committee monitoring allowances, transport, conferences.	2,000,000.00
8	NG-CDFC/PMC Capacity Building	Undertake training of the PMCs/NG-CDFCs on NG-CDF related issues	1,000,000.00
			<u>4,112,666.00</u>
9	Emergency	To cater for any unforeseen occurrences in the constituency during the financial year	7,192,207.00

**BURSARY**

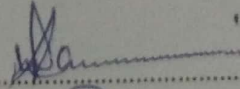


10	Bursary -Secondary schools	Payment of bursary to needy students Secondary Schools	30,000,000.00
11	Bursary - Tertiary Institutions	Payment of bursary to needy students in Universities and Colleges	10,000,000.00
			<u>40,000,000.00</u>

F.A.M. KIAMUGURUA I.K SIGNATURE  DATE 20/09/2021  
CHAIRPERSON JOSEPH MUTHICA SIGNATURE  DATE 20/09/2021  
SECRETARY MARY MUMEME SIGNATURE  DATE 20/09/2021

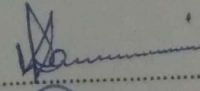

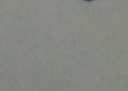


PRIMARY SCHOOL PROJECTS

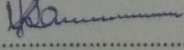


12	CIAGINI PRIMARY SCHOOL	Additional funds for School facelift: Plastering, glazing, tiling and painting of fifteen (15) classrooms both internally and externally to completion.	3,000,000.00
13	MUTITHI PRIMARY SCHOOL	Additional funds for School facelift: Plastering, glazing, tiling and painting of twenty two (22) classrooms both internally and externally to completion.	2,150,000.00
14	NGURUBANI PRIMARY SCHOOL	Additional funds for School facelift: Replacing of worn-out roof, windows, doors, flooring, glazing, plastering and painting of Twenty two (22) classrooms both internally and externally.	1,570,000.00
15	KIMBIMBI PRIMARY SCHOOL	Additional funds for School facelift: Replacing of worn-out roof, windows, doors, flooring, plastering, glazing and painting of twenty three (23) classrooms both internally and externally to completion.	1,970,000.00
16	KARUANGI PRIMARY SCHOOL	Additional funds for School facelift: Replacing of worn-out roof, windows, doors, flooring, plastering, glazing and painting of ten (10) classrooms both internally and externally to completion.	970,000.00
17	MURINDUKO PRIMARY SCHOOL	Additional funds for School facelift: Replacing of worn-out roof, windows, doors, flooring, plastering, glazing and painting of eighteen (18) classrooms both internally and externally to completion.	1,525,000.00

F.A.M. KIAMUGUIDA I.K ..... SIGNATURE  ..... DATE 20/09/2021  
 CHAIRPERSON Joseph MUTHIKE ..... SIGNATURE  ..... DATE 20/09/2021  
 SECRETARY MARY MURLETTE ..... SIGNATURE  ..... DATE 20/09/2021

18	RWANG'ONDU PRIMARY SCHOOL	Additional funds for School facelift: Replacing of worn-out roof, windows, doors, flooring, plastering, glazing and painting of thirteen (13) classrooms both internally and externally to completion.	1,250,000.00
19	KIORUGARI PRIMARY SCHOOL	Additional funds for School facelift: Plastering, glazing, tiling and painting of eighteen (18) classrooms both internally and externally to completion.	1,900,000.00
20	THIBA PRIMARY SCHOOL	Additional funds for school facelift: Plastering, glazing, tiling and painting of twenty- two (22) classrooms both internally and externally to completion.	2,800,000.00
21	MIANYA PRIMARY SCHOOL	Additional funds for School facelift: Plastering, glazing, tiling and painting of twelve (12) classrooms both internally and externally to completion.	1,410,000.00
22	KIANDEGWA PRIMARY SCHOOL	Additional funds for School facelift: Plastering, glazing, tiling and painting of twenty four (24) classrooms both internally and externally to completion.	3,510,000.00
23	KANDONGU PRIMARY SCHOOL	Additional funds for School facelift: Plastering, glazing, tiling and painting of sixteen (16) classrooms both internally and externally to completion.	1,970,000.00
24	MURUBARA PRIMARY SCHOOL	Additional funds for School facelift: Replacing of worn-out roof, windows, doors, flooring, plastering, glazing and painting of fifteen (15) classrooms both internally and externally to completion.	2,950,000.00

F.A.M. KIAMUGUIDA I.K SIGNATURE  DATE 20/09/2021  
CHAIRPERSON JOSPHAT MUTHIKE SIGNATURE  DATE 20/09/2021  
SECRETARY MARY MUTHIE SIGNATURE  DATE 20/09/2021

25	RURII PRIMARY SCHOOL	School facelift: Replacing of worn-out roof, windows, doors, flooring, plastering, glazing, electrical works and painting of twenty three (23) classrooms both internally and externally to completion.	7,550,000.00
26	KINYAGA PRIMARY SCHOOL	School facelift: Replacing of worn-out roof, windows, doors, flooring, plastering, glazing, electrical works and painting of twenty three (23) classrooms both internally and externally to completion.	5,800,000.00
27	KOMBUINI PRIMARY SCHOOL	School facelift: Replacing of worn-out roof, windows, doors, flooring, plastering, glazing, electrical works and painting of seven (7) classrooms both internally and externally to completion.	3,000,000.00
28	KITHIRITI PRIMARY SCHOOL	School facelift: Replacing of worn-out roof, windows, doors, flooring, plastering, glazing, electrical works and painting of five (5) classrooms both internally and externally to completion.	2,400,000.00
29	NYAIKUNGU PRIMARY SCHOOL	School facelift: Replacing of worn-out roof, doors, Floor screeding of 450 square meters, Wall pastering of 655 square meters, window panes 130 square meters, 40 window grills, electrical works and painting of twenty one (21) classrooms both internally and externally to completion.	6,850,000.00

F.A.M. KIAMUGURIDA V.K ..... SIGNATURE  ..... DATE 20/09/2021  
CHAIRPERSON JOSPHAT MURTHIKA ..... SIGNATURE  ..... DATE 20/09/2021  
SECRETARY MARY MUTIEME ..... SIGNATURE  ..... DATE 20/09/2021

30	KIAMANYEKI PRIMARY SCHOOL	School facelift: Replacing of worn-out roof, doors, installing new floor slab of 189 square meters, Floor screeding of 601 square meters, Wall plastering of 840 square meters, window panes 144 square meters, 44 window grills, electrical works and painting of twenty one (21) classrooms both internally and externally to completion.	7,650,000.00
31	KANGONDO PRIMARY SCHOOL	Construction of 1No standard classroom to completion	1,000,000.00
32	KIRIKO PRIMARY SCHOOL	Construction of 1No standard classroom to completion	1,000,000.00
33	MUGAA PRIMARY SCHOOL	Construction of 1No standard classroom to completion	1,000,000.00
			<b>63,225,000.00</b>
<b>SECONDARY SCHOOL PROJECTS</b>			
34	NGANG'A SECONDARY SCHOOL	Additional funds for School facelift: Replacing of worn-out roof, windows, doors, flooring, plastering and painting of twenty four (24) classrooms both internally and externally to completion	1,100,000.00
35	KANGURE SECONDARY SCHOOL	Additional Funds for Construction of 1No classroom with storey building foundations to completion with 40 lockers.	900,000.00
36	ST MARYS GIRLS SEC SCHOOL	Construction of a 10 door pit latrine and 2No doors fitted with amenities reserved for PWDs to completion	1,000,000.00
37	DR. BABLA SECONDARY SCHOOL	Construction of a perimeter wall measuring 245 Metres to completion	4,000,000.00
			<b>7,000,000.00</b>

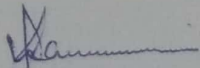


F.A.M. KIAMUGUTDA I.K ..... SIGNATURE [Signature] ..... DATE 20/09/2021  
 CHAIRPERSON JOSPH N. MUTHIGA ..... SIGNATURE [Signature] ..... DATE 20/09/2021  
 SECRETARY MARY MUMENE ..... SIGNATURE [Signature] ..... DATE 20/09/2021

ENVIRONMENTAL PROJECTS			
38	KANGURE PRIMARY SCHOOL	Construction of a 4 door pit latrine with 1No door fitted with ammenities reserved for PWDs to completion	550,000.00
SPORTS			
39	SPORTS	To carry out a constituency sports tournament where the winning teams will be awarded with balls, uniforms and trophies where facilitation of the tournament @ Kshs 600,000 and Purchase of balls, uniforms,trophies and equipments @ Kshs 633,674	1,233,674.00
SECURITY PROJECTS			
40	PIAI AP POST	Additional funds for the construction of 3 units of 1No bedroomed residential houses with Storey foundation and roof slab to completion..	2,300,000.00
41	KANGU ASSISTANT CHIEF'S OFFICE	Construction of 1 office with 2 rooms to completion	1,200,000.00
42	KINYAGA CHIEF'S OFFICE	Construction of a 4 door pit latrine with 1No door fitted with ammenities reserved for PWDs to completion	550,000.00
43	KATHIGA CHIEF'S OFFICE	Construction of 1No office with 2 rooms to completion	1,500,000.00
			<u>5,550,000.00</u>
	<b>GRAND TOTAL</b>		<u><b>137,088,879.00</b></u>

**MIN 32/20/09/2021: A.O.B**

Having no other business the meeting ended at 3:30 p.m with a word of prayer from Charles Waweru.

Page 13 of 13

F.A.M. WAMUGUJIA I.K ..... SIGNATURE  ..... DATE 20/09/2021  
 CHAIRPERSON JOSEPH MUTHICE ..... SIGNATURE  ..... DATE 20/09/2021  
 SECRETARY MARY MUTHIE ..... SIGNATURE  ..... DATE 20/09/2021